

City of Portland, Maine
Remote Finance Committee Meeting Agenda
Thursday, September 10, 2020
5:30 PM, via ZOOM
(discussion continued from September 2nd, 2020 meeting)

AGENDA

ZOOM MEETING INFORMATION

This meeting will take place remotely using Zoom. Virtual meetings are allowed using emergency legislation approved by LD 2167; 1 M.R.S. §403-A, that authorizes cities and towns to conduct meetings online. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be uploaded to portlandmaine.gov/livestream the next day.

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1. Introductions

2. Scheduled Action on the FY21 City Manager's Recommended Budget

After holding a Public Hearing at the September 2nd meeting, the Committee was unable to complete deliberations on the FY21 budget due to the late hour. At tonight's meeting the Committee will resume those deliberations and is scheduled to take action on the FY21 City Manager's Recommended Budget.

3. Reminder on Future Meeting Dates

- a. Monday, September 14th – City Council Workshop – FY21 Budget
- b. Monday, September 21st – City Council Meeting – FY21 Budget 2nd Read (Public Hearing and Vote)

4. Adjournment

City of Portland, Maine

City Manager's Recommended Budget



FY21 Budget

July 1, 2020 – June 30, 2021



CITY OF PORTLAND
Executive Department
Jon P. Jennings, City Manager

August 5, 2020

To Mayor Snyder and Members of the Portland City Council:

Pursuant to Article VI, Section 5(e) and Article VII, Sections 5 and 6 of the City of Portland Charter, I am hereby submitting the City Manager's Recommended \$202 million FY21 Municipal Operating Budget.

Prior to the onset of COVID-19, I was prepared and proud to present you with a FY21 budget that only included a 1.8% tax rate increase, generally aligned with inflation. However, in light of the ramifications we have faced due to the pandemic, the budget I now present to you is drastically different. As you know, the State's Executive Order granted municipalities more time to review and approve next year's fiscal budget. The City automatically carried over its FY20 budget on July 1 in order to give us more time to prepare the new budget and attempt to forecast what our new revenue streams will look like as we operate in this new normal. We set about this work with the goal of no property tax rate increase, and through the hard work and tough choices of each City Department, I am bringing forward a recommended budget which includes a property tax rate decrease for FY21. I felt this was particularly important as we all deal with these difficult economic times.

The City's FY21 revenue outlook has significantly changed since this budget was initially developed back in January 2020. Our non-property tax revenue estimates for FY21 have dropped by almost \$12M. These losses are made up of many activities that came to a halt as people adjusted to life during a pandemic -- a reduction of approximately \$3.2M in Parking Department revenues, \$2.5M in Parks & Recreation Department revenues from a lack of events, lessons, and programs, \$2.1M in Facilities & Waterfront Department revenues from cruise ships, \$1.5M estimated loss in State revenue sharing and \$1M in estimated excise tax revenue, and more. While many aspects of life have re-opened, several of these key revenue areas continue to not function or not function at the same level in which they were before. We expect it will take quite some time for our revenues to fully rebound.

In order to reduce spending, we immediately implemented a non-essential hiring freeze and non-essential spending freeze in the middle of March. Later in March, I had to make the difficult decision to begin issuing temporary furlough notices to staff whose roles were impacted by the pandemic. Throughout April and May, additional staff were temporarily furloughed to further reduce spending in light of revenues falling significantly shorter than normal. In June, temporary furloughs were instituted across all departments, including City leadership, and all cost of living adjustments and performance pay increases for non-union employees were frozen. In total, the City had nearly 700 furloughs across all categories of employees. You'll see that our year over year revenue loss was only approximately \$5 million due to increases in some revenue categories including state and Federal COVID-19 relief funds, general assistance reimbursement, and debt service reimbursement from our Sewer and Stormwater enterprise

funds. Had we not received these monies, we would've had to take even more drastic measures to balance our budget.

I take my fiscal responsibility as City Manager very seriously, as I know you do as well, and I have always been concerned about the affordability of our city and how government can be a driver of costs associated with this. Over my tenure, I have always prioritized ensuring we can perform our municipal operations and the implementation of Council policies in the most efficient and effective manner, and in a way that limits the burden on taxpayers. In light of the negative impacts this pandemic has had on individuals, families, and businesses, I felt it was only right to present you with a negative budget.

As I talk about our efforts to operate efficiently and innovatively in our delivery of services, I want to stress that we continue to remain a compassionate city, one that goes above and beyond in taking care of our city's people. We have continued to dedicate a significant amount of our budget and staff resources to providing social services, emergency shelter, public health, and long-term care to our neediest populations. In fact, our Health and Human Services Department is our largest department and I am supremely proud of the more than 350 city employees who commit themselves daily to serving the people of Portland. This Department was one of only four staffed Departments this year which received an increase in funding and their increase (approximately \$1.75M) was larger than the budget increases in all of the other staffed Departments combined. Over the last 10 years the Health & Human Services budget has risen by more than \$6.3M, the largest increase of any staffed Department over that period. In contrast, no other staffed Departments has received more than a \$4.2M increase over that same 10-year period.

HHS's work has become increasingly harder during the pandemic. Our Social Services division set up isolation and quarantine spaces at one of our Family Shelter buildings for clients, utilized motels for families and individuals needing emergency shelter, and set up a temporary shelter in order to provide additional space at the Oxford Street Shelter, in accordance with CDC guidelines. Our long-term skilled rehabilitation center at The Barron Center also established a quarantine space within its facility and instituted a number of changes in line with best practices to keep its patients and staff safe. At the India Street Health Center, we increased our outreach efforts to ensure continued access to needle exchange services and implemented a contact-free system, as well as pre-screening protocols for STD and Free Clinic patients to maximize how many we could accommodate during each clinic session.

I'm proud of what we've accomplished over my five years as City Manager -- the progress we've made in making municipal government more compassionate, innovative, inclusive, and transparent. As well as our efforts to address some of the long neglected critical infrastructure projects. Since 2015, we've spent approximately \$75 million investing in stormwater and sewer projects to update our aging infrastructure to prevent combined sewer overflow discharge into Back Cove and Portland Harbor, and become compliant with our consent agreement with the U.S. EPA and Maine DEP.

While our department directors took a hard look at where we could make reductions, we continue to face many cost increases outside of our control which exceed the regular rate of inflation, such as debt service costs (an approximately \$1M increase in our pension obligation bond debt service), county tax, and our METRO contribution. The increase in our County Tax assessment alone represented a four cent increase to our local mil rate, which I was forced to offset by making cuts elsewhere in the budget.

This coming year will look much different as we're forced to scale back. Should there be any additional priorities the Council wants to address, I felt it most appropriate for those decisions to be made by the Council before being added to the final budget.

FY20 RECAP

Fiscal Year 2020 is certainly one in which no one could have predicted and had us reacting in many different ways. As the social services center of the state, our commitment to providing key health and human services for our people has not wavered. We continue to provide general assistance services, housing counseling to help people access housing and stay housed, workforce development training, and emergency shelter services at the Oxford Street Shelter for adults, the Family Shelter on Chestnut Street, and overflow facilities. In June of last year, we welcomed an unprecedented number of families seeking asylum in our city and quickly stood up an emergency shelter at the James A. Banks, Sr. Portland Exposition Building. I take pride in our staff who quickly worked together to put this plan in place, and working with the Governor's office in advocating for the inclusion of individuals seeking asylum to be covered by General Assistance. Because of this support, we were able to find housing and other shelter opportunities in and around Portland by mid-August in time for when the Expo had to return to its contractual obligations.

In response to COVID-19, we once again expanded our emergency shelter services by creating a second 24-hour shelter facility, as well as quarantine space for those requiring respite. This created appropriate social distancing, allowing those who needed emergency shelter most to safely access it during the pandemic. In spite of additional housing challenges, our staff worked extremely hard to find permanent housing solutions for our most vulnerable populations, as well as working with area landlords to keep formerly homeless individuals housed. The Oxford Street Shelter placed a total of 147 clients, 27 of whom were long-term stayers into permanent housing. The 147 clients were representative of 19,613 bed nights or 54 years. The Family Shelter served 169 families totaling 561 individuals with 0% recidivism and we housed 152 families totaling 509 individuals.

Following the Council's decision to select the City-owned Riverside Street location, we continue to make progress toward the creation of a fully modern homeless services center that will provide emergency shelter services with on-site access to food, health care, housing counseling, and all other related wrap-around services in order to provide a more humane experience for those who are in need of these critical and basic services. In light of COVID-19, we're incorporating pandemic safety measures into how the facility will be constructed and operated. The City is working with our state and local partners to move this project forward as quickly as possible.

While the beginning of 2020 certainly hasn't gone as we all planned, our Planning and Urban Development Department has seen planning applications, including those for affordable and market rate housing have continued to flow in through our development review process. While we can't say how many applications would be in if COVID-19 hadn't happened, we've seen no drop off in what was already a tremendously busy year (and years) for new projects. These development review applications include housing development but also large commercial and institutional projects like the VA Clinic on West Commercial Street (approved), the Cold Storage project on West Commercial Street (in review), Mercy Hospital's expansion of their Fore River campus (approved), and USM campus planning project (in review), just to name a few recent major developments. This is on top of the many smaller projects that keep the department busy.

Beyond this, we continue to make great strides toward the Council's top goal of creating more housing in our city. Almost 900 units of new mixed-income housing across the city are currently in the development pipeline that have either been recently approved by the full Council, have been reviewed and approved by Council Committees, or will be before the Council for final approval in August. These projects are the result of either an affordable housing TIF District or the recent sale of City property for the creation of housing. Tax increment financing, or TIF as it is more commonly known, is a flexible financing tool utilized by local governments to spur economic growth and assist affordable housing projects. Affordable

Housing TIFs enable communities to use the increased annual tax revenue generated from the affordable housing development district to subsidize the creation of affordable housing within the district. The Housing Trust fund balance is currently \$1,696,395, with just under \$1 million in funding requests being considered by the City Council at their August 3rd meeting.

And we've continued our work to update our land use code regulations to help advance our economy sustainably. The Planning Board unanimously voted to recommend Phase I of our [ReCode](#) effort to the City Council on July 28. Having a new, unified development code will be more user-friendly, advance the goals of the city's [Comprehensive Plan](#), and be better equipped to meet the myriad needs of the city in such areas as housing, design, preservation, conservation, the working waterfront, energy, and transportation.

Our small business community, which makes Portland so unique, has faced extraordinary challenges throughout the pandemic. In response to these challenges, our staff worked hard to pivot quickly and adapt our programs and policies in order to help them stay afloat during this time and reopen to the best of their abilities. In May, the City Council approved a pilot program that allowed staff to temporarily close several streets in order to facilitate the expansion of outdoor dining and retail. The program also included the expansion of outdoor dining and retail operations on sidewalks, parks/squares, private parking lots, and the use of parklets in parking spaces. These temporary business licenses are valid June 1 through November 1, and to date 135 businesses have taken advantage of these new business licenses.

Additionally in May, the Council approved the creation of three emergency business assistance programs with more than \$700,000 in funds, including the Business Assistance Program for Job Creation (BAP-Rehire), the Microenterprise Grant Program, and the Rapid Response Microloan Program. These programs were funded through the use of unrestricted loan funds from the Portland Development Corporation and federally awarded funds through the City's Community Development Block Grant allocation.

Outside of its COVID-19 response, the Portland Development Corporation invested just over \$600,000 in FY19 in 18 businesses and economic development projects, which leveraged more than \$2 million in private sector funds associated with creating 43 jobs and retaining seven jobs. Fiscal year 2019 loan activity included a public to private investment ratio of 1:6.

Despite winning several customer experience awards and breaking passenger records in each of the past four years (2016-2019) our Portland International Jetport suffered a never before seen drop, 97% at its worst on April 14, 2020, in passengers due to the pandemic, travel bans, and drop in tourism and business travel. Volumes today remain down approximately 70% and are expected to recover slowly over the next two fiscal years. Again, this is a stark contrast to the recent record increases. In fact, the Jetport saw all time monthly records for January and February of 2020. This all changed quickly on March 15, 2020 when the World Health Organization declared a worldwide pandemic.

BUDGET GOALS & REALITIES

Given the severity of our revenue shortfalls, I asked every department head to present a budget with a 5% overall reduction so that we could meet the goal of an overall budget with no tax increase. While the pandemic has impacted each department in a variety of revenue and programmatic ways, it was important for each department to be as fiscally responsible as possible during this time. Only three departments came in higher than last year -- Health and Human Services, Permitting & Inspections and City Clerk.

The reality is that we are facing significant erosion across many revenue categories due to COVID. Portland prides itself on having the most diverse revenue base in Northern New England with 55.1% of

our FY20 general fund revenue coming from non-property tax sources (charges for services, licenses and permits, intergovernmental revenue and more). However, in my proposed FY21 budget this percentage decreases to approximately 53.7% due to losses of \$1M of estimated excise tax revenue, \$3M of parking tickets, meters, and garages; \$2.5M of cruise ship revenues; \$1.5M of State revenue sharing; \$2.25M of Barron Center revenues (due to new patients not being accepted); and \$1.5-\$2M of Parks & Recreation revenue (due to no events, programs, and facility rentals).

In order to balance the budget, unfortunately, there are necessary reductions in staffing that we had to make in order to meet a budget with no tax rate increase. These cuts are necessary both due to decreased revenues, as well as because some of the services we provide simply cannot be provided at this point during the pandemic. Overall, this budget includes layoffs and reduction in hours that represent a full-time employee reduction of approximately 65 City positions. In making these hard decisions, we first eliminated approximately 32 vacant positions. This resulted in us needing to cut positions and reduce hours of approximately 42 City employees.

DEPARTMENT HIGHLIGHTS

Health & Human Services

My recommendation for our FY21 Health & Human Services budget (Social Services, Public Health, and the Barron Center) includes a nearly \$1.75M increase in spending up to \$33.3M. This total is the highest amount the City has ever appropriated to HHS and is a nearly 5.5% increase from FY21 when nearly every other staffed Department is seeing a reduction in expenditures.

Social Services: The City Social Services budget has seen drastic funding increases over the last several years highlighted by my decision to turn our Oxford Street Shelter to a 24/7 operation funded in last year's budget. We have continued our commitment to Social Services in FY21 with another nearly \$1.5M increase (11.1%) which expands our general assistance program and adds staffing and outreach in Social Services and our multiple City-run shelters. The \$14.6M allocation recommended for Social Services is the highest in the City's history and is up nearly 75% over a 10-year period.

Public Health: Our Public Health Department budget has increased by 5.9% driven by additional grant funds to assist with COVID-19 prevention and education, tobacco prevention, substance use prevention and harm reduction services, MaineCare enrollment, and minority health. We continue to aggressively pursue funding opportunities, including grants, for areas of public health need in Portland. This is the fourth consecutive year with increases to budgeted Public Health funding.

Barron Center: Although our patient census is down at the Barron Center, (the facility is accepting only limited new patients during the pandemic) the facility has increased costs related to COVID-19. My recommendation for the Barron Center includes an approximately \$165k increase for the facility.

Public Works: This budget includes a 6.7% overall reduction. It includes the elimination of seven positions, which will impact our customer service response times. It also includes line striping reduced to once a year from twice and the elimination of our spring leaf yard waste collection and the collection of recyclables on holidays. We will also no longer be able to use high quality pavement markings, and we'll have a reduction in the use of private contractors for snow plow operations, which will extend the time it takes to complete plow routes by one to two hours on arterials and possibly longer on residential streets. There will also be a reduction in service levels within our Streets and Sidewalks and Island services team.

Economic Development now Housing & Economic Development: This budget shows an overall increase due to the reorganization of Housing & Community Development from Planning & Urban

Development into a newly named department. The Housing & Economic Development Department will work side by side to continue its efforts to meet the goals of the Council's Housing & Economic Development Committees. Separately included in this budget is the elimination of the Marketing Coordinator position and a 50% cost shift of two staff to either the Fish Pier Authority or Portland Development Corporation to align staff services to work on responsibilities and free up TIF revenue for other investments.

Parks, Recreation & Facilities: This budget includes a 20% overall reduction and the elimination of 31.7 positions across Parks, Recreation, Aquatics, Public Assemblies, Golf Course, and Administration. There will be a reduction in park maintenance, financial support for community gardens, cemetery maintenance, reduced capacity to service the community in our Before & After Care school program, loss of "Park & Play" program, loss of Senior Adult program, and limited capacity to fully implement the organic field maintenance program to accomplish the goals of the pesticide ordinance.

Planning & Urban Development: This budget includes a 31.5% overall reduction due to the reorganization of Housing & Community Development staff to Economic Development. However, this change is cost neutral to the City budget and results in a more cohesive Housing program aligned with Council goals as noted above.

Police: This budget includes a 3.2% or \$1.09 million overall reduction. This includes the loss of two sworn officers due to the elimination of school resource officers and a loss of one sworn community policing officer. Additionally, the budget considers cost savings as a result of delays in hiring new sworn officers and communications (dispatch / 911) personnel.

Fire: This budget includes a 2.4% overall reduction. This will result in reduced Fire Prevention and Community Outreach capacity with the elimination of a division chief.

Parking: This budget includes a 5.1% overall reduction due to the loss of parking revenue in light of the pandemic. The City did not conduct parking enforcement of meters and time zones from March to June out of respect for residents and businesses that were adjusting to the new reality of staying at home, working remotely, and offering curbside services. Overall, there continues to be a reduction in the volume of meter and garage revenue. As such, this budget includes the postponement of maintenance and repair projects in the garages.

Permitting & Inspections: This budget includes a 4.2% increase due to the volume of work being processed by the Business Licensing division, including the recently passed marijuana ordinance. The new expenses will be offset by additional marijuana licensing and permitting revenues.

Jetport: This budget forecasts the Jetport will have just 52% of its pre-COVID passenger volumes in FY21. Revenues are budgeted to fall 39% from FY20. Thankfully the Portland International Jetport received \$12.162 million in Federal CARES Act relief grant funding. This funding in conjunction with a 9% reduction in expenses makes up for these revenue losses. The expense reductions include the elimination of two full time positions through attrition.

Finance: This budget includes a 4.5% overall reduction, which will result in reduced capacity to serve customers in Treasury due to a position cut and reduced capacity to complete City procurement due to a reduction in staff hours.

Assessors: The City has postponed the implementation of this year's citywide property revaluation until 2021 due to the unknown real estate market and fiscal implications of the COVID-19 pandemic. Given the unknowns with the changes the real estate market will see from the pandemic, it would not have been prudent to set new values for the April 1, 2020 assessment date. The Assessor's Office will continue to

analyze market data to see what trends emerge as this crisis continues and set new assessment values as of 4/1/2021 for the Fiscal Year 2022 tax billing cycle. In this budget, there will be reduction in capacity to serve customers and an elimination of outside legal services and independent appraisal services.

Information Technology: This budget includes an 11.2% overall reduction with a net decrease in Department headcount of 1FTE for FY21. Several significant IT contractual service items have been either renegotiated or not renewed for FY21 which contributed to the savings as well.

City Clerk: The 3.8% increase in the City Clerk's budget is due to increased costs associated with running the Presidential election this November and June primary in accordance with CDC guidelines.

Executive Office: This budget includes a 21.1% overall reduction. It includes the elimination of the Director of Innovation and Performance Management position and the elimination of a half-time Sustainability Associate position.

POSITIVE BUDGET DRIVERS

Excise taxes are still a significant source of revenue for the city, but we are behind in our collection given in-person transactions were halted for several months during the height of the pandemic. We're in the midst of making up this revenue now that we're able to conduct transactions by appointment, but we're still conservatively projecting excise tax revenue to decrease by just under \$1M for FY21 given many people's own personal finances have been impacted during this time, and rental car companies are not registering as many new vehicles due to the decline in tourism.

Property valuation has grown by \$85 million in the current year due to significant new projects breaking ground and continues our upward trajectory in overall valuation. This \$85 million of new property valuation creates an additional approximately \$986,850 in new tax revenue for municipal use. While this may seem like a significant amount, it represents only a 0.106% overall increase to our FY20 valuation of approximately \$7.985 billion, and can only fund a fraction of the cost increases and budget challenges we face in FY21, which are outside of my control.

Health Insurance: Due to COVID19, our Health Insurance claims have been reduced. We expect the decrease to continue into FY21 and have budgeted for a slight decrease in overall claims expense. The City also recently issued an RFP for benefits management which we hope will further reduce our benefits expense in the future.

BUDGET CHALLENGES

In addition to the significant amount of revenue we have lost during the pandemic, and the fact that new property growth alone has not been able to keep up with the built in cost increases, we continue to face other budget challenges that are outside my control such as previously approved union contracts, debt services increases, Cumberland County tax, and METRO fees for public transportation.

Contractual Salary Obligations: The City Council approves contracts with all eight City bargaining units representing nearly 90% of the City workforce. The remaining 10% is non-union. All non-union personnel will not be receiving salary increases for FY21. One of our bargaining units (Pro-Tech) has agreed to no cost of living adjustments for FY21. Two bargaining units (CEBA and Labor & Trades) voted to retain their previously agreed upon 2.75% cost of living adjustment for FY21 - a budgeted increase of just under \$400,000 for FY21. The remaining bargaining units have not agreed upon contracts for FY21 and have been budgeted at a 0% increase.

Debt Service: This budget includes an approximately \$1M increase in debt service related to our 2001 pension obligation bonds. Similarly sized annual increases are looming in the FY22 - FY26 budgets as well. Overall our debt service is down just over \$600M in the current year as we deferred our first principal payment on the Lyseth Elementary School renovation and the FY20 CIP until FY22.

METRO: The FY21 budget includes a 3.2% increase in our METRO contribution or an additional \$89,286.

County Tax: The FY21 budget includes a 5.6% or \$370,843 increase in Cumberland County tax assessment pushing it to more than \$7 million. This represents a 29.4% increase over the last five years.

BALANCING THE BUDGET

City general fund expenditures have decreased 2.4% from FY20 to FY21. The growth of non-tax revenues and property valuation result in an overall municipal tax rate decrease with a new FY21 city-side mill rate of \$11.61 per \$1,000 of assessed property value, one cent lower than last year.

CONCLUSION

I would like to thank Finance Director Brendan T. O'Connell, Deputy Finance Director Anne Bilodeau, Budget Analyst Jennifer Lodge, Human Resources Director Gina Tapp, and Communications Director Jessica Grondin for their assistance in developing this budget recommendation and presentation, as well as the hard work and diligence of Department Heads in developing budget requests. Thank you to the members of the City Council for agreeing to give us this extra time to develop this budget. In light of all that is going on, we hope the public will have a greater understanding of what we face in the year ahead. We look forward to reviewing this proposed budget with the Finance Committee and full Council.

Sincerely,

Jon P. Jennings
City Manager

CITY OF PORTLAND, MAINE
COMPARATIVE BUDGET PLAN FY2021
July 1, 2019 - June 30, 2020
July 1, 2020 - June 30, 2021
City Manager's Recommendation

		FY20	FY21	\$ +/()	%
CITY GENERAL FUND REVENUES					
31 Property Taxes	\$	92,813,653	\$ 93,689,579	\$ 875,926	0.9%
31 Other Local Taxes		8,416,388	6,848,477	(1,567,911)	-18.6%
32 Licenses & Permits		6,300,644	6,712,953	412,309	6.5%
33 Intergovernmental Revenue		12,312,490	12,936,276	623,786	5.1%
34 Charges for Services		36,750,588	34,492,550	(2,258,038)	-6.1%
35 Fines, Forfeits and Penalties		1,996,710	1,310,550	(686,160)	-34.4%
36 Use of Money and Property		12,279,430	8,934,475	(3,344,955)	-27.2%
39 Other Sources		35,862,668	37,591,785	1,729,117	4.8%
Fund Balance Use (Restoration)		-	-	-	
Total General Fund Revenues		206,732,571	202,516,645	(4,215,926)	-2.0%
GENERAL FUND EXPENDITURES					
100-11 City Council		344,046	304,214	(39,832)	-11.6%
100-12 City Clerk		622,721	679,454	56,733	9.1%
100-13 Executive		929,877	734,108	(195,769)	-21.1%
100-14 Assessor		435,159	418,620	(16,539)	-3.8%
100-15 Finance Administration		1,218,727	1,172,963	(45,764)	-3.8%
Treasury		734,003	692,539	(41,464)	-5.6%
Total Finance		1,952,730	1,865,502	(87,228)	-4.5%
100-16 Legal		741,338	728,821	(12,517)	-1.7%
100-17 Human Resources Admin		1,071,134	1,072,530	1,396	0.1%
100-18 Parking		1,487,050	1,481,693	(5,357)	-0.4%
Elm Street Garage		300,164	250,713	(49,451)	-16.5%
Spring Street Garage		452,870	434,447	(18,423)	-4.1%
Temple Street Garage		126,130	78,000	(48,130)	-38.2%
Total Parking/Garages		2,366,214	2,244,853	(121,361)	-5.1%
100-19 Housing and Economic Development ⁽¹⁾		674,528	1,220,230 ⁽¹⁾	545,702	80.9%
<i>(1) FY21 Housing and Economic Development includes \$531,246 of expenditures transferred in from Planning & Urban Development</i>					
100-21 Police Administration		1,274,264	1,218,444	(55,820)	-4.4%
Uniformed Operations Group		10,616,533	10,306,530	(310,003)	-2.9%
Bureau Investigative Services		2,017,675	1,843,314	(174,361)	-8.6%
Operations Support Services		907,441	876,435	(31,006)	-3.4%
Dispatch Services		2,360,103	2,375,832	15,729	0.7%
Jetport Security		581,524	575,274	(6,250)	-1.1%
Total Police		17,757,540	17,195,829	(561,711)	-3.2%

CITY OF PORTLAND, MAINE
COMPARATIVE BUDGET PLAN FY2021
July 1, 2019 - June 30, 2020
July 1, 2020 - June 30, 2021
City Manager's Recommendation

		FY20	FY21	\$ +/-	%
100-22	Fire Administration	598,617	625,811	27,194	4.5%
	Code Enforcement & Comm Svcs	288,508	238,082	(50,426)	-17.5%
	Field Operations	15,517,194	14,963,356	(553,838)	-3.6%
	Operations Support Services	803,148	872,768	69,620	8.7%
	Air Rescue	1,027,681	1,104,349	76,668	7.5%
	Total Fire	18,235,148	17,804,366	(430,782)	-2.4%
100-24	Planning & Urban Dev. Admin ⁽²⁾	560,269	211,863 ⁽²⁾	(348,406)	-62.2%
	Planning	1,330,594	1,213,659	(116,935)	-8.8%
	Housing & Comm Development ⁽³⁾	189,169	0 ⁽³⁾	(189,169)	-100.0%
	Total Planning & Urban Development	2,080,032	1,425,522	(654,510)	-31.5%
	<i>(2) \$284,880 of expenditures transferred into Housing and Economic Development for FY21</i>				
	<i>(3) \$246,366 of expenditures transferred into Housing and Economic Development for FY21</i>				
100-25	Permitting & Inspections Administration	130,487	156,338	25,851	19.8%
	Inspections	1,076,567	1,042,864	(33,703)	-3.1%
	Housing Safety	407,613	481,750	74,137	18.2%
	Business Licensing	233,892	245,091	11,199	4.8%
	Total Permitting & Licensing	1,848,559	1,926,043	77,484	4.2%
100-29	Information Technology	2,914,482	2,589,248	(325,234)	-11.2%
100-31	Public Works Administration	725,708	671,793	(53,915)	-7.4%
	Streets	1,741,974	1,678,340	(63,634)	-3.7%
	Solid Waste	2,141,502	2,241,470	99,968	4.7%
	Communications	197,443	196,098	(1,345)	-0.7%
	Portland Downtown District	404,862	414,503	9,641	2.4%
	Winter Operations	1,329,439	1,329,517	78	0.0%
	Island Services	687,836	689,311	1,475	0.2%
	Traffic ⁽⁴⁾	0	1,407,899 ⁽⁴⁾	1,407,899	0.0%
	Transportation Engineering ⁽⁴⁾	2,333,681	438,778 ⁽⁴⁾	(1,894,903)	-81.2%
	Engineering	1,266,603	1,206,876	(59,727)	-4.7%
	Fleet Services	3,807,154	3,381,149	(426,005)	-11.2%
	Total Public Works	14,636,202	13,655,734	(980,468)	-6.7%
	<i>(4) \$1,407,899 of expenditures transferred from Transportation Engineering to newly created Traffic division for FY21</i>				
100-33	Parks Rec & Facilities Admin	639,408	483,407	(156,001)	-24.4%
	Parks	1,129,821	847,077	(282,744)	-25.0%
	Forestry	710,847	727,060	16,213	2.3%
	Athletic Facilities	811,667	799,187	(12,480)	-1.5%
	Cemeteries	827,545	784,163	(43,382)	-5.2%
	Recreation	1,901,439	1,425,500	(475,939)	-25.0%
	Aquatics	639,302	470,351	(168,951)	-26.4%
	Golf Course	1,100,519	991,379	(109,140)	-9.9%
	Golf Course Restaurant	540,787	227,699	(313,088)	-57.9%
	Ice Arena	595,229	551,074	(44,155)	-7.4%
	Public Assembly Facilities	1,061,236	610,039	(451,197)	-42.5%
	Concessions	418,426	369,979	(48,447)	-11.6%
	Custodial Services	958,378	814,505	(143,873)	-15.0%
	Merrill Auditorium	182,589	109,414	(73,175)	-40.1%
	Total Parks Rec & Facilities	11,517,193	9,210,834	(2,306,359)	-20.0%

CITY OF PORTLAND, MAINE
COMPARATIVE BUDGET PLAN FY2021
July 1, 2019 - June 30, 2020
July 1, 2020 - June 30, 2021
City Manager's Recommendation

		FY20	FY21	\$ +/()	%
100-35	Public Bldgs & Waterfront Admin	387,731	392,355	4,624	1.2%
	Trades	736,916	605,385	(131,531)	-17.8%
	School HVAC	518,442	545,883	27,441	5.3%
	Public Safety Bldg.	317,700	298,405	(19,295)	-6.1%
	City Hall	392,450	562,250	169,800	43.3%
	Merrill Auditorium (PB)	173,550	170,555	(2,995)	-1.7%
	Hadlock Stadium	322,076	323,945	1,869	0.6%
	Expo Building	208,600	254,100	45,500	21.8%
	Canco Road Buildings	434,250	416,850	(17,400)	-4.0%
	Other Public Buildings	270,857	275,271	4,414	1.6%
	Waterfront	1,317,769	1,234,185	(83,584)	-6.3%
	Total Public Buildings & Waterfront	5,080,341	5,079,184	(1,157)	0.0%
100-44	HHS - Administration	337,276	329,165	(8,111)	-2.4%
	Public Health	2,093,528	2,216,800	123,272	5.9%
	Social Services	13,167,747	14,623,335	1,455,588	11.1%
	Barron Center	15,947,969	16,112,624	164,655	1.0%
	Total HHS	31,546,520	33,281,924	1,735,404	5.5%
100-47	Debt Service	45,087,798	45,700,279	612,481	1.4%
100-48	Public Library	4,178,550	3,927,837	(250,713)	-6.0%
100-51	Pension	8,398,292	7,764,619	(633,673)	-7.5%
100-52	Health Insurance	19,948,893	18,741,418	(1,207,475)	-6.1%
	Workers' Comp	2,053,072	1,810,292	(242,780)	-11.8%
	FICA	1,138,099	1,393,538	255,439	22.4%
	Group Life	205,822	211,911	6,089	3.0%
	Unemployment	100,000	100,000	0	0.0%
	Total Employee Benefits	23,445,886	22,257,159	(1,188,727)	-5.1%
100-61	Contingent	250,000	250,000	0	0.0%
100-62	Liability Insurance	839,325	793,128	(46,197)	-5.5%
100-65	Regional Transportation Program	78,480	78,480	0	0.0%
	Contributions	437,388	419,910	(17,478)	-4.0%
	Total Memberships/Contributions	515,868	498,390	(17,478)	-3.4%
100-67	Wage Adjustment	(165,000)	0	165,000	-100.0%
	Total General Fund Expenditures	197,304,483	192,628,428	(4,676,055)	-2.4%
100-63	County Tax	6,640,316	7,011,159	370,843	5.6%
100-65	Metro Assessment	2,787,772	2,877,058	89,286	3.2%
	Total General Fund and Assessments	\$ 206,732,571	\$ 202,516,645	\$ (4,215,926)	-2.0%

CITY OF PORTLAND, MAINE
COMPARATIVE BUDGET PLAN FY2021
July 1, 2019 - June 30, 2020
July 1, 2020 - June 30, 2021
City Manager's Recommendation

		FY20	FY21	\$ +/()	%			
ENTERPRISE FUND REVENUES								
	31 Property Taxes, Current Year	\$	-	\$	-			
	32 Licenses & Permits		17,950		17,950	-	0.0%	
	33 Intergovernmental		117,968		116,660	(1,308)	-1.1%	
	34 Charges for Services		34,701,607		33,498,951	(1,202,656)	-3.5%	
	36 Use of Money and Property		26,228,136		16,148,356	(10,079,780)	-38.4%	
	39 Other Sources		405,874		442,964	37,090	9.1%	
	Fund Balance		(4,683,172)		3,954,879	8,638,051	-184.4%	
	Total Enterprise Fund Revenues		56,788,363		54,179,760	(2,608,603)	-4.6%	
ENTERPRISE FUND EXPENDITURES								
530	Fish Pier		388,679		423,216	34,537	8.9%	
570	Sewer - Finance Admin		141,938		104,356	(37,582)	-26.5%	
	Sewer Public Works Admin		838,548		741,301	(97,247)	-11.6%	
	Sewer Operations		2,637,279		2,555,803	(81,476)	-3.1%	
	Sewer Communications		65,808		65,378	(430)	-0.7%	
	Sewer Engineering		603,082		512,695	(90,387)	-15.0%	
	Sewer Debt Service		8,088,788		8,029,746	(59,042)	-0.7%	
	Sewer Fringe Benefits		1,519,490		1,522,494	3,004	0.2%	
	PWD Assessment		13,137,639		13,177,145	39,506	0.3%	
	Total Sewer		27,032,572		26,708,918	(323,654)	-1.2%	
571	Stormwater - Finance Admin		275,145		266,228	(8,917)	-3.2%	
	Stormwater Management		1,543,268		1,548,607	5,339	0.3%	
	Debt Service		685,421		754,949	69,528	10.1%	
	Fringe Benefits		285,003		403,088	118,085	41.4%	
	Total Stormwater		2,788,837		2,972,872	184,035	6.6%	
583	Jetport Admin		1,221,479		1,145,365	(76,114)	-6.2%	
	Marketing		598,640		411,140	(187,500)	-31.3%	
	Fringe, Indirects & Chargebacks		4,084,313		4,288,163	203,850	5.0%	
	Field		4,577,799		4,220,698	(357,101)	-7.8%	
	General Aviation		17,168		17,168	-	0.0%	
	Jetport Operations		2,702,802		2,363,263	(339,539)	-12.6%	
	Terminal		6,992,649		6,396,682	(595,967)	-8.5%	
	Parking		4,907,020		4,557,244	(349,776)	-7.1%	
	Airfield Deicing		674,781		675,031	250	0.0%	
	Jetport Anticipated Surplus		801,624		0	(801,624)	-100.0%	
	Total Jetport		26,578,275		24,074,754	(2,503,521)	-9.4%	
	Total Enterprise Fund Expenditures		56,788,363		54,179,760	(2,608,603)	-4.6%	
TOTAL CITY EXPENDITURES		\$	263,520,934	\$	256,696,405	\$	(6,824,529)	-2.6%

TAX RATE COMPUTATION--FY2021
City Manager's Recommendation

	<i>General Fund</i>	<i>County Tax</i>	<i>General Fund</i>	<i>Enterprise Funds</i>	<i>TOTAL CITY</i>
Total Expenditures	\$195,505,486	\$7,011,159	\$202,516,645	\$54,179,760	\$256,696,405
Less: Revenues	(108,827,066)	0	(108,827,066)	(50,224,881)	(159,051,947)
Surplus	0	0	0	(3,954,879)	(3,954,879)
Tax Levy	\$86,678,420	\$7,011,159	\$93,689,579	\$0	\$93,689,579
Tax Levy %					49.8%
Valuation	8,070,000,000				
FY21	\$10.74	\$0.87	\$11.61	\$0.00	\$11.61
FY20	\$10.79	\$0.83	\$11.62	\$0.00	\$11.62
\$ Increase	(\$0.05)	\$0.04	(\$0.01)	\$0.00	(\$0.01)
% of Total Increase	-0.4%	0.3%	-0.1%	0.0%	-0.1%

CITY OF PORTLAND, MAINE
FY2021 Non-Tax Revenue
City Manager's Recommendation

Department	FY19 Collected	FY20 Est (budget)	FY20 Proj	FY21 Est (budget)	FY21 Est vs FY20 Est (budget)	%
General Fund Revenues:						
City Council	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.0%
City Clerk	219,874	228,094	199,642	187,518	(40,576)	-17.8%
Executive	1,060,116	1,011,715	989,435	968,776	(42,939)	-4.2%
Assessor	967	1,000	2,000	1,500	500	50.0%
Finance	22,332,408	18,755,574	19,258,916	17,575,609	(1,179,965)	-6.3%
Legal	182,531	151,525	666,525	151,525	-	0.0%
Human Resources	76,056	75,945	75,945	75,945	-	0.0%
Parking	9,876,489	10,165,220	8,695,804	7,264,735	(2,900,485)	-28.5%
Econ Dev	579,002	596,748	710,217	1,219,867	623,119	104.4%
Police	3,222,454	2,985,289	2,957,046	3,215,674	230,385	7.7%
Fire	4,136,313	4,584,937	4,580,689	4,887,080	302,143	6.6%
Planning & Development	813,197	1,072,827	815,763	746,865	(325,962)	-30.4%
Permitting & Inspections	4,880,349	4,901,064	4,932,464	5,131,172	230,108	4.7%
Information Technology	418,220	433,387	430,340	429,141	(4,246)	-1.0%
Public Works	4,784,354	5,128,213	5,140,952	5,222,450	94,237	1.8%
Parks, Rec & Facilities	7,375,011	7,817,734	5,299,025	5,828,980	(1,988,754)	-25.4%
Public Bldgs & Waterfront	3,281,082	3,550,966	3,279,129	1,620,873	(1,930,093)	-54.4%
HHS--Public Health	139,083	1,133,407	1,170,393	1,818,088	684,681	60.4%
HHS--Social Services	5,733,331	8,065,096	8,169,889	10,211,905	2,146,809	26.6%
HHS--Barron Center	21,047,420	19,510,800	20,756,370	19,243,369	(267,431)	-1.4%
Employee Benefits	7,225,696	7,640,858	7,774,554	7,410,958	(229,900)	-3.0%
Insurance	162,939	177,918	353,954	189,275	11,357	6.4%
Debt Service Reimb.	17,036,651	19,731,496	18,532,246	19,189,768	(541,728)	-2.7%
Memberships / Other	-	302,717	-	654,516	351,799	116.2%
Total General Fund:	\$114,588,543	\$118,027,530	\$114,796,298	\$113,250,589	(\$4,776,941)	-4.0%
Enterprise Funds Revenue:						
Fish Pier Authority	574,599	559,178	400,559	581,304	22,126	4.0%
Sewer	26,063,618	27,456,657	26,920,121	26,715,241	(741,416)	-2.7%
Stormwater	6,816,993	6,877,425	6,806,025	6,761,428	(115,997)	-1.7%
Jetport	26,659,406	26,578,275	21,031,279	16,166,908	(10,411,367)	-39.2%
Total Enterprise Funds:	\$60,114,616	\$61,471,535	\$55,157,984	\$50,224,881	(\$11,246,654)	-18.3%
Total City Revenue	\$174,703,159	\$179,499,065	169,954,282	\$163,475,470	(\$16,023,595)	-8.9%

