



City of Portland Martin Luther King Memorial Selection Committee

5:30 PM - 8:30 PM
Council Chambers

1. Review & Approve Minutes
 - a. Meeting Minutes - October 15th, 2019
2. Finalists Presentations - 20 minutes each. Committee will have the chance to ask the finalists questions after each presentation
 - a. Ironwood Landscape Architects
 - b. Robert Katz
 - c. TJD&A Landscape Architects
3. Public Comment
4. Next Meeting -- Tuesday, November 19, 2019 at 5:00 PM in Room 24. This meeting will be to discuss and score the finalists presentations.
5. Adjournment

Meeting Minutes

Martin Luther King Memorial Selection Committee

October 15, 2019 at 5:30 PM

Room 24

Portland City Hall

1. Attendance:

Committee members: Councilor Jill Duson, Reverend Kenneth Lewis, Lin Lisberger, Christina Richardson, and Ethan Hipple. Staff: Jessica Grondin. Consultant: Daniel Minter.

2. Review and approve minutes from the July 22, 2019 meeting. Minutes were approved.

3. Review and discuss the draft scoring rubric for finalists presentations on November 14

- The committee discussed potential and available locations for the Nov 14 meeting, but ultimately decided to keep the meeting in Council Chambers so it could easily be live-streamed and recorded for anyone not able to attend.
- Councilor Duson introduced Daniel Minter and discussed how he and his wife Marcia of Indigo Arts Alliance will be creative consultants to the Committee as we finalize the selection process. The Minters will assist with community engagement and feedback to the Committee with some of their pre-existing research. They will work with the Committee during the artist selection process and potentially after a winner is chosen.
- The Committee discussed the elements of the draft rubric and asked that changes be made to the layout as well as condensing the visibility criteria, editing the physical presence item, adding a column about Dr. King's values, simplifying the educational item, and adjusting the programmatic element item.
- Staff agreed to send around an updated rubric for approval along with all of the materials from the three finalists, the RFP finalists letters, and the final RFQ so Committee members could be prepared for the meeting on Nov 14.
- The Committee then discussed the communications plan and set up of the November 14 meeting. Members agreed that each team

would get 20 minutes for a presentation, time for Q&A with the Committee members and each team, plus time for public comment and feedback opportunities. It was agreed that the public would have the opportunity to submit written public feedback via email if they did not want to speak at the Nov 14 meeting or could not make it. The Committee agreed to take this feedback up until they meet next to deliberate on the three finalists.

- The Committee agreed to meet on November 19 at 5:00 PM in Room 24 of City Hall in order to deliberate about the three finalists proposals.
- The meeting was adjourned just before 8:00 PM.

MLK Memorial Finalists Artist Selection – Artist Rubric **DRAFT #2**

MLK Memorial Selection Committee Finalist Scoring Rubric Applicants will be scored on a scale of 1 to 5 points for each category.	<u>Definition of Point Scale:</u> 1 - Does not meet minimum standards 3 - Meets minimum standards 5 - Exceeds minimum standards
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Finalists		Ironwood Design Group	Robert Katz	TDJ&A Landscape Architects		Comments
Design appropriate for space						
Design commands the space						
Design enhances Portland's reputation as a city which celebrates the arts						
Design highlights commitment to social justice, resilience, and racial equity						

Finalists		Ironwood Design Group	Robert Katz	TDJ&A Landscape Architects		Comments
Design inspire visitors to reflect on Dr. King's life and the values he espoused						
Programmatic element: Does the proposal invite educational opportunities & community engagement						
Visibility: 1. Transitioning through the space 2. Day/night 3. seasonal						
Durability and maintenance of the design						
Did the finalist seek out or incorporate any community engagement in the final design?						