



PORTLAND DEVELOPMENT CORPORATION
Board Meeting

DATE: Thursday, January 16, 2020

TIME: 4:00 PM

LOCATION: Room 209, Second Floor, Portland City Hall

AGENDA

1. President's Comments
2. Review and accept Minutes of December 19, 2019, meeting.
 - a. See attached draft Minutes for review and approval.
3. Review and vote on loan request from Portland Explorer Tourism, LLC, 320 Fore Street.
 - a. **Note:** Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119-A, the Board may go into executive session to discuss proprietary information regarding this loan application.
4. Business Assistance Grant Program for Job Creation - Guidelines Discussion
 - a. See attached Memorandum from Nelle Hanig.
5. Treasurer's Report - December 2019
 - a. Monthly Administrative Budget Report
 - b. Cash Management Report
 - c. Schedule of Loans Receivable

- d. FY2020 BAPs Approved
- e. Confidential Delinquency Report

Note: Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119-A, the Board may go into executive session to discuss/monitor any of the loans listed in the Report.

- 6. Other Items to be discussed/brought up by Board Directors
- 7. Next Regular Meeting Date: February 20, 2020