FY2021 CITY BUDGET SUMMARY

by category
City Manager's Recommendation

	FY20 Approp.	FY21 Proposed	\$ +/-	% +/-	% Of Total
01 Personnel--General Fund	\$84,519,133	82,085,557	(\$2,433,576)	-2.9%	40.5%
--Ent Funds	7,038,292	6,986,250	(52,042)	-0.7%	12.9%
Total	91,557,425	89,071,807	(2,485,618)	-2.7%	34.7%
02+ Contractual--General Fund	66,318,423	64,859,197	(1,459,226)	-2.2%	32.0%
--Ent Funds	29,654,106	28,990,138	(663,968)	-2.2%	53.5%
Total	95,972,529	93,849,335	(2,123,194)	-2.2%	36.6%
55 Supplies--General Fund	6,952,920	5,896,091	(1,056,829)	-15.2%	2.9%
--Ent Funds	1,469,313	1,321,228	(148,085)	-10.1%	2.4%
Total	8,422,233	7,217,319	(1,204,914)	-14.3%	2.8%
63 Utilities--General Fund	3,574,036	3,747,456	173,420	4.9%	1.9%
--Ent Funds	1,545,875	1,406,741	(139,134)	-9.0%	2.6%
Total	5,119,911	5,154,197	34,286	0.7%	2.0%
70 Capital--General Fund	280,261	228,065	(52,196)	-18.6%	0.1%
--Ent Funds	3,532,645	2,713,514	(819,131)	-23.2%	5.0%
Total	3,812,906	2,941,579	(871,327)	-22.9%	1.1%
75 Debt Svc--Total GF	45,087,798	45,700,279	612,481	1.4%	22.6%
--Ent Funds	8,611,695	8,637,394	25,699	0.3%	15.9%
Total	53,699,493	54,337,673	638,180	1.2%	21.2%
75 Jetport Rev Bond Debt Svc	4,134,813	4,124,495	(10,318)	-0.2%	7.6%
Jetport Surplus	801,624	0	(801,624)	-100.0%	0.0%
Total General Fund	206,732,571	202,516,645	(4,215,926)	-2.0%	100.0%
Total Enterprise Funds	56,788,363	54,179,760	(2,608,603)	-4.6%	100.0%
Total	\$263,520,934	\$256,696,405	(\$6,824,529)	-2.6%	100.0%

City of Portland
FY21 Staffing FTE Change
City Manager's Recommendation

Department	FY16	FY17	FY18	FY19	FY20	FY21 CM	+/- Chg
General Fund:							
City Council	-	1.0	-	-	-	-	-
City Clerk	8.9	7.4	7.8	7.9	7.9	7.9	-
Executive	14.0	10.0	13.0	10.5	9.5	8.0	(1.5)
Assessor	4.9	5.9	5.9	5.9	5.9	5.7	(0.2)
Finance	24.3	24.0	25.0	25.0	25.0	24.4	(0.6)
Legal	6.0	6.0	6.0	7.0	7.0	7.0	-
Human Resources	10.0	10.5	11.0	11.0	10.5	11.3	0.8
Parking	29.6	29.6	29.6	29.6	30.0	29.0	(1.0)
Economic Development	4.0	5.8	5.8	7.1	7.0	16.0	9.0
Police	223.3	227.3	232.3	226.3	227.0	224.0	(3.0)
Fire	228.1	229.6	229.2	226.0	226.0	224.0	(2.0)
Planning & Urban Dev.	34.7	21.5	24.0	24.0	24.0	17.0	(7.0)
Permitting & Inspections	-	25.0	28.0	28.0	28.5	30.8	2.3
IT	17.0	17.0	17.0	17.3	16.0	16.0	-
Public Works	132.0	125.0	129.0	131.0	131.5	122.1	(9.4)
Parks Rec & Fac	136.5	155.2	161.5	142.0	141.7	115.4	(26.3)
Pubic Bldgs & Waterfront	-	-	-	24.5	24.5	22.0	(2.5)
HHS Administration	-	5.0	5.0	5.0	4.0	4.0	-
Public Health	62.3	38.2	25.0	27.1	28.3	32.3	4.0
Social Services	90.7	78.3	80.1	87.8	93.5	94.5	1.0
Barron Center	266.7	260.7	263.7	244.0	246.8	237.6	(9.2)
<i>Total HHS:</i>	<i>419.7</i>	<i>382.2</i>	<i>373.8</i>	<i>363.9</i>	<i>372.6</i>	<i>368.4</i>	<i>(4.2)</i>
General Fund Subtotal:	1,293.0	1,283.0	1,298.9	1,287.0	1,294.6	1,249.0	(45.7)

City of Portland
FY21 Staffing FTE Change
City Manager's Recommendation

Department	FY16	FY17	FY18	FY19	FY20	FY21 CM	+/- Chg
Enterprise Funds:							
Sewer Fund	32.0	31.0	30.0	33.0	33.0	31.0	(2.0)
Stormwater Fund	11.5	11.0	13.0	10.0	10.0	9.0	(1.0)
Jetport	49.5	50.5	52.5	56.0	59.0	57.0	(2.0)
Enterprise Subtotal:	93.0	92.5	95.5	99.0	102.0	97.0	(5.0)
Total City Employees:	1,386.0	1,375.5	1,394.4	1,386.0	1,396.6	1,346.0	(50.7)

DEFINITIONS OF FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT COLUMNS

FY19 ACTUALS = Actual amount of FY19 expenditures recorded in our City accounting system.

FY20 APPRV'D APPRO = Actual amount of the FY20 approved appropriation as approved by the City Council with any budget adjustments made subsequently.

***FY20 YTD ACTUALS** = Actual amount of FY20 expenditures recorded in our City accounting system. It is worth noting that expenditures and revenues are not considered final until after the completion of our annual audit which is required to be completed within 270 days after year end. It is also worth noting that COVID19 has had a significant depressing effect on both our FY20 revenues and expenditures so drawing comparisons between FY20 and other budget actuals or budget requests is difficult.

FY21 DEPT REQUEST – The amount of FY20 budget request from individual Departments made to the City Manager in July 2020.

FY21 MGR RECOMM – The amount of FY21 budget request recommended by the City Manager to the City Council in August 2020 after performing detailed budget reviews with each Department.

INCR / (DECR) FY21 / FY20 – A comparison of the FY20 Apprv'd Appro Column with the FY21 Mgr Recomm column showing the budget year to budget year increase that would result (in dollars) if the FY21 City Manager's Recommended budget was approved.

APPRO % CHG FY21 / FY20 - A comparison of the FY20 Apprv'd Appro Column with the FY21 Mgr Recomm column showing the budget year to budget year percentage increase that would result if the FY21 City Manager's Recommended budget was approved.

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
General Fund (100 & 107):							
City Council 11							
City Council 10011000							
* Payroll	\$131,202	\$132,291	\$133,075	\$134,671	\$131,109	(\$1,182)	-0.89%
* Benefits	\$1,700	\$1,200	\$1,782	\$1,800	\$1,200	\$0	0.00%
* Administrative Svcs	\$66,585	\$51,610	\$67,173	\$51,610	\$42,410	(\$9,200)	-17.83%
* Contractual Services	\$93,998	\$154,945	\$151,261	\$154,945	\$125,245	(\$29,700)	-19.17%
* Supplies	\$2,293	\$4,000	\$3,520	\$4,000	\$4,250	\$250	6.25%
** City Council	\$295,778	\$344,046	\$356,812	\$347,026	\$304,214	(\$39,832)	-11.58%
**** City Council	\$295,778	\$344,046	\$356,812	\$347,026	\$304,214	(\$39,832)	-11.58%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
City Clerk 12								
City Clerk 10012000								
*	Payroll	\$458,615	\$466,672	\$483,125	\$515,642	\$507,161	\$40,489	8.68%
*	Benefits	\$600	\$600	\$600	\$600	\$600	\$0	0.00%
*	Administrative Svcs	\$2,744	\$6,361	\$3,514	\$7,091	\$5,426	(\$935)	-14.70%
*	Contractual Services	\$24,408	\$68,621	\$72,317	\$78,599	\$104,147	\$35,526	51.77%
*	Maintenance & Repair	\$3,028	\$5,710	\$4,330	\$5,660	\$5,660	(\$50)	-0.88%
*	Rentals	\$10,365	\$29,306	\$23,977	\$90,560	\$50,560	\$21,254	72.52%
*	Supplies	\$9,850	\$45,451	\$45,681	\$5,900	\$5,900	(\$39,551)	-87.02%
**	City Clerk	\$509,609	\$622,721	\$633,543	\$704,052	\$679,454	\$56,733	9.11%
****	City Clerk	\$509,609	\$622,721	\$633,543	\$704,052	\$679,454	\$56,733	9.11%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
City Manager 13								
City Manager Administration 10013100								
*	Payroll	\$861,314	\$852,266	\$891,599	\$1,085,432	\$683,921	(\$168,345)	-19.75%
*	Benefits	\$10,946	\$11,200	\$11,224	\$11,200	\$10,600	(\$600)	-5.36%
*	Administrative Svcs	\$37,065	\$29,274	\$32,999	\$35,093	\$17,650	(\$11,624)	-39.71%
*	Contractual Services	\$61,394	\$21,327	\$9,159	\$21,537	\$7,537	(\$13,790)	-64.66%
*	Rentals	\$5,749	\$6,500	\$8,085	\$6,500	\$6,500	\$0	0.00%
*	Supplies	\$12,951	\$9,310	\$7,234	\$9,310	\$7,900	(\$1,410)	-15.15%
**	City Manager Administration	\$989,419	\$929,877	\$960,300	\$1,169,072	\$734,108	(\$195,769)	-21.05%
****	City Manager	\$989,419	\$929,877	\$960,300	\$1,169,072	\$734,108	(\$195,769)	-21.05%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Assessor 14								
Assessor 10014000								
*	Payroll	\$375,047	\$394,383	\$392,542	\$407,448	\$391,475	(\$2,908)	-0.74%
*	Benefits	\$538	\$960	\$324	\$960	\$360	(\$600)	-62.50%
*	Administrative Svcs	\$7,854	\$16,960	\$8,234	\$13,970	\$8,920	(\$8,040)	-47.41%
*	Contractual Services	\$9,276	\$12,340	\$10,148	\$53,038	\$7,765	(\$4,575)	-37.07%
*	Maintenance & Repair	\$0	\$0	\$0	\$12,000	\$0	\$0	---
*	Rentals	\$1,962	\$2,016	\$2,001	\$2,100	\$2,100	\$84	4.17%
*	Supplies	\$5,207	\$8,500	\$6,617	\$8,500	\$8,000	(\$500)	-5.88%
**	Assessor	\$399,885	\$435,159	\$419,865	\$498,016	\$418,620	(\$16,539)	-3.80%
****	Assessor	\$399,885	\$435,159	\$419,865	\$498,016	\$418,620	(\$16,539)	-3.80%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Finance 15							
Finance Administration 10015100							
* Payroll	\$1,055,902	\$1,096,661	\$1,086,337	\$1,198,447	\$1,061,032	(\$35,629)	-3.25%
* Benefits	\$1,946	\$2,016	\$2,346	\$2,016	\$2,016	\$0	0.00%
* Administrative Svcs	\$82,339	\$93,740	\$72,570	\$93,775	\$85,095	(\$8,645)	-9.22%
* Contractual Services	\$4,667	\$5,350	\$13,453	\$5,000	\$5,000	(\$350)	-6.54%
* Rentals	\$5,011	\$4,860	\$4,669	\$5,220	\$5,220	\$360	7.41%
* Supplies	\$11,990	\$16,100	\$11,416	\$16,100	\$14,600	(\$1,500)	-9.32%
* Capital Outlay	\$255,208	\$0	\$0	\$0	\$0	\$0	---
** Finance Administration	\$1,417,063	\$1,218,727	\$1,190,791	\$1,320,558	\$1,172,963	(\$45,764)	-3.76%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Treasury 10015200							
* Payroll	\$449,423	\$516,246	\$445,303	\$547,836	\$501,458	(\$14,788)	-2.86%
* Administrative Svcs	\$65,459	\$93,375	\$43,589	\$76,925	\$76,525	(\$16,850)	-18.05%
* Contractual Services	\$97,623	\$108,057	\$85,948	\$98,306	\$98,306	(\$9,751)	-9.02%
* Maintenance & Repair	\$0	\$500	\$414	\$500	\$500	\$0	0.00%
* Rentals	\$2,467	\$2,425	\$2,335	\$2,500	\$2,500	\$75	3.10%
* Supplies	\$9,856	\$13,400	\$16,162	\$13,250	\$13,250	(\$150)	-1.12%
* Capital Outlay	\$0	\$0	\$4,289	\$0	\$0	\$0	---
** Treasury	\$624,828	\$734,003	\$598,041	\$739,317	\$692,539	(\$41,464)	-5.65%
**** Finance	\$2,041,891	\$1,952,730	\$1,788,831	\$2,059,875	\$1,865,502	(\$87,228)	-4.47%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Legal 16								
Legal 10016000								
*	Payroll	\$607,994	\$667,533	\$669,606	\$696,183	\$672,108	\$4,575	0.69%
*	Benefits	\$42	\$3,000	\$100	\$1,200	\$840	(\$2,160)	-72.00%
*	Administrative Svcs	\$19,489	\$26,841	\$21,102	\$26,841	\$22,641	(\$4,200)	-15.65%
*	Contractual Services	\$12,746	\$35,964	\$37,630	\$38,264	\$30,732	(\$5,232)	-14.55%
*	Maintenance & Repair	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Supplies	\$8,928	\$8,000	\$4,631	\$8,000	\$2,500	(\$5,500)	-68.75%
**	Legal	\$649,199	\$741,338	\$733,069	\$770,488	\$728,821	(\$12,517)	-1.69%
****	Legal	\$649,199	\$741,338	\$733,069	\$770,488	\$728,821	(\$12,517)	-1.69%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Human Resources 17								
Human Resources 10017100								
*	Payroll	\$854,728	\$879,333	\$855,755	\$1,003,505	\$903,725	\$24,392	2.77%
*	Benefits	\$3,927	\$4,040	\$3,065	\$4,040	\$3,790	(\$250)	-6.19%
*	Administrative Svcs	\$36,515	\$42,650	\$24,538	\$42,220	\$46,795	\$4,145	9.72%
*	Contractual Services	\$148,676	\$110,111	\$161,625	\$123,120	\$83,770	(\$26,341)	-23.92%
*	Maintenance & Repair	\$0	\$4,000	\$0	\$4,000	\$1,000	(\$3,000)	-75.00%
*	Rentals	\$10,306	\$9,000	\$14,576	\$16,800	\$16,800	\$7,800	86.67%
*	Supplies	\$15,439	\$22,000	\$48,075	\$22,150	\$16,650	(\$5,350)	-24.32%
**	Human Resources	\$1,069,591	\$1,071,134	\$1,107,634	\$1,215,835	\$1,072,530	\$1,396	0.13%
****	Human Resources	\$1,069,591	\$1,071,134	\$1,107,634	\$1,215,835	\$1,072,530	\$1,396	0.13%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Parking 18							
Parking Administration 10018100							
* Payroll	\$881,223	\$962,374	\$917,692	\$1,007,362	\$985,526	\$23,152	2.41%
* Benefits	\$13,767	\$14,220	\$13,798	\$14,184	\$14,184	(\$36)	-0.25%
* Administrative Svcs	\$19,706	\$17,695	\$8,558	\$19,975	\$11,740	(\$5,955)	-33.65%
* Contractual Services	\$243,142	\$311,320	\$164,371	\$287,550	\$282,650	(\$28,670)	-9.21%
* Maintenance & Repair	\$164	\$850	\$218	\$4,150	\$3,700	\$2,850	335.29%
* Rentals	\$128,576	\$130,912	\$132,501	\$138,293	\$138,293	\$7,381	5.64%
* Supplies	\$59,255	\$47,100	\$44,341	\$47,120	\$43,020	(\$4,080)	-8.66%
* Utilities	\$1,067	\$1,140	\$1,069	\$1,140	\$1,140	\$0	0.00%
* Contributions	\$1,440	\$1,440	\$1,440	\$1,440	\$1,440	\$0	0.00%
** Parking Administration	\$1,348,340	\$1,487,050	\$1,283,988	\$1,521,214	\$1,481,693	(\$5,357)	-0.36%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Elm Street Garage 10018200								
*	Payroll	\$200,377	\$202,869	\$203,459	\$210,099	\$171,403	(\$31,466)	-15.51%
*	Benefits	\$694	\$1,100	\$642	\$1,100	\$1,100	\$0	0.00%
*	Contractual Services	\$26,649	\$31,175	\$25,400	\$31,655	\$31,655	\$480	1.54%
*	Maintenance & Repair	\$48,167	\$45,840	\$44,529	\$47,880	\$29,280	(\$16,560)	-36.13%
*	Supplies	\$3,559	\$5,455	\$4,476	\$4,325	\$3,975	(\$1,480)	-27.13%
*	Utilities	\$13,825	\$13,725	\$12,477	\$14,350	\$13,300	(\$425)	-3.10%
**	Elm Street Garage	\$293,270	\$300,164	\$290,982	\$309,409	\$250,713	(\$49,451)	-16.47%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Spring Street Garage 10018300							
* Payroll	\$285,270	\$269,680	\$256,014	\$271,869	\$272,442	\$2,762	1.02%
* Benefits	\$898	\$1,100	\$961	\$1,100	\$1,100	\$0	0.00%
* Contractual Services	\$54,325	\$65,240	\$49,269	\$65,520	\$64,520	(\$720)	-1.10%
* Maintenance & Repair	\$73,200	\$68,090	\$66,327	\$129,470	\$49,470	(\$18,620)	-27.35%
* Rentals	\$0	\$100	\$0	\$100	\$0	(\$100)	-100.00%
* Supplies	\$5,960	\$6,930	\$6,691	\$5,850	\$5,450	(\$1,480)	-21.36%
* Utilities	\$42,150	\$41,730	\$41,042	\$42,955	\$41,465	(\$265)	-0.64%
** Spring Street Garage	\$461,802	\$452,870	\$420,304	\$516,864	\$434,447	(\$18,423)	-4.07%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Temple Street Garage 10018400							
* Administrative Svcs	\$25,377	\$26,130	\$26,371	\$28,000	\$28,000	\$1,870	7.16%
* Maintenance & Repair	\$104,097	\$100,000	\$27,540	\$100,000	\$50,000	(\$50,000)	-50.00%
** Temple Street Garage	\$129,474	\$126,130	\$53,910	\$128,000	\$78,000	(\$48,130)	-38.16%
**** Parking	\$2,232,886	\$2,366,214	\$2,049,184	\$2,475,487	\$2,244,853	(\$121,361)	-5.13%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Economic Development 19							
Economic Development Admin 10019100							
* Payroll	\$525,238	\$564,676	\$657,924	\$701,820	\$617,281	\$52,605	9.32%
* Benefits	\$626	\$1,620	\$830	\$2,220	\$1,620	\$0	0.00%
* Operating Transfers	\$0	\$0	\$0	\$0	\$0	\$0	---
* Administrative Svcs	\$6,943	\$14,635	\$14,085	\$16,835	\$7,011	(\$7,624)	-52.09%
* Contractual Services	\$35,625	\$55,175	\$44,196	\$72,700	\$27,800	(\$27,375)	-49.61%
* Rentals	\$1,776	\$2,400	\$1,675	\$2,400	\$2,000	(\$400)	-16.67%
* Supplies	\$6,253	\$7,500	\$6,494	\$5,850	\$4,750	(\$2,750)	-36.67%
* Utilities	\$0	\$0	\$0	\$0	\$0	\$0	---
** Economic Development Admin	\$576,461	\$646,006	\$725,204	\$801,825	\$660,462	\$14,456	2.24%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Portland Development Corp 10019200							
* Administrative Svcs	\$4,449	\$4,875	\$3,896	\$4,875	\$4,875	\$0	0.00%
* Contractual Services	\$24,613	\$22,897	\$19,208	\$22,897	\$22,897	\$0	0.00%
* Supplies	\$651	\$750	\$640	\$750	\$750	\$0	0.00%
** Portland Development Corp	\$29,714	\$28,522	\$23,744	\$28,522	\$28,522	\$0	0.00%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Housing & Community Dev 10019300								
*	Payroll	\$0	\$0	\$0	\$0	\$531,246	\$531,246	---
**	Housing & Community Dev	\$0	\$0	\$0	\$0	\$531,246	\$531,246	---
****	Economic Development	\$606,175	\$674,528	\$748,948	\$830,347	\$1,220,230	\$545,702	80.90%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Police Department 21								
Police Administration 10021100								
*	Payroll	\$1,064,574	\$1,255,235	\$1,043,197	\$1,279,579	\$1,199,746	(\$55,489)	-4.42%
*	Benefits	\$5,248	\$6,400	\$4,125	\$6,400	\$5,740	(\$660)	-10.31%
*	Administrative Svcs	\$9,061	\$8,425	\$7,125	\$8,450	\$8,450	\$25	0.30%
*	Contractual Services	(\$1,315)	\$0	\$11,136	\$0	\$0	\$0	---
*	Maintenance & Repair	\$0	\$200	\$0	\$200	\$200	\$0	0.00%
*	Rentals	\$2,217	\$2,204	\$2,182	\$2,508	\$2,508	\$304	13.79%
*	Supplies	\$1,229	\$1,800	\$656	\$1,800	\$1,800	\$0	0.00%
**	Police Administration	\$1,081,014	\$1,274,264	\$1,068,420	\$1,298,937	\$1,218,444	(\$55,820)	-4.38%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Uniformed Operations Group 10021200								
*	Payroll	\$9,925,183	\$9,924,632	\$10,214,642	\$10,204,447	\$9,690,716	(\$233,916)	-2.36%
*	Benefits	\$195,074	\$173,805	\$155,633	\$174,170	\$152,755	(\$21,050)	-12.11%
*	Administrative Svcs	\$18,588	\$18,738	\$13,502	\$40,690	\$40,690	\$21,952	117.15%
*	Contractual Services	\$227,159	\$231,692	\$187,442	\$160,582	\$208,602	(\$23,090)	-9.97%
*	Maintenance & Repair	\$58,540	\$69,973	\$34,777	\$85,993	\$85,993	\$16,020	22.89%
*	Rentals	\$2,743	\$7,775	\$3,564	\$2,975	\$2,975	(\$4,800)	-61.74%
*	Supplies	\$18,060	\$189,438	\$149,213	\$192,313	\$124,295	(\$65,143)	-34.39%
*	Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Utilities	\$545	\$480	\$518	\$504	\$504	\$24	5.00%
*	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
**	Uniformed Operations Group	\$10,445,892	\$10,616,533	\$10,759,291	\$10,861,674	\$10,306,530	(\$310,003)	-2.92%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Bureau Investigative Services 10021300								
*	Payroll	\$1,578,191	\$1,963,501	\$1,837,390	\$1,902,984	\$1,795,600	(\$167,901)	-8.55%
*	Benefits	\$19,470	\$29,490	\$24,508	\$27,830	\$27,230	(\$2,260)	-7.66%
*	Administrative Svcs	\$297	\$1,530	\$38	\$1,280	\$1,280	(\$250)	-16.34%
*	Contractual Services	\$5,354	\$6,700	\$6,197	\$4,100	\$4,100	(\$2,600)	-38.81%
*	Maintenance & Repair	\$0	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00%
*	Rentals	\$2,430	\$2,504	\$2,450	\$2,704	\$2,704	\$200	7.99%
*	Supplies	\$1,996	\$11,950	\$9,567	\$10,400	\$10,400	(\$1,550)	-12.97%
*	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
**	Bureau Investigative Services	\$1,607,737	\$2,017,675	\$1,880,150	\$1,951,298	\$1,843,314	(\$174,361)	-8.64%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Police Operation Support Svcs 10021400								
*	Payroll	\$657,712	\$658,632	\$683,827	\$677,098	\$657,433	(\$1,199)	-0.18%
*	Benefits	\$3,665	\$6,000	\$4,140	\$6,000	\$6,000	\$0	0.00%
*	Administrative Svcs	\$89,600	\$133,960	\$89,016	\$134,910	\$110,410	(\$23,550)	-17.58%
*	Contractual Services	\$13,480	\$11,720	\$12,646	\$11,720	\$11,720	\$0	0.00%
*	Maintenance & Repair	\$598	\$34,006	\$22,891	\$39,630	\$30,255	(\$3,751)	-11.03%
*	Rentals	\$8,136	\$8,280	\$7,434	\$9,014	\$7,574	(\$706)	-8.53%
*	Supplies	\$70,505	\$54,843	\$57,964	\$65,543	\$53,043	(\$1,800)	-3.28%
**	Police Operation Support Svcs	\$843,696	\$907,441	\$877,917	\$943,915	\$876,435	(\$31,006)	-3.42%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Dispatch Services 10021500								
*	Payroll	\$2,127,534	\$2,280,437	\$2,106,468	\$2,371,080	\$2,288,466	\$8,029	0.35%
*	Benefits	\$6,500	\$16,700	\$6,596	\$16,700	\$16,700	\$0	0.00%
*	Administrative Svcs	\$10,525	\$16,675	\$5,272	\$15,175	\$10,175	(\$6,500)	-38.98%
*	Contractual Services	\$1,611	\$2,250	\$2,115	\$13,130	\$13,130	\$10,880	483.56%
*	Maintenance & Repair	\$1,049	\$5,200	\$4,466	\$8,140	\$8,140	\$2,940	56.54%
*	Rentals	\$587	\$641	\$564	\$641	\$641	\$0	0.00%
*	Supplies	\$6,025	\$11,500	\$10,235	\$10,500	\$10,500	(\$1,000)	-8.70%
*	Minor Capital Items	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	0.00%
*	Utilities	\$11,948	\$11,700	\$13,108	\$13,080	\$13,080	\$1,380	11.79%
**	Dispatch Services	\$2,180,778	\$2,360,103	\$2,163,824	\$2,463,446	\$2,375,832	\$15,729	0.67%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport Security 10021800							
* Payroll	\$576,116	\$558,061	\$612,779	\$564,808	\$553,811	(\$4,250)	-0.76%
* Benefits	\$1,213	\$16,815	\$1,621	\$16,815	\$16,815	\$0	0.00%
* Administrative Svcs	\$1,311	\$3,450	\$450	\$1,450	\$1,450	(\$2,000)	-57.97%
* Maintenance & Repair	\$0	\$250	\$0	\$250	\$250	\$0	0.00%
* Rentals	\$345	\$648	\$354	\$648	\$648	\$0	0.00%
* Supplies	\$1,499	\$2,300	\$246	\$2,300	\$2,300	\$0	0.00%
** Jetport Security	\$580,484	\$581,524	\$615,451	\$586,271	\$575,274	(\$6,250)	-1.07%
**** Police Department	\$16,739,602	\$17,757,540	\$17,365,052	\$18,105,541	\$17,195,829	(\$561,711)	-3.16%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Fire Department 22								
Fire Administration 10022100								
*	Payroll	\$409,317	\$516,941	\$531,019	\$589,744	\$572,709	\$55,768	10.79%
*	Benefits	\$2,587	\$4,908	\$2,834	\$4,908	\$2,884	(\$2,024)	-41.24%
*	Administrative Svcs	\$13,491	\$24,708	\$24,135	\$28,208	\$18,858	(\$5,850)	-23.68%
*	Contractual Services	\$6,670	\$4,800	\$3,047	\$4,800	\$1,600	(\$3,200)	-66.67%
*	Rentals	\$1,678	\$2,160	\$2,376	\$2,160	\$2,160	\$0	0.00%
*	Supplies	\$47,946	\$45,100	\$33,220	\$45,100	\$27,600	(\$17,500)	-38.80%
**	Fire Administration	\$481,688	\$598,617	\$596,631	\$674,920	\$625,811	\$27,194	4.54%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Fire Code Enforce & Comm Svcs 10022200							
* Payroll	\$214,397	\$256,231	\$202,640	\$358,121	\$224,061	(\$32,170)	-12.56%
* Benefits	\$2,873	\$2,832	\$3,145	\$3,456	\$2,976	\$144	5.08%
* Administrative Svcs	\$8,492	\$21,675	\$15,140	\$8,675	\$6,275	(\$15,400)	-71.05%
* Contractual Services	\$612	\$770	\$247	\$770	\$770	\$0	0.00%
* Supplies	\$4,058	\$7,000	\$9,940	\$7,000	\$4,000	(\$3,000)	-42.86%
** Fire Code Enforce & Comm Svcs	\$230,432	\$288,508	\$231,112	\$378,022	\$238,082	(\$50,426)	-17.48%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Fire Field Operations 10022300								
*	Payroll	\$14,272,459	\$14,362,963	\$14,277,786	\$14,675,845	\$13,935,637	(\$427,326)	-2.98%
*	Benefits	\$440,715	\$228,972	\$302,927	\$228,972	\$176,832	(\$52,140)	-22.77%
*	Administrative Svcs	\$85,917	\$94,200	\$91,941	\$237,900	\$225,400	\$131,200	139.28%
*	Contractual Services	\$153,755	\$203,996	\$184,005	\$140,946	\$138,446	(\$65,550)	-32.13%
*	Maintenance & Repair	\$91,204	\$117,500	\$101,822	\$128,350	\$119,350	\$1,850	1.57%
*	Rentals	\$4,032	\$3,432	\$3,765	\$3,960	\$3,960	\$528	15.38%
*	Supplies	\$370,774	\$430,175	\$480,900	\$433,375	\$344,775	(\$85,400)	-19.85%
*	Minor Capital Items	\$0	\$56,000	\$55,703	\$0	\$0	(\$56,000)	-100.00%
*	Utilities	\$18,003	\$19,956	\$17,262	\$19,956	\$18,956	(\$1,000)	-5.01%
*	Capital Outlay	\$0	\$0	\$0	\$10,000	\$0	\$0	---
**	Fire Field Operations	\$15,436,859	\$15,517,194	\$15,516,111	\$15,879,304	\$14,963,356	(\$553,838)	-3.57%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Fire Operation Support Svcs 10022400							
* Payroll	\$0	\$0	\$657	\$0	\$0	\$0	---
* Benefits	\$242	\$0	\$1,620	\$0	\$0	\$0	---
* Administrative Svcs	\$0	\$1,075	\$0	\$1,075	\$1,075	\$0	0.00%
* Contractual Services	\$27,752	\$21,500	\$18,981	\$21,815	\$21,815	\$315	1.47%
* Maintenance & Repair	\$108,120	\$116,715	\$139,241	\$191,130	\$173,630	\$56,915	48.76%
* Rentals	\$386,646	\$398,308	\$396,211	\$410,000	\$410,000	\$11,692	2.94%
* Supplies	\$54,260	\$64,900	\$89,700	\$64,900	\$58,900	(\$6,000)	-9.24%
* Utilities	\$160,350	\$200,650	\$169,636	\$207,348	\$207,348	\$6,698	3.34%
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
** Fire Operation Support Svcs	\$737,369	\$803,148	\$816,046	\$896,268	\$872,768	\$69,620	8.67%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Air Rescue Station 10022800							
* Payroll	\$857,375	\$809,859	\$785,683	\$1,098,132	\$831,197	\$21,338	2.63%
* Benefits	\$1,425	\$13,892	\$788	\$16,440	\$16,440	\$2,548	18.34%
* Administrative Svcs	\$28,338	\$46,080	\$7,757	\$46,080	\$46,080	\$0	0.00%
* Contractual Services	\$61	\$2,953	\$1,043	\$3,453	\$3,453	\$500	16.93%
* Maintenance & Repair	\$42,625	\$99,975	\$35,096	\$151,725	\$151,725	\$51,750	51.76%
* Supplies	\$24,561	\$39,210	\$18,299	\$39,210	\$39,210	\$0	0.00%
* Utilities	\$7,088	\$15,712	\$8,426	\$16,244	\$16,244	\$532	3.39%
** Air Rescue Station	\$961,473	\$1,027,681	\$857,094	\$1,371,284	\$1,104,349	\$76,668	7.46%
**** Fire Department	\$17,847,821	\$18,235,148	\$18,016,994	\$19,199,798	\$17,804,366	(\$430,782)	-2.36%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Dept of Planning & Development 24							
Planning & Development Admin 10024100							
* Payroll	\$416,544	\$551,119	\$411,049	\$534,663	\$202,313	(\$348,806)	-63.29%
* Benefits	\$2,715	\$1,100	\$500	\$600	\$1,100	\$0	0.00%
* Administrative Svcs	\$6,816	\$4,200	\$2,807	\$5,000	\$5,700	\$1,500	35.71%
* Contractual Services	\$295	\$250	\$0	\$100	\$250	\$0	0.00%
* Maintenance & Repair	\$0	\$100	\$0	\$0	\$0	(\$100)	-100.00%
* Supplies	\$359	\$3,500	\$1,895	\$2,500	\$2,500	(\$1,000)	-28.57%
** Planning & Development Admin	\$426,728	\$560,269	\$416,251	\$542,863	\$211,863	(\$348,406)	-62.19%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Planning 10024200							
* Payroll	\$962,826	\$989,519	\$938,070	\$1,066,827	\$946,269	(\$43,250)	-4.37%
* Benefits	\$1,516	\$2,680	\$1,285	\$1,905	\$1,450	(\$1,230)	-45.90%
* Administrative Svcs	\$27,389	\$21,825	\$18,118	\$26,700	\$27,620	\$5,795	26.55%
* Contractual Services	\$271,996	\$286,970	\$140,920	\$277,000	\$194,600	(\$92,370)	-32.19%
* Maintenance & Repair	\$1,841	\$1,000	\$1,900	\$8,620	\$7,820	\$6,820	682.00%
* Rentals	\$13,946	\$15,600	\$13,665	\$15,600	\$15,600	\$0	0.00%
* Supplies	\$23,412	\$13,000	\$8,499	\$23,100	\$20,300	\$7,300	56.15%
** Planning	\$1,302,927	\$1,330,594	\$1,122,455	\$1,419,752	\$1,213,659	(\$116,935)	-8.79%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Housing & Community Dev. 10024300							
* Payroll	\$0	\$189,169	\$194,377	\$252,134	\$0	(\$189,169)	-100.00%
* Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	---
** Housing & Community Dev.	\$0	\$189,169	\$194,377	\$252,134	\$0	(\$189,169)	-100.00%
**** Dept of Planning & Development	\$1,729,655	\$2,080,032	\$1,733,083	\$2,214,749	\$1,425,522	(\$654,510)	-31.47%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Permitting & Inspections 25							
Permitting & Inspections Admin 10025100							
* Payroll	\$178,351	\$126,097	\$64,947	\$190,867	\$153,388	\$27,291	21.64%
* Benefits	\$350	\$600	\$0	\$600	\$450	(\$150)	-25.00%
* Administrative Svcs	\$6,217	\$1,650	\$1,925	\$3,000	\$1,500	(\$150)	-9.09%
* Contractual Services	\$0	\$740	\$0	\$740	\$200	(\$540)	-72.97%
* Rentals	\$0	\$0	\$0	\$0	\$0	\$0	---
* Supplies	\$2,579	\$1,400	\$4,423	\$2,700	\$800	(\$600)	-42.86%
** Permitting & Inspections Admin	\$187,497	\$130,487	\$71,295	\$197,907	\$156,338	\$25,851	19.81%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Inspections 10025200							
* Payroll	\$958,931	\$967,022	\$965,853	\$1,012,494	\$999,269	\$32,247	3.33%
* Benefits	\$6,105	\$9,850	\$5,334	\$9,130	\$9,130	(\$720)	-7.31%
* Administrative Svcs	\$11,346	\$27,095	\$11,405	\$24,525	\$17,165	(\$9,930)	-36.65%
* Contractual Services	\$40,760	\$58,300	\$27,369	\$10,000	\$7,000	(\$51,300)	-87.99%
* Rentals	\$1,864	\$1,800	\$1,745	\$1,800	\$1,800	\$0	0.00%
* Supplies	\$10,351	\$12,500	\$7,254	\$13,500	\$8,500	(\$4,000)	-32.00%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
** Inspections	\$1,029,357	\$1,076,567	\$1,018,960	\$1,071,449	\$1,042,864	(\$33,703)	-3.13%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Housing Safety 10025300								
*	Payroll	\$297,288	\$350,934	\$311,252	\$430,843	\$432,696	\$81,762	23.30%
*	Benefits	\$4,264	\$5,280	\$4,488	\$5,880	\$5,880	\$600	11.36%
*	Administrative Svcs	\$3,654	\$7,640	\$1,227	\$7,725	\$3,725	(\$3,915)	-51.24%
*	Contractual Services	\$33,826	\$38,505	\$33,333	\$35,495	\$35,495	(\$3,010)	-7.82%
*	Rentals	\$339	\$504	\$351	\$504	\$504	\$0	0.00%
*	Supplies	\$1,503	\$4,750	\$3,434	\$4,950	\$3,450	(\$1,300)	-27.37%
**	Housing Safety	\$340,874	\$407,613	\$354,086	\$485,397	\$481,750	\$74,137	18.19%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Business Licensing 10025400							
* Payroll	\$195,524	\$193,879	\$217,379	\$199,118	\$200,353	\$6,474	3.34%
* Benefits	\$2,499	\$2,924	\$1,928	\$2,924	\$2,924	\$0	0.00%
* Administrative Svcs	\$604	\$1,330	\$802	\$2,285	\$755	(\$575)	-43.23%
* Contractual Services	\$32,436	\$27,920	\$23,512	\$31,920	\$31,920	\$4,000	14.33%
* Rentals	\$2,019	\$2,064	\$1,922	\$2,064	\$2,064	\$0	0.00%
* Supplies	\$12,327	\$5,775	\$4,383	\$7,075	\$7,075	\$1,300	22.51%
** Business Licensing	\$245,409	\$233,892	\$249,925	\$245,386	\$245,091	\$11,199	4.79%
**** Permitting & Inspections	\$1,803,137	\$1,848,559	\$1,694,266	\$2,000,139	\$1,926,043	\$77,484	4.19%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Information Technology 29								
Information Technology 10029100								
*	Payroll	\$1,226,537	\$1,148,860	\$1,117,509	\$1,341,268	\$1,164,282	\$15,422	1.34%
*	Benefits	\$5,707	\$6,180	\$5,343	\$5,136	\$5,136	(\$1,044)	-16.89%
*	Administrative Svcs	\$12,003	\$14,450	\$6,990	\$15,450	\$3,950	(\$10,500)	-72.66%
*	Contractual Services	\$419,460	\$498,583	\$149,510	\$548,370	\$440,837	(\$57,746)	-11.58%
*	Maintenance & Repair	\$718,592	\$800,989	\$745,637	\$765,824	\$613,603	(\$187,386)	-23.39%
*	Rentals	\$13,056	\$12,000	\$12,578	\$12,000	\$12,000	\$0	0.00%
*	Supplies	\$66,801	\$81,100	\$28,518	\$371,100	\$31,000	(\$50,100)	-61.78%
*	Utilities	\$364,176	\$352,320	\$335,344	\$352,440	\$318,440	(\$33,880)	-9.62%
*	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
**	Information Technology	\$2,826,333	\$2,914,482	\$2,401,429	\$3,411,588	\$2,589,248	(\$325,234)	-11.16%
****	Information Technology	\$2,826,333	\$2,914,482	\$2,401,429	\$3,411,588	\$2,589,248	(\$325,234)	-11.16%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Public Works 31							
Public Works Administration 10031100							
* Payroll	\$660,150	\$660,503	\$652,239	\$712,276	\$617,833	(\$42,670)	-6.46%
* Benefits	\$2,108	\$2,772	\$1,962	\$2,772	\$2,052	(\$720)	-25.97%
* Administrative Svcs	\$11,248	\$15,460	\$11,553	\$14,335	\$7,985	(\$7,475)	-48.35%
* Contractual Services	\$4,045	\$6,800	\$1,479	\$7,280	\$6,280	(\$520)	-7.65%
* Maintenance & Repair	\$27,281	\$25,893	\$23,436	\$25,393	\$24,893	(\$1,000)	-3.86%
* Rentals	\$2,696	\$3,000	\$2,282	\$3,000	\$3,000	\$0	0.00%
* Supplies	\$11,829	\$11,280	\$7,447	\$10,800	\$9,750	(\$1,530)	-13.56%
** Public Works Administration	\$719,357	\$725,708	\$700,397	\$775,856	\$671,793	(\$53,915)	-7.43%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PW Operations							
Districting 10031202							
* Payroll	\$1,319,961	\$1,535,122	\$1,372,369	\$1,547,386	\$1,483,747	(\$51,375)	-3.35%
* Benefits	\$55,335	\$20,030	\$30,394	\$15,630	\$15,630	(\$4,400)	-21.97%
* Administrative Svcs	\$1,288	\$4,880	\$1,749	\$4,880	\$1,880	(\$3,000)	-61.48%
* Contractual Services	\$883,410	\$5,500	\$33,351	\$54,980	\$23,200	\$17,700	321.82%
* Maintenance & Repair	\$47	\$2,000	\$3,984	\$2,000	\$2,000	\$0	0.00%
* Rentals	\$15,062	\$14,500	\$14,591	\$14,500	\$14,500	\$0	0.00%
* Supplies	\$133,397	\$152,443	\$192,947	\$139,583	\$137,383	(\$15,060)	-9.88%
* Minor Capital Items	\$0	\$7,500	\$5,755	\$0	\$0	(\$7,500)	-100.00%
* Utilities	\$573	\$0	\$587	\$0	\$0	\$0	---
* Capital Outlay	\$888,000	\$0	\$0	\$0	\$0	\$0	---
** Districting	\$3,297,072	\$1,741,974	\$1,655,727	\$1,778,959	\$1,678,340	(\$63,634)	-3.65%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Solid Waste 10031203							
* Payroll	\$982,115	\$997,567	\$878,901	\$1,033,962	\$795,475	(\$202,092)	-20.26%
* Benefits	\$15,485	\$14,020	\$72,139	\$10,740	\$10,740	(\$3,280)	-23.40%
* Administrative Svcs	\$3,136	\$5,495	\$5,779	\$5,430	\$9,330	\$3,835	69.79%
* Contractual Services	\$995,896	\$1,052,180	\$1,456,525	\$1,107,870	\$1,407,295	\$355,115	33.75%
* Maintenance & Repair	\$0	\$1,500	\$1,245	\$4,680	\$4,680	\$3,180	212.00%
* Rentals	\$63,408	\$1,760	\$12,118	\$1,760	\$0	(\$1,760)	-100.00%
* Supplies	\$23,370	\$15,800	\$13,763	\$16,470	\$10,770	(\$5,030)	-31.84%
* Utilities	\$3,170	\$3,180	\$3,342	\$3,180	\$3,180	\$0	0.00%
* Capital Outlay	(\$28,125)	\$50,000	\$0	\$60,000	\$0	(\$50,000)	-100.00%
** Solid Waste	\$2,058,456	\$2,141,502	\$2,443,811	\$2,244,092	\$2,241,470	\$99,968	4.67%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Communications 10031204							
* Payroll	\$106,445	\$179,482	\$175,395	\$183,214	\$175,523	(\$3,959)	-2.21%
* Benefits	\$1,488	\$1,325	\$1,948	\$1,125	\$1,125	(\$200)	-15.09%
* Administrative Svcs	\$779	\$1,250	\$391	\$1,000	\$0	(\$1,250)	-100.00%
* Contractual Services	\$7,124	\$2,950	\$2,904	\$6,700	\$5,700	\$2,750	93.22%
* Maintenance & Repair	\$1,083	\$500	\$2,106	\$8,500	\$8,500	\$8,000	1600.00%
* Rentals	\$5,087	\$8,036	\$3,833	\$1,700	\$1,700	(\$6,336)	-78.85%
* Supplies	\$4,964	\$3,900	\$2,430	\$5,050	\$3,550	(\$350)	-8.97%
** Communications	\$126,971	\$197,443	\$189,007	\$207,289	\$196,098	(\$1,345)	-0.68%

