

MINUTES*
POLICE CITIZEN REVIEW SUBCOMMITTEE
February 11, 2026
Meeting Held In-Person (City Hall – room 209)

Members present: Joey Brunelle, Chair, Rachel Schlein, Vice-Chair; and Randall Kilty

Members absent: Walter Biha, Sam Tracy, and Xavier Botana

Staff present: Rachel Millette, Assistant Corporation Counsel, Chief Mark Dubois, Lieutenant Jacob Titcomb, and Tracy Boyd

6:05 Call to order and introductions.

Motion was made by Rachel and seconded by Randall to approve January 14, 2025 meeting minutes. Passage 3-0.

No public comment.

New ordinance and dissolution process:

Rachel M. explained that this subcommittee dissolves on February 20. The new board notice along with applications will be published in the newspaper on around February 13th or 14th. Preference will be given to present subcommittee members. After the deadline to apply, the applications will go before the Legislative Nominating Committee during their March 12th meeting. The committee will hold interviews and make their recommendations to the City Council who then will vote on appointments to the new Civilian Police Review Board at a meeting possibly in April. There will be a significant amount of training that will need to take place in accordance with the new ordinance before the new board can undertake its duties.

Rachel M. responded that the PCRS' policies and processes will not automatically be rolled over, though the new board could choose to adopt or draw from the subcommittee's work. New board procedural rules will need to be approved by the City Council.

Annual Report Discussion and Approval:

Randall and Rachel worked on the Annual Report, the report is abbreviated due to the timing of getting it approved before the subcommittee is dissolved. Motion to approve the report, with typographical corrections, made by Joey, seconded by Randall. Passed 3-0.

Discussion of data sharing needs, concerns and recommendations:

Rachel M. shared that IT is exploring whether board members can have city Gmail accounts but with different permissions. The goal is for IT to have a new system setup before the new board and, if not, then they will work on the data handling policy if it needs to be modified.

Letter regarding the citizen complaint/commendation process:

There was some confusion as to whether it was forwarded to the City Manager's office or not. Chief Dubois indicated he would review the recommendations.

Public comment:

Sergeant Sean Hurley, Portland Police Superior Officers Association President, provided public comment.

6:32 Motion was made by Rachel S. and seconded by Randall to adjourn. Passage 3-0.

**These minutes were drafted by staff and were not approved by the subcommittee before dissolution.*

DRAFT