



**PORTLAND DEVELOPMENT CORPORATION**  
**Board Meeting**

**DATE:** Thursday, December 19, 2019

**TIME:** 4:00 PM

**LOCATION:** Room 209, Second Floor, Portland City Hall

**AGENDA**

1. President's comments.
2. Review and accept Minutes of November 20, 2019, meeting
  - a. See attached draft Minutes.
3. Review and vote on the following applications for commercial grants from the Business Assistance Program for Job Creation.
  - a. Maine Family Services, LLC, 14B Carriage Lane
  - b. Hooper Franchises, LLC, d/b/a Copper Branch, 0 Canal Plaza
  - c. Urugu Residential Services, Inc., 24 Preble Street
  - d. 207 Holdings, LLC, d/b/a 207 Bar and Restaurant, 337 Cumberland Avenue
  - e. Zootility, Co., 170 Anderson Street

NOTE: Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119-A, the Board may go into executive session to discuss proprietary information regarding any of the applications listed above.

4. Item tabled from November 20, 2019 Meeting: Review and vote on loan request from Quinn's Bardega, LLC - 79 Mellen Street.

- a. NOTE: Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119-A, the Board may go into executive session to discuss proprietary information of this loan application.

5. Treasurer's Report - November 2019

- a. Monthly Administrative Budget Report
- b. Cash Management Report
- c. Schedule of Loans Receivable
- d. FY2020 BAPs Approved
- e. Confidential Delinquency Report

NOTE: Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119-A, the Board may go into executive session to discuss/monitor any of the loans listed on the Report.

6. Other items to be discussed/brought up by the Board of Directors.

7. Next regular meeting date: January 16, 2020