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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Portland Downtown District 10031205							
* Payroll	\$301,484	\$353,907	\$328,885	\$379,908	\$379,573	\$25,666	7.25%
* Benefits	\$2,283	\$3,875	\$2,910	\$3,450	\$3,450	(\$425)	-10.97%
* Contractual Services	\$10,083	\$9,500	\$11,622	\$50	\$50	(\$9,450)	-99.47%
* Maintenance & Repair	\$255	\$500	\$266	\$500	\$500	\$0	0.00%
* Rentals	\$418	\$360	\$374	\$360	\$360	\$0	0.00%
* Supplies	\$21,137	\$30,560	\$11,119	\$25,910	\$25,910	(\$4,650)	-15.22%
* Utilities	\$5,973	\$6,160	\$6,183	\$4,660	\$4,660	(\$1,500)	-24.35%
** Portland Downtown District	\$341,633	\$404,862	\$361,359	\$414,838	\$414,503	\$9,641	2.38%

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CITY OF PORTLAND, ME
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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Winter Operations 10031206							
* Payroll	\$382,195	\$457,929	\$395,943	\$437,999	\$422,677	(\$35,252)	-7.70%
* Benefits	\$172	\$0	\$0	\$0	\$0	\$0	---
* Administrative Svcs	\$6,890	\$3,000	\$4,192	\$10,900	\$10,900	\$7,900	263.33%
* Contractual Services	\$31,465	\$27,305	\$112,160	\$122,305	\$115,305	\$88,000	322.29%
* Maintenance & Repair	\$8,665	\$5,000	\$0	\$5,000	\$5,000	\$0	0.00%
* Rentals	\$295,347	\$386,088	\$427,576	\$384,590	\$360,220	(\$25,868)	-6.70%
* Supplies	\$427,903	\$449,337	\$502,892	\$439,525	\$414,635	(\$34,702)	-7.72%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$596	\$780	\$1,069	\$780	\$780	\$0	0.00%
** Winter Operations	\$1,153,232	\$1,329,439	\$1,443,833	\$1,401,099	\$1,329,517	\$78	0.01%

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CITY OF PORTLAND, ME
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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Island Services 10031207							
* Payroll	\$467,853	\$484,326	\$480,790	\$540,279	\$480,106	(\$4,220)	-0.87%
* Benefits	\$3,425	\$5,520	\$3,088	\$5,295	\$5,295	(\$225)	-4.08%
* Administrative Svcs	\$535	\$2,950	\$341	\$2,650	\$2,650	(\$300)	-10.17%
* Contractual Services	\$141,578	\$140,700	\$145,086	\$140,900	\$138,900	(\$1,800)	-1.28%
* Maintenance & Repair	\$3,626	\$8,500	\$132	\$8,500	\$8,500	\$0	0.00%
* Rentals	\$0	\$0	\$10,688	\$7,520	\$7,020	\$7,020	---
* Supplies	\$24,426	\$33,700	\$29,342	\$36,700	\$34,700	\$1,000	2.97%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$12,254	\$12,140	\$7,565	\$12,140	\$12,140	\$0	0.00%
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
** Island Services	\$653,697	\$687,836	\$677,032	\$753,984	\$689,311	\$1,475	0.21%

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CITY OF PORTLAND, ME
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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Traffic & Transportation Ops 10031208							
* Payroll	\$0	\$0	\$0	\$554,745	\$517,354	\$517,354	---
* Benefits	\$0	\$0	\$0	\$8,350	\$8,350	\$8,350	---
* Administrative Svcs	\$0	\$0	\$0	\$9,265	\$3,765	\$3,765	---
* Contractual Services	\$0	\$0	\$0	\$517,030	\$239,265	\$239,265	---
* Maintenance & Repair	\$0	\$0	\$0	\$67,675	\$67,675	\$67,675	---
* Supplies	\$0	\$0	\$0	\$142,146	\$132,646	\$132,646	---
* Minor Capital Items	\$0	\$0	\$0	\$16,500	\$0	\$0	---
* Utilities	\$0	\$0	\$0	\$438,844	\$438,844	\$438,844	---
* Capital Outlay	\$0	\$0	\$0	\$20,000	\$0	\$0	---
** Traffic & Transportation Ops	\$0	\$0	\$0	\$1,774,555	\$1,407,899	\$1,407,899	---
*** PW Operations	\$7,631,060	\$6,503,056	6,770,768	\$8,574,816	\$7,957,138	\$1,454,082	22.36%

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CITY OF PORTLAND, ME
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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PW Engineering Division							
Transportation Operations 10031302							
* Payroll	\$1,035,821	\$1,135,311	\$949,640	\$599,893	\$400,318	(\$734,993)	-64.74%
* Benefits	\$8,752	\$15,110	\$8,930	\$5,160	\$3,640	(\$11,470)	-75.91%
* Administrative Svcs	\$18,907	\$29,415	\$15,026	\$22,120	\$11,070	(\$18,345)	-62.37%
* Contractual Services	\$309,399	\$523,030	\$217,058	\$14,500	\$12,750	(\$510,280)	-97.56%
* Maintenance & Repair	\$39,231	\$64,675	\$15,475	\$5,000	\$5,000	(\$59,675)	-92.27%
* Rentals	\$353	\$0	\$358	\$0	\$0	\$0	---
* Supplies	\$195,397	\$147,296	\$2,630	\$2,600	\$6,000	(\$141,296)	-95.93%
* Minor Capital Items	\$0	\$15,000	\$0	\$0	\$0	(\$15,000)	-100.00%
* Utilities	\$537,341	\$403,844	\$446,731	\$0	\$0	(\$403,844)	-100.00%
** Transportation Operations	\$2,145,201	\$2,333,681	\$1,655,848	\$649,273	\$438,778	(\$1,894,903)	-81.20%

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CITY OF PORTLAND, ME
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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Engineering 10031303							
* Payroll	\$1,049,154	\$1,193,828	\$1,138,232	\$1,234,079	\$1,149,176	(\$44,652)	-3.74%
* Benefits	\$2,997	\$3,980	\$3,790	\$3,300	\$3,300	(\$680)	-17.09%
* Administrative Svcs	\$15,470	\$20,845	\$11,488	\$16,470	\$7,550	(\$13,295)	-63.78%
* Contractual Services	\$31,185	\$28,148	\$8,225	\$35,900	\$29,748	\$1,600	5.68%
* Maintenance & Repair	\$1,269	\$2,900	\$2,577	\$2,650	\$2,150	(\$750)	-25.86%
* Rentals	\$1,928	\$1,560	\$1,703	\$1,560	\$1,560	\$0	0.00%
* Supplies	\$47,409	\$13,350	\$3,742	\$8,550	\$13,200	(\$150)	-1.12%
* Utilities	\$1,274	\$1,992	\$125	\$192	\$192	(\$1,800)	-90.36%
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
** Engineering	\$1,150,686	\$1,266,603	\$1,169,882	\$1,302,701	\$1,206,876	(\$59,727)	-4.72%
*** PW Engineering Division	\$3,295,887	\$3,600,284	2,825,730	\$1,951,974	\$1,645,654	(\$1,954,630)	-54.29%

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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Fleet Services 10031400							
* Payroll	\$1,380,195	\$1,519,543	\$1,443,860	\$1,589,618	\$1,496,719	(\$22,824)	-1.50%
* Benefits	\$50,163	\$46,360	\$36,871	\$32,760	\$32,760	(\$13,600)	-29.34%
* Administrative Svcs	\$8,299	\$10,972	\$9,308	\$9,272	\$6,772	(\$4,200)	-38.28%
* Contractual Services	\$4,626	\$5,944	\$9,129	\$1,000	\$1,000	(\$4,944)	-83.18%
* Maintenance & Repair	\$1,242,619	\$1,340,200	\$1,439,778	\$1,283,500	\$1,269,500	(\$70,700)	-5.28%
* Rentals	\$31,082	\$1,980	\$38,696	\$15,980	\$10,480	\$8,500	429.29%
* Supplies	\$982,363	\$807,000	\$740,378	\$912,712	\$563,918	(\$243,082)	-30.12%
* Minor Capital Items	\$4,994	\$0	\$0	\$10,000	\$0	\$0	---
* Utilities	\$2,121	\$1,155	\$1,271	\$0	\$0	(\$1,155)	-100.00%
* Capital Outlay	\$25,920	\$74,000	\$117,737	\$35,000	\$0	(\$74,000)	-100.00%
** Fleet Services	\$3,732,382	\$3,807,154	\$3,837,027	\$3,889,842	\$3,381,149	(\$426,005)	-11.19%
**** Public Works	\$15,378,687	\$14,636,202	\$14,133,922	\$15,192,488	\$13,655,734	(\$980,468)	-6.70%

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ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Parks, Rec & Facilities 33								
Parks Rec & Fac Administration 10033100								
*	Payroll	\$553,578	\$608,437	\$626,308	\$625,694	\$454,796	(\$153,641)	-25.25%
*	Benefits	\$1,020	\$1,560	\$1,250	\$1,560	\$600	(\$960)	-61.54%
*	Administrative Svcs	\$11,031	\$12,145	\$10,478	\$12,170	\$11,368	(\$777)	-6.40%
*	Contractual Services	\$21,916	\$11,526	\$7,017	\$7,963	\$10,423	(\$1,103)	-9.57%
*	Rentals	\$2,463	\$2,040	\$2,397	\$2,520	\$2,520	\$480	23.53%
*	Supplies	\$3,921	\$3,700	\$5,227	\$3,700	\$3,700	\$0	0.00%
**	Parks Rec & Fac Administration	\$593,928	\$639,408	\$652,678	\$653,607	\$483,407	(\$156,001)	-24.40%

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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Parks Division							
Parks 10033202							
* Payroll	\$667,169	\$865,488	\$669,403	\$917,787	\$613,096	(\$252,392)	-29.16%
* Benefits	\$23,163	\$15,870	\$12,255	\$12,680	\$13,180	(\$2,690)	-16.95%
* Administrative Svcs	\$3,171	\$1,800	\$1,825	\$2,025	\$2,025	\$225	12.50%
* Contractual Services	\$63,994	\$65,700	\$63,261	\$66,700	\$46,700	(\$19,000)	-28.92%
* Maintenance & Repair	\$0	\$0	\$0	\$0	\$0	\$0	---
* Rentals	\$15,727	\$28,782	\$21,607	\$29,280	\$24,000	(\$4,782)	-16.61%
* Supplies	\$57,444	\$72,948	\$47,707	\$74,350	\$70,000	(\$2,948)	-4.04%
* Minor Capital Items	\$20,925	\$10,000	\$8,728	\$10,000	\$7,500	(\$2,500)	-25.00%
* Utilities	\$63,845	\$69,233	\$65,807	\$70,576	\$70,576	\$1,343	1.94%
* Capital Outlay	\$17,316	\$0	\$0	\$0	\$0	\$0	---
** Parks	\$932,755	\$1,129,821	\$890,593	\$1,183,398	\$847,077	(\$282,744)	-25.03%

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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Forestry 10033203							
* Payroll	\$526,236	\$572,902	\$475,452	\$594,624	\$582,615	\$9,713	1.70%
* Benefits	\$10,137	\$10,800	\$9,481	\$9,375	\$9,375	(\$1,425)	-13.19%
* Administrative Svcs	\$5,335	\$5,505	\$2,162	\$5,505	\$5,505	\$0	0.00%
* Contractual Services	\$84,209	\$66,300	\$116,251	\$68,300	\$68,300	\$2,000	3.02%
* Maintenance & Repair	\$0	\$1,700	\$601	\$1,700	\$1,700	\$0	0.00%
* Supplies	\$34,446	\$53,640	\$37,100	\$47,065	\$59,565	\$5,925	11.05%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
** Forestry	\$660,365	\$710,847	\$641,047	\$726,569	\$727,060	\$16,213	2.28%

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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Athletic Facilities 10033204							
* Payroll	\$477,892	\$565,510	\$438,654	\$635,558	\$560,095	(\$5,415)	-0.96%
* Benefits	\$6,852	\$10,295	\$19,780	\$8,520	\$8,520	(\$1,775)	-17.24%
* Administrative Svcs	\$3,067	\$3,700	\$1,474	\$3,700	\$3,700	\$0	0.00%
* Contractual Services	\$21,612	\$24,050	\$18,180	\$24,050	\$25,550	\$1,500	6.24%
* Maintenance & Repair	\$74,659	\$13,750	\$13,404	\$13,750	\$13,750	\$0	0.00%
* Rentals	\$36,249	\$33,362	\$27,711	\$33,372	\$33,372	\$10	0.03%
* Supplies	\$93,564	\$94,500	\$85,175	\$95,200	\$95,200	\$700	0.74%
* Minor Capital Items	\$0	\$7,500	\$7,790	\$7,500	\$0	(\$7,500)	-100.00%
* Utilities	\$61,004	\$59,000	\$45,057	\$59,000	\$59,000	\$0	0.00%
* Capital Outlay	\$38,637	\$0	\$0	\$0	\$0	\$0	---
** Athletic Facilities	\$813,536	\$811,667	\$657,225	\$880,650	\$799,187	(\$12,480)	-1.54%

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Cemeteries 10033205							
* Payroll	\$658,613	\$655,762	\$594,333	\$702,856	\$643,704	(\$12,058)	-1.84%
* Benefits	\$6,149	\$8,249	\$4,552	\$5,974	\$5,974	(\$2,275)	-27.58%
* Administrative Svcs	\$1,394	\$1,750	\$684	\$1,880	\$1,230	(\$520)	-29.71%
* Contractual Services	\$72,747	\$42,937	\$31,656	\$41,122	\$26,622	(\$16,315)	-38.00%
* Maintenance & Repair	\$7,330	\$35,575	\$29,737	\$40,575	\$26,269	(\$9,306)	-26.16%
* Rentals	\$1,073	\$8,100	\$4,314	\$7,350	\$7,350	(\$750)	-9.26%
* Supplies	\$54,519	\$53,208	\$38,190	\$53,350	\$53,350	\$142	0.27%
* Minor Capital Items	\$0	\$0	\$0	\$6,000	\$2,700	\$2,700	---
* Utilities	\$6,898	\$6,964	\$6,951	\$6,964	\$6,964	\$0	0.00%
* Capital Outlay	\$12,055	\$15,000	\$14,804	\$10,000	\$10,000	(\$5,000)	-33.33%
** Cemeteries	\$820,779	\$827,545	\$725,222	\$876,071	\$784,163	(\$43,382)	-5.24%
*** Parks Division	\$3,227,435	\$3,479,880	2,914,086	\$3,666,688	\$3,157,487	(\$322,393)	-9.26%

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Recreation Division							
Recreation 10033302							
* Payroll	\$1,462,564	\$1,533,977	\$1,338,033	\$1,569,054	\$1,239,898	(\$294,079)	-19.17%
* Benefits	\$15,605	\$14,190	\$13,221	\$14,190	\$12,830	(\$1,360)	-9.58%
* Administrative Svcs	\$26,760	\$22,110	\$12,656	\$22,200	\$11,460	(\$10,650)	-48.17%
* Contractual Services	\$214,882	\$211,350	\$161,238	\$225,000	\$110,420	(\$100,930)	-47.75%
* Rentals	\$34,937	\$51,160	\$52,582	\$53,160	\$4,160	(\$47,000)	-91.87%
* Supplies	\$63,483	\$64,812	\$62,495	\$53,665	\$42,892	(\$21,920)	-33.82%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$1,687	\$3,840	\$1,817	\$3,840	\$3,840	\$0	0.00%
** Recreation	\$1,819,917	\$1,901,439	\$1,642,042	\$1,941,109	\$1,425,500	(\$475,939)	-25.03%

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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Aquatics 10033303							
* Payroll	\$507,300	\$528,337	\$450,706	\$538,919	\$388,910	(\$139,427)	-26.39%
* Benefits	\$3,170	\$3,630	\$1,436	\$3,510	\$2,200	(\$1,430)	-39.39%
* Administrative Svcs	\$1,730	\$2,785	\$2,293	\$2,946	\$2,191	(\$594)	-21.33%
* Contractual Services	\$36,158	\$37,200	\$15,247	\$33,800	\$31,600	(\$5,600)	-15.05%
* Maintenance & Repair	\$2,426	\$2,100	\$90	\$2,100	\$1,700	(\$400)	-19.05%
* Rentals	\$0	\$500	\$0	\$500	\$0	(\$500)	-100.00%
* Supplies	\$36,821	\$42,400	\$33,773	\$38,200	\$27,900	(\$14,500)	-34.20%
* Utilities	\$11,803	\$22,350	\$19,439	\$23,350	\$15,850	(\$6,500)	-29.08%
** Aquatics	\$599,409	\$639,302	\$522,984	\$643,325	\$470,351	(\$168,951)	-26.43%

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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Riverside Golf Course 10033304							
* Payroll	\$552,059	\$582,817	\$530,129	\$604,071	\$488,511	(\$94,306)	-16.18%
* Benefits	\$6,720	\$5,690	\$11,108	\$5,690	\$5,060	(\$630)	-11.07%
* Administrative Svcs	\$3,269	\$2,545	\$2,318	\$3,745	\$3,145	\$600	23.58%
* Contractual Services	\$30,259	\$49,524	\$47,683	\$47,666	\$48,580	(\$944)	-1.91%
* Maintenance & Repair	\$44,347	\$46,500	\$39,606	\$41,500	\$42,500	(\$4,000)	-8.60%
* Rentals	\$110,016	\$135,305	\$130,696	\$135,305	\$134,345	(\$960)	-0.71%
* Supplies	\$219,506	\$201,278	\$197,258	\$197,628	\$192,378	(\$8,900)	-4.42%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$80,009	\$76,860	\$68,549	\$76,860	\$76,860	\$0	0.00%
** Riverside Golf Course	\$1,046,186	\$1,100,519	\$1,027,347	\$1,112,465	\$991,379	(\$109,140)	-9.92%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Golf Course Restaurant 10033305							
* Payroll	\$219,809	\$244,210	\$159,632	\$241,316	\$110,118	(\$134,092)	-54.91%
* Benefits	\$0	\$0	\$0	\$0	\$0	\$0	---
* Administrative Svcs	\$2,403	\$3,715	\$2,094	\$3,595	\$0	(\$3,715)	-100.00%
* Contractual Services	\$30,010	\$28,682	\$24,261	\$28,682	\$7,826	(\$20,856)	-72.71%
* Maintenance & Repair	\$6,473	\$4,540	\$3,117	\$4,540	\$1,770	(\$2,770)	-61.01%
* Rentals	\$8,023	\$8,440	\$7,065	\$9,390	\$7,935	(\$505)	-5.98%
* Supplies	\$241,799	\$239,200	\$159,255	\$237,200	\$91,050	(\$148,150)	-61.94%
* Utilities	\$10,619	\$12,000	\$9,131	\$11,400	\$9,000	(\$3,000)	-25.00%
** Golf Course Restaurant	\$519,136	\$540,787	\$364,553	\$536,123	\$227,699	(\$313,088)	-57.89%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Ice Arena 10033306							
* Payroll	\$297,268	\$312,142	\$303,615	\$320,941	\$287,889	(\$24,253)	-7.77%
* Benefits	\$1,601	\$1,560	\$1,795	\$1,560	\$4,560	\$3,000	192.31%
* Administrative Svcs	\$1,415	\$895	\$640	\$895	\$895	\$0	0.00%
* Contractual Services	\$14,391	\$16,070	\$14,900	\$16,240	\$14,240	(\$1,830)	-11.39%
* Maintenance & Repair	\$25,063	\$28,200	\$19,731	\$28,200	\$28,200	\$0	0.00%
* Rentals	\$1,308	\$1,812	\$957	\$2,592	\$2,240	\$428	23.62%
* Supplies	\$29,321	\$29,800	\$15,884	\$29,800	\$32,300	\$2,500	8.39%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$181,849	\$204,750	\$190,223	\$205,985	\$180,750	(\$24,000)	-11.72%
** Ice Arena	\$552,217	\$595,229	\$547,745	\$606,213	\$551,074	(\$44,155)	-7.42%
*** Recreation Division	\$4,536,864	\$4,777,276	4,104,670	\$4,839,235	\$3,666,003	(\$1,111,273)	-23.26%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Public Assemblies							
Public Assemblies Admin 10033401							
* Payroll	\$913,684	\$936,936	\$844,977	\$976,503	\$440,084	(\$496,852)	-53.03%
* Benefits	\$3,175	\$3,240	\$2,870	\$3,240	\$2,790	(\$450)	-13.89%
* Administrative Svcs	\$6,676	\$7,290	\$7,105	\$7,415	\$6,025	(\$1,265)	-17.35%
* Contractual Services	\$79,787	\$66,250	\$77,165	\$69,170	\$33,820	(\$32,430)	-48.95%
* Maintenance & Repair	\$153	\$1,200	\$436	\$1,200	\$600	(\$600)	-50.00%
* Rentals	\$467	\$3,000	\$2,712	\$4,000	\$0	(\$3,000)	-100.00%
* Supplies	\$18,916	\$19,900	\$25,460	\$19,900	\$45,640	\$25,740	129.35%
* Minor Capital Items	\$0	\$22,620	\$19,089	\$0	\$80,280	\$57,660	254.91%
* Utilities	\$914	\$800	\$1,742	\$800	\$800	\$0	0.00%
** Public Assemblies Admin	\$1,023,772	\$1,061,236	\$981,555	\$1,082,228	\$610,039	(\$451,197)	-42.52%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Concessions 10033402							
* Payroll	\$193,844	\$199,561	\$205,820	\$366,365	\$146,684	(\$52,877)	-26.50%
* Benefits	\$1,572	\$1,560	\$770	\$3,120	\$1,580	\$20	1.28%
* Administrative Svcs	\$2,511	\$2,865	\$2,096	\$4,070	\$3,115	\$250	8.73%
* Contractual Services	\$10,967	\$13,890	\$14,047	\$20,560	\$15,280	\$1,390	10.01%
* Maintenance & Repair	\$5,677	\$5,500	\$4,810	\$7,600	\$7,600	\$2,100	38.18%
* Supplies	\$178,719	\$194,250	\$200,077	\$237,250	\$194,920	\$670	0.34%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$550	\$800	\$404	\$800	\$800	\$0	0.00%
** Concessions	\$393,841	\$418,426	\$428,023	\$639,765	\$369,979	(\$48,447)	-11.58%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Exposition Buildings 10033403							
* Payroll	\$0	\$0	\$0	\$0	\$0	\$0	---
* Benefits	\$0	\$0	\$0	\$0	\$0	\$0	---
* Contractual Services	\$0	\$0	\$0	\$0	\$0	\$0	---
* Maintenance & Repair	\$0	\$0	\$0	\$0	\$0	\$0	---
* Rentals	\$0	\$0	\$0	\$0	\$0	\$0	---
* Supplies	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$0	\$0	\$0	\$0	\$0	\$0	---
** Exposition Buildings	\$0	\$0	\$0	\$0	\$0	\$0	---

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Custodial Services 10033404							
* Payroll	\$749,158	\$803,570	\$704,345	\$838,255	\$708,552	(\$95,018)	-11.82%
* Benefits	\$42,869	\$14,405	\$21,212	\$8,090	\$7,340	(\$7,065)	-49.05%
* Administrative Svcs	\$0	\$0	\$0	\$0	\$0	\$0	---
* Contractual Services	\$22,933	\$15,303	\$19,574	\$12,384	\$12,384	(\$2,919)	-19.07%
* Maintenance & Repair	\$1,879	\$2,000	\$2,727	\$3,000	\$2,000	\$0	0.00%
* Supplies	\$111,115	\$110,904	\$141,402	\$102,229	\$84,229	(\$26,675)	-24.05%
* Capital Outlay	\$0	\$12,196	\$12,196	\$0	\$0	(\$12,196)	-100.00%
** Custodial Services	\$927,955	\$958,378	\$901,456	\$963,958	\$814,505	(\$143,873)	-15.01%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Merrill Auditorium 10033405							
* Payroll	\$137,712	\$140,789	\$131,140	\$141,585	\$74,244	(\$66,545)	-47.27%
* Benefits	\$960	\$480	\$0	\$480	\$480	\$0	0.00%
* Contractual Services	\$13,947	\$14,320	\$12,154	\$17,440	\$8,690	(\$5,630)	-39.32%
* Maintenance & Repair	\$18,042	\$17,000	\$16,799	\$17,000	\$17,000	\$0	0.00%
* Rentals	\$801	\$1,000	\$0	\$1,000	\$0	(\$1,000)	-100.00%
* Supplies	\$10,500	\$9,000	\$8,965	\$9,000	\$9,000	\$0	0.00%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$0	\$0	\$0	\$0	\$0	\$0	---
** Merrill Auditorium	\$181,961	\$182,589	\$169,058	\$186,505	\$109,414	(\$73,175)	-40.08%
*** Public Assemblies	\$2,527,529	\$2,620,629	2,480,092	\$2,872,456	\$1,903,937	(\$716,692)	-27.35%
**** Parks, Rec & Facilities	\$10,885,756	\$11,517,193	\$10,151,526	\$12,031,986	\$9,210,834	(\$2,306,359)	-20.03%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Public Buildings & Waterfront 35								
PB & Wtrfnt - Admin								
PB & Wtrfnt - Administration 10035100								
*	Payroll	\$352,865	\$370,481	\$364,683	\$390,181	\$379,681	\$9,200	2.48%
*	Benefits	\$2,609	\$3,320	\$2,238	\$3,320	\$3,320	\$0	0.00%
*	Administrative Svcs	\$2,314	\$4,950	\$2,853	\$5,100	\$2,850	(\$2,100)	-42.42%
*	Contractual Services	\$398	\$2,000	\$778	\$2,000	\$500	(\$1,500)	-75.00%
*	Rentals	\$1,499	\$2,580	\$3,272	\$3,300	\$3,504	\$924	35.81%
*	Supplies	\$2,537	\$4,400	\$3,024	\$4,400	\$2,500	(\$1,900)	-43.18%
**	PB & Wtrfnt - Administration	\$362,223	\$387,731	\$376,847	\$408,301	\$392,355	\$4,624	1.19%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - Trades 10035101							
* Payroll	\$601,208	\$703,346	\$540,846	\$746,578	\$580,995	(\$122,351)	-17.40%
* Benefits	\$10,900	\$14,500	\$8,172	\$11,600	\$8,200	(\$6,300)	-43.45%
* Administrative Svcs	\$3,207	\$9,070	\$3,306	\$7,420	\$6,690	(\$2,380)	-26.24%
* Contractual Services	\$0	\$500	\$601	\$500	\$0	(\$500)	-100.00%
* Rentals	\$1,908	\$0	\$0	\$0	\$0	\$0	---
* Supplies	\$12,767	\$9,500	\$7,777	\$9,500	\$9,500	\$0	0.00%
** PB & Wtrfnt - Trades	\$629,989	\$736,916	\$560,702	\$775,598	\$605,385	(\$131,531)	-17.85%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - School HVAC 10035102								
*	Payroll	\$100,894	\$122,519	\$108,165	\$143,628	\$128,664	\$6,145	5.02%
*	Benefits	\$2,552	\$2,724	\$1,845	\$2,030	\$2,030	(\$694)	-25.48%
*	Administrative Svcs	\$927	\$6,260	\$271	\$3,250	\$3,250	(\$3,010)	-48.08%
*	Contractual Services	\$9,163	\$12,600	\$4,098	\$12,600	\$12,600	\$0	0.00%
*	Maintenance & Repair	\$206,459	\$214,339	\$193,907	\$214,339	\$214,339	\$0	0.00%
*	Supplies	\$128,051	\$160,000	\$155,663	\$160,000	\$160,000	\$0	0.00%
*	Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Capital Outlay	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	---
**	PB & Wtrfnt - School HVAC	\$448,046	\$518,442	\$463,950	\$560,847	\$545,883	\$27,441	5.29%
***	PB & Wtrfnt - Admin	\$1,440,258	\$1,643,089	1,401,499	\$1,744,746	\$1,543,623	(\$99,466)	-6.05%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - Buildings							
PB & Wtrfnt - Public Safety 10035201							
* Payroll	\$0	\$0	\$0	\$0	\$0	\$0	---
* Benefits	\$0	\$0	\$0	\$0	\$0	\$0	---
* Contractual Services	\$5,869	\$6,700	\$3,173	\$5,900	\$5,900	(\$800)	-11.94%
* Maintenance & Repair	\$62,807	\$83,000	\$69,213	\$64,505	\$64,505	(\$18,495)	-22.28%
* Supplies	\$16,757	\$24,500	\$16,875	\$24,500	\$24,500	\$0	0.00%
* Utilities	\$185,087	\$203,500	\$95,419	\$203,500	\$203,500	\$0	0.00%
** PB & Wtrfnt - Public Safety	\$270,521	\$317,700	\$184,679	\$298,405	\$298,405	(\$19,295)	-6.07%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - City Hall 10035202							
* Payroll	\$0	\$0	\$0	\$0	\$0	\$0	---
* Benefits	\$0	\$0	\$0	\$0	\$0	\$0	---
* Contractual Services	\$2,677	\$3,950	\$7,362	\$3,950	\$8,750	\$4,800	121.52%
* Maintenance & Repair	\$111,888	\$137,500	\$170,953	\$154,500	\$137,500	\$0	0.00%
* Rentals	\$0	\$10,000	\$3,719	\$0	\$0	(\$10,000)	-100.00%
* Supplies	\$52,414	\$48,000	\$49,021	\$48,000	\$48,000	\$0	0.00%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$188,229	\$193,000	\$197,776	\$198,000	\$368,000	\$175,000	90.67%
** PB & Wtrfnt - City Hall	\$355,209	\$392,450	\$428,831	\$404,450	\$562,250	\$169,800	43.27%

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CITY OF PORTLAND, ME
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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - Merrill (PB) 10035203							
* Contractual Services	\$5,865	\$4,350	\$4,331	\$2,050	\$2,050	(\$2,300)	-52.87%
* Maintenance & Repair	\$49,297	\$75,200	\$71,691	\$74,505	\$74,505	(\$695)	-0.92%
* Supplies	\$9,919	\$14,000	\$8,601	\$14,000	\$14,000	\$0	0.00%
* Utilities	\$76,346	\$80,000	\$67,200	\$80,000	\$80,000	\$0	0.00%
** PB & Wtrfnt - Merrill (PB)	\$141,427	\$173,550	\$151,823	\$170,555	\$170,555	(\$2,995)	-1.73%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - Hadlock 10035204							
* Contractual Services	\$2,481	\$4,925	\$4,051	\$4,325	\$4,325	(\$600)	-12.18%
* Maintenance & Repair	\$69,282	\$70,120	\$65,179	\$70,120	\$70,120	\$0	0.00%
* Rentals	\$7,712	\$9,000	\$0	\$0	\$0	(\$9,000)	-100.00%
* Supplies	\$25,965	\$31,500	\$4,695	\$31,500	\$31,500	\$0	0.00%
* Utilities	\$165,830	\$186,531	\$158,113	\$198,000	\$198,000	\$11,469	6.15%
* Capital Outlay	\$21,828	\$20,000	(\$112,200)	\$20,000	\$20,000	\$0	0.00%
** PB & Wtrfnt - Hadlock	\$293,098	\$322,076	\$119,838	\$323,945	\$323,945	\$1,869	0.58%

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ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - Expo 10035205								
*	Contractual Services	\$2,036	\$4,920	\$3,602	\$4,920	\$4,920	\$0	0.00%
*	Maintenance & Repair	\$55,539	\$39,580	\$33,685	\$60,080	\$60,080	\$20,500	51.79%
*	Rentals	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Supplies	\$12,341	\$21,000	\$14,025	\$21,000	\$21,000	\$0	0.00%
*	Utilities	\$122,302	\$143,100	\$112,495	\$143,100	\$143,100	\$0	0.00%
*	Capital Outlay	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	---
**	PB & Wtrfnt - Expo	\$192,217	\$208,600	\$163,808	\$254,100	\$254,100	\$45,500	21.81%

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ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - Canco Rd 10035206								
*	Payroll	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Contractual Services	\$13,618	\$19,550	\$7,019	\$9,450	\$9,450	(\$10,100)	-51.66%
*	Maintenance & Repair	\$215,701	\$197,000	\$195,228	\$207,000	\$207,000	\$10,000	5.08%
*	Supplies	\$28,343	\$30,000	\$28,256	\$30,000	\$30,000	\$0	0.00%
*	Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Utilities	\$161,852	\$187,700	\$165,014	\$170,400	\$170,400	(\$17,300)	-9.22%
**	PB & Wtrfnt - Canco Rd	\$419,514	\$434,250	\$395,517	\$416,850	\$416,850	(\$17,400)	-4.01%

