

**APPROVED MINUTES  
POLICE CITIZEN REVIEW SUBCOMMITTEE  
January 14, 2026  
Meeting Held In-Person (City Hall – room 209)**

Members present: Rachel Schlein, Vice-Chair; Sam Tracy; Randall Kilty (attended via Zoom); Joey Brunelle, Chair (attended via Zoom)

Members absent: Walter Biha and Xavier Botana

Staff present: Lieutenant Jacob Titcomb and Tracy Boyd

6:05 Call to order and introductions.

Motion was made by Joey and seconded by Randall to approve December 10, 2025 meeting minutes. Passage 3-0, Sam abstaining.

No public comment.

**Update on the new Civilian Police Review Board ordinance:**

The second read and City Council vote is scheduled for January 21, 2026. Once passed, the ordinance will become effective after 30 days and the present board will be dissolved. The subcommittee is waiting on guidance for the process of present members and new members to apply and be appointed. It is unclear whether or not there will be a February meeting or not.

**PCRS training check-in:**

Joey and Sam discussed training. Rachel S. reported that there are some loose ends in regards to members completing training. Rachel S. will reach out to individuals. Joey pointed out that the current members may choose to not apply to the new board thus making the current training requirements moot.

**Discussion of the citizen complaint/commendation process:**

Joey suggested that because of the likelihood of the new board being approved by the City Council that this topic be forwarded to the new board once it is established.

### **Data sharing needs, concerns and recommendations:**

Rachel S. suggested that the outstanding questions around this topic be forwarded to the new board when it is established in addition to adding the subcommittee's questions/concerns to the Annual Report under recommendations.

### **Annual Report Check-in:**

Randall shared the draft outline document for review. Members discussed their concerns over the timing of drafting and approving the report in regards to the new CPRB ordinance being passed on January 21. One possible solution would be to draft the report for the new board's approval. There was discussion around what data to include in the report.

### **Professionalism SOP recommendations:**

The suggested SOP language will be added to the Annual Report under the recommendations section of the report.

### **Behavioral Health Unit (BHU) PCRS Training:**

Rachel summarized Major King's email response to Xavier. Rachel recommended members participate in ride-alongs as they may include BHU interactions with the public. The BHU document that was provided to subcommittee will be added to the training materials. Major King is available for any questions the subcommittee members might have. Joey suggested that the new board pay attention to cases that involve or relate to the BHU.

No public comment.

### **Next meeting's date and agenda topics:**

- Update on the new Civilian Police Review Board ordinance & clarifying the dissolution process
- Further discussion of data sharing needs, concerns and recommendations
- Review and (possible) approval of the 2025 Annual Report
- Attach the letter to the agenda that Walter & Joey sent regarding the citizen complaint/commendation process

Joey suggested holding the final meeting on February 11, 2026 in person.

6:55 Motion was made by Joey and seconded by Sam to adjourn. Passage 4-0.