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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - Other Bldgs 10035210							
* Payroll	\$485	\$0	(\$489)	\$0	\$0	\$0	---
* Benefits	\$0	\$0	\$0	\$0	\$0	\$0	---
* Contractual Services	\$14,320	\$10,032	\$6,310	\$11,532	\$11,532	\$1,500	14.95%
* Maintenance & Repair	\$59,568	\$59,855	\$68,866	\$59,855	\$59,855	\$0	0.00%
* Supplies	\$33,768	\$40,500	\$33,425	\$40,500	\$40,500	\$0	0.00%
* Minor Capital Items	\$0	\$60,000	\$75,280	\$0	\$0	(\$60,000)	-100.00%
* Utilities	\$155,373	\$100,470	\$85,048	\$113,384	\$113,384	\$12,914	12.85%
* Capital Outlay	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000	---
** PB & Wtrfnt - Other Bldgs	\$263,514	\$270,857	\$268,440	\$275,271	\$275,271	\$4,414	1.63%
*** PB & Wtrfnt - Buildings	\$1,935,499	\$2,119,483	1,712,937	\$2,143,576	\$2,301,376	\$181,893	8.58%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PB & Wtrfnt - Waterfront 10035300								
*	Payroll	\$209,152	\$254,085	\$228,360	\$269,241	\$269,241	\$15,156	5.96%
*	Benefits	\$2,481	\$4,874	\$2,553	\$4,074	\$4,074	(\$800)	-16.41%
*	Administrative Svcs	\$11,335	\$22,300	\$4,473	\$18,300	\$18,300	(\$4,000)	-17.94%
*	Contractual Services	\$272,780	\$365,818	\$288,252	\$390,170	\$178,770	(\$187,048)	-51.13%
*	Maintenance & Repair	\$267,474	\$213,672	\$280,603	\$309,600	\$309,600	\$95,928	44.89%
*	Rentals	\$7,205	\$10,080	\$8,431	\$6,900	\$6,900	(\$3,180)	-31.55%
*	Supplies	\$174,964	\$46,800	\$43,759	\$46,800	\$46,800	\$0	0.00%
*	Minor Capital Items	\$0	\$0	\$0	\$250,000	\$0	\$0	---
*	Utilities	\$353,474	\$375,140	\$302,406	\$375,500	\$375,500	\$360	0.10%
*	Capital Outlay	\$36,506	\$25,000	\$24,730	\$25,000	\$25,000	\$0	0.00%
**	PB & Wtrfnt - Waterfront	\$1,335,371	\$1,317,769	\$1,183,568	\$1,695,585	\$1,234,185	(\$83,584)	-6.34%
****	Public Buildings & Waterfront	\$4,711,129	\$5,080,341	\$4,298,004	\$5,583,907	\$5,079,184	(\$1,157)	-0.02%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Health & Human Services 44								
HHS Administration 10044100								
*	Payroll	\$377,334	\$326,696	\$286,283	\$399,433	\$322,335	(\$4,361)	-1.33%
*	Benefits	\$1,765	\$1,980	\$1,780	\$1,980	\$1,980	\$0	0.00%
*	Administrative Svcs	\$1,320	\$3,600	\$1,986	\$4,600	\$600	(\$3,000)	-83.33%
*	Contractual Services	\$1,010	\$1,500	\$365	\$750	\$750	(\$750)	-50.00%
*	Maintenance & Repair	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Supplies	\$883	\$3,500	\$2,524	\$3,500	\$3,500	\$0	0.00%
**	HHS Administration	\$382,313	\$337,276	\$292,938	\$410,263	\$329,165	(\$8,111)	-2.40%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Public Health							
Public Health Administration 10044201							
* Payroll	\$201,250	\$267,814	\$142,543	\$188,415	\$279,321	\$11,507	4.30%
* Benefits	\$600	\$1,200	\$200	\$600	\$600	(\$600)	-50.00%
* Administrative Svcs	\$5,218	\$11,650	\$7,656	\$7,650	\$5,550	(\$6,100)	-52.36%
* Contractual Services	\$2,339	\$3,510	\$15,316	\$3,300	\$2,850	(\$660)	-18.80%
* Rentals	\$2,138	\$2,345	\$2,286	\$2,345	\$2,345	\$0	-0.01%
* Supplies	\$2,667	\$4,000	\$3,472	\$4,000	\$3,500	(\$500)	-12.50%
** Public Health Administration	\$214,211	\$290,519	\$171,472	\$206,310	\$294,166	\$3,647	1.26%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Family Health 10044202							
* Payroll	\$89,835	\$121,883	\$121,266	\$127,094	\$125,245	\$3,362	2.76%
* Benefits	\$350	\$600	\$300	\$600	\$600	\$0	0.00%
* Administrative Svcs	\$3,446	\$4,617	\$940	\$4,617	\$2,917	(\$1,700)	-36.82%
* Client Expenses	\$0	\$0	\$0	\$0	\$0	\$0	---
* Contractual Services	\$4,068	\$5,027	\$10,635	\$1,900	\$2,400	(\$2,627)	-52.26%
* Rentals	\$813	\$808	\$746	\$808	\$808	\$0	-0.05%
* Supplies	\$3,016	\$3,500	\$2,223	\$3,500	\$2,750	(\$750)	-21.43%
* Utilities	\$632	\$720	\$653	\$720	\$720	\$0	0.00%
** Family Health	\$102,160	\$137,155	\$136,763	\$139,239	\$135,440	(\$1,715)	-1.25%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Chronic Disease Prevention 10044203							
* Payroll	\$70,545	\$648,522	\$636,895	\$812,651	\$800,501	\$151,979	23.43%
* Benefits	\$350	\$600	\$330	\$600	\$600	\$0	0.00%
* Administrative Svcs	\$2,761	\$2,500	\$2,463	\$2,500	\$2,000	(\$500)	-20.00%
* Client Expenses	\$14,915	\$15,000	\$7,500	\$0	\$0	(\$15,000)	-100.00%
* Contractual Services	\$3,627	\$3,500	\$2,054	\$2,750	\$2,250	(\$1,250)	-35.71%
* Rentals	\$396	\$12,035	\$12,026	\$12,383	\$12,383	\$348	2.89%
* Supplies	\$2,430	\$1,000	\$587	\$1,000	\$1,000	\$0	0.00%
* Utilities	\$0	\$2,376	\$1,627	\$2,376	\$2,376	\$0	0.00%
** Chronic Disease Prevention	\$95,024	\$685,533	\$663,482	\$834,260	\$821,110	\$135,577	19.78%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Health Equity/Research 10044204								
*	Payroll	\$89,133	\$154,191	\$164,892	\$206,732	\$203,517	\$49,326	31.99%
*	Benefits	\$720	\$900	\$390	\$900	\$900	\$0	0.00%
*	Administrative Svcs	\$5,968	\$6,700	\$3,392	\$1,200	\$1,200	(\$5,500)	-82.09%
*	Client Expenses	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Contractual Services	\$4,099	\$4,750	\$2,896	\$2,500	\$2,500	(\$2,250)	-47.37%
*	Rentals	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Supplies	\$2,448	\$800	\$270	\$800	\$800	\$0	0.00%
**	Health Equity/Research	\$102,368	\$167,341	\$171,840	\$212,132	\$208,917	\$41,576	24.85%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
India Street Clinic 10044205							
* Payroll	\$238,980	\$501,833	\$456,789	\$567,833	\$502,145	\$312	0.06%
* Benefits	\$57	\$0	\$0	\$100	\$100	\$100	---
* Administrative Svcs	\$1,152	\$3,650	\$1,860	\$3,650	\$3,650	\$0	0.00%
* Client Expenses	\$995	\$1,000	\$896	\$1,000	\$1,000	\$0	0.00%
* Contractual Services	\$59,347	\$118,599	\$113,181	\$3,000	\$80,646	(\$37,953)	-32.00%
* Maintenance & Repair	\$1,473	\$1,200	\$1,023	\$0	\$1,200	\$0	0.00%
* Rentals	\$65,055	\$55,793	\$54,911	\$2,024	\$57,303	\$1,510	2.71%
* Supplies	\$37,773	\$45,150	\$34,522	\$19,000	\$45,150	\$0	0.00%
* Utilities	\$9,436	\$10,824	\$7,413	\$0	\$10,824	\$0	0.00%
** India Street Clinic	\$414,268	\$738,049	\$670,596	\$596,607	\$702,018	(\$36,031)	-4.88%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Research & Evaluation 10044206							
* Payroll	\$49,667	\$64,081	\$56,010	\$63,784	\$46,215	(\$17,866)	-27.88%
* Benefits	\$120	\$600	\$363	\$684	\$684	\$84	14.00%
* Administrative Svcs	\$1,795	\$3,900	\$1,338	\$3,900	\$2,500	(\$1,400)	-35.90%
* Contractual Services	\$154	\$4,450	\$4,748	\$4,450	\$3,850	(\$600)	-13.48%
* Maintenance & Repair	\$0	\$1,500	\$0	\$1,500	\$1,500	\$0	0.00%
* Supplies	\$7,219	\$400	\$95	\$400	\$400	\$0	0.00%
** Research & Evaluation	\$58,955	\$74,931	\$62,553	\$74,718	\$55,149	(\$19,782)	-26.40%
*** Public Health	\$986,986	\$2,093,528	1,876,705	\$2,063,266	\$2,216,800	\$123,272	5.89%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Social Services							
Social Services Administration 10044301							
* Payroll	\$447,769	\$520,478	\$509,863	\$546,444	\$538,117	\$17,639	3.39%
* Benefits	\$6,138	\$7,600	\$2,830	\$5,000	\$5,000	(\$2,600)	-34.21%
* Administrative Svcs	\$2,887	\$5,575	\$1,041	\$5,575	\$1,075	(\$4,500)	-80.72%
* Contractual Services	\$2,264	\$6,326	\$7,837	\$6,326	\$6,326	\$0	0.00%
* Maintenance & Repair	\$0	\$1,000	\$307	\$1,000	\$1,000	\$0	0.00%
* Rentals	\$58,802	\$61,085	\$62,178	\$62,048	\$62,048	\$963	1.58%
* Supplies	\$9,227	\$11,806	\$10,291	\$11,806	\$8,806	(\$3,000)	-25.41%
* Utilities	\$5,152	\$10,698	\$5,348	\$6,698	\$6,698	(\$4,000)	-37.39%
** Social Services Administration	\$532,239	\$624,568	\$599,694	\$644,897	\$629,070	\$4,502	0.72%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
General Assistance 10044302							
* Payroll	\$592,297	\$626,157	\$532,953	\$635,600	\$622,969	(\$3,188)	-0.51%
* Benefits	\$500	\$600	\$50	\$600	\$600	\$0	0.00%
* Administrative Svcs	\$1,925	\$2,000	\$0	\$2,000	\$0	(\$2,000)	-100.00%
* Client Expenses	\$5,893,958	\$6,129,365	\$7,814,644	\$6,229,007	\$7,589,403	\$1,460,038	23.82%
* Contractual Services	\$150,407	\$172,768	\$176,165	\$97,806	\$97,806	(\$74,962)	-43.39%
* Maintenance & Repair	\$2,675	\$2,500	\$666	\$2,500	\$2,500	\$0	0.00%
* Rentals	\$108,023	\$111,312	\$114,735	\$113,103	\$113,103	\$1,791	1.61%
* Supplies	\$14,722	\$19,000	\$14,104	\$19,000	\$18,000	(\$1,000)	-5.26%
* Utilities	\$14,663	\$12,880	\$15,220	\$12,880	\$12,880	\$0	0.00%
** General Assistance	\$6,779,169	\$7,076,582	\$8,668,538	\$7,112,496	\$8,457,261	\$1,380,679	19.51%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Portland Community Support 10044303								
*	Payroll	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Client Expenses	\$303,918	\$200,000	\$27,480	\$0	\$0	(\$200,000)	-100.00%
**	Portland Community Support	\$303,918	\$200,000	\$27,480	\$0	\$0	(\$200,000)	-100.00%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Oxford Street Shelter 10044304							
* Payroll	\$1,781,457	\$2,756,336	\$2,948,188	\$2,984,012	\$3,115,212	\$358,876	13.02%
* Benefits	\$0	\$1,800	\$1,434	\$1,800	\$1,800	\$0	0.00%
* Administrative Svcs	\$1,491	\$4,000	\$764	\$4,000	\$0	(\$4,000)	-100.00%
* Client Expenses	\$6,624	\$79,450	\$42,654	\$79,450	\$79,450	\$0	0.00%
* Contractual Services	\$217,144	\$193,093	\$185,041	\$178,493	\$87,028	(\$106,065)	-54.93%
* Maintenance & Repair	\$0	\$68,946	\$77,109	\$68,946	\$68,946	\$0	0.00%
* Rentals	\$36,066	\$258,280	\$162,135	\$167,077	\$167,077	(\$91,203)	-35.31%
* Supplies	\$458	\$265,407	\$178,124	\$239,833	\$239,833	(\$25,574)	-9.64%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$48,523	\$49,501	\$43,390	\$49,501	\$52,501	\$3,000	6.06%
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
** Oxford Street Shelter	\$2,091,763	\$3,676,813	\$3,638,839	\$3,773,112	\$3,811,847	\$135,034	3.67%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Family Shelter 10044305							
* Payroll	\$340,700	\$1,082,314	\$1,320,898	\$1,227,022	\$1,193,671	\$111,357	10.29%
* Benefits	\$1,440	\$2,400	\$2,440	\$3,000	\$3,000	\$600	25.00%
* Administrative Svcs	\$0	\$2,000	\$0	\$3,000	\$0	(\$2,000)	-100.00%
* Client Expenses	\$8,280	\$16,800	\$20,898	\$16,800	\$16,800	\$0	0.00%
* Contractual Services	\$13,628	\$80,814	\$139,217	\$81,064	\$67,924	(\$12,890)	-15.95%
* Maintenance & Repair	\$2,394	\$40,000	\$86,135	\$40,000	\$40,000	\$0	0.00%
* Rentals	\$164,876	\$278,968	\$278,333	\$287,274	\$287,274	\$8,306	2.98%
* Supplies	\$9,114	\$37,960	\$22,422	\$35,960	\$41,960	\$4,000	10.54%
* Utilities	\$79,356	\$48,528	\$82,306	\$64,528	\$74,528	\$26,000	53.58%
** Family Shelter	\$619,788	\$1,589,784	\$1,952,650	\$1,758,648	\$1,725,157	\$135,373	8.52%
*** Social Services	\$10,326,877	\$13,167,747	14,887,201	\$13,289,153	\$14,623,335	\$1,455,588	11.05%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Barron Center							
Office of Elder Affairs 10044402							
* Payroll	\$225,965	\$337,386	\$288,215	\$347,739	\$330,632	(\$6,754)	-2.00%
* Benefits	\$0	\$0	\$0	\$0	\$0	\$0	---
* Administrative Svcs	\$3,229	\$3,000	\$1,087	\$3,760	\$3,010	\$10	0.33%
* Contractual Services	\$5,828	\$6,325	\$4,948	\$3,450	\$900	(\$5,425)	-85.77%
* Supplies	\$30,789	\$36,775	\$22,926	\$34,835	\$24,875	(\$11,900)	-32.36%
* Utilities	\$300	\$300	\$300	\$300	\$300	\$0	0.00%
** Office of Elder Affairs	\$266,112	\$383,786	\$317,476	\$390,084	\$359,717	(\$24,069)	-6.27%
*** Barron Center	\$266,112	\$383,786	317,476	\$390,084	\$359,717	(\$24,069)	-6.27%
**** Health & Human Services	\$11,962,287	\$15,982,337	\$17,374,321	\$16,152,766	\$17,529,017	\$1,546,680	9.68%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Debt Service 47								
Debt Service 10047000								
*	Contractual Services	\$763,325	\$730,500	\$546,281	\$727,500	\$760,000	\$29,500	4.04%
*	Debt Service	\$41,262,888	\$44,357,298	\$42,596,502	\$46,761,513	\$44,940,279	\$582,981	1.31%
**	Debt Service	\$42,026,213	\$45,087,798	\$43,142,783	\$47,489,013	\$45,700,279	\$612,481	1.36%
****	Debt Service	\$42,026,213	\$45,087,798	\$43,142,783	\$47,489,013	\$45,700,279	\$612,481	1.36%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Library 48							
Library 10048000							
* Payroll	\$2,852,765	\$2,955,700	\$2,922,857	\$3,167,405	\$2,804,154	(\$151,546)	-5.13%
* Benefits	\$507,253	\$505,000	\$540,614	\$515,000	\$537,000	\$32,000	6.34%
* Supplies	\$1,984	\$0	\$530	\$0	\$0	\$0	---
* Utilities	\$0	\$0	\$0	\$0	\$0	\$0	---
* Contributions	\$699,997	\$717,850	\$771,321	\$652,098	\$586,683	(\$131,167)	-18.27%
** Library	\$4,062,000	\$4,178,550	\$4,235,323	\$4,334,503	\$3,927,837	(\$250,713)	-6.00%
**** Library	\$4,062,000	\$4,178,550	\$4,235,323	\$4,334,503	\$3,927,837	(\$250,713)	-6.00%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Pension 51							
Pension 10051200							
* Benefits	\$7,928,610	\$8,398,292	\$8,105,494	\$8,564,619	\$7,764,619	(\$633,673)	-7.55%
** Pension	\$7,928,610	\$8,398,292	\$8,105,494	\$8,564,619	\$7,764,619	(\$633,673)	-7.55%
**** Pension	\$7,928,610	\$8,398,292	\$8,105,494	\$8,564,619	\$7,764,619	(\$633,673)	-7.55%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Employee Benefits 52							
Health Insurance Program 10052200							
* Benefits	\$16,327,123	\$18,848,578	\$16,109,180	\$18,317,898	\$17,861,128	(\$987,450)	-5.24%
* Administrative Svcs	\$954,977	\$1,086,811	\$1,139,649	\$729,190	\$866,826	(\$219,985)	-20.24%
* Rentals	\$9,730	\$12,084	\$11,000	\$12,360	\$12,000	(\$84)	-0.70%
* Utilities	\$1,344	\$1,420	\$1,341	\$1,464	\$1,464	\$44	3.10%
** Health Insurance Program	\$17,293,174	\$19,948,893	\$17,261,170	\$19,060,912	\$18,741,418	(\$1,207,475)	-6.05%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Workers' Compensation 10052300							
* Administrative Svcs	(\$269,447)	(\$103,572)	(\$191,206)	(\$125,000)	(\$184,000)	(\$80,428)	77.65%
* Contractual Services	\$932,760	\$1,054,087	\$935,694	\$999,766	\$959,900	(\$94,187)	-8.94%
* Insurance	\$1,265,046	\$950,782	\$1,005,732	\$950,000	\$907,400	(\$43,382)	-4.56%
* Contributions	\$220,110	\$151,775	\$104,613	\$155,622	\$126,992	(\$24,783)	-16.33%
** Workers' Compensation	\$2,148,469	\$2,053,072	\$1,854,833	\$1,980,388	\$1,810,292	(\$242,780)	-11.83%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
FICA 10052400							
* Benefits	\$1,159,074	\$1,138,099	\$1,173,560	\$1,393,538	\$1,393,538	\$255,439	22.44%
** FICA	\$1,159,074	\$1,138,099	\$1,173,560	\$1,393,538	\$1,393,538	\$255,439	22.44%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Group Life Insurance 10052500							
* Benefits	\$213,004	\$205,822	\$217,998	\$211,911	\$211,911	\$6,089	2.96%
** Group Life Insurance	\$213,004	\$205,822	\$217,998	\$211,911	\$211,911	\$6,089	2.96%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Unemployment 10052600							
* Benefits	\$61,793	\$100,000	\$61,087	\$100,000	\$100,000	\$0	0.00%
** Unemployment	\$61,793	\$100,000	\$61,087	\$100,000	\$100,000	\$0	0.00%
**** Employee Benefits	\$20,875,514	\$23,445,886	\$20,568,647	\$22,746,749	\$22,257,159	(\$1,188,727)	-5.07%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Contingency 61							
Contingency 10061000							
* Payroll	\$98,999	\$0	\$0	\$0	\$0	\$0	---
* Administrative Svcs	\$24,093	\$895	\$7,555	\$925	\$925	\$30	3.35%
* Contractual Services	\$114,018	\$249,105	\$298,015	\$249,075	\$249,075	(\$30)	-0.01%
* Supplies	\$21,486	\$0	\$1,025	\$0	\$0	\$0	---
* Utilities	\$0	\$0	\$0	\$0	\$0	\$0	---
* Capital Outlay	\$6,600	\$0	\$0	\$0	\$0	\$0	---
** Contingency	\$265,196	\$250,000	\$306,594	\$250,000	\$250,000	\$0	0.00%
**** Contingency	\$265,196	\$250,000	\$306,594	\$250,000	\$250,000	\$0	0.00%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Liability Insurance 62							
Liability Insurance 10062000							
* Administrative Svcs	\$6,275	\$5,700	\$5,749	\$5,700	\$5,700	\$0	0.00%
* Contractual Services	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000	---
* Insurance	\$695,521	\$833,625	\$702,521	\$824,172	\$782,428	(\$51,197)	-6.14%
** Liability Insurance	\$701,796	\$839,325	\$708,270	\$834,872	\$793,128	(\$46,197)	-5.50%
**** Liability Insurance	\$701,796	\$839,325	\$708,270	\$834,872	\$793,128	(\$46,197)	-5.50%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
County Tax 63							
County Tax 10063000							
* Contributions	\$6,288,845	\$6,640,316	\$6,640,316	\$7,011,159	\$7,011,159	\$370,843	5.58%
** County Tax	\$6,288,845	\$6,640,316	\$6,640,316	\$7,011,159	\$7,011,159	\$370,843	5.58%
**** County Tax	\$6,288,845	\$6,640,316	\$6,640,316	\$7,011,159	\$7,011,159	\$370,843	5.58%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Memberships / Other 65								
Transit District (Metro) 10065200								
*	Contributions	\$2,709,916	\$2,787,772	\$2,787,772	\$2,877,058	\$2,877,058	\$89,286	3.20%
**	Transit District (Metro)	\$2,709,916	\$2,787,772	\$2,787,772	\$2,877,058	\$2,877,058	\$89,286	3.20%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Regional Transportation 10065300							
* Contributions	\$60,942	\$78,480	\$42,615	\$78,480	\$78,480	\$0	0.00%
** Regional Transportation	\$60,942	\$78,480	\$42,615	\$78,480	\$78,480	\$0	0.00%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Memberships - Misc 10065400							
* Contractual Services	\$42,901	\$50,000	\$13,523	\$50,000	\$50,000	\$0	0.00%
* Contributions	\$314,088	\$387,388	\$386,125	\$896,388	\$369,910	(\$17,478)	-4.51%
** Memberships - Misc	\$356,989	\$437,388	\$399,648	\$946,388	\$419,910	(\$17,478)	-4.00%
**** Memberships / Other	\$3,127,847	\$3,303,640	\$3,230,035	\$3,901,926	\$3,375,448	\$71,808	2.17%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Wage Adjustment 67							
Wage Adjustment 10067000							
* Payroll	\$0	(\$165,000)	\$0	\$0	\$0	\$165,000	-100.00%
** Wage Adjustment	\$0	(\$165,000)	\$0	\$0	\$0	\$165,000	-100.00%
**** Wage Adjustment	\$0	(\$165,000)	\$0	\$0	\$0	\$165,000	-100.00%
***** General Fund	\$177,954,862	\$191,168,388	\$182,904,245	\$199,096,001	\$186,763,738	(\$4,404,650)	-2.30%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Health & Human Services 44							
Barron Center							
Barron Center Administration 10744401							
* Payroll	\$570,868	\$700,101	\$653,812	\$703,914	\$693,718	(\$6,383)	-0.91%
* Benefits	\$2,057	\$4,200	\$1,868	\$4,920	\$4,920	\$720	17.14%
* Administrative Svcs	\$42,963	\$60,685	\$62,196	\$269,965	\$259,670	\$198,985	327.90%
* Contractual Services	\$1,053,176	\$972,074	\$1,310,107	\$1,368,134	\$882,284	(\$89,790)	-9.24%
* Maintenance & Repair	\$10,639	\$16,240	\$10,385	\$12,940	\$12,940	(\$3,300)	-20.32%
* Rentals	\$3,479	\$4,020	\$4,042	\$5,340	\$5,340	\$1,320	32.84%
* Supplies	\$41,516	\$55,700	\$33,053	\$51,500	\$42,250	(\$13,450)	-24.15%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$814	\$9,540	\$956	\$900	\$900	(\$8,640)	-90.57%
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
** Barron Center Administration	\$1,725,512	\$1,822,560	\$2,076,420	\$2,417,613	\$1,902,022	\$79,462	4.36%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Therapeutic Recreation 10744403							
* Payroll	\$216,490	\$267,084	\$256,542	\$274,796	\$268,068	\$984	0.37%
* Administrative Svcs	\$607	\$1,100	\$693	\$775	\$325	(\$775)	-70.45%
* Contractual Services	\$10,824	\$13,100	\$14,583	\$13,850	\$11,600	(\$1,500)	-11.45%
* Supplies	\$7,502	\$12,300	\$9,440	\$11,000	\$9,250	(\$3,050)	-24.80%
** Therapeutic Recreation	\$235,422	\$293,584	\$281,258	\$300,421	\$289,243	(\$4,341)	-1.48%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Nursing Administration 10744404							
* Payroll	\$1,182,729	\$1,407,529	\$1,279,761	\$1,485,448	\$1,458,239	\$50,710	3.60%
* Benefits	\$8,927	\$10,600	\$7,787	\$11,000	\$11,000	\$400	3.77%
* Administrative Svcs	\$4,844	\$34,050	\$8,483	\$29,120	\$27,770	(\$6,280)	-18.44%
* Contractual Services	\$44,093	\$79,245	\$79,636	\$79,640	\$79,640	\$395	0.50%
* Rentals	\$1,103	\$900	\$1,197	\$900	\$1,680	\$780	86.67%
* Supplies	\$38,993	\$49,250	\$36,627	\$52,466	\$45,966	(\$3,284)	-6.67%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Capital Outlay	\$0	\$25,000	\$39,642	\$25,000	\$25,000	\$0	0.00%
** Nursing Administration	\$1,280,690	\$1,606,574	\$1,453,133	\$1,683,574	\$1,649,295	\$42,721	2.66%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Nursing Direct Care 10744405							
* Payroll	\$6,208,875	\$6,634,928	\$6,389,950	\$7,039,398	\$6,783,782	\$148,854	2.24%
* Benefits	\$35,720	\$0	\$50,666	\$0	\$0	\$0	---
** Nursing Direct Care	\$6,244,595	\$6,634,928	\$6,440,616	\$7,039,398	\$6,783,782	\$148,854	2.24%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Nutrition & Supply 10744406							
* Payroll	\$1,261,045	\$1,332,385	\$1,247,543	\$1,292,585	\$1,290,327	(\$42,058)	-3.16%
* Benefits	\$9,874	\$10,340	\$9,386	\$11,120	\$11,120	\$780	7.54%
* Administrative Svcs	\$1,306	\$2,645	\$1,276	\$2,675	\$2,225	(\$420)	-15.88%
* Client Expenses	\$8,126	\$7,500	\$5,219	\$10,530	\$7,500	\$0	0.00%
* Contractual Services	\$33,868	\$45,388	\$46,506	\$45,470	\$45,470	\$82	0.18%
* Maintenance & Repair	\$11,433	\$12,100	\$10,847	\$12,595	\$12,595	\$495	4.09%
* Rentals	\$22,911	\$24,674	\$17,383	\$27,250	\$24,100	(\$574)	-2.33%
* Supplies	\$1,335,869	\$1,458,080	\$1,319,347	\$1,434,937	\$1,376,797	(\$81,283)	-5.57%
* Minor Capital Items	\$0	\$7,500	\$0	\$23,500	\$23,500	\$16,000	213.33%
* Capital Outlay	\$48,138	\$0	\$0	\$0	\$0	\$0	---
** Nutrition & Supply	\$2,732,568	\$2,900,612	\$2,657,507	\$2,860,662	\$2,793,634	(\$106,978)	-3.69%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Environmental Services 10744407							
* Payroll	\$357,100	\$377,381	\$402,365	\$389,607	\$387,568	\$10,187	2.70%
* Benefits	\$2,732	\$4,000	\$4,880	\$4,440	\$4,440	\$440	11.00%
* Administrative Svcs	\$2,371	\$2,600	\$2,303	\$1,250	\$1,250	(\$1,350)	-51.92%
* Contractual Services	\$71,767	\$70,700	\$73,170	\$75,935	\$75,935	\$5,235	7.40%
* Maintenance & Repair	\$95,270	\$93,790	\$110,045	\$119,930	\$117,930	\$24,140	25.74%
* Rentals	\$0	\$0	\$0	\$0	\$0	\$0	---
* Supplies	\$84,964	\$94,988	\$62,051	\$91,505	\$70,355	(\$24,633)	-25.93%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$383,181	\$414,547	\$370,987	\$417,668	\$417,668	\$3,121	0.75%
* Capital Outlay	\$37,012	\$59,065	\$48,023	\$48,065	\$48,065	(\$11,000)	-18.62%
** Environmental Services	\$1,034,397	\$1,117,071	\$1,073,824	\$1,148,400	\$1,123,211	\$6,140	0.55%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Housekeeping 10744408							
* Payroll	\$470,012	\$507,205	\$456,735	\$538,910	\$538,910	\$31,705	6.25%
* Benefits	\$1,137	\$1,300	\$802	\$1,200	\$1,200	(\$100)	-7.69%
* Contractual Services	\$2,969	\$3,600	\$3,089	\$3,360	\$3,360	(\$240)	-6.67%
* Maintenance & Repair	\$888	\$665	\$767	\$2,360	\$2,360	\$1,695	254.89%
* Supplies	\$116,329	\$120,136	\$118,635	\$115,035	\$108,635	(\$11,501)	-9.57%
* Minor Capital Items	\$0	\$8,500	\$6,912	\$1,000	\$1,000	(\$7,500)	-88.24%
** Housekeeping	\$591,335	\$641,406	\$586,940	\$661,865	\$655,465	\$14,059	2.19%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Laundry Services 10744409							
* Payroll	\$450,313	\$467,668	\$462,307	\$486,800	\$486,800	\$19,132	4.09%
* Benefits	\$5,284	\$1,450	\$3,323	\$1,200	\$1,200	(\$250)	-17.24%
* Administrative Svcs	\$0	\$250	\$189	\$250	\$250	\$0	0.00%
* Maintenance & Repair	\$7,781	\$13,675	\$5,521	\$10,050	\$10,050	(\$3,625)	-26.51%
* Supplies	\$53,723	\$64,405	\$27,974	\$57,955	\$57,955	(\$6,450)	-10.01%
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
** Laundry Services	\$517,101	\$547,448	\$499,313	\$556,255	\$556,255	\$8,807	1.61%
*** Barron Center	\$14,361,621	\$15,564,183	15,069,011	\$16,668,188	\$15,752,907	\$188,724	1.21%
**** Health & Human Services	\$14,361,621	\$15,564,183	\$15,069,011	\$16,668,188	\$15,752,907	\$188,724	1.21%
***** Barron Center General Fnd	\$14,361,621	\$15,564,183	\$15,069,011	\$16,668,188	\$15,752,907	\$188,724	1.21%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
***** GF Total (100 & 107)	\$192,316,483	\$206,732,571	\$197,973,255	\$215,764,189	\$202,516,645	(\$4,215,926)	-2.04%

*FY20 Official YTD Available After the FY20 City Audit

FY21 2A-CM(3)-3 Revised for FC Expense Org Category Summary Proj
 21001 21500 w YTD (09-08-20)

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Enterprise Funds (500s):							
Public Buildings & Waterfront 35							
PB & Wtrfnt - Waterfront							
Pub Bldg & Wtrfnt - Fish Pier 53035301							
* Payroll	\$25,811	\$32,000	\$25,886	\$32,000	\$74,647	\$42,647	133.27%
* Benefits	\$0	\$0	\$0	\$0	\$11,805	\$11,805	---
* Operating Transfers	\$0	\$0	\$0	\$0	\$0	\$0	---
* Administrative Svcs	\$6,342	\$14,594	\$13,094	\$14,594	\$14,594	\$0	0.00%
* Contractual Services	\$28,670	\$42,676	\$13,483	\$42,476	\$42,476	(\$200)	-0.47%
* Maintenance & Repair	\$112,475	\$225,000	\$160,403	\$225,000	\$225,000	\$0	0.00%
* Insurance	\$10,750	\$13,119	\$13,079	\$14,195	\$14,195	\$1,076	8.20%
* Supplies	\$4,418	\$13,500	\$1,580	\$13,500	\$13,500	\$0	0.00%
* Utilities	\$37,460	\$35,304	\$34,398	\$15,000	\$15,000	(\$20,304)	-57.51%
* Contributions	\$0	\$0	\$186,670	\$0	\$0	\$0	---
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
* Debt Service	\$16,508	\$12,486	\$12,486	\$11,999	\$11,999	(\$487)	-3.90%
** Pub Bldg & Wtrfnt - Fish Pier	\$242,433	\$388,679	\$461,079	\$368,764	\$423,216	\$34,537	8.89%
*** PB & Wtrfnt - Waterfront	\$242,433	\$388,679	461,079	\$368,764	\$423,216	\$34,537	8.89%
**** Public Buildings & Waterfront	\$242,433	\$388,679	\$461,079	\$368,764	\$423,216	\$34,537	8.89%
***** Fish Pier Authority Fund	\$242,433	\$388,679	\$461,079	\$368,764	\$423,216	\$34,537	8.89%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Finance 15							
Acct, Budget & Purchasing							
Sewer Utility Finance 57015300							
* Payroll	\$74,820	\$79,648	\$76,156	\$81,882	\$81,246	\$1,598	2.01%
* Administrative Svcs	\$2,864	\$5,820	\$2,103	\$5,135	\$5,135	(\$685)	-11.77%
* Contractual Services	\$69,562	\$53,620	\$30,726	\$15,125	\$15,125	(\$38,495)	-71.79%
* Supplies	\$2,149	\$2,850	\$2,650	\$2,850	\$2,850	\$0	0.00%
** Sewer Utility Finance	\$149,395	\$141,938	\$111,634	\$104,992	\$104,356	(\$37,582)	-26.48%
*** Acct, Budget & Purchasing	\$149,395	\$141,938	111,634	\$104,992	\$104,356	(\$37,582)	-26.48%
**** Finance	\$149,395	\$141,938	\$111,634	\$104,992	\$104,356	(\$37,582)	-26.48%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Public Works 31							
Public Works Administration							
Sewer Utility PW Admin 57031100							
* Payroll	\$537,044	\$652,927	\$555,167	\$617,776	\$606,495	(\$46,432)	-7.11%
* Benefits	\$1,381	\$3,192	\$1,056	\$3,192	\$3,192	\$0	-0.01%
* Administrative Svcs	\$26,804	\$34,795	\$25,688	\$29,015	\$19,570	(\$15,225)	-43.76%
* Contractual Services	\$34,648	\$30,750	\$12,435	\$27,720	\$26,720	(\$4,030)	-13.11%
* Maintenance & Repair	\$60,010	\$86,857	\$56,713	\$86,897	\$57,897	(\$28,960)	-33.34%
* Rentals	\$1,072	\$19,677	\$19,653	\$19,677	\$19,677	\$1	0.00%
* Supplies	\$5,178	\$10,350	\$5,115	\$10,750	\$7,750	(\$2,600)	-25.12%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
** Sewer Utility PW Admin	\$666,138	\$838,548	\$675,828	\$795,027	\$741,301	(\$97,247)	-11.60%
*** Public Works Administration	\$666,138	\$838,548	675,828	\$795,027	\$741,301	(\$97,247)	-11.60%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PW Operations							
Sewer Utility Districting 57031202							
* Payroll	\$1,014,891	\$1,138,065	\$1,140,300	\$1,314,960	\$1,152,646	\$14,581	1.28%
* Benefits	\$23,967	\$21,781	\$25,714	\$31,407	\$25,407	\$3,626	16.65%
* Administrative Svcs	\$41,498	\$28,695	\$40,730	\$43,250	\$37,250	\$8,555	29.81%
* Contractual Services	\$369,409	\$518,252	\$506,816	\$1,141,964	\$651,464	\$133,212	25.70%
* Maintenance & Repair	\$372,518	\$271,501	\$179,130	\$278,501	\$216,834	(\$54,667)	-20.14%
* Rentals	\$70,826	\$93,960	\$70,864	\$93,960	\$77,160	(\$16,800)	-17.88%
* Supplies	\$228,969	\$253,001	\$234,092	\$260,288	\$237,877	(\$15,124)	-5.98%
* Utilities	\$128,607	\$112,024	\$119,873	\$111,584	\$92,910	(\$19,114)	-17.06%
* Capital Outlay	\$25,001	\$200,000	\$12,500	\$119,255	\$64,255	(\$135,745)	-67.87%
** Sewer Utility Districting	\$2,275,685	\$2,637,279	\$2,330,019	\$3,395,169	\$2,555,803	(\$81,476)	-3.09%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Sewer Communications 57031204							
* Payroll	\$57,092	\$59,822	\$58,646	\$60,461	\$58,519	(\$1,303)	-2.18%
* Benefits	\$0	\$442	\$586	\$371	\$375	(\$67)	-15.09%
* Administrative Svcs	\$0	\$417	\$130	\$333	\$0	(\$417)	-100.00%
* Contractual Services	\$0	\$983	\$968	\$2,218	\$1,900	\$917	93.24%
* Maintenance & Repair	\$0	\$167	\$701	\$2,805	\$2,834	\$2,667	1600.57%
* Rentals	\$787	\$2,678	\$1,278	\$565	\$567	(\$2,111)	-78.83%
* Supplies	\$2,019	\$1,300	\$705	\$1,672	\$1,183	(\$117)	-8.99%
** Sewer Communications	\$59,898	\$65,808	\$63,015	\$68,425	\$65,378	(\$430)	-0.65%
*** PW Operations	\$2,335,583	\$2,703,087	2,393,034	\$3,463,594	\$2,621,181	(\$81,906)	-3.03%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PW Engineering Division							
Sewer Engineering 57031303							
* Payroll	\$351,301	\$343,929	\$388,211	\$398,627	\$367,292	\$23,363	6.79%
* Benefits	\$1,910	\$2,960	\$1,661	\$2,960	\$2,600	(\$360)	-12.16%
* Administrative Svcs	\$16,085	\$20,050	\$6,392	\$16,460	\$9,710	(\$10,340)	-51.57%
* Contractual Services	\$150,170	\$128,498	\$127,298	\$228,498	\$125,248	(\$3,250)	-2.53%
* Maintenance & Repair	\$1,035	\$695	\$3,520	\$895	\$895	\$200	28.78%
* Rentals	\$0	\$750	\$0	\$750	\$750	\$0	0.00%
* Supplies	\$14,760	\$6,200	\$6,733	\$6,501	\$6,200	\$0	0.00%
* Contributions	\$0	\$0	\$0	\$0	\$0	\$0	---
* Capital Outlay	\$0	\$100,000	\$0	\$0	\$0	(\$100,000)	-100.00%
** Sewer Engineering	\$535,260	\$603,082	\$533,816	\$654,691	\$512,695	(\$90,387)	-14.99%
*** PW Engineering Division	\$535,260	\$603,082	533,816	\$654,691	\$512,695	(\$90,387)	-14.99%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Debt Service							
Sewer Utility Debt Service 57031600							
* Contractual Services	\$177,557	\$165,000	\$168,737	\$151,500	\$151,500	(\$13,500)	-8.18%
* Debt Service	\$7,374,671	\$7,923,788	\$7,700,342	\$7,813,408	\$7,878,246	(\$45,542)	-0.57%
** Sewer Utility Debt Service	\$7,552,228	\$8,088,788	\$7,869,079	\$7,964,908	\$8,029,746	(\$59,042)	-0.73%
*** Debt Service	\$7,552,228	\$8,088,788	7,869,079	\$7,964,908	\$8,029,746	(\$59,042)	-0.73%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Fringe Benefits							
Sewer Utility Fringe Benefits 57031700							
* Payroll	\$0	\$0	\$0	\$0	\$0	\$0	---
* Benefits	\$322,550	\$970,377	\$855,998	\$1,003,320	\$1,003,320	\$32,943	3.39%
* Administrative Svcs	\$511,722	\$518,384	\$518,384	\$518,384	\$518,384	\$0	0.00%
* Insurance	\$28,150	\$30,729	\$45,951	\$790	\$790	(\$29,939)	-97.43%
** Sewer Utility Fringe Benefits	\$862,422	\$1,519,490	\$1,420,333	\$1,522,494	\$1,522,494	\$3,004	0.20%
*** Fringe Benefits	\$862,422	\$1,519,490	1,420,333	\$1,522,494	\$1,522,494	\$3,004	0.20%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
PWD Assessment							
Sewer Utility PWD Assessment 57031800							
* Administrative Svcs	\$12,432,252	\$13,137,639	\$12,739,710	\$13,177,145	\$13,177,145	\$39,506	0.30%
** Sewer Utility PWD Assessment	\$12,432,252	\$13,137,639	\$12,739,710	\$13,177,145	\$13,177,145	\$39,506	0.30%
*** PWD Assessment	\$12,432,252	\$13,137,639	12,739,710	\$13,177,145	\$13,177,145	\$39,506	0.30%
**** Public Works	\$24,383,882	\$26,890,634	\$25,631,799	\$27,577,859	\$26,604,562	(\$286,072)	-1.06%
***** Sewer Utility Fund	\$24,533,277	\$27,032,572	\$25,743,433	\$27,682,851	\$26,708,918	(\$323,654)	-1.20%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Finance 15							
Finance Administration							
Stormwater Finance 57115100							
* Payroll	\$161,516	\$168,104	\$166,359	\$179,581	\$171,005	\$2,901	1.73%
* Administrative Svcs	\$32,495	\$46,953	\$30,704	\$46,953	\$44,953	(\$2,000)	-4.26%
* Contractual Services	\$34,013	\$54,939	\$23,584	\$54,939	\$45,120	(\$9,819)	-17.87%
* Supplies	\$2,873	\$5,150	\$2,650	\$5,150	\$5,150	\$0	0.00%
** Stormwater Finance	\$230,897	\$275,145	\$223,298	\$286,623	\$266,228	(\$8,917)	-3.24%
*** Finance Administration	\$230,897	\$275,145	223,298	\$286,623	\$266,228	(\$8,917)	-3.24%
**** Finance	\$230,897	\$275,145	\$223,298	\$286,623	\$266,228	(\$8,917)	-3.24%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Public Works 31								
Stormwater Management 57131500								
*	Payroll	\$759,905	\$813,926	\$782,979	\$920,201	\$836,610	\$22,684	2.79%
*	Benefits	\$2,998	\$3,420	\$3,110	\$3,060	\$3,060	(\$360)	-10.53%
*	Administrative Svcs	\$28,995	\$63,415	\$32,606	\$44,485	\$40,110	(\$23,305)	-36.75%
*	Contractual Services	\$202,026	\$377,520	\$162,409	\$916,520	\$431,520	\$54,000	14.30%
*	Maintenance & Repair	\$52,457	\$82,500	\$63,659	\$61,500	\$61,500	(\$21,000)	-25.45%
*	Rentals	\$28,911	\$64,617	\$36,758	\$64,617	\$50,617	(\$14,000)	-21.67%
*	Supplies	\$118,056	\$137,870	\$126,971	\$138,320	\$125,190	(\$12,680)	-9.20%
*	Capital Outlay	(\$21,770)	\$0	\$293,312	\$0	\$0	\$0	---
**	Stormwater Management	\$1,171,577	\$1,543,268	\$1,501,804	\$2,148,703	\$1,548,607	\$5,339	0.35%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Debt Service							
Stormwater Debt Service 57131600							
* Contractual Services	\$8,546	\$10,000	\$13,233	\$7,800	\$7,800	(\$2,200)	-22.00%
* Debt Service	\$393,769	\$675,421	\$637,156	\$1,208,201	\$747,149	\$71,728	10.62%
** Stormwater Debt Service	\$402,315	\$685,421	\$650,389	\$1,216,001	\$754,949	\$69,528	10.14%
*** Debt Service	\$402,315	\$685,421	650,389	\$1,216,001	\$754,949	\$69,528	10.14%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Fringe Benefits							
Stormwater Fringe Benefits 57131700							
* Payroll	\$0	\$0	\$0	\$0	\$0	\$0	---
* Benefits	\$312,892	\$216,151	\$289,162	\$332,236	\$332,236	\$116,085	53.71%
* Administrative Svcs	\$68,054	\$68,852	\$68,852	\$68,852	\$68,852	\$0	0.00%
* Insurance	\$0	\$0	\$1,988	\$2,000	\$2,000	\$2,000	---
** Stormwater Fringe Benefits	\$380,945	\$285,003	\$360,002	\$403,088	\$403,088	\$118,085	41.43%
*** Fringe Benefits	\$380,945	\$285,003	360,002	\$403,088	\$403,088	\$118,085	41.43%
**** Public Works	\$1,954,838	\$2,513,692	\$2,512,196	\$3,767,792	\$2,706,644	\$192,952	7.68%
***** Stormwater Fund	\$2,185,734	\$2,788,837	\$2,735,494	\$4,054,415	\$2,972,872	\$184,035	6.60%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport 28							
Jetport Administration Div.							
Jetport Administration 58328101							
* Payroll	\$629,601	\$849,572	\$772,766	\$901,270	\$798,880	(\$50,692)	-5.97%
* Benefits	\$1,467	\$2,200	\$2,375	\$3,688	\$3,688	\$1,488	67.64%
* Administrative Svcs	\$66,663	\$70,118	\$59,284	\$90,378	\$90,378	\$20,260	28.89%
* Contractual Services	\$274,474	\$217,300	\$240,428	\$162,450	\$162,450	(\$54,850)	-25.24%
* Maintenance & Repair	\$9,313	\$8,146	\$6,751	\$8,646	\$8,646	\$500	6.14%
* Rentals	\$6,288	\$4,200	\$6,012	\$4,200	\$4,200	\$0	0.00%
* Supplies	\$27,004	\$24,463	\$13,020	\$61,463	\$61,463	\$37,000	151.25%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$14,428	\$7,980	\$14,817	\$15,660	\$15,660	\$7,680	96.24%
* Capital Outlay	\$0	\$37,500	\$0	\$0	\$0	(\$37,500)	-100.00%
** Jetport Administration	\$1,029,239	\$1,221,479	\$1,115,453	\$1,247,755	\$1,145,365	(\$76,114)	-6.23%

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CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport Marketing 58328102							
* Payroll	\$0	\$6,750	\$0	\$6,750	\$6,750	\$0	0.00%
* Administrative Svcs	\$74,134	\$167,390	\$132,020	\$163,890	\$119,890	(\$47,500)	-28.38%
* Contractual Services	\$290,175	\$417,000	\$233,301	\$367,000	\$277,000	(\$140,000)	-33.57%
* Supplies	\$0	\$7,500	\$180	\$7,500	\$7,500	\$0	0.00%
** Jetport Marketing	\$364,308	\$598,640	\$365,501	\$545,140	\$411,140	(\$187,500)	-31.32%

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CITY OF PORTLAND, ME
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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport Fringe/Indirect Costs 58328103							
* Benefits	\$1,363,469	\$2,248,653	\$2,039,796	\$2,406,374	\$2,347,918	\$99,265	4.41%
* Administrative Svcs	\$513,192	\$570,411	\$552,452	\$570,411	\$570,411	\$0	0.00%
* Insurance	\$143,821	\$187,568	\$123,572	\$182,485	\$182,485	(\$5,083)	-2.71%
* Contributions	\$1,076,545	\$1,077,681	\$981,590	\$1,469,619	\$1,187,349	\$109,668	10.18%
** Jetport Fringe/Indirect Costs	\$3,097,027	\$4,084,313	\$3,697,410	\$4,628,889	\$4,288,163	\$203,850	4.99%
*** Jetport Administration Div.	\$4,490,574	\$5,904,432	5,178,363	\$6,421,784	\$5,844,668	(\$59,764)	-1.01%

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ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport Field 58328200								
*	Payroll	\$786,054	\$1,025,415	\$973,649	\$1,027,075	\$1,019,284	(\$6,131)	-0.60%
*	Benefits	\$18,487	\$100,498	\$24,870	\$41,748	\$41,748	(\$58,750)	-58.46%
*	Administrative Svcs	\$35,707	\$32,515	\$25,267	\$32,115	\$10,115	(\$22,400)	-68.89%
*	Contractual Services	\$1,001,152	\$1,178,311	\$817,477	\$1,005,678	\$957,678	(\$220,633)	-18.72%
*	Maintenance & Repair	\$376,745	\$508,647	\$434,982	\$544,647	\$544,647	\$36,000	7.08%
*	Rentals	\$6,529	\$10,258	\$2,539	\$85,008	\$7,008	(\$3,250)	-31.68%
*	Supplies	\$242,364	\$807,150	\$568,025	\$870,491	\$635,541	(\$171,609)	-21.26%
*	Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Utilities	\$167,298	\$162,820	\$145,855	\$132,677	\$132,677	(\$30,143)	-18.51%
*	Capital Outlay	\$64,549	\$752,185	\$151,221	\$917,000	\$872,000	\$119,815	15.93%
**	Jetport Field	\$2,698,883	\$4,577,799	\$3,143,884	\$4,656,439	\$4,220,698	(\$357,101)	-7.80%

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ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport General Aviation 58328300							
* Payroll	\$0	\$500	\$0	\$500	\$500	\$0	0.00%
* Contractual Services	\$15,168	\$15,168	\$15,168	\$15,168	\$15,168	\$0	0.00%
* Maintenance & Repair	\$37	\$1,500	\$0	\$1,500	\$1,500	\$0	0.00%
* Supplies	\$0	\$0	\$0	\$0	\$0	\$0	---
* Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	---
** Jetport General Aviation	\$15,205	\$17,168	\$15,168	\$17,168	\$17,168	\$0	0.00%

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CITY OF PORTLAND, ME
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ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport Operations 58328400								
*	Payroll	\$859,659	\$1,004,221	\$715,685	\$945,378	\$921,948	(\$82,273)	-8.19%
*	Benefits	\$14,511	\$52,305	\$11,518	\$15,280	\$14,680	(\$37,625)	-71.93%
*	Administrative Svcs	\$44,904	\$58,935	\$39,963	\$62,005	\$46,305	(\$12,630)	-21.43%
*	Contractual Services	\$674,900	\$552,988	\$672,162	\$622,655	\$511,617	(\$41,371)	-7.48%
*	Maintenance & Repair	\$26,192	\$24,223	\$21,355	\$26,000	\$62,000	\$37,777	155.96%
*	Supplies	\$36,135	\$55,375	\$34,978	\$67,875	\$44,088	(\$11,287)	-20.38%
*	Utilities	\$8,766	\$8,256	\$8,846	\$8,760	\$8,760	\$504	6.10%
*	Contributions	\$680,746	\$663,421	\$703,786	\$674,606	\$674,606	\$11,185	1.69%
*	Capital Outlay	\$213,930	\$283,078	\$0	\$141,759	\$79,259	(\$203,819)	-72.00%
**	Jetport Operations	\$2,559,742	\$2,702,802	\$2,208,293	\$2,564,318	\$2,363,263	(\$339,539)	-12.56%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport Terminal Division 58328500							
* Payroll	\$711,061	\$846,914	\$767,377	\$881,673	\$873,928	\$27,014	3.19%
* Benefits	\$3,720	\$9,190	\$6,519	\$8,360	\$8,360	(\$830)	-9.03%
* Administrative Svcs	\$7,403	\$51,032	\$16,870	\$43,752	\$28,352	(\$22,680)	-44.44%
* Contractual Services	\$2,262,319	\$2,540,127	\$2,130,669	\$2,541,558	\$2,126,784	(\$413,343)	-16.27%
* Maintenance & Repair	\$574,744	\$572,125	\$612,361	\$578,303	\$558,303	(\$13,822)	-2.42%
* Rentals	\$6,287	\$7,712	\$10,802	\$7,500	\$7,500	(\$212)	-2.75%
* Supplies	\$96,204	\$124,492	\$108,190	\$179,072	\$152,572	\$28,081	22.56%
* Minor Capital Items	\$0	\$0	\$0	\$0	\$0	\$0	---
* Utilities	\$986,064	\$1,214,295	\$1,118,000	\$1,136,538	\$1,136,538	(\$77,757)	-6.40%
* Capital Outlay	\$255,354	\$1,115,000	\$219,359	\$1,695,000	\$1,005,000	(\$110,000)	-9.87%
* Debt Service	\$513,363	\$511,763	\$170,881	\$499,345	\$499,345	(\$12,418)	-2.43%
** Jetport Terminal Division	\$5,416,519	\$6,992,649	\$5,161,029	\$7,571,101	\$6,396,682	(\$595,967)	-8.52%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport Parking Division 58328600								
*	Payroll	\$18,581	\$14,500	\$12,754	\$14,500	\$14,500	\$0	0.00%
*	Administrative Svcs	\$280	\$1,160	\$380	\$1,160	\$1,160	\$0	0.00%
*	Contractual Services	\$87,959	\$97,015	\$82,783	\$97,020	\$97,020	\$5	0.01%
*	Maintenance & Repair	\$96,329	\$101,729	\$73,099	\$101,729	\$101,729	\$0	0.00%
*	Rentals	\$0	\$500	\$942	\$500	\$500	\$0	0.00%
*	Supplies	\$5,213	\$18,988	\$4,200	\$18,989	\$18,989	\$1	0.01%
*	Utilities	\$14,570	\$5,196	\$9,374	\$5,196	\$5,196	\$0	0.00%
*	Capital Outlay	\$295,681	\$1,044,882	\$452,958	\$858,000	\$693,000	(\$351,882)	-33.68%
*	Debt Service	\$3,600,700	\$3,623,050	\$3,623,050	\$3,623,050	\$3,625,150	\$2,100	0.06%
**	Jetport Parking Division	\$4,119,313	\$4,907,020	\$4,259,540	\$4,720,144	\$4,557,244	(\$349,776)	-7.13%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport Airfield Deicing Fac. 58328700								
*	Payroll	\$2,312	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00%
*	Contractual Services	\$659,169	\$662,706	\$646,534	\$662,706	\$662,706	\$0	0.00%
*	Maintenance & Repair	\$823	\$8,950	\$3,513	\$8,950	\$8,950	\$0	0.00%
*	Rentals	\$0	\$0	\$0	\$0	\$0	\$0	---
*	Supplies	\$1,125	\$1,125	\$0	\$1,375	\$1,375	\$250	22.22%
*	Utilities	\$0	\$0	\$0	\$0	\$0	\$0	---
**	Jetport Airfield Deicing Fac.	\$663,429	\$674,781	\$650,048	\$675,031	\$675,031	\$250	0.04%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
Jetport Surplus 58328900							
* Administrative Svcs	\$0	\$801,624	\$0	\$560,422	\$0	(\$801,624)	-100.00%
** Jetport Surplus	\$0	\$801,624	\$0	\$560,422	\$0	(\$801,624)	-100.00%
**** Jetport	\$19,963,665	\$26,578,275	\$20,616,325	\$27,186,407	\$24,074,754	(\$2,503,521)	-9.42%
***** Jetport Fund	\$19,963,665	\$26,578,275	\$20,616,325	\$27,186,407	\$24,074,754	(\$2,503,521)	-9.42%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 ORG CATEGORY SUMMARY EXPENDITURE REPORT

ACCOUNT DESCRIPTION	FY19 ACTUALS	FY20 APPRV'D APPRO	*FY20 YTD ACTUALS	FY21 DEPT REQUEST	FY21 MGR RECOMM	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
***** EF Total (500s)	\$46,925,110	\$56,788,363	\$49,556,331	\$59,292,437	\$54,179,760	(\$2,608,603)	-4.59%
***** Report Total	\$239,241,592	\$263,520,934	\$247,529,587	\$275,056,626	\$256,696,405	(\$6,824,529)	-2.59%

*FY20 Official YTD Available After the FY20 City Audit

CITY OF PORTLAND, ME
FY21 FUND DEPARTMENT SUMMARY REVENUE REPORT

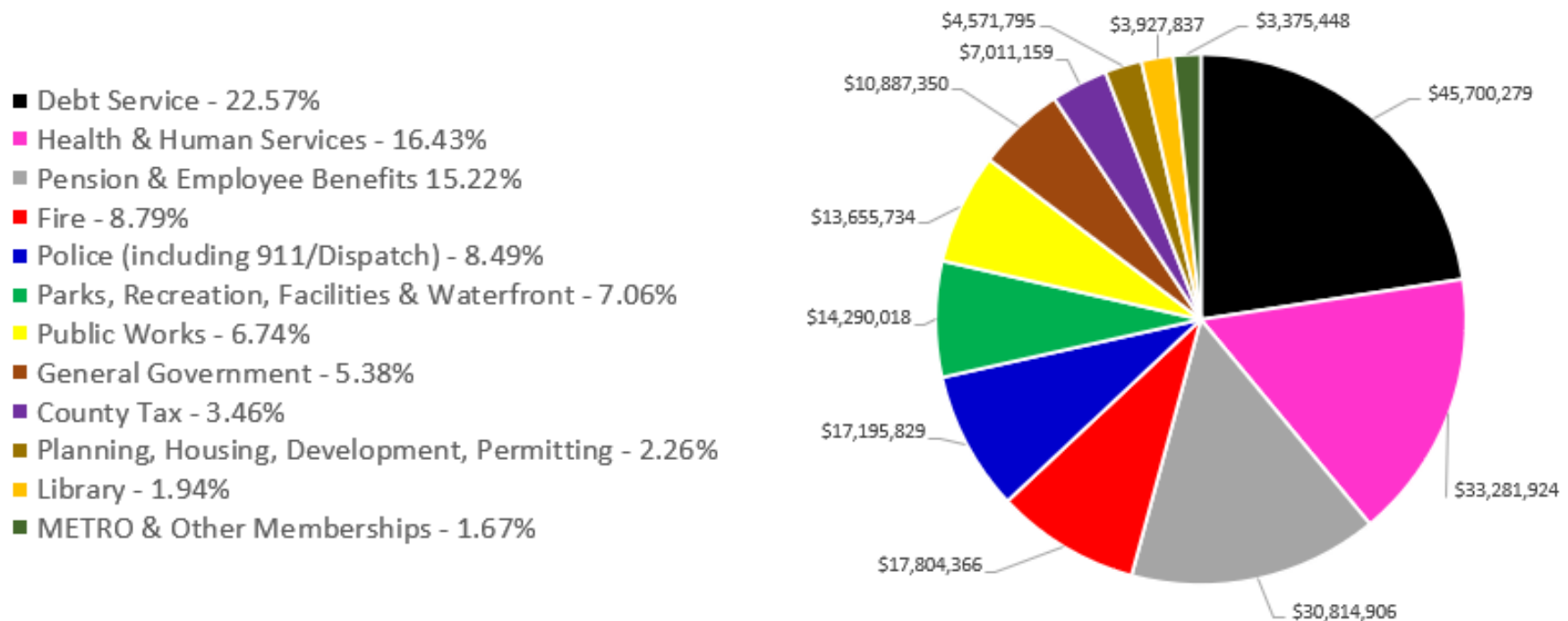
ACCOUNT DESCRIPTION		FY19 ACTUALS	FY20 REVISED APPRO (01/31/19)	FY20 TOTAL PROJECTION	FY21 ORIG DEPT REQUEST (JAN)	FY21 REVISED DEPT REQ (CM)	FY21 DR REVISED vs ORIG JAN	INCR / (DECR) FY21 / FY20	APPRO % CHG FY21 / FY20
* City Council		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00%
* City Clerk		\$219,874	\$228,094	\$199,642	\$221,763	\$187,518	(\$34,245)	(\$40,576)	-17.79%
* City Manager		\$1,060,116	\$1,011,715	\$989,435	\$1,031,247	\$968,776	(\$62,471)	(\$42,939)	-4.24%
* Assessor		\$967	\$1,000	\$2,000	\$1,500	\$1,500	\$0	\$500	50.00%
* Finance		\$111,851,841	\$111,100,778	\$111,132,223	\$16,298,596	\$13,152,086	(\$3,146,510)	(\$97,948,692)	-88.16%
* Legal		\$182,531	\$151,525	\$666,525	\$151,525	\$151,525	\$0	\$0	0.00%
* Human Resources		\$76,056	\$75,945	\$75,945	\$75,945	\$75,945	\$0	\$0	0.00%
* Parking		\$9,876,489	\$10,165,220	\$8,695,804	\$10,425,970	\$7,264,735	(\$3,161,235)	(\$2,900,485)	-28.53%
* Economic Development		\$579,002	\$596,748	\$710,217	\$732,662	\$1,219,867	\$487,205	\$623,119	104.42%
* Police Department		\$3,222,454	\$2,985,289	\$2,957,046	\$3,031,769	\$3,215,674	\$183,905	\$230,385	7.72%
* Fire Department		\$4,136,313	\$4,584,937	\$4,580,689	\$5,154,015	\$4,887,080	(\$266,935)	\$302,143	6.59%
* Dept of Planning & Development		\$813,197	\$1,072,827	\$815,763	\$1,147,567	\$746,865	(\$400,702)	(\$325,962)	-30.38%
* Permitting & Inspections		\$4,880,349	\$4,901,064	\$4,932,464	\$5,102,583	\$5,131,172	\$28,589	\$230,108	4.70%
* Information Technology		\$418,220	\$433,387	\$430,340	\$431,331	\$429,141	(\$2,190)	(\$4,246)	-0.98%
* Public Works		\$4,784,354	\$5,128,213	\$5,140,952	\$5,178,812	\$5,222,450	\$43,638	\$94,237	1.84%
* Parks, Rec & Facilities		\$7,375,011	\$7,817,734	\$5,299,025	\$8,258,743	\$5,828,980	(\$2,429,763)	(\$1,988,754)	-25.44%
* Public Buildings & Waterfront		\$3,281,082	\$3,550,966	\$3,279,129	\$3,584,308	\$1,620,873	(\$1,963,435)	(\$1,930,093)	-54.35%
* Health & Human Services		\$26,919,835	\$28,709,303	\$30,096,652	\$30,624,917	\$31,273,362	\$648,445	\$2,564,059	8.93%
* Debt Service		\$17,036,651	\$19,731,496	\$18,532,246	\$20,579,492	\$19,189,768	(\$1,389,724)	(\$541,728)	-2.75%
* Pension		\$968,080	\$1,127,244	\$940,853	\$1,169,738	\$1,159,691	(\$10,047)	\$32,447	2.88%
* Employee Benefits		\$6,257,616	\$6,513,614	\$6,833,701	\$7,039,885	\$6,251,267	(\$788,618)	(\$262,347)	-4.03%
* Liability Insurance		\$162,939	\$177,918	\$353,954	\$189,275	\$189,275	\$0	\$11,357	6.38%
* Memberships / Other		\$0	\$302,717	\$0	\$0	\$654,516	\$654,516	\$351,799	116.21%
* Finance		\$0	(\$3,640,163)	\$0	\$0	\$0	\$0	\$3,640,163	-100.00%
*** GF Total (100 & 107):		\$204,107,977	\$206,732,571	\$206,669,606	\$120,436,643	\$108,827,066	(\$11,609,577)	(\$97,905,505)	-47.36%

FY21 City Manager Recommended Budget Highlights

Summary of FY21 Budgeted Expenditures

	FY20 Appropriation	FY21 Appropriation	Increase / Decrease
Health & Human Services	\$ 31,546,520	\$ 33,281,924	\$ 1,735,404
County Tax & METRO Assessment	9,428,088	9,888,217	460,129
All Other GF Departments Combined	165,757,963	159,346,504	(6,411,459)
Total General Fund	\$ 206,732,571	\$ 202,516,645	\$ (4,215,926)

City of Portland – FY21 General Fund Budget Breakdown



Notes

Parks, Recreation, Facilities & Waterfront category (7.06% of total) includes Parks, Recreation & Facilities and Public Buildings & Waterfront

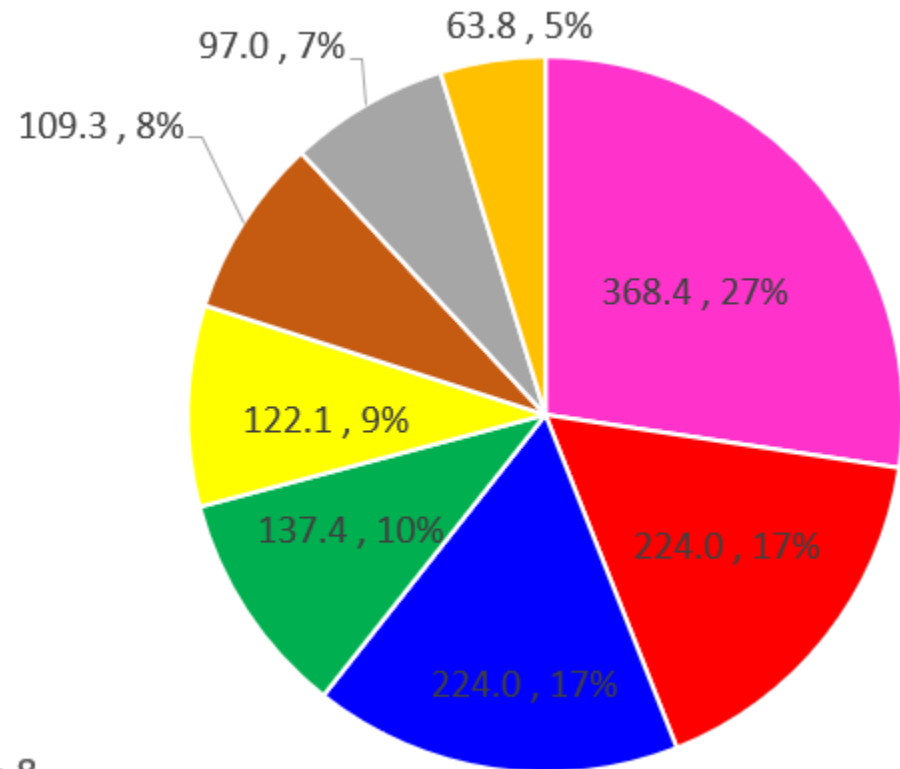
General Government category (5.38% of total budget) includes City Council, City Clerk, Executive , Assessor, Finance, Legal, Human Resources, Parking, Information Technology and Contingency Department budgets

Planning, Housing, Development, Permitting category (2.26% of total budget) includes Housing and Economic Development, Planning & Urban Development, and Permitting & Inspections budgets.

METRO & Other Memberships category (1.67%) includes the City's \$2.877M contribution to METRO and \$515k of other memberships to local organizations including the Regional Transportation Program, Greater Portland Council of Governments, Maine Municipal Association & more.

City of Portland – FY21 Breakdown of Employees by Department

- Health & Human Services
- Fire
- Police
- Parks, Recreation, Facilities & Waterfront
- Public Works
- General Government
- Enterprise Funds
- Planning, Housing, Development, Permitting & Inspections



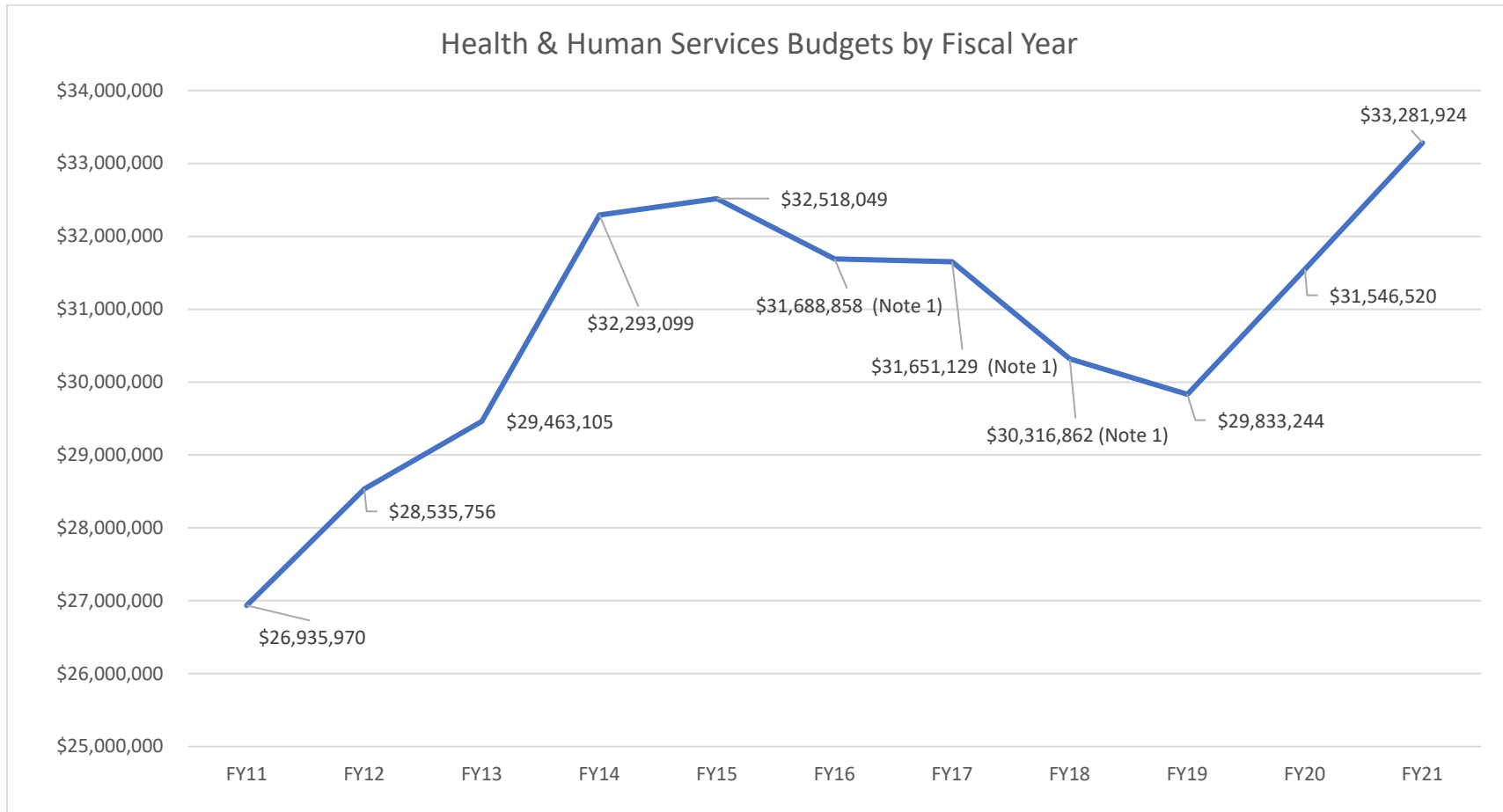
Notes: City has 1346 total FTE per the FY21 City Manager's Recommended Budget (decrease of 50.7 from FY20)

Parks, Recreation, Facilities & Waterfront category (10% of total) includes Parks, Recreation & Facilities and Public Buildings & Waterfront

General Government category (8% of total) includes City Council, City Clerk, Executive, Assessor, Finance, Legal, Human Resources, Parking, Information Technology and Contingency Department budgets

Planning, Housing, Development, Permitting category (5% of total) includes Housing and Economic Development, Planning & Urban Development, and Permitting & Inspections budgets.

Enterprise Funds (7% of total) include Jetport (57FTE), Sewer Fund (9FTE) and Stormwater Fund (9FTE)



Note 1: Decreases in FY16 to FY18 were primarily related to grant losses during the LePage administration and transition of services to a 501(c)3 organization founded by the City. See attached Public Health breakdown for details.

10 year \$ increase to HHS from FY11 Approved to FY21 City Manager Recommended budget – \$6,345,954

10 year % increase to HHS from FY11 Approved to FY21 City Manager Recommended budget – 23.56%

31.10% increase in Public Health / Social Services budgeted expenditures since FY11 (\$4,073,051 of \$6.346M increase)

16.42% increase in Barron Center budgeted expenditures since FY11 (\$2,272,903 of \$6.346M increase)

TO: City of Portland Finance Committee

FROM: Kristen Dow, Health and Human Services Director

Cc: Jon Jennings, City Manager

DATE: August 11, 2020

SUBJECT: Social Services FY21 Budget and 5 Year Expenditure History

Over the last several budget years the City has significantly increased the volume of services being provided within Social Services including many expanded and increased programs. For FY21 the Social Services budget is seeing an 11.1% increase (\$1.455M) in recommended funding. The City has shown a consistent commitment to Social Services over the last 10 budget years with a nearly 72.1% increase in Social Services division expenditures from FY12 to FY21 (from \$8,497,203 in FY12 to \$14,623,335 in FY21). Recent significant changes to Social Services offerings in the City include but are not limited to the following:

- In 2017, Day Services were added at the Oxford Street Shelter. At this time, the shelter became a 24/7 operation for the first time vs just an overnight shelter.
- From June of 2019-August of 2019 the Portland Expo was opened to provide emergency housing to over 400 asylum seekers.
- From November-January an additional influx of asylum seekers came to Portland. This influx was approximately the same number of individuals but was spread out over a longer period of time.
- In the FY21 budget the City has increased Social Services spending to include all asylum seekers and 70% of these expenditures are reimbursable from the State
- In April of 2020 the Expo was opened as a shelter location when additional social distancing measures were required due to the Covid 19 pandemic. The approximate COVID 19 expenditures to date including emergency housing have been approximately \$1.25M.



Public Health - 5 Year Expenditure History



For the fourth consecutive year the City Manager has increased Public Health expenditures in his recommended budget. The increase for FY21 is approximately 5.9% or \$123,272 for FY21. The increase for FY21 is related to additional KeepMEHealthy Grant Funding which has impacted several divisions and Departments throughout the City budget. The City continues to aggressively pursue grant and other funding opportunities to enhance and expand our Public Health offerings here in the City.

The decrease in FY17 to FY18 Public Health expenditures shown in the chart above represents approximately \$417,000 of grant funding losses from the State, approximately \$300,000 of remaining Positive Health Care Services / Ryan White grant funding transition to Greater Portland Health¹ ("GPH"), as well as completion of the transition of the School Based and Children's Oral Health Programs to Greater Portland Health. It was critical that the City retain the Ryan White grant funding and the Positive Health Care Services here in the Portland community. As we indicated in 2016/2017 the Ryan White grant was more likely to be re-awarded to a Federally Qualified Health Center with an adequate EMR (electronic medical records) system. The Ryan White Grant continues to be awarded to Greater Portland Health for approximately the same award amount as the City received in 2016/2017.

The [School Based Health Centers](#) program transitioned in FY18 also continues to operate here in our community, with high quality and affordable healthcare in the Portland Public Schools provided by GPH. Locations in the prior school year included Portland High School, Deering High School, Casco Bay High School / PATHS, and King Middle School. GPH also continues to offer the [Children's Oral Health Program](#) which the City was operating in 2016/2017.

¹According to the "Our Story" section of their website (<http://www.greaterportlandhealth.org/about/our-story>) "Greater Portland Health, a Federally Qualified Health Center, opened its doors in 2009 with the name Portland Community Health Center. Originally under the City of Portland, Greater Portland Health was the culmination of a comprehensive needs assessment and planning process that took place in the mid-2000s involving local hospital systems and healthcare nonprofits. Through establishing a health center we aimed to expand access to health services, improve service integration and coordination, and reduce the reliance on the area's hospital emergency departments. By 2013, we were serving over 3,000 patients and were able to launch as a fully independent 501c3 organization."



PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

CHRONIC DISEASE PREVENTION



706 individuals/agencies received 13,171 doses
of naloxone.

5,409

Portland Public School
students and 1,008 children
in early childcare centers
reached by Let's Go!



PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

MINORITY HEALTH

1,630



total number of outreach efforts by our Community Health Outreach Workers (CHOW). 576 clients were connected to needed care, education, services and resources in FY20.



PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

843

clients in FY20 exchanged
4,259 needles.

NEEDLE EXCHANGE PROGRAM



Staff also made 465 referrals for treatment and recovery, 280 for housing, 185 for primary care, 78 for reproductive health care, 250 for STD testing, 300 for HIV/Hep C testing, and 125 for Hep C linkage to treatment.



PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

INDIA STREET HEALTH CENTER

1,893

total patients at our STD
Clinic (1,069) and
Portland Community
Free Clinic (824 total, 173
new patients) in FY20





PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

1,329

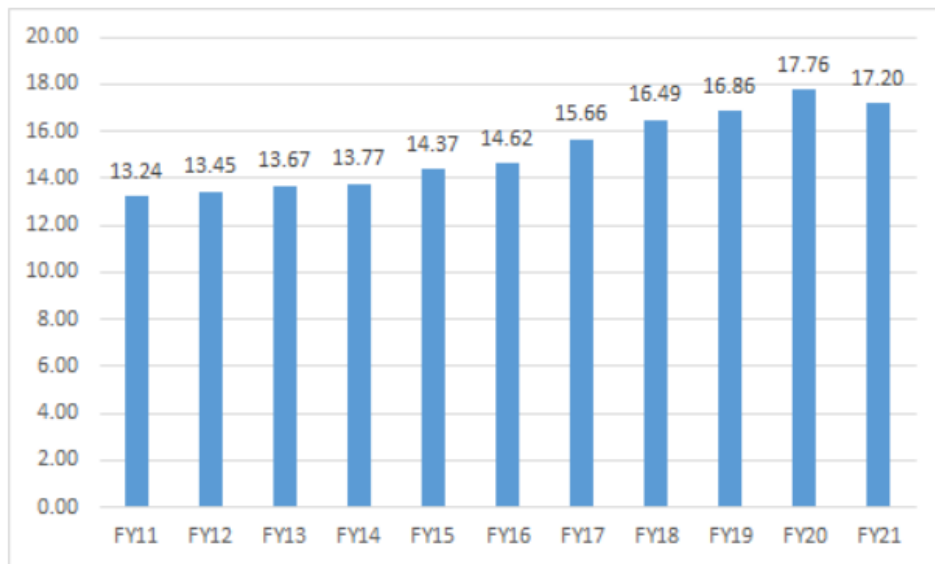
total home visits in FY20 for
residents who are pregnant or
have a child up to age 5.

MATERNAL CHILD HEALTH



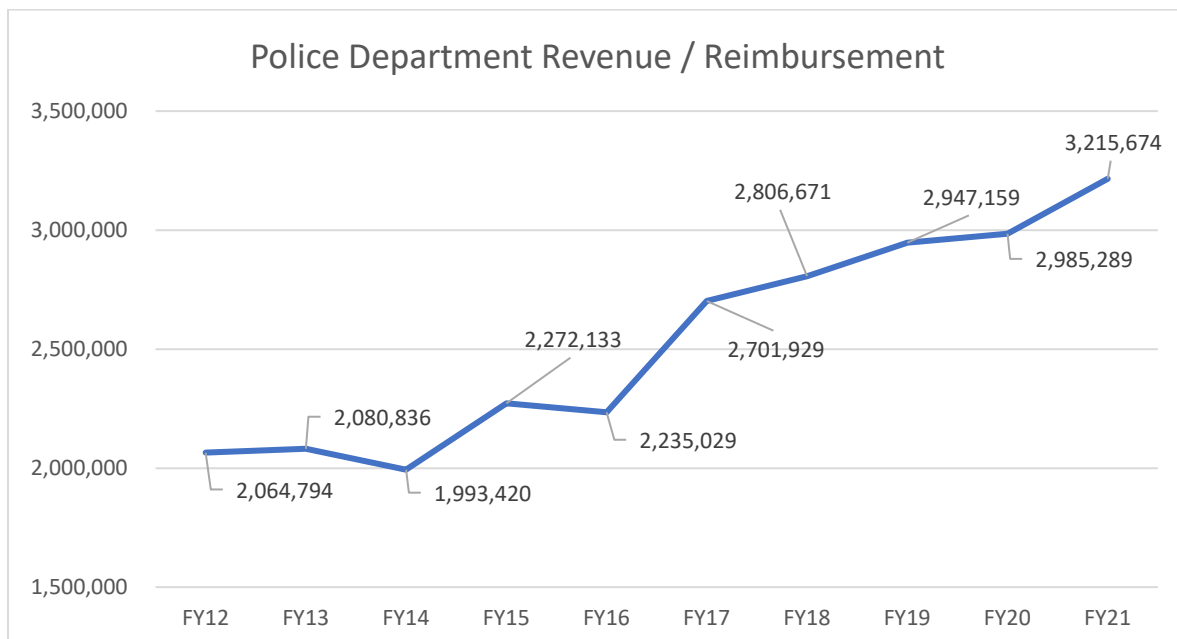
WWW.PORTLANDMAINE.GOV

Police Department Budget by Fiscal Year



in millions of dollars, rounded

- City Police Department Expenditures up **29.95%** over the 11 fiscal years shown (down 3.2% or \$562k for FY21)
- Overall City General Fund expenditures rose **29.97%** over the same 11 fiscal year period across all Departments (FY12 = \$155,809,857 total GF expenditures, FY21 CM Recommended = \$202,516,645 total GF expenditures) and the PD budget as a percentage of the overall City budget has decreased slightly since FY11.
- \$146,221 of the expenditures increase relates to two newer Police Department FTE's who are more social service focused – the Substance Use Disorder Liaison from our [Law Enforcement Addiction Advocacy Program](#) (added in 2016) and our Behavioral Health Coordinator positions. The Behavioral Health Unit of the PD has 2 clinicians available to support officers with the mental health and substance use issues in the community.
- Approximately \$1M of the increase in expenditures is related to Portland's regional cooperation on 911 / Dispatch services for Portland, South Portland and Cape Elizabeth. Under an agreement signed in 2008 as South Portland dispatchers retire the replacement FTE's are hired by Portland and accounted for in the City budget with a revenue reimbursement from the other member communities. (FY12 cost = \$1,378,517, FY21 cost = \$2,375,832)
- Over the same period Police Department revenues and reimbursements have increased by 55.7% or \$1,150,880





MEMORANDUM

FY21 Budget - Frequently Asked Questions

DISTRIBUTE TO: Members of the Finance Committee, City Manager

FROM: Brendan T. O'Connell - Finance Director

DATE: Last updated September 9, 2020

SUBJECT: **FY21 City Manager Recommended Budget - Frequently Asked Questions**

During the past several months the Finance Department as well as the Assessors Office have fielded many questions from residents of the City in regards to the FY21 budget and valuation. Many of these questions have come up repeatedly via phone, email and in person. This memo is intended to summarize responses to many of the frequently asked questions ("FAQ").

Additionally, this memo will be updated as the FY21 budget process continues to move forward with answers to questions asked during Finance Committee meetings which are not answered elsewhere in other backup materials.

List of questions and answers included in this memo:

1. I noticed the budget includes \$85M of new estimated valuation. Why have my taxes always increased during a time when there is so much new value and new building in the City of Portland?
2. What is the breakdown of the tax levy between City and School operations? Is it 50/50?
3. The State of Maine equalized valuation for Portland is over \$10B but the local assessed value is only \$8B. What is the difference between these values and how do they impact my taxes?
4. Will the upcoming revaluation help alleviate budget pressure and provide more tax dollars for the budget?
5. When will the revaluation be complete and reflected on my property tax bill?

6. Although the budget still includes the Sustainability Coordinator as a full time position, the half-time Sustainability Associate position has been cut. What would the cost be to add this position back into the FY21 budget? (added 8/28/20)
7. What would the additional cost be to paint the School crosswalks twice a year again in FY21 vs just painting them once annually? (added 8/28/20)
8. What are the costs related to an election? Can the City Clerk break them down in a memo? (added 8/28/20)
9. What would the cost be to add back the Maintenance Worker / Groundskeeper position into the Athletic Facilities budget for FY21? (added 9/3/20)
10. How much would a 25 cent increase in the parking meter rates (from \$1.75 to \$2.00 per hour) raise in revenue? Can you also provide comparative meter rates from other places in New England? (added 9/3/20 - updated 9/10/20 with comparative rates)
11. How does the City of Portland's mill rate compare to those of surrounding towns? (added 9/3/20)
12. There were some additional questions asked at the 9/2/20 Finance Committee meeting about Winter Operations (snow removal) cuts in the FY20 budget. Can the Public Works Director address those cuts and costs to restore them? (added 9/3/2020)
13. METRO received approximately \$3.8M of CARES Act Funding from the Federal Transit Administration. Will any of this funding reduce Portland's contribution to METRO or otherwise be reflected in the City's budget? (added 9/9/2020)
14. The FY21 City Council Budget includes \$304,214 in expenditures. Can you list all of the items included in this amount? (added 9/9/2020)
15. Can staff provide details on how fundraising works in relation to the City's operating budget? Are there limitations on what items can be supplemented by fundraising? (added 9/9/2020)

Question 1: I noticed the budget includes \$85M of new estimated valuation. Why have my taxes always increased during a time when there is so much new value and new building in the City of Portland?

Property valuation has grown by \$85 million in the current year due to significant new projects breaking ground and continues our upward trajectory in overall valuation. This \$85 million of new property value creates an additional approximately \$986,850 in tax revenue for municipal use. While this may seem

like a significant amount, it represents only a 0.106% overall increase to our FY20 valuation of approximately \$7.985 billion, and can only fund a fraction of the cost increases and budget challenges we face in FY21, many of which are outside of City control. These include the increases in Cumberland County tax (\$370k), increases in pension obligation bond debt service (approximately \$1M and increasing by around \$1M+ annually through 2026), contractually obligated union compensation increases, new COVID19 related expenses and more. The increase in valuation can only fund a fraction of the cost increases that are outside of City control and our valuation increase is lower than Inflation.

Question 2: What is the breakdown of the tax levy between City and School operations?

The overall City of Portland tax rate for FY21 assuming the City Manager's Recommended budget is adopted by City Council would be \$23.30. This can be broken down between education (\$11.69 of the \$23.30 - 50.2%), municipal operations (\$10.74 of the \$23.30 - 46.1%) and Cumberland County tax (\$0.87 of the \$23.30 - 3.7%). The portion of the overall tax levy related to Cumberland County is outside of City control and is separately passed each year by the County - the levy is largely dependent on valuation of each community within the county. The portion of the tax levy related to education is approved by voters each spring (after being separately approved by the Board of Education and the City Council and for FY21 was approved in July 2020). The portion of the tax levy related to municipal operations is approved by the City Council each May and has been delayed during 2020 due to the COVID19 pandemic - with expected approval set to occur in September 2020.

Question 3: The State of Maine equalized valuation for Portland is over \$10B but the local assessed value is \$8.05B. What is the difference between these values and how do they impact my taxes?

Answer from our Assessor: The State Equalized Valuation (SEV) is used as the basis to apportion the county tax, state-municipal revenue sharing, road assistance (highway block grants), general assistance grants and, the largest piece, state aid for education. It is also used by some utilities, such as the Portland Water District in its assessment of wastewater fees to municipalities.

State aid is vital to our municipal finances. The formula used to calculate the various municipal shares of state aid employ a variety of variables, including valuation of taxable property. For the state aid to be distributed equitably, the variables used in the formulas must be consistent; that is, the valuation figures must reflect the same percentage of market value for every municipality. Municipalities are required to assess at no less than 70% of true and just market value for property tax purposes, but within that constraint there is great variability. Through the process known as State Equalized Valuation, Maine Revenue Services develops annually an equalized value of every organized municipality and the unorganized territory. The finished product reflects the 100% taxable value for the municipality but does not represent the actual valuation used within the municipality which can vary widely between different municipalities.

- The City has not appealed or challenged the State Equalized Valuation. We agree with their analysis and their final value and would have a difficult time proving they are incorrect.
- The current State Equalized Valuation is based on actual property sales on an approximately 1-2 year lag. Sales prices have risen continuously over the last several years so we know our SEV will continue to rise.
- The reason the City uses the \$8.05 bn in its estimated projections is because this is the actual valuation that local taxes are levied against. The State's Equalized Value is not used to levy local property taxes, it is an indicator of what the actual 100% valuation should be. There is a wide difference between the two and this is one reason why we are undertaking a revaluation.
- While the State "certifies" their equalized value, this is only an aggregate total based on a sales ratio study of market data from the preceding 18-24 months. The State does not apportion or allocate individual uniform values to the 24,000+ parcels that make up the City of Portland.

Further information on SEV can be found:

[Maine Revenue Services Property Tax Bulletin No. 1 - Maine State Valuation](#)

[Rule 201 - Rules of Procedures Used to Develop State Valuation](#)

Question 4: Will the upcoming revaluation help alleviate budget pressure and provide more tax dollars for the budget?

Staff Response: No – the revaluation has no impact on total funds collected for the budget. Each year the City Manager will recommend a budget, calling for the required amount of tax dollars to be levied on property owners. The revaluation will have no impact on the dollar amount levied – the total amount of tax dollars required for City / School operations will be the same both before and after the revaluation. The revaluation will only impact how the dollars levied are split between City taxpayers. In general about 1/3 of the residents will pay more after the revaluation, 1/3 of the residents will pay the same amount, and 1/3 of the residents will pay less, but in total the amount of tax dollars collected will remain the same. When property values rise overall as a result of the revaluation, the mil rate will see a corresponding drop. For example, if total City property value increased 25% during the revaluation from \$8B to \$10B as a result of the revaluation (i.e. adjusting property values to their just values) the mil rate would then see a corresponding 25% percentage decrease.

EXAMPLE:

Pre-City Revaluation:

Total City Valuation: \$8,000,000,000

Mil Rate: \$20.00

*Total Tax Levy Needed for City/School Operations: \$160,000,000 (\$8,000,000,000 / 1000 * \$20.00)*

Post-City Revaluation:

Total City Valuation: \$10,000,000,000

Mil Rate: \$16.00 (drops because we still only need a tax levy of \$160,000,000)

*Total Tax Levy Needed for City/School Operations: \$160,000,000 (\$10,000,000,000 / 1000 * \$16.00)*

Question 5: When will the revaluation be complete and be reflected on my property tax bill?

New assessed values from the revaluation project are not expected to be finalized until 2021. Property taxes will be levied on these new assessed values for Fiscal Year 2022, with the new combined bills expected to be mailed in August or September 2021.

Question 6: Although the budget still includes the Sustainability Coordinator as a full time position, the half-time Sustainability Associate position has been cut. What would the cost be to add this position back into the FY21 budget?

The additional cost of adding a half-time Sustainability Associate back into the FY21 budget would be approximately \$30,580. An additional expenditure of this amount added into the FY21 budget would increase the mil rate by \$0.01.

Question 7: What would the additional cost be to paint the crosswalks near Schools twice a year again in FY21 vs just painting them once annually?

According to Public Works / Traffic Operations staff there are approximately 73 crosswalks around the City schools (many schools have multiple crosswalks at each location). Crosswalks are more expensive to paint than long lines as they are done by hand by a traffic crew or 3rd party contractor. The cost estimate was approximately \$23,000 based on a quote which was obtained after this question was raised at the August 12, 2020 Finance Committee meeting.

Question 8: What are the costs related to an election? Can the City Clerk break them down in a memo? Our City Clerk, Kathy Jones, has included a response below.

The City Clerk's budget request to the City Manager included costs for the June 2021 School Budget Validation and a Charter Commissioners vote to be held on that same date. See the details below for a breakdown of the costs related to the June 2021 School Budget Validation, costs related to a June 2021 Charter Commissioners election, and the incremental costs required to be added to the FY21 budget if the Council were to hold a special election specifically for the Charter Commissioners election (i.e. on a date where an election wasn't already scheduled).

Costs for the June 2021 Election for the School Budget Validation ONLY

NOTE: These costs are already included in the FY21 budget under review by Finance Committee

Election Workers \$27,080.05

City Staff OT / Extra Hours \$8773.37

Rentals of Polling Locations \$2,200.00

Miscellaneous- Mileage for District Coordinators, Food for City Clerk Staff, Ferry Tickets for Peak Island Election Clerks \$400.00

Printing our own Ballots -Paper Costs \$100.00

Total Costs: \$38,553.42

Costs for the Charter Commissioners election to be held with the School Budget Validation in June 2021

NOTE: These costs are already included in the FY21 budget under review by Finance Committee

Ballots – \$ 10,807.50

Shipping Costs for Ballots \$457.25

Programming Voting Machines \$1,456.00

Advertising Election PPH- \$871.20

Programming AVS \$1,456.00

Election Software for RCV \$4,000.00

Hardened P.C. with RCV software and Reporting Function \$12,000.00

Laptop for reporting results \$500.00

Shipping of the Equipment from ES&S \$1,500.00

Total Costs: \$34,503.95

Total costs to have a special election are as follows:

*Election Workers \$27,080.05***

*City Staff OT / Extra Hours \$8773.37***

*Rentals of Polling Locations \$2,200.00***

Miscellaneous- Mileage for District Coordinators, Food for City Clerk Staff, Ferry Tickets for Peak Island

*Election Clerks \$400.00***

Ballots – \$ 10,807.50

Shipping Costs for Ballots \$457.25

Programming Voting Machines \$1,456.00

Advertising Election PPH- \$871.20

Programming AVS \$1,456.00

Election Software for RCV \$4,000.00

Hardened P.C. with RCV software and Reporting Function \$12,000.00

Laptop for reporting results \$500.00

Shipping of the Equipment from ES&S \$1,500.00

Total Costs: \$71,501.47

*To hold a special election related to the Charter Commission on a 2021 date other than the date of the June 2021 School Budget Validation, the costs denoted with a ** would need to be added into the FY21 budget via a budget amendment in the amount of \$38,453.42. This would add \$0.01 to the FY21 mil rate.*

Question 9: What would the cost be to add back the Maintenance Worker / Groundskeeper position into the Athletic Facilities budget for FY21?

The additional cost of adding back the Maintenance Worker who was cut out of the FY21 budget is approximately \$57,055 inclusive of the employee's salary and all associated employee benefits. An additional expenditure of this amount added into the FY21 budget would increase the mil rate by \$0.01.

Question 10: How much would a 25 cent increase in the parking meter rates (from \$1.75 to \$2.00 per hour) raise in revenue? Can you also provide comparative meter rates from other places in New England?

Increasing meter rates from \$1.75 hour to \$2.00 hour would be a 14.28% increase.

Proposed FY meter revenues are \$3,000,000 plus 14.28% = \$428,400, however as history has shown with previous meter increases we will only receive about 70% of expected value (i.e. as the rate goes higher there are diminishing returns). 70% of the \$428,400 is \$299,880 per year (based on 12 months) and only \$224,910 for the remainder of FY21 (9 months).

The table below shows the history of meter increases. If we raise meter rates to \$2.00 per hour, it will be a cumulative increase of 60% in 3 years! City staff feels that this would not be a very supportive move for local businesses who are struggling during this pandemic.

<u>Parking Meters</u>	Prior	July 2007	July 2009	July 2017	July 2018	July 2019
Nickle	50¢ 6min	75¢ 4 min	\$1.00 3 min	\$1.25 1st nickle 3 min 2nd 2 min	\$1.50 2 min	\$1.75 2min
Dime	12 min	8 min	6 min	5 min	4 min	3min
Quarter	30 min	20 min	15 min	12 min	10 min	9min

We have summarized a list of comparative meter rates from other municipalities in New England below. As you can see Portland is already on the higher end of the spectrum in comparison.

<u>Municipality</u>	<u>Current Meter Rate</u>	<u>Additional Details</u>
Manchester, NH	75¢	
Newton, MA	75¢	
Keene, NH	85¢	
Nashua, NH	\$.50/.75/\$1	
Cambridge, MA	\$1.00	
Concord, NH	\$1.00	
Montpelier, VT	\$1.00	
New London, Ct	\$1.00	\$1 1-2hrs, \$2 3-4hr, \$3 5-10 hrs
Worcester, MA	\$1.00	
Dover, NH	Progressive	1-2 hr \$1, 3-4hr \$2, 5-10hr \$3
Brookline, MA	\$1.25	
Burlington, VT	\$0.40 - \$1.50	\$0.40 for long term meters (up to 9 hour limit), \$1.00 for short & medium term (30 mins - 3 hour limits), \$1.50 for smart meters with no time restriction
Lowell, MA	\$1.50	
Portsmouth, NH	Progressive	Standard metered parking is \$1.50/hr for first 3 hours, \$3/hr thereafter. High occupancy metered parking is \$2.00/hr for first 3 hours, \$5.00/hr thereafter
PORTLAND, ME	\$1.75	
Boston, MA	\$2.00*	*Some areas dynamic pricing up to \$3.75 hr

Question 11: How does the City of Portland's mill rate compare to those of surrounding towns?

There are several things to consider when comparing Portland's mill rate to the mill rates of surrounding towns. Portland's mill rate is the highest of any surrounding municipality, which is representative of the fact that the City budget contains many services that most other local towns do not provide. However, the mill rate is not the only factor in calculation of a tax bill and the tax burden overall. A City's local tax assessment (and each individual property's local assessed value) is the other critical component to consider when comparing property taxes between communities. In Portland, our local property assessments are the most undervalued of any surrounding community. The local taxable assessment as a percentage of State Equalized Values (which are more representative of market prices) were only 76% for FY20 and this percentage is dropping to 70% for FY21. When doing a calculation adjusting Portland's total taxable assessment up to 100% and doing this same calculation for other municipalities around Portland, there would be changes to the local mill rate and for Portland there would be a significant decrease. This is reflected in the "Mill Rate Adjusted to 100% Assessment Ratio" column which serves a better comparison of Portland's tax burden vs other surrounding communities. Although Portland's mill rate is still the highest, the disparity is significantly lower when considering the undervaluation of our local properties. Actual results of revaluation will vary from this basic calculation but we generally expect in excess of a 25% decrease in the overall mill rate and a 25% increase in the overall total taxable assessment.

Greater Portland Area Tax Rate, Assessment Value and SEV Comparison

	2020	2020	2020	Local Taxable	2020 Mill Rate	2020	2020
MUNICIPALITY	Mill Rate	Total Taxable Assessment	State Equalized Valuation (SEV)	Assessment as a % of SEV	Adjusted to 100% Assessment Ratio	Total Tax Commitment	Assessment Ratio
PORTLAND	\$ 23.31	\$ 7,936,154,610	\$ 10,507,000,000	76%	\$ 17.61	\$ 184,991,764	84%
CAPE ELIZABETH	\$ 19.68	\$ 1,752,416,576	\$ 2,275,600,000	77%	\$ 15.16	\$ 34,487,558	85%
SOUTH PORTLAND	\$ 19.10	\$ 3,686,331,560	\$ 4,622,350,000	80%	\$ 15.23	\$ 70,408,933	87%
GORHAM	\$ 18.95	\$ 1,635,516,700	\$ 1,992,700,000	82%	\$ 15.55	\$ 30,993,041	90%
YARMOUTH	\$ 18.86	\$ 1,689,921,400	\$ 1,863,100,000	91%	\$ 17.11	\$ 31,871,918	100%
WESTBROOK	\$ 17.86	\$ 2,205,762,600	\$ 2,268,700,000	97%	\$ 17.36	\$ 39,394,920	100%
FALMOUTH	\$ 16.87	\$ 2,488,608,583	\$ 2,726,900,000	91%	\$ 15.40	\$ 41,982,827	99%
WINDHAM	\$ 15.00	\$ 2,336,553,500	\$ 2,272,500,000	103%	\$ 15.42	\$ 35,048,303	100%
SCARBOROUGH	\$ 14.70	\$ 4,577,104,776	\$ 4,778,350,000	96%	\$ 14.08	\$ 67,283,440	100%
FREEPORT	\$ 14.30	\$ 1,897,219,580	\$ 1,863,700,000	102%	\$ 14.56	\$ 27,130,240	100%

2020 Mill Rate = Actual Mill rates for FY20

2020 Mill Rate = Actual local taxable assessment for FY20

2020 State Equalized Valuation (SEV) represent the State's calculation of local property values based on actual sale prices from 12-18 months prior

Local Taxable Assessment as a % of SEV = Indicator of whether local assessment is undervalued/overvalued as a percentage of actual SEV

2020 Mill Rate Adjusted to 100% Assessment Ratio = 2020 Mill Rate * Local Taxable Assessment as a % of SEV

2020 Total Tax Commitment = Actual local tax commitments for FY20

2020 Assessment Ratio = State law allows Assessors to declare their final 2020 Assessment ratio at +/- 10% of local assessment as a % of SEV

Question 12: There were some additional questions asked at the 9/2/20 Finance Committee meeting about Winter Operations (snow removal) cuts in the FY20 budget. Can the Public Works Director address those cuts and costs to restore them?

See follow up response from Public Works Director Chris Branch:

- The sidewalk plowing in the Portland Downtown District Area is done by the PW PDD crew, which is funded by PDD. This budget actually slightly increased for FY 21. Our crew has 4 sidewalk plow routes for the 12 miles of sidewalk in the PDD, which is the same as it has been for a number of years, so no reduction in service. Note that the PDD area is between Commercial St. and Cumberland Ave. and between Franklin St and High St. plus a small area on both sides of Congress St. that extends to State St. Parks, Rec & Facilities is responsible for sidewalk plowing outside of the PDD area.
- Snow removal operations in the City will remain the same as past years. The change was a reduction of \$7,000 in the amount the City pays to dispose of the snow at the private snow dump on West Commercial St. If we run out of funds for the tipping fee then the remaining snow will be disposed of in the Franklin St. median excluding the area where Parks, Rec & Facilities installed the new plantings.
- There is a reduction of \$25,868 in Equipment Rental that involved removing the cost to rent a small dozer used to stockpile salt and a loader used to load salt into our salt trucks. The rental loader will be replaced by a City loader that will not be used for street plowing. This cut will also impact the number of private plow units used for larger storms from 8 or 9 to 7 or 8. Reducing the number of plow units may delay the time it takes us to plow arterials and collectors by 1 to 2 hours for larger storms and possibly longer in residential. For small storms the impact will be minimal.
- There are also cuts in Winter in overtime of \$13,682, which was done to reflect our actual cost over the past 2 winters, and to construction supplies of \$24,890, which was done to reflect the actual amount of sand we are purchasing. Due to a change in our road treatment process, we significantly reduced the amount of sand we need to use.
- There was also a statement from the public about PW being told to not use overtime. This was the case from the onset of the pandemic through the end of FY 20, except for emergency situations such as a malfunctioning traffic signal or severe weather event without permission from the PW Director. This was done to reduce expenses to help offset the loss of revenues during the pandemic. The FY 21 budget includes minor reductions in a few overtime accounts, but is pretty much the same as the budgeted amounts in the FY 20 budget.

The total of the cuts above is approximately \$71,440. Adding these back to the FY21 budget would result in a mil rate increase of approximately \$0.01.

Question 13: METRO received approximately \$3.8M of CARES Act Funding from the Federal Transit Administration. Will any of this funding reduce Portland's contribution to METRO or otherwise be reflected in the City's FY21 budget?

The City's FY21 operating budget includes a variety of revenues which will be received as a result of Federal COVID19 relief funding. The HHS, Parks & Recreation, Facilities, Police, Fire, and Membership / Contributions budgets all include limited additional revenue received from various Federal COVID19 relief packages. These revenues are all considered general fund revenues which lower the total property tax levy required to be collected. In FY21 the City's "Memberships/Contributions" budget (Department 65) will include \$262,613 of COVID19 relief funding which is a one time payment from METRO. This payment is resulting from METRO's \$3.8M allocation of CARES Act Funding from the Federal Transit Administration ("FTA").

The Memberships/Contributions budget is also where the City's \$2,877,058 FY21 total payment to METRO is shown. METRO has chosen to provide a refund to the City of \$262,613 rather than reduce our \$2,877,058 overall FY21 bill. Therefore the revenue and the expense must each be reflected separately in the City's budget (rather than netted) because our payment to METRO is considered an assessment which is required to be filed by the City Assessor with the State of Maine. The \$262,613 in FY21 revenue is the only direct payment the City will receive from the \$3.8M METRO was awarded. However, there will be additional financial benefit to the City in the form of reduced future METRO assessments. METRO is using \$129,785 of the \$3.8M to boost their capital reserves and \$245,215 of the \$3.8M to reduce their future debt service payments. More info on the over \$25B in CARES Act Supplemental Public Transportation Apportionments and Allocations can be found on the [FTA website here](#).

Question 14: The FY21 City Council Budget includes \$304,214 in expenditures. Can you specifically list the line by line items included in this amount? (added 9/9/2020)

The largest line item in the City Council budget is the approximately \$133k in salaries / wages (just over \$6800 per Councilor plus approximately \$77k for Mayor Snyder). There is \$16,500 for direct mailings sent by the City, \$5,500 in dues to National League of Cities, \$5,000 in dues to the Community Television Network, \$5,000 in dues to the Mayor's Coalition, \$800 in dues for the Sister Cities Association, and \$310 in dues for the Portland Community Chamber of Commerce. There is a budget of \$12,000 for Travel and Training including \$7,000 for attendance at National League of Cities and \$5,000 for food / supplies for meetings. There are approximately \$2,300 in inauguration expenses, \$100,000 for the City's auditing services contract, \$12,000 for Public Access / Streaming & Meeting Recording, \$1,500 for advertising and approximately \$4,000 in minor equipment (computers, chromebooks, etc) for Council Chambers and the City Council.

Question 15: Can staff provide details on how fundraising works in relation to the City's operating budget? Are there limitations on what items can be supplemented by fundraising? (added 9/9/2020)

The City Charter contains guidance on required appropriation of funds. Article II, Section 11 reads *"No ordinance and no appropriation order or resolve shall be passed until it has been read on two separate days, except when the requirement of a second reading on a separate day has been dispensed with by the vote of at least seven (7) members of the city council."* The City's spending of operating budget funds is authorized by an overall appropriation resolve passed during the City budget process. For programs supported either fully or partially via donations, the City budgets for the full amount of program expenditures within the appropriation resolve and also includes an estimate of the offsetting revenues in the resolve. City staff would be required to come back to City Council with an additional appropriation order if additional expenditures were required above and beyond what was already approved in the appropriation resolve. For example, if the City's overall operating budget was \$1M, and the City needed to launch a new \$50,000 program (supported by donations) midway through FY21 pushing total spending to \$1.05M the City Manager would bring a new appropriation order to City Council asking the Council to appropriate the additional \$50,000 in donations, raising the overall appropriation to \$1,050,000. None of the programs currently being suggested for fundraising (in general HHS, Parks & Recreation) have any restrictions that staff is currently aware of but we would do further research before launching any specific new campaigns for any specific program or item.



CITY OF PORTLAND

Health & Human Services Department

Kristen Dow, Director

MEMORANDUM

TO: Jon P. Jennings, City Manager

FROM: Kristen Dow, Director of Health & Human Services

DATE: August 25, 2020

RE: Health & Human Services Department Response to August 12, 2020 Finance Committee Request

Barron Center

In December of 2019, the Barron Center reopened its short-term skilled nursing unit, known as the Zolov Unit. Admissions had gradually been increasing in the skilled unit, but when faced with the COVID 19 pandemic, the decision was made to close the unit and retain it as a COVID unit for any possible COVID positive residents.

The total number of residents served at the Barron Center in FY20 was 240.

Office of Elder Affairs

Adult Day Program: Served a total of 51 individuals

Volunteer Grocery Shopping/Food Delivery Program: This program started in April of 2020 as a response to community need during the COVID 19 pandemic. To date it has served a total of 62 seniors.

Information and Referrals/Elder Advocacy: This is difficult to quantify but OEA staff respond to an average of 12 new calls per week to total approximately 624 people per year

Public Health Division

Maternal Child Health: Home visits for residents who are pregnant or have a child up to age 5. Total visits in FY20 1,329

Due to COVID 19, playgroups for ages 0-5 ended on March 10th, 2020. Until the closure the attendance total for playgroups was 478.

India Street Health Center: The STD Clinic at India Street Public Health Center offers Maine's only walk-in full service STD clinic. Since March, all of our services have continued to run in a modified capacity. While we're currently operating by appointment,

we hold spots open for same-day availability for symptomatic clients or contacts. The STD clinic sees clients for routine testing, STD treatment and PrEP staff also provide direct community outreach and testing. The clinic also offers at-home HIV testing.

FY 20 numbers for ISHC:

STD clinic patients- 1,069

Portland Community Free Clinic- 173 new patients; 824 total patients

Needle Exchange Program

Unduplicated Clients: 843

Exchanges: 4,259

Referrals:

- Treatment and Recovery: 465
- Housing: 280
- Food: 380
- Primary Care: 185
- Reproductive Health Care: 78
- STD Testing/Clinic: 250
- HIV/Hep C Testing: 300
- Hep C Linkage to Treatment: 125

Minority Health Program

Number of clients Community Health Outreach Workers (CHOW) connected to needed care, education, services and resources in FY20- 576

Total number of outreach efforts by CHOWs- 1,630

Chronic Disease Prevention Program

- 5,409 Portland Public School students and 1,008 children in early childcare education centers reached by Let's Go! in Portland (18,007 public school students and 4,009 ECE children throughout Cumberland County for a total reach of 22,016).
- 9 Portland-based Tobacco policies passed with a general reach of 2,176 (24 policies and a much greater reach throughout Cumberland County). This reach does not include the number of customers who utilize any of the Portland-based businesses where policies were passed (4 of 9).
- Naloxone Distribution: 706 Individuals/agencies received 13,171 doses of naloxone.

Social Services Division

Oxford Street Shelter

Our emergency shelter services expanded during the COVID 19 pandemic creating a second 24-hour shelter facility, as well as quarantine space for PUI and those requiring respite. This created appropriate social distancing allowing those who needed emergency shelter most to safely access shelter during the pandemic. In spite of additional housing challenges, our staff worked extremely hard to find permanent housing solutions for our most vulnerable populations, as well as working with area landlords to keep formerly homeless individuals housed. Over the past year the Oxford Street Shelter placed a total of 147 clients, 27 of whom were long-term stayers into permanent housing. The 147 clients were representative of 19,613 bed nights or 54 years.

July 1 st Through June 30 th	FY18			FY19			FY20		
	Total	Men	Women	Total	Men	Women	Total	Men	Women
Individuals Served	1,871	1,401	465	1,766	1,314	445	1,240	909	325
Housing Placements	254	187	67	184	159	25	147	115	32

Family Shelter

In addition to the shelter buildings (Chestnut St) and a direct response to COVID-19 the Family Shelter began placing families in hotels in lieu of the traditional Warming Center space to follow CDC guidelines and increase social distancing options. They have utilized 3 hotel locations since mid-March and continue to navigate challenges families face arriving in the midst of a pandemic. The Family Shelter served **183** families totaling **664** individuals in FY 20 with only 2 families returning for a second stay, a testament to the follow up services conducted by the Housing Retention Specialist.

July 1 st through June 30 th	FY18		FY19		FY20	
	Families	Individuals	Families	Individuals	Families	Individuals
Housing Placements	155	576	158	553	143	482

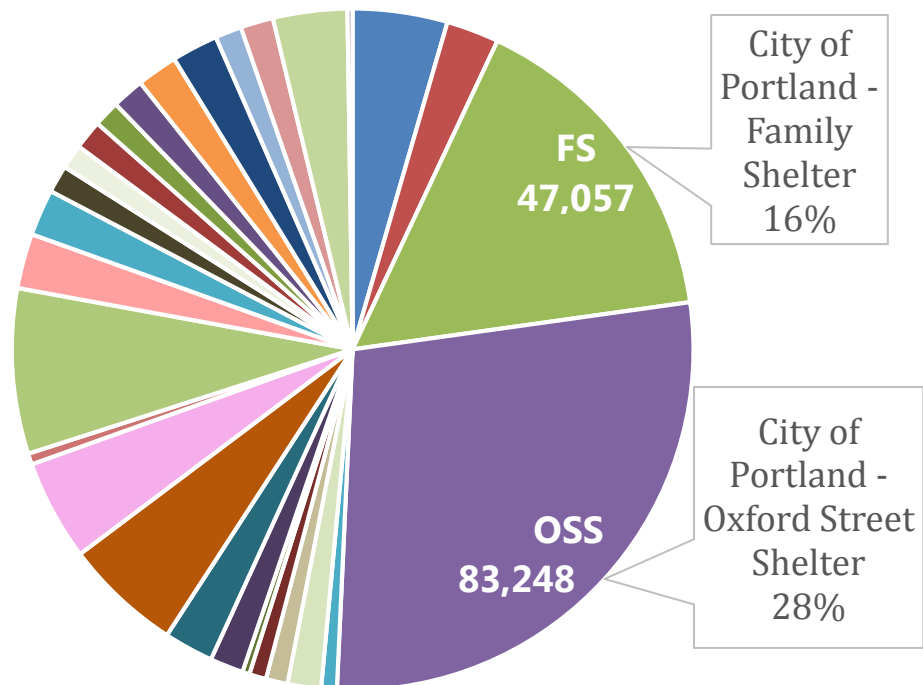
Information from MaineHousing's 2019 ESG Bed Night Utilization Report

Shelter Name	2019 # Beds	City	County	Bed Nights	Unique Clients	Avg nights per Client
BAHS - Emergency Shelter(19)	43	Bangor	Penobscot	13379	427	31
Bread of Life - Emergency Shelter(42)	40	Augusta	Kennebec	7432	157	47
City of Portland - Family Shelter(234)	146	Portland	Cumberland	47057	794	59
City of Portland - Oxford Street Shelter(232)	229	Portland	Cumberland	59202	1437	41
*(CLOSED - 10/01/2019) City of Portland - Oxford Street Night-by-Night (NBN)(1043)	0	Portland	Cumberland	24046	370	65
Home Inc - Dorr House Emergency Shelter(63)	7	Orland	Hancock	2206	24	92
Home Inc - Emmaus Homeless Shelter (ES)(22)	25	Ellsworth	Hancock	4723	114	41
Home Inc - Sister Marie House Emergency Shelter(768)	12	Orland	Hancock	3073	51	60
Home Inc - St Francis Inn(119)	13	Orland	Hancock	2398	36	67
HSA - Aroostook Bridge (ES)(1090)	20	Presque Isle	Aroostook	1015	65	16
HSA - Sister Mary O'Donnell Shelter(24)	26	Presque Isle	Aroostook	4713	97	49
Knox/Waldo Homeless Coalition - Hospitality House(838)	22	Rockland	Knox	6994	72	97
Mid-Maine Homeless Shelter - Emergency Shelter(25)	48	Waterville	Kennebec	16609	365	46
Milestone - Substance Abuse Shelter(421)	41	Portland	Cumberland	14228	730	19
New Beginnings Inc. - Emergency Shelter(110)	12	Lewiston	Androscoggin	1558	75	21

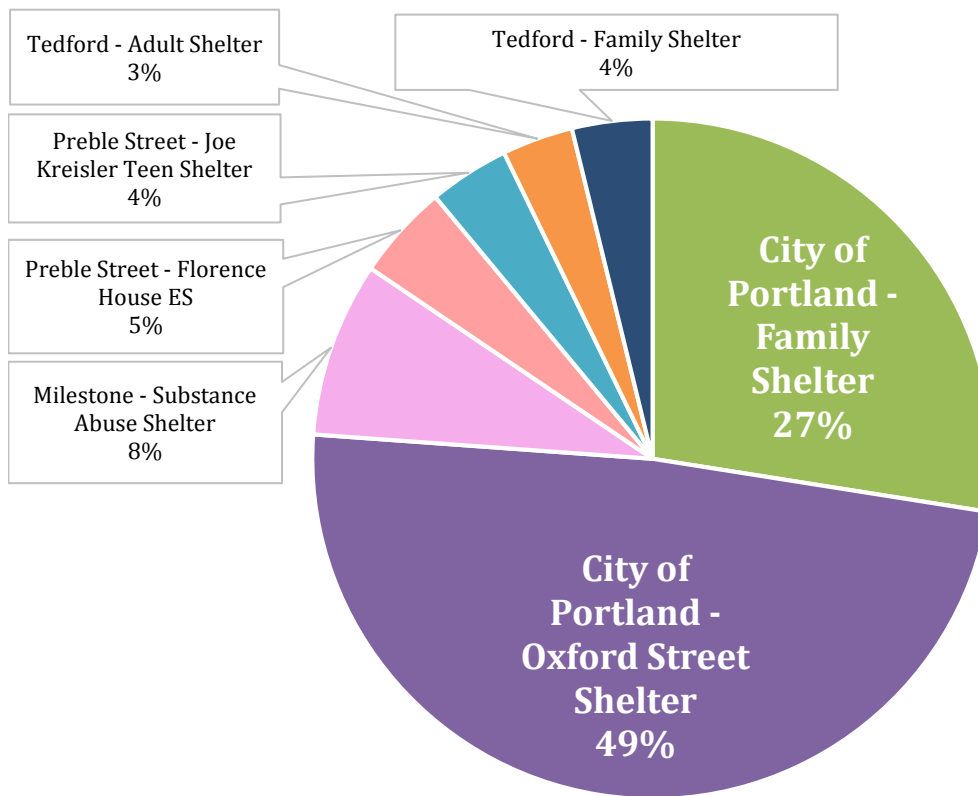
PCHC Hope House - Emergency Shelter(480)	76	Bangor	Penobscot	23347	455	51
Preble Street - Florence House ES(1023)	25	Portland	Cumberland	7736	140	55
Preble Street - Joe Kreisler Teen Shelter(58)	24	Portland	Cumberland	6554	143	46
RGH - Norway Family Center(201)	15	Norway	Oxford	3876	76	51
RGH - Rumford Family Center Monier(977)	14	Rumford	Oxford	3473	80	43
RGH - Rumford Family Center Shelter(473)	15	Rumford	Oxford	4111	71	58
Rural Community Action Ministry - Homeless Shelter(28)	10	Leeds	Androscoggin	3696	27	137
Shaw House - Emergency Youth Shelter(72)	16	Bangor	Penobscot	4535	106	43
Tedford - Adult Shelter(30)	16	Brunswick	Cumberland	5779	74	78
Tedford - Family Shelter(60)	29	Brunswick	Cumberland	6531	61	107
Western Maine Homeless Outreach - Emergency Shelter(889)	16	East Wilton	Franklin	3744	80	47
YCSPi - Family Emergency Shelter(990)	16	Sanford	York	4629	86	54
YCSPi - York County Adult Shelter(123)	37	Alfred	York	10477	246	43
*(CLOSED 06/18/2019)FACT - Emergency Shelter(1076)	0	Bangor	Penobscot	722	11	66

*clients listed under closed projects should be added to shelter totals, it was simply a data entry pilot project

2019 ESG Statewide Bed Nights



2019 ESG Cumberland County Bed Nights



*Information from MaineHousing's 2019 ESG Bed Night Utilization Report.

General Assistance

In FY20, the General Assistance Program provided direct financial assistance to 3,030 individuals, consisting of 605 families and 885 single adults. This past year, a total of 11,900 General Assistance applications were completed (duplicate number – an individual may make more than one application during the year).

	FY18	FY19	FY20
NUMBER OF ACTIVE CASES (GRANTED)	1,707	1,581	1,490
NUMBER OF CLIENTS (PEOPLE)	2,978	2,904	3,030
NUMBER OF FAMILIES	524	539	605
NUMBER OF SINGLES	1,183	1,042	885
NUMBER OF INTAKES	886	769	606
NUMBER OF REINTAKES	242	172	151

The FY20 average denial rate in the months before our pandemic response (July 2019 through February 2020) was **14%**. Below are the denial rates for each month since instituting operational changes made to respond to the COVID-19 public health crisis; including weekend coverage with open office hours.

MONTH	TOTAL APPLICATIONS	APPROVALS	% OF DENIALS
March	969	813	8.66873
April	1219	1053	3.19934
May	1098	936	2.82332
June	1613	1359	4.09175
July	1501	1261	5.26316

HIRE

The Social Services' Helping Individuals Regain Employment (HIRE) Program continues to help General Assistance recipients get out of poverty and into self-sufficiency by removing barriers to employment. July 2019 through February 2020, the HIRE team held 3 Hiring events (mini job fairs) at our office for clients and completed **116** intakes. During this period, HIRE helped:

- **102** eligible adults **secure employment**;
- **24** individuals successfully obtain **SSI/SSDI & State Supplement benefits**;
- 104 individuals connect to ESL classes;
- 4 individuals enroll in vocational rehabilitation services;
- **46** individuals secure employment authorization;
- 7 individuals enroll in certificate training programs that led to job placements

*Workfare

This program offers realistic work opportunities in various city departments (32 site locations) and several nonprofit organizations. This program builds work histories that help lead to gainful employment and self-sufficiency.

	Unduplicated New Workfare Participants	Total # of Unduplicated Workfare Participants	Total Hours Completed in the Month
July 2019	14	120	3,306
August 2019	13	113	3,342
September 2019	21	119	2,978
October 2019	28	121	3,210
November 2019	9	115	2,939
December 2019	12	108	2,637
January 2020	9	109	3,234
February 2020	9	106	2,572

*the workfare requirement has been put on hold during the pandemic

Representative Payee Program

While most individuals receive their Social Security and Supplemental Security benefits directly, some are mandated by the Social Security Administration to have a Representative Payee to provide assistance in managing their funds. Consumers must be mandated by the Social Security Administration Office to have a representative payee as a condition of eligibility.

Averaging **156 monthly appointments** each, our **two** Representative Payee Program staff currently provide **243 clients** assistance with:

- Monthly money managing/ payments to landlords, vendors, utilities
- Budgeting skills education
- Information and referral services
- Long term fiscal planning

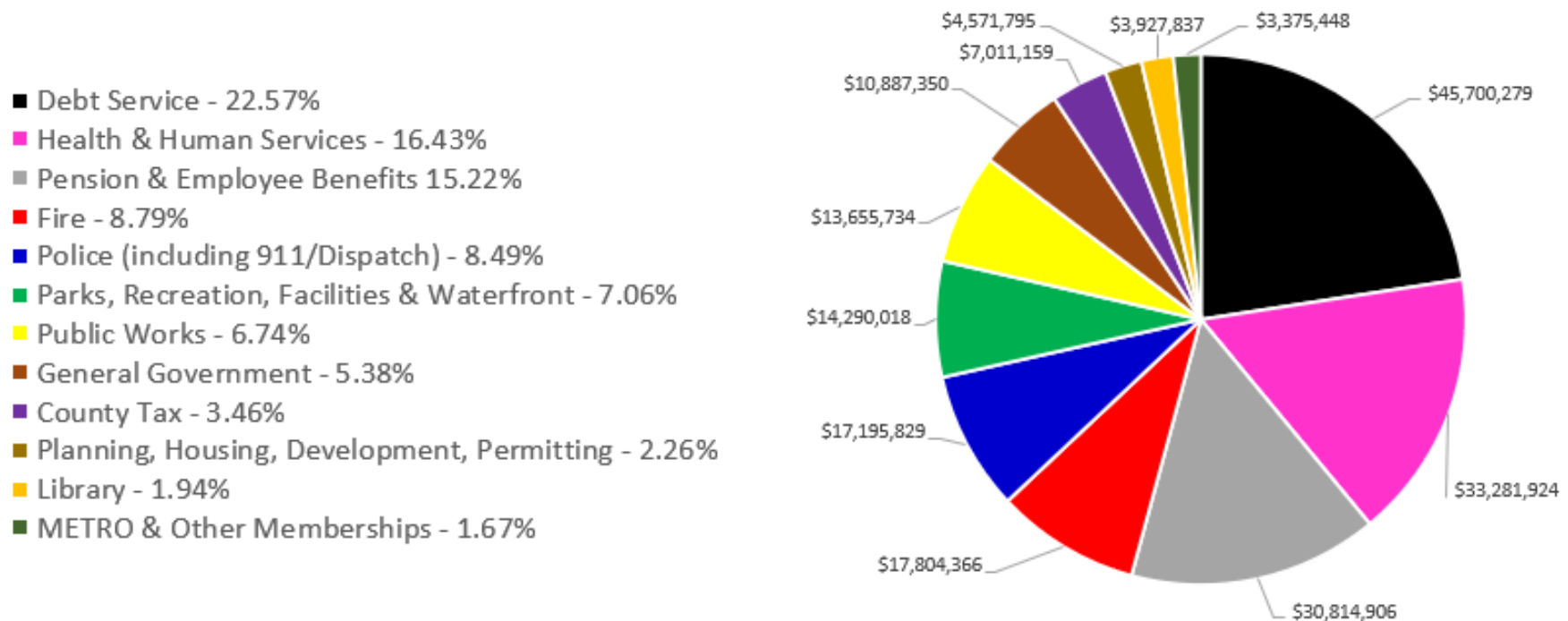
- Reports/forms for SSA and Disability Determination Services

FY21 City Manager Recommended Budget Highlights

Summary of FY21 Budgeted Expenditures

	FY20 Appropriation	FY21 Appropriation	Increase / Decrease
Health & Human Services	\$ 31,546,520	\$ 33,281,924	\$ 1,735,404
County Tax & METRO Assessment	9,428,088	9,888,217	460,129
All Other GF Departments Combined	165,757,963	159,346,504	(6,411,459)
Total General Fund	\$ 206,732,571	\$ 202,516,645	\$ (4,215,926)

City of Portland – FY21 General Fund Budget Breakdown



Notes

Parks, Recreation, Facilities & Waterfront category (7.06% of total) includes Parks, Recreation & Facilities and Public Buildings & Waterfront

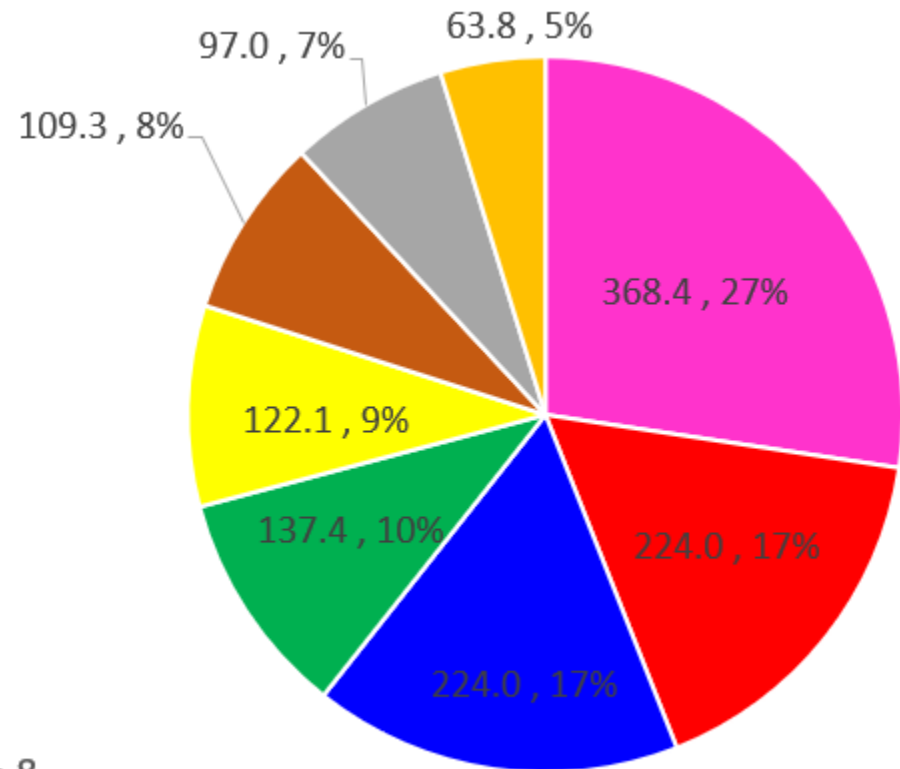
General Government category (5.38% of total budget) includes City Council, City Clerk, Executive , Assessor, Finance, Legal, Human Resources, Parking, Information Technology and Contingency Department budgets

Planning, Housing, Development, Permitting category (2.26% of total budget) includes Housing and Economic Development, Planning & Urban Development, and Permitting & Inspections budgets.

METRO & Other Memberships category (1.67%) includes the City's \$2.877M contribution to METRO and \$515k of other memberships to local organizations including the Regional Transportation Program, Greater Portland Council of Governments, Maine Municipal Association & more.

City of Portland – FY21 Breakdown of Employees by Department

- Health & Human Services
- Fire
- Police
- Parks, Recreation, Facilities & Waterfront
- Public Works
- General Government
- Enterprise Funds
- Planning, Housing, Development, Permitting & Inspections



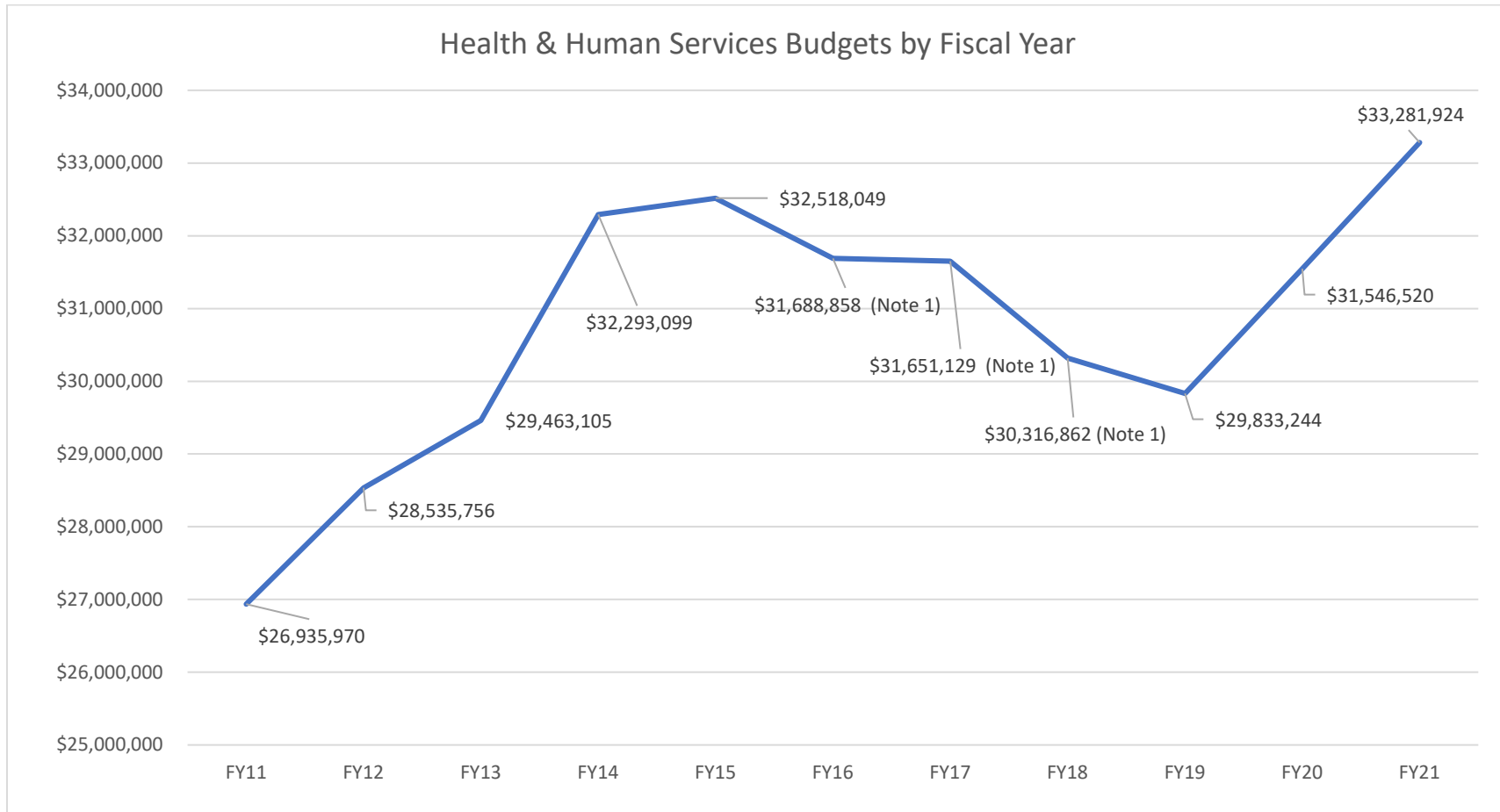
Notes: City has 1346 total FTE per the FY21 City Manager's Recommended Budget (decrease of 50.7 from FY20)

Parks, Recreation, Facilities & Waterfront category (10% of total) includes Parks, Recreation & Facilities and Public Buildings & Waterfront

General Government category (8% of total) includes City Council, City Clerk, Executive, Assessor, Finance, Legal, Human Resources, Parking, Information Technology and Contingency Department budgets

Planning, Housing, Development, Permitting category (5% of total) includes Housing and Economic Development, Planning & Urban Development, and Permitting & Inspections budgets.

Enterprise Funds (7% of total) include Jetport (57FTE), Sewer Fund (9FTE) and Stormwater Fund (9FTE)



Note 1: Decreases in FY16 to FY18 were primarily related to grant losses during the LePage administration and transition of services to a 501(c)3 organization founded by the City. See attached Public Health breakdown for details.

10 year \$ increase to HHS from FY11 Approved to FY21 City Manager Recommended budget – \$6,345,954

10 year % increase to HHS from FY11 Approved to FY21 City Manager Recommended budget – 23.56%

31.10% increase in Public Health / Social Services budgeted expenditures since FY11 (\$4,073,051 of \$6.346M increase)

16.42% increase in Barron Center budgeted expenditures since FY11 (\$2,272,903 of \$6.346M increase)

TO: City of Portland Finance Committee

FROM: Kristen Dow, Health and Human Services Director

Cc: Jon Jennings, City Manager

DATE: August 11, 2020

SUBJECT: Social Services FY21 Budget and 5 Year Expenditure History

Over the last several budget years the City has significantly increased the volume of services being provided within Social Services including many expanded and increased programs. For FY21 the Social Services budget is seeing an 11.1% increase (\$1.455M) in recommended funding. The City has shown a consistent commitment to Social Services over the last 10 budget years with a nearly 72.1% increase in Social Services division expenditures from FY12 to FY21 (from \$8,497,203 in FY12 to \$14,623,335 in FY21). Recent significant changes to Social Services offerings in the City include but are not limited to the following:

- In 2017, Day Services were added at the Oxford Street Shelter. At this time, the shelter became a 24/7 operation for the first time vs just an overnight shelter.
- From June of 2019-August of 2019 the Portland Expo was opened to provide emergency housing to over 400 asylum seekers.
- From November-January an additional influx of asylum seekers came to Portland. This influx was approximately the same number of individuals but was spread out over a longer period of time.
- In the FY21 budget the City has increased Social Services spending to include all asylum seekers and 70% of these expenditures are reimbursable from the State
- In April of 2020 the Expo was opened as a shelter location when additional social distancing measures were required due to the Covid 19 pandemic. The approximate COVID 19 expenditures to date including emergency housing have been approximately \$1.25M.



Public Health - 5 Year Expenditure History



For the fourth consecutive year the City Manager has increased Public Health expenditures in his recommended budget. The increase for FY21 is approximately 5.9% or \$123,272 for FY21. The increase for FY21 is related to additional KeepMEHealthy Grant Funding which has impacted several divisions and Departments throughout the City budget. The City continues to aggressively pursue grant and other funding opportunities to enhance and expand our Public Health offerings here in the City.

The decrease in FY17 to FY18 Public Health expenditures shown in the chart above represents approximately \$417,000 of grant funding losses from the State, approximately \$300,000 of remaining Positive Health Care Services / Ryan White grant funding transition to Greater Portland Health¹ ("GPH"), as well as completion of the transition of the School Based and Children's Oral Health Programs to Greater Portland Health. It was critical that the City retain the Ryan White grant funding and the Positive Health Care Services here in the Portland community. As we indicated in 2016/2017 the Ryan White grant was more likely to be re-awarded to a Federally Qualified Health Center with an adequate EMR (electronic medical records) system. The Ryan White Grant continues to be awarded to Greater Portland Health for approximately the same award amount as the City received in 2016/2017.

The [School Based Health Centers](#) program transitioned in FY18 also continues to operate here in our community, with high quality and affordable healthcare in the Portland Public Schools provided by GPH. Locations in the prior school year included Portland High School, Deering High School, Casco Bay High School / PATHS, and King Middle School. GPH also continues to offer the [Children's Oral Health Program](#) which the City was operating in 2016/2017.

¹According to the "Our Story" section of their website (<http://www.greaterportlandhealth.org/about/our-story>) "Greater Portland Health, a Federally Qualified Health Center, opened its doors in 2009 with the name Portland Community Health Center. Originally under the City of Portland, Greater Portland Health was the culmination of a comprehensive needs assessment and planning process that took place in the mid-2000s involving local hospital systems and healthcare nonprofits. Through establishing a health center we aimed to expand access to health services, improve service integration and coordination, and reduce the reliance on the area's hospital emergency departments. By 2013, we were serving over 3,000 patients and were able to launch as a fully independent 501c3 organization."



PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

CHRONIC DISEASE PREVENTION



706 individuals/agencies received 13,171 doses
of naloxone.

5,409

Portland Public School
students and 1,008 children
in early childcare centers
reached by Let's Go!



PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

MINORITY HEALTH

1,630



total number of outreach efforts by our Community Health Outreach Workers (CHOW). 576 clients were connected to needed care, education, services and resources in FY20.



PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

843

clients in FY20 exchanged
4,259 needles.

NEEDLE EXCHANGE PROGRAM



Staff also made 465 referrals for treatment and recovery, 280 for housing, 185 for primary care, 78 for reproductive health care, 250 for STD testing, 300 for HIV/Hep C testing, and 125 for Hep C linkage to treatment.



PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

INDIA STREET HEALTH CENTER

1,893

total patients at our STD
Clinic (1,069) and
Portland Community
Free Clinic (824 total, 173
new patients) in FY20





PUBLIC HEALTH

A division of the City of Portland's
Health & Human Services Department

OUR IMPACT IN PORTLAND DURING FY20

1,329

total home visits in FY20 for
residents who are pregnant or
have a child up to age 5.

MATERNAL CHILD HEALTH



WWW.PORTLANDMAINE.GOV



CITY OF PORTLAND

Planning & Urban Development

Christine Grimando, AICP, Director

To: Jon Jennings, City Manager
Brendan O'Connell, Finance Director

From: Christine Grimando, Planning & Urban Development Director

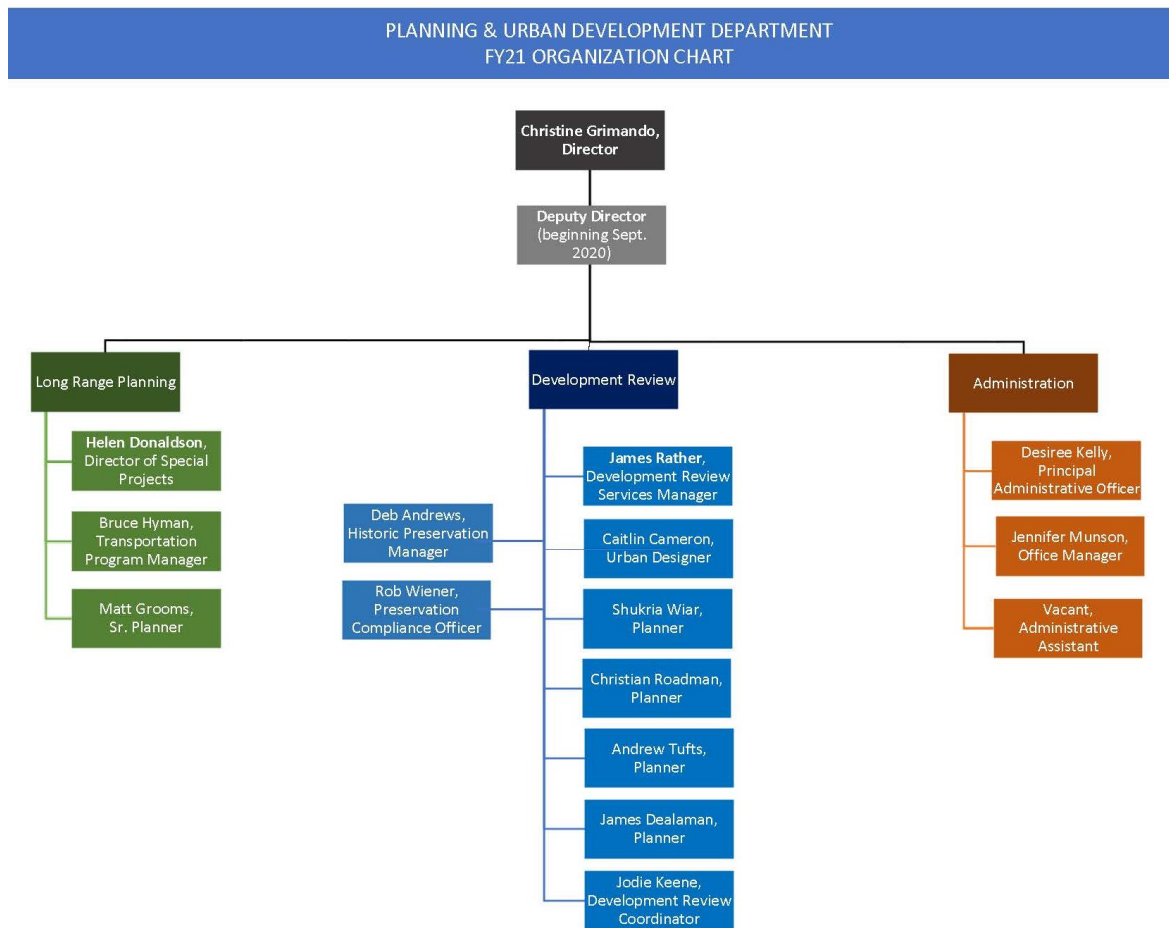
Date: August 21, 2020

RE: FY21 Budget Supplemental Information

In response to the Finance Committee's request for additional information on Planning & Urban Development's department organization, as well as work over the previous year, I've included the following additional information for the City Council's consideration.

Department Organization

The Planning & Urban Development Department consists of the two primary divisions of Development Review and Long Range Planning, with financial functions, customer service, and Board and committee support from administrative staff. The organization chart below (larger version attached) identifies each position. Staff members in the Development Review and Long Range Planning divisions frequently cross into the respective other division to collaborate on policy initiatives and more complex development review projects. However, the Development Review and Long Range Planning divisions are the clearest indication of the dominant focus and allocation of time for each department member.



Department Application Review Activity

For several years in a row, the quantity of development applications have remained remarkably high, with increases in overall applications between 2018 and 2019, and with 2020 on course to exceed previous numbers once again. Though it's too soon to say what the total application activity will be for 2020 overall, the first half of the year has remained prolific with both large and small applications. Site plan applications, re-zoning applications, and total housing units all surpass the totals for each respective category as of August of last year. These include affordable and market rate housing proposals, but also large, complex commercial and institutional proposals such as the VA Clinic on West Commercial Street (approved), Phase I of 58 Fore Street (approved), the Cold Storage project on West Commercial Street (in review), Mercy Hospital's expansion of their Fore River campus (approved), and USM campus planning project (in review), to name a few recent, transformative projects.

The first phase of the shutdown, due to Covid-19, resulted in a temporary pause in inspections until safe protocols could be developed, paralleling the initial disruption to department operations in March, which is reflected in somewhat reduced inspection numbers below. The totals below do not reflect the status of building permits or sites under construction that may have been approved in previous years.

Snapshot of 2020 application and inspection activity (Jan – August 2020 only):

- **99** Site Plan applications
- **8** zoning amendments (map and text)
- **32** historic preservation applications approved
- **186** building permits signed off on by Historic Preservation staff
- **200+** site inspections by the Development Review Coordinator
- **56** inspections and site visits by the Historic Preservation Compliance Officer
- Approval of **243** housing units, of which **124** were affordable or workforce units (additional residential projects are still in review, not included in totals)
- No contributions to Housing Trust as of August, but **19** of total dwellings approved to-date created through Inclusionary Zoning
- **\$30,448** in contributions to the Housing Trust as a result of the Hotel Inclusionary ordinance

Snapshot of 2019 application and inspection activity (complete year):

- **74** Site Plan applications
- **7** zoning amendments (map and text)
- **97** historic preservation applications received approval
- **500+** building permits signed off on by Historic Preservation staff
- **450+** site inspections by the Development Review Coordinator
- **100+** inspections and site visits by the Historic Preservation Compliance Officer
- Approval of **520** dwelling units, **169** of which were affordable or workforce units
- **\$277,500** in contributions to the Housing Trust as a result of the Inclusionary Zoning ordinance fee-in-lieu option
- **\$41,866** in contributions to the Housing Trust as a result of the first year of the newly implemented Hotel Inclusionary ordinance

Long Range Planning

The department has overseen and collaborated on a wide range of long-range planning projects in 2019 and early 2020, many of them multi-year initiatives. Some highlights of this work:

- **ReCode** (<https://www.recodeportland.me/>) Phase I, a 2+ year project to date, accounting for a significant amount of long-range planning staff time and energy. In July the Planning Board made a unanimous recommendation on Phase I to the City Council, and looks forward to beginning Phase II with consultant assistance in Fall 2020.
- Updates to the City of Portland **Design Manual** and **Historic Resources Design Manual** have begun, with public review to occur in the second half of 2020.

- Designation of **historic landmarks on Forest Avenue/Woodfords Corner**.
- Proposal for a local **historic district on Munjoy Hill**. A multi-year effort, including architectural survey, public process, Board and Council review.
- Ongoing implementation of a **Neighborhood Byway Network**.
- **Hotel Inclusionary Zoning** (2019).
- **Zoning amendments to the Waterfront Central Zone** (2019).
- **Marijuana zoning** (2019).
- Support and analysis for the City's **shelter siting process** (2019).
- Review of **Public art** and temporary art proposals, such as: Great Black Hawk sculpture in Deering Oaks, Brighton Ave Roundabout public art installation, Gathering Stones (TEMPOArts), Black is Beautiful Cove Street mural (Indigo Arts).
- Development of **RFPs for disposition of City-owned property**, in collaboration with Economic Development.
- **Commercial Street Operations and Master Plan**.
- **Peaks Island/CBITD Study**, underway.
- **Western Promenade Masterplan**, completed in collaboration with Parks, Recreation & Facilities.
- **Temporary Street Closures** staff working group (multiple departments).
- **Interim Amethyst Lot park** design and implementation (multiple departments).

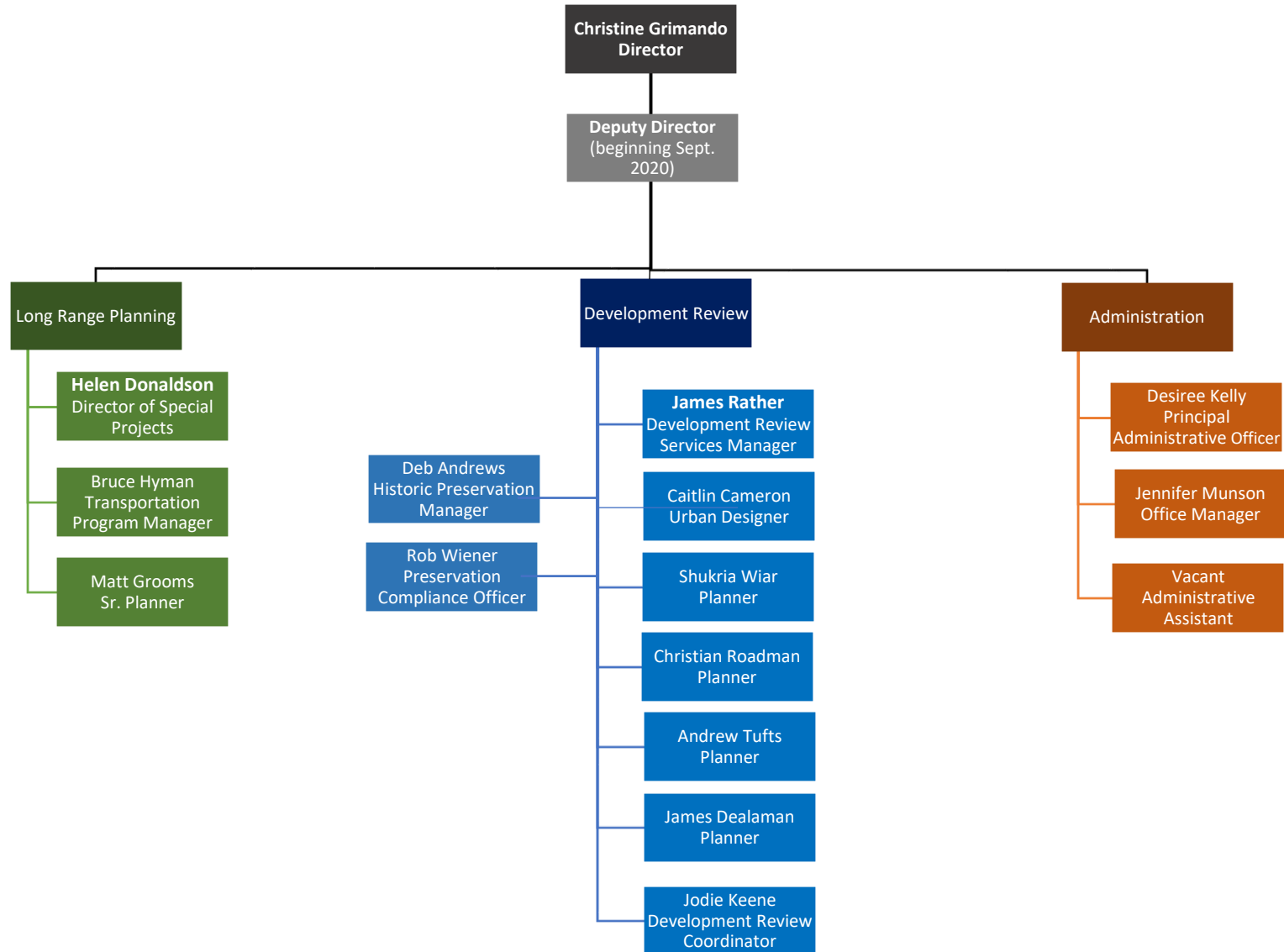
Board and Committee Support

The combination of development review with long range planning projects has resulted in a correspondingly high number of Board and Committee meetings in 2019 and in the first half of 2020. The Planning Board has already held 21 meetings in 2020, due to their having held three meetings a month throughout 2020 since the second half of 2019 (Covid hiatus excepted), in response to a combination of a high volume of applications and policy initiatives. The Historic Preservation Board has met 17 times as of August. The Planning Board and the Historic Preservation Board each met 24 times, respectively, in 2019. In addition, staff supports the Public Art Committee, the AdHoc ReCode Committee (intermittently in 2019), Maine Medical Center Neighborhood Advisory group, the Housing Committee (primarily through Housing & Community Development Division, now transitioning to Economic Development), and provided information to the City Council and Council Committees as needed.

Conclusion

If I can provide additional information or for any of the Department of Planning & Urban Development's proposed budget or responsibilities for FY21, please don't hesitate to let me know.

PLANNING & URBAN DEVELOPMENT DEPARTMENT
FY21 ORGANIZATION CHART





CITY OF PORTLAND
Parks, Recreation & Facilities Department
Ethan Hipple, Acting Director

TO: Jon Jennings and Brendan O'Connell
FROM: Ethan Hipple, Acting Director of Parks, Recreation & Facilities
SUBJECT: Heritage Tree Ordinance Costs
DATE: August 17, 2020

To City Manager Jon Jennings and Finance Director Brendan O'Connell,

I am writing regarding fiscal impacts of the Heritage Tree Ordinance that was passed on August 3, 2020. Our Department was involved in discussions with Troy Moon (committee staff for Sustainability and Transportation Committee) and Corporation Counsel as they were drafting the language for the proposed ordinance. It was presumed that the permitting function would reside under the City Arborist, who is part of the Parks, Recreation and Facilities Department.

Our existing Forestry team consists of our City Arborist, a Forestry Assistant, Forestry Supervisor, and 5 Arborists. Together, they plant over 150 trees annually, respond to downed city trees during storm events, and care for our existing inventory of 20,000 street trees. We have 950 active work orders for tree maintenance in our system, and each year our work plan allows us to complete only 50-75% of the annual work orders, leaving a significant backlogged maintenance load. We are working on equipment upgrades and increased utilization of GIS technology to create efficiencies to address the backlog. Adding the new function of Heritage Tree enforcement to this Division without adding the resources required to carry it out will result in a reduction in the amount of other services provided: reduced tree plantings, reduced tree care, reduced response to resident requests for service, etc...

We recommended during the discussion of the ordinance change that a part-time position was funded to permit, inspect, and enforce this new ordinance. For each heritage tree permit request, we estimate that staff will have to conduct multiple site visits to ascertain the health and characteristics of the tree(s), document existing conditions, inspections to ensure that only the identified trees were cut, enforcement actions if necessary, and regular communication with the public, developers, contractors, and other City Staff.

Funding for this position is not included in our submitted FY21 budget. Estimated costs for this position would be: Part-time Tree Inspector \$23,000, Used Vehicle \$15,000 (one time expense), Computer and Office Supplies: \$3,000 (one time expense). These estimated costs were included in the backup material for the ordinance change, and were presented during the verbal presentation to the Council on 8/3/20.

Funding this part time position will allow the Forestry Division to continue to provide the same level of service to the public while also taking on the additional permitting, inspection, and enforcement duties spelled out in the ordinance. If this position is not funded, the Forestry Division will have to reduce other services in order to carry out the requirements of the new ordinance.

Sincerely,
Ethan Hipple

Ethan Hipple
Acting Director, Parks, Recreation and Facilities Department
212 Canco Rd, Suite A
Portland, Maine 04103



CITY OF PORTLAND
Parks, Recreation & Facilities Department
Ethan Hipple, Acting Director

TO: Jon Jennings, City Manager
CC: Brendan O'Connell, Finance Director
FROM: Ethan Hipple, Acting Director of Parks, Recreation & Facilities
SUBJECT: Fundraising for Recreation Programs
DATE: August 19, 2020

To City Manager Jon Jennings and Finance Director Brendan O'Connell,

During the August 12th, 2020 Finance Committee meeting, several Councilors inquired about the possibility of fundraising to support programs that are not funded in the FY 21 budget. This memo serves to address some of those questions.

The Parks, Recreation and Facilities Department does have an online fundraising platform that allows for online donations, text donations and fundraising campaign management. To date, we have used it to raise funds for the Skatepark Expansion project, Portland Opportunity Crew, park amenities such as trees, benches and water fountains, and during the summer of 2019 for the resettlement fund of the influx of asylum seekers who stayed at the Expo. The system can easily create new text-to-donate campaigns that the public can text a specific word such as "SKATE", "CREW", or "ASYLUM" to a unique number, which will return a prompt to them to enter credit card information in order to complete the donation. Traditional web-based donations are also an option.

This platform could theoretically be used to fund programs that were eliminated in the FY2021 budget. To be clear, some programs were limited or completely eliminated due to restrictions caused by the pandemic, and no amount of funding would allow us to safely run them. For instance, our Before and After School programs have been limited in size due to social distancing requirements and available space at each school. Also, our Senior Adult programming is simply not safe to run at this time, and most likely will not return until a vaccine is available.

However, there are some programs that could benefit from a fundraising program. The first that comes to mind is our "Park and Play" program that put trained Recreation counselors out into low-income neighborhood parks where they provided free recreational activities for neighborhood children. Typical programming included arts and crafts, interactive games, board games and playground play. The program offered a great benefit and positive youth mentoring for families who would not otherwise have the option to send their children to a paid summer camp experience. We offered the program at four playgrounds throughout the City, and coordinated locations with School Department summer lunch program delivery. The cost of the Park and Play program is roughly \$20,000, which is primarily for staff wages.

It should be noted that successful fundraising campaigns require dedicated staff to develop, implement, and monitor. Due to cutbacks and vacancies in our Department and an exceedingly high workload on remaining staff to deliver core programs, we would be very limited on the number of campaigns that could be implemented successfully.



CITY OF PORTLAND
Parks, Recreation & Facilities Department
Ethan Hipple, Acting Director

Lastly, the Portland Parks Conservancy serves as our non-profit fundraising partner to raise funds for additive projects and programs. Our MOU with the Parks Conservancy states that their funds should be used as “additive” funding, and not to “supplant appropriate City funding.” That said, given the extraordinary circumstances and impacts of the world-wide pandemic, we may be able to start conversations with the Parks Conservancy board about funding popular programs that we were not able to fund through our budget process. The Parks Conservancy has already helped us respond to the impacts of the pandemic by raising funds for the hiring of a Volunteer Coordinator within the Conservancy who recruits and manages volunteers to do vital cleanup and park improvement projects throughout our park system.

Sincerely,
Ethan Hipple

Ethan Hipple
Acting Director, Parks, Recreation and Facilities Department
212 Canco Rd, Suite A
Portland, Maine 04103



CITY OF PORTLAND
Parks, Recreation & Facilities Department
Ethan Hipple, Acting Director

TO: Jon Jennings and Brendan O'Connell
FROM: Ethan Hipple, Acting Director of Parks, Recreation & Facilities
SUBJECT: Cultivating Community Funding
DATE: September 3, 2020

To City Manager Jon Jennings and Finance Director Brendan O'Connell,

In recent years, our Department has regularly provided \$20,000 in funding to Cultivating Community to reimburse them for costs associated with administering our 11 city-owned Community Gardens. We have an MOU with Cultivating Community that outlines the responsibilities of the parties and details what the City receives in return for the payment (attached).

During the FY20 Budget process, Cultivating Community staff asked Parks, Rec and Facilities (PRF) Department to include an additional \$20,000 in the PRF budget (for a total of \$40,000) that would be paid to Cultivating Community in return for their administration services. Parks, Rec and Facilities staff did not add this money to our 2020 budget request as it would have required making severe cuts in other areas, including the possible elimination of staff positions.

Cultivating Community staff then lobbied the City Council directly to add the additional \$20,000 to the PRF budget, and the end result was that the City Council added \$20,000 (for a total of \$40,000) to the 2020 PRF Budget for the purpose of reimbursing Cultivating Community for their administration services.

While preparing the 2021 Budget request, we had to cut well over \$2.3M from our PRF budget to meet the City goal of a 5% net reduction. Given that our revenues in Recreation, Aquatics, and Public Assemblies had decreased so heavily due to the pandemic, we were in the unfortunate position of drastically cutting our expense budget to meet the net reduction target. This included the elimination of 30.7 FTE staff positions.

Given the extreme cuts we made to our budget to meet overall budget guidelines, we feel that maintaining the full \$40,000 funding for Cultivating Community is not responsible, and would be an insult to the dozens of staff who will unfortunately be laid off as part of the budget process. We have reduced our budget request for Cultivating Community services back to \$20,000.

Community gardens are a vital part of our park system, and we plan to continue supporting and operating them in our parks as they provide a vital food source for many low income people and New Mainers. This budget decision is not based on the performance of Cultivating Community, as we see them as vital partners and we have a wonderful working relationship with their staff. We plan to work with them to figure out a plan for them to continue to administer our gardens. If they choose not to continue that partnership due to the reduction in funding, we will absorb that task and have City staff take over the administration.

Sincerely,
Ethan Hipple

Ethan Hipple

Acting Director, Parks, Recreation and Facilities Department
212 Canco Rd, Suite A
Portland, Maine 04103
207-808-5400
ehipple@portlandmaine.gov

Portland Police Department

INTERDEPARTMENTAL MEMORANDUM

August 28, 2020

To: Finance Committee, Portland City Council
Jon Jennings, City Manager

Fm: Chief Frank Clark

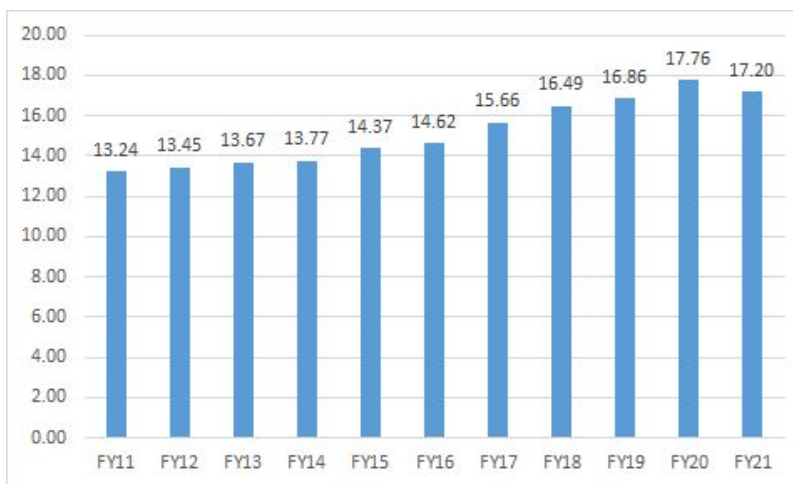
Re: FY21 Police Budget

As a follow up to the August 12th Finance Committee meeting, we are providing the following responses and other related information for your review:

Portland Police Budget

The police department's proposed FY21 budget is \$17,195,829, a -3.16% expense reduction, and a -5.36% net budget reduction from FY20. Approximately 94.1% of the department's budget is payroll, leaving limited areas to make such reductions without impacting personnel (see staffing section, below). The proposed police budget makes up only about 8.5% of the city's total FY21 proposed general fund budget and only about 4.5% of the combined overall City budget for FY21, including enterprise funds and schools.

As discussed at the last Finance Committee meeting, contrary to recent reports, the police department's budget has not increased 40% in the past decade. From FY11 to FY21 as proposed, the budget has increased approximately 29.95% from \$13.24M to \$17.20M, a compound annual growth rate of approximately 2.65%.



in millions of dollars, rounded

It should be noted that these figures also include the entire budget for the Portland Regional Communications Center (PRCC), which provides police, fire and EMS dispatch services to 3 communities (Portland, South Portland and Cape Elizabeth). Under this agreement the City provides dispatch services for all three communities and receives a revenue reimbursement. As South Portland dispatchers from the PRCC have retired or resigned, the City of Portland has acquired those expenses by hiring the replacement staff. Considering the offsetting revenue impacts of that regional center reduces the 10-year police department increase to approximately 23%.

Over the same time period the police department added several community policing and progressive social service positions to the police budget; namely our Behavioral Health and Substance Use Disorder Liaisons, our East Bayside Community Policing Coordinator and our Neighborhood Prosecutor, who focuses on working with community policing staff to address graffiti, dangerous dogs, disorderly properties and troubling crime and quality of life problems in the city.

Based upon the national, regional and local police recruitment concerns, the city has also sought to remain competitive with compensation packages in the local market. Our last round of contract negotiations increased wages for Portland Police officers and command staff but those wages still lagged behind other agencies including Biddeford, Scarborough & Falmouth. Those negotiations allowed the City to secure the union's support for both the Naloxone and body worn camera initiatives.

Comparison to Other Agencies

As alluded to during the August 12th Finance Committee meeting, previous attempts to compare Portland with other municipalities has proven difficult. Although the largest municipality in Maine, our nighttime population is less than some out of state bedroom communities. Our position as a social service center, destination city and economic hub, however, creates a demand for police services not seen in similarly or even greater populated areas. It is also difficult to find an apples to apples comparison of law enforcement agencies given the varied functions and services performed by different departments. While some provide jail or court security services, others may contract out dispatching services, and some, like us, are required to protect a variety of sectors, along with an international airport, a working waterfront and island communities.

Members of the Finance Committee requested some additional comparative data on Portland's police department share as a percentage of overall general fund budget compared to similar percentages in other cities. Nationally (see chart below), Portland is on the lower end of the spectrum when you compare our department's percentage (just under 8.5%) to major cities. Looking locally, Portland's budget, as a percentage of total

budget, is also on the lower end of the spectrum, with most other Maine municipalities having police departments comprising around 12.5% - 25% of their municipal budgets compared to only 8.5% in Portland.



Portland Police Department Staffing

The current budget proposal will reduce our staffing level by 3 sworn officers, all connected with our Community Policing Unit. Two are our school resource officers, eliminated earlier this year by the Board of Education. This will obviously impact our proactive community policing and youth outreach efforts. These reductions will reduce our sworn officer staffing level from 161 sworn to 158, among our lowest in the past 20 years. The PD budget currently includes approximately 28% civilian staff and 72% sworn officers. The following table provides an overview of police staffing over the past two decades, which included a period in which the department created its Behavioral Health Unit, staffed by a Behavioral Health Coordinator and a Substance Use Disorder Liaison.

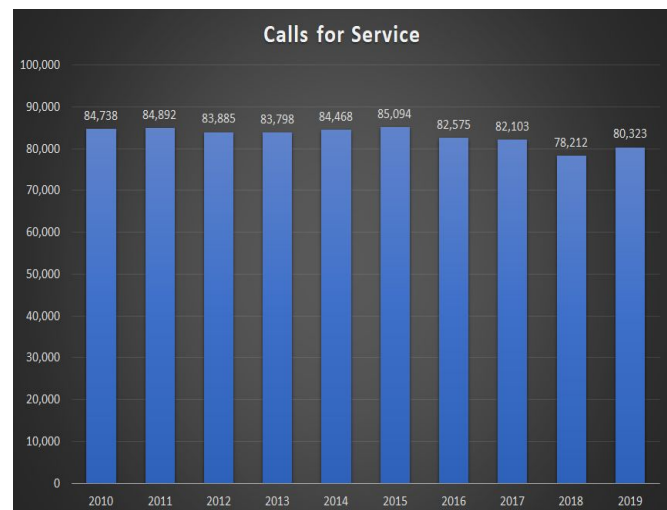
Sworn:		Civilian:		Behavioral Health Staff:	
Year	# FTEs	Year	# FTEs	Year	# FTEs
2000	156	2000	63	2000	1*
2002	161	2002	65	2002	1*
2004	167	2004	61	2004	1*
2006	162	2006	61	2006	1*
2008	167	2008	58	2008	1*
2010	159	2010	53	2010	2*
2012	162	2012	57	2012	2*
2014	163	2014	58	2014	2*
2016	163	2016	60	2016	3*
2018	166	2018	66	2018	3*
2020	158	2020	62	2020	3*

* = includes 1 non-city funded (TOA) "Police Liaison" position

In addition to the anticipated staff reductions, the budget also includes some salary savings related to an indefinite postponement of the next Maine Basic Law Enforcement Training Academy. This is of particular concern given the number of officers currently eligible for retirement (12) and the significant amount of time it takes to train a police officer candidate (34+ weeks). Internally, we will be monitoring and seeking ways to improve retention, employee morale and wellness and, externally, we will be considering our level of engagement, community service and any impacts on the crime rates in the city. Eight officers have already resigned or retired this year with four of those officers departing since June 1. Even if we were to hire a new officer today, there is no Academy scheduled to conduct their training. It is very possible that any officer candidate hired today would not be trained and fully operational until at least sometime in late summer 2021.

Calls for Service / Community Policing

By the very nature of the profession, systems and varied call types themselves, the police remain the only entity of government that consistently responds to every situation where immediate help is needed. Calls for service are a common way to track general police activities. Portland's calls for service have ranged from 78,212 to almost 85,000 calls for service during the past ten years.



With changes in policies and training, officers today are more likely to spend additional time on individual calls, such as crisis interventions or drug-impaired driving investigations.

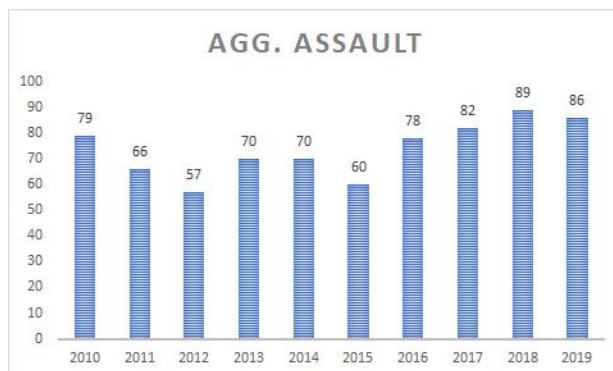
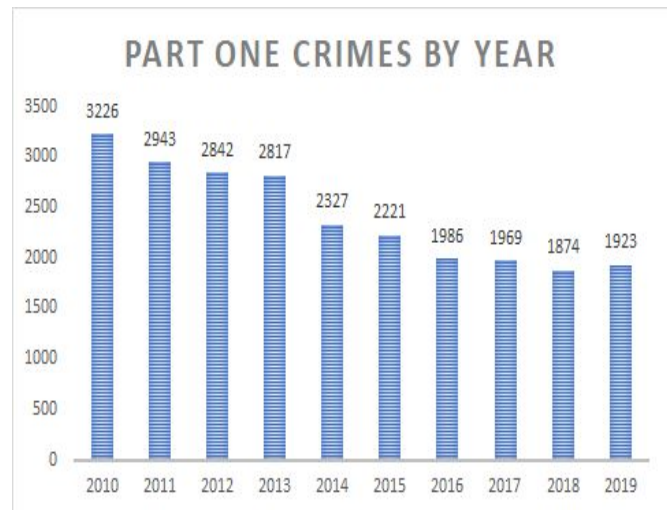
Other services provided by police staff, such as outreach and some proactive community engagement, are also not necessarily quantified via the normal call for service mechanism.

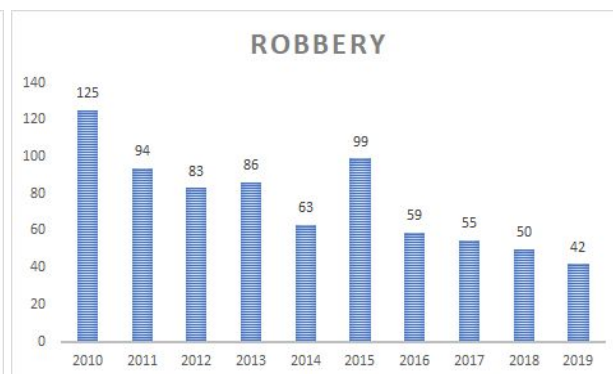
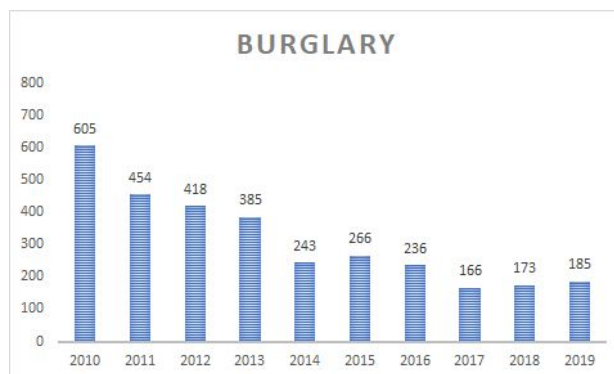
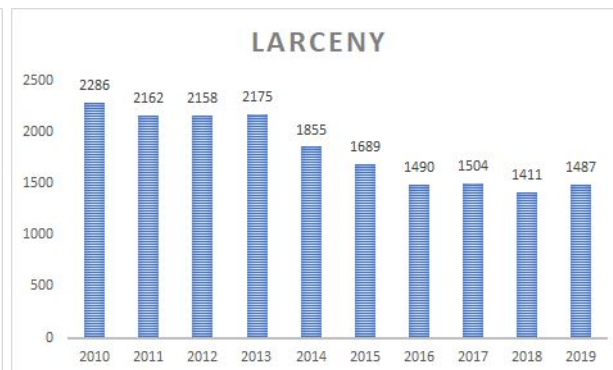
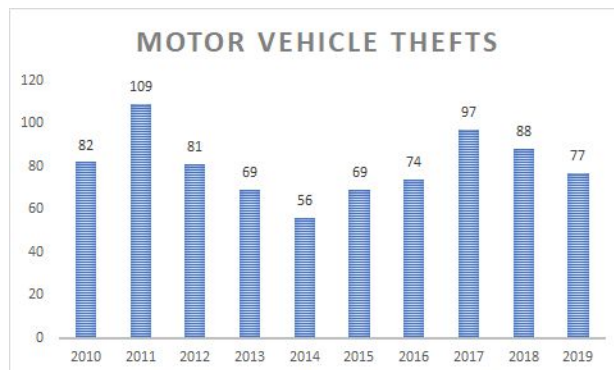
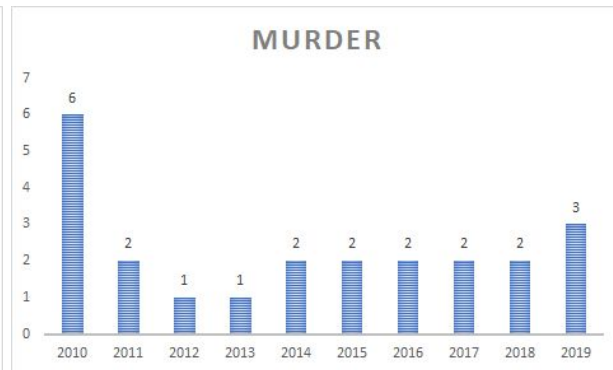
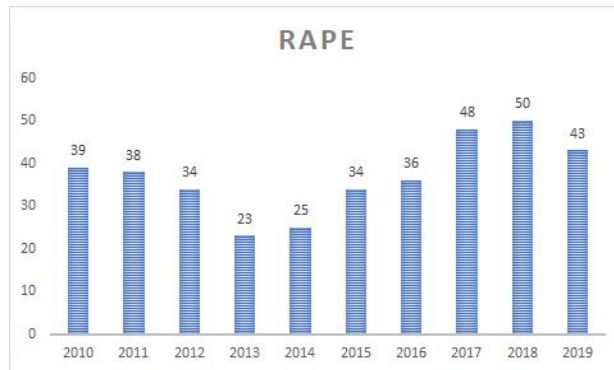
As discussed during the August 12th Finance Committee meeting, the department serves community members through a variety of non-traditional means, to include through the five Peninsula-based Community Policing Centers and a sixth center which serves all Portland Housing Authority Properties. Civilian Community Policing Coordinators staff the Centers, facilitate problem-solving and crime prevention efforts in their respective neighborhoods, act as a resource for community members needing assistance from other agencies, and coordinate activities for at-risk and low income children. Over the course of the last fiscal year, the coordinators served more than 6,600 low and moderate level income residents of Portland, more than 60% of whom were from minority communities.

The impact of Community Policing on neighborhood safety was evident with the establishment of the Community Policing Center in East Bayside in 2010. In its first full year of operation, we saw a significant drop in almost every category of violent and property crime in the neighborhood: strongarm robberies decreased by 67%, assaults decreased 48% and armed robberies decreased 40%. In terms of property crime, motor vehicle burglaries declined 43% and burglaries declined 26%.

Crime Data

Portland remains a safe community. Our more serious (Part 1) crimes in the city have trended down over the past decade before showing its first uptick last year. Individual Part 1 crime data is included for informational purposes.





Community Survey

In 2019, the University of New England conducted a community survey on behalf of the department. The goal was to assess areas such as police/community relations, community policing projects, crime and perception of crime.

The full report can be found at the link below, but analysis of the data indicated, in part, that although many reported not knowing their area police officers, the department's relationship with the community was seen as good to very good. In neighborhoods where

the police calls for service was higher, respondents rated the police - community relationship as higher.

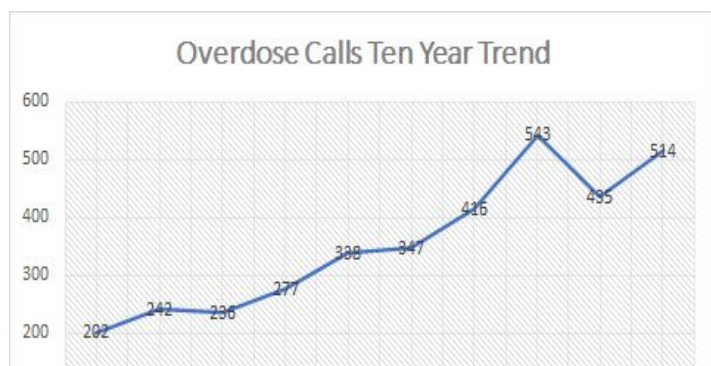
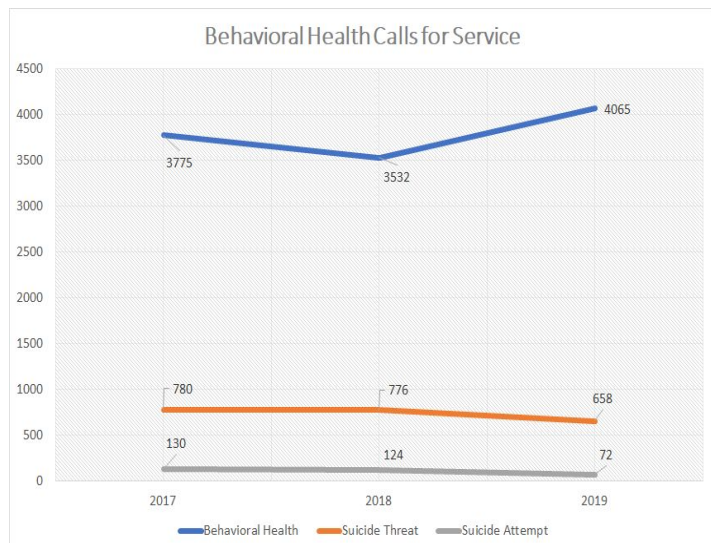
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Behavioral Health Response & Analysis

Beyond public safety and crime reduction, we can all agree that there are strong needs to provide appropriate resources to social services, education, housing and mental health services in the community. To that end, the department is currently evaluating the feasibility of implementing and evaluating a response alternative that would effectively shift certain historically police calls for service to non-police responders.

The Portland Police Department has been a leader and a partner in this work for a number of years. The department requires all of its sworn staff to attend crisis intervention and verbal judo training; we maintain a Behavioral Health Unit and Law Enforcement Addiction Advocacy Program. We are an international learning site, as our behavioral health co-responder model is a widely recognized best practice. We maintain civilian behavioral health and substance use disorder liaisons; we partner with The Opportunity Alliance, who provides an additional police co-responder; and we partner with the University of Southern Maine's clinical counseling program to host Master's level interns to bolster our ability to provide in the moment co-responders, as well as staff to conduct follow-ups and provide appropriate referrals for consumers within the community.

While we recognize the need for specialized behavioral health response, we still struggle to understand the scope of the problem. While some call types (e.g., suicide threat) are automatically classified as behavioral health related, others may not be as evident. For instance, a theft report by a person suffering from dementia would likely be classified as an "unfounded theft" call, not a behavioral health call. A manual analysis of calls for service has found that the actual number of behavioral health calls was more than double what the data showed. To improve data collection and reporting, we've



implemented the use of a behavioral health disposition which is entered by officers upon clearing a call type that might not otherwise be considered behavioral health related. While this mechanism has helped quantify behavioral health calls, we still believe the actual numbers are much greater than evidenced by the disposition data. While suicide related calls declined slightly in 2019, overall, behavioral health related calls increased. Overdoses are trending upwards with what seems will be another uptick in 2020.

Our three primary behavioral health co-responders were dispatched to nearly 700 calls for service in 2019. Significantly, they averaged more than one hour on each call; many require significantly more time. In addition to the time spent responding to calls, behavioral health personnel conduct follow-up with community members, advocate for hospitalization, housing and other services, and act as a conduit to other resources in the community. Some of this work is not quantifiably documented or tracked in the same manner as other police calls for service.

Embedded Behavioral Health Staff

The question of pros and cons to having behavioral health staff embedded within the police department was discussed during the meeting. In speaking with our behavioral health staff, the pros seemingly outweigh the cons.

Some of those benefits relate to the mutual trust and understanding of each others' jobs and perspectives that develop by working together within a single organization. Those relationships have undoubtedly provided a better understanding of evidence-based practices and have and will continue to inherently change the way Portland's police officers "police" those persons with a mental illness or substance use disorder.

Our behavioral health staff is also able to much more seamlessly navigate and make connections between the various agencies, organizations and systems. They continue to fully collaborate with all social service agencies in our community in support of those with mental health and substance issues. Coming from a community in which we relied upon external resources for years, having an embedded resource, both as an external, as well as internal peer support resource for our officers and other police staff, is invaluable. Our Behavioral Health staff can be available to discuss the details and nuances of this issue, upon request.

Thank you for your interest, work and anticipated support. Please let us know if there are any additional questions or clarifications that are needed.

Portland Police Department

INTERDEPARTMENTAL MEMORANDUM

September 10, 2020

To: Finance Committee, Portland City Council
Jon Jennings, City Manager

Fm: Police Command Staff

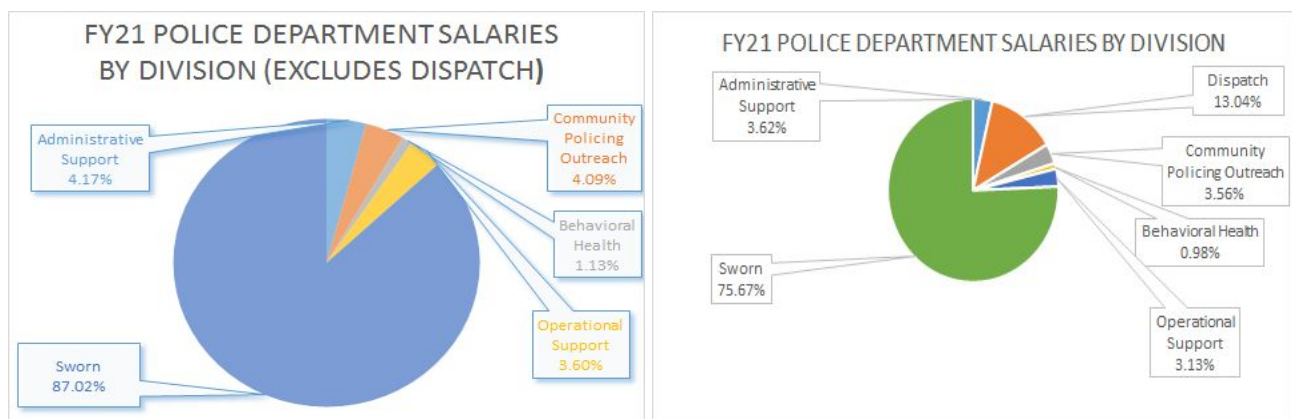
Re: FY21 Police Budget

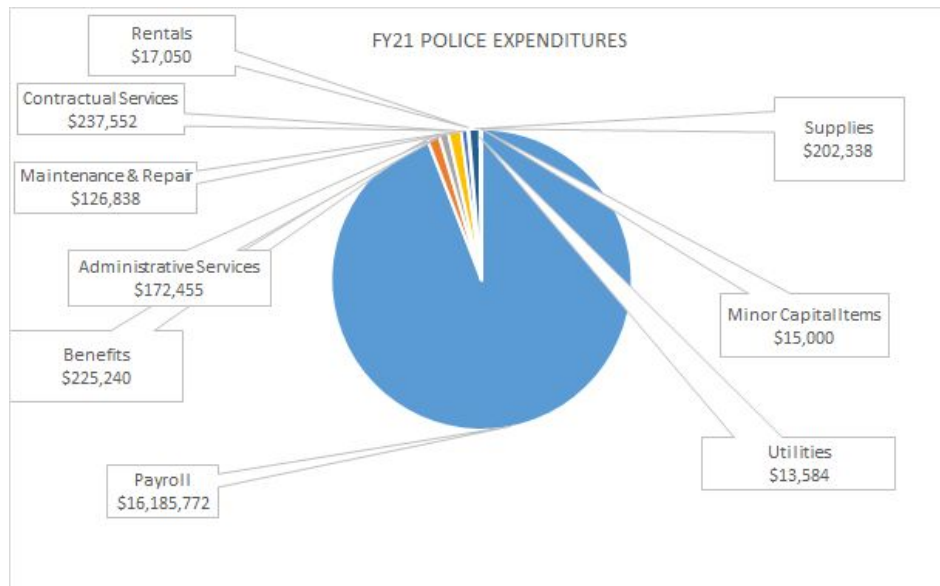
As a follow up to the September 2nd Finance Committee meeting, we are providing the following responses and other related information for your review:

Portland Police Budget

The police department's proposed FY21 budget is \$17,195,829, a -3.16% expense reduction, and a -5.36% net budget reduction from FY20. After subtracting upwards of \$3.2 million in offsetting revenues, the net police budget is actually closer to \$13,979,000. Approximately 94.1% of the department's budget is payroll. The proposed police budget makes up only about 8.5% of the city's total FY21 proposed general fund budget and only about 4.5% of the combined overall City budget for FY21 including schools.

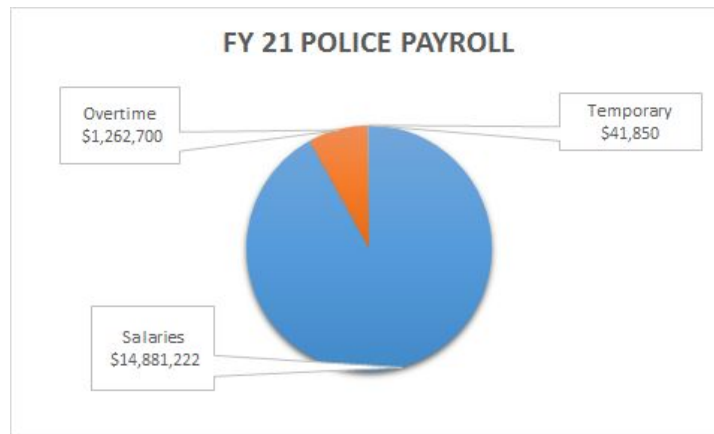
As requested by the Committee, the following breakdowns show the percentages of the current payroll, broadly broken down by job categories:





As shown in the pie chart above, Payroll makes up approximately 94% of the total Police Department budget. This includes non-direct or atypical police expenses, such as our Behavioral Health Unit and the Portland Regional Communications Center (PRCC), which provides emergency call taking and dispatch services for police, fire and EMS in Portland, South Portland and Cape Elizabeth. A further breakdown of the Police payroll budget can be found on the next page.

The next largest category is budget Contractual Services which contains a statutorily required budget of \$95,000 contractual veterinary services for sheltering and care of strays in the city along with \$7,500 in emergency veterinary care (for both stray animals and police canines). Contractual services also contains a \$41,000 contract for graffiti removal across the City, \$51,000 in lab and medical testing services, \$5,000 in interpreter services, \$15,000 in promotional assessments and \$12,000 in printing / advertising among other smaller line items. The third largest category is Supplies and the fourth largest category is Administrative Services which is primarily training expense.

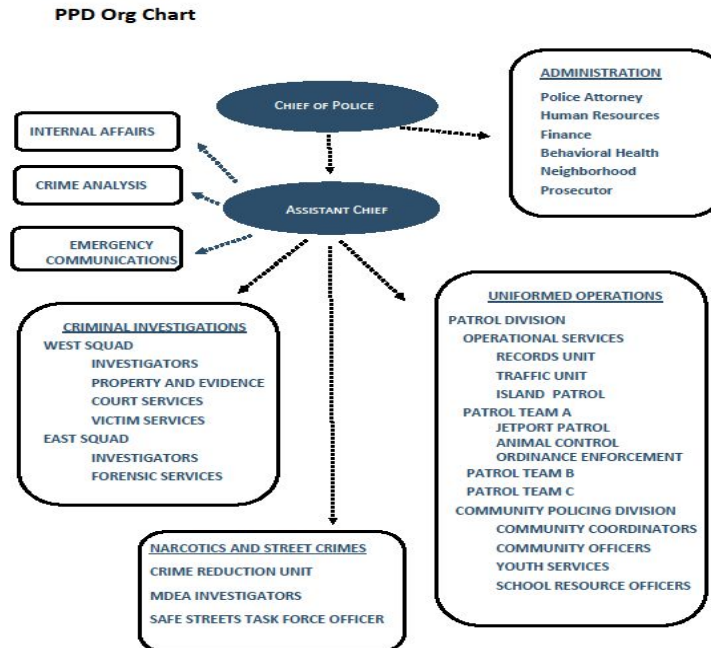


The pie chart above breaks down police payroll in more detail. The categories of Payroll include Regular Wages, Overtime and Temporary Help. The majority of the \$1.26M of overtime is fully reimbursable from third parties or is related to our dispatch / 911 communications center. The Overtime category can be broken down even further into 1) Dispatch / 911 Communications overtime of \$345,000, 2) Jetport Security overtime of \$200,000 (fully reimbursed by revenues from Portland Jetport), 3) Investigative Services Overtime of \$75,000 (\$19,000 reimbursable, remainder expended to ensure 24-hour coverage to call in investigators for serious crimes and incidents), and 4) Uniformed Operations / Operational Support Services Overtime of \$638,000 and (a significant portion of this amount is reimbursed from 3rd parties who the City charges for service) with other overtime being partially offset by salary savings.

It is worth noting that the City is constantly advertising for Telecommunicator positions, which, if filled, would eliminate the majority of the Dispatch / 911 Communications overtime. However, there is a well publicized national and local shortage of telecommunicators. This national shortage is true of police officer positions as well, and the relationship between decreased staffing and increased overtime applies to each of these functions.

Organizational Chart

Although minor revisions are pending, the following reflects the current Portland Police Department Organizational Chart.



Comparison to Other Agencies

As alluded to during the August 12th Finance Committee meeting, and addressed in our memo to the Finance Committee, dated August 28, 2020, it is difficult to perform an apples to apples comparison between various police agencies due, in part, to the differences in service areas, as well as the functions and services performed by different departments. A careful examination of what is and what is not included within each department budget would need to be performed. A specific assessment of the municipality's situation, needs, and challenges, including but not limited to nighttime and daytime population, crime and quality of life concerns, work demand / volume (i.e., calls for service), and the expectations in regards to providing a responsible service level would also need to be considered.

During the last meeting, and in a follow up email to city staff, a resident cited comparative data between Portland and several other communities. The one most referenced as having the most favorable per capita policing data compared to Portland was the Somerville (MA) Police Department. Digging into this example in more detail demonstrates how drawing conclusions from high level data comparisons, with no additional explanatory detail, can be misleading. In regards to the comparison with Somerville, the initial data provided depicted the following:

	Population	Sworn officers	Number of sworn officers per 1,000 residents	Budget (FY21, in millions)	Police spending per capita
Somerville	81562	123	1.51	\$16.30	\$199.85
Portland	66417	158	2.38	\$17.20	\$258.97

A more in-depth analysis of the above data would be necessary to understand the bigger picture when comparing these two agencies.

First, while Portland's daytime population increases by an estimated 31,000 each day, Somerville's daytime population decreases by an estimated 22,000. If we adjust the numbers to reflect those differences, Portland's per capita cost for police services is actually lower than that in Somerville. The demand for services in Portland is also higher. In comparing call volumes in both cities, Somerville responds to approximately 28,000 calls for service, or approximately 35% of Portland's 81,000 calls.

Although certainly not all inclusive, additional data points that would be of interest in any comparative study would also likely want to include the following:

	Somerville	Portland
# of Calls for Service (2019)	28,000	81,000
Geographic Area (sq miles)	4.22	21.57 (land only)
Violent Crime (2018)	177	287
Property Crime (2018)	1241	2427
International Airport		✓
Islands		✓
Regional Social Service Center		✓
Supplemental Transit Police	✓	

In addition, in reviewing Somerville's budget documents, Somerville PD's \$16.3 million does **not** include emergency 911 communications and dispatch or even animal control services, all of which are budgeted separately. Instead, the City of Somerville's 2021 budget includes separate categories for E-911 (\$1,128,609) and Fire Alarm Dispatch (\$1,081,853). Adding these would increase the Somerville PD budget to approximately \$18.5 million. Conversely, the \$17.2 million budget listed for the Portland Police Department includes \$2,375,832 for the PRCC, which is a regional center that includes a 911 Public Safety Answering Point, as well as police, fire and EMS dispatch services for three communities. A portion of those expenses is reimbursed by the other communities.

Consequently, to do an apples to apples comparison of the Somerville and Portland Police Department budgets, one must, at a minimum, back out the \$2.375 million set aside for Dispatch Services in the Portland PD budget. Similarly, one must also back out the \$575,274 set aside in the Portland PD budget for Portland International Jetport Security, as Somerville has no major airport and Portland's Jetport expenditure is completely offset by revenues generated by the airport (i.e. no expense to local taxpayers). Finally, Portland

has \$357,000 budgeted for Peaks Island policing; Somerville has no equivalent expenditure. Eliminating the PRCC, Jetport, and Island costs from the Portland PD budget leaves a budget of approximately \$13.8 million and a per capita cost of \$209.10. Another major point to consider is that Somerville has other agencies routinely policing within their borders. The Metro Boston Transit Authority (MBTA) Police Department (approximately 265 sworn officers) has a strong presence at two of the highest traffic locations within Somerville, Davis Square and Assembly Square. Understanding that a portion of the MBTA's \$30.2 million Police Department budget is spent on policing in Somerville further pushes the total per capita cost of policing in Somerville upwards as well.

It was also mentioned by a member of the public that Somerville PD's Community Outreach Help and Recovery program is a model program that the City should follow. As the City Council is aware, Portland PD's Behavioral Health Unit is nationally recognized and actually served as the model for parts of the Somerville PD program. In fact, our Behavioral Health Coordinator provided information to Somerville in her capacity as a Council of State Governments/Bureau of Justice Assistance learning site. Both programs consist of civilian behavioral health technicians who co-respond, assess, and provide follow-up and referrals. And both utilize interns to cost effectively expand the reach of the program and provide a high level of service to the community.

Portland actually goes a step further in that we require all officers to complete the 40-hour Crisis Intervention Training (CIT) and a 16-hour Verbal Judo training in order to enhance de-escalation techniques, improve consumer and officer safety, and promote diversion from the criminal justice system to the health care system, as appropriate. Conversely, Somerville has trained approximately half its officers in CIT.

Although we were unable to conduct deeper dives of the data for all of the other agencies provided as possible comparisons, if requested by the Committee, City staff can certainly work to provide some level of additional comparative data prior to the September 14th Budget Workshop.

Behavioral Health Response

As mentioned in prior meetings, the department maintains a Behavioral Health Unit that jointly responds with officers and has been a model for agencies across the United States, Canada and Europe. They provide services and follow-up for those in our community with mental illness and / or substance use disorders.

At the last meeting, we also discussed how the department works with community partners, who include but are not limited to Amistad, Milestone, Spurwink and The Opportunity Alliance / Maine Crisis Line. We also work closely with the local hospitals and are part of the Greater Portland Addiction Collaborative (GPAC), where we are able to collaborate with community detox centers and treatment providers, housing and employment providers and members of the recovery and peer communities. GPAC's aim is to create an integrated and comprehensive treatment model in the community.

As requested during the last Finance Committee meeting, members from our Behavioral Health Unit and our community partners have been invited and will be in attendance during tonight's Finance Committee meeting in order to further explain what they do and answer any questions. We anticipate that representatives from at least Amistad and The Opportunity Alliance will be available to answer questions.

Thank you for your continued interest, work and support. Please let us know if there are any additional questions or clarifications that are needed.



MEMORANDUM

DISTRIBUTE TO: Members of the City Council, City Manager Jon P. Jennings

FROM: Brendan T. O'Connell - Finance Director

DATE: September 10, 2020

SUBJECT: **Unfunded City Council Priority Items**

At the 9/2/20 Finance Committee meeting a request was received from Mayor Snyder to prepare a memo on City Council priority items from the last several months which have no funding currently attached. The two most significant items are noted below.

Charter Commission - Additional Costs

The last time the City convened a Charter Commission the City incurred significant additional costs in the \$75,000 - \$100,000 range for outside legal review of the Charter language. It is likely that similar costs would be incurred during the upcoming Charter Commission and funding for these costs has not yet been appropriated by the Council. Funding for a June 2020 Charter Commission election has been included in the FY21 City Clerk's budget request. However, if the City Council wants to hold the Charter Commission election outside of an already scheduled June or November election additional funding of approximately \$38,500 would be required for the additional staffing and rentals required (complete details on election costs can be found in the "FY21 CM Recommended Budget Frequently Asked Questions and Answers" document on the [Finance Committee agenda page for 9/10/2020](#)).

Racial Equity Steering Committee & Other Costs

In early July 2020 the City Council passed a lengthy resolution entitled "RESOLUTION ESTABLISHING A RACIAL EQUITY STEERING COMMITTEE TO DEVELOP RECOMMENDATIONS IN RESPONSE TO SYSTEMIC INEQUITIES". The full text of this resolution is attached to this memo. Although the resolution makes several references to "items to be "paid for by the City" there was no funding attached to the order. Additionally, the action items that will likely come from the Steering Committee will likely require funding (a final report is due from the COmmittee to the Council no later than January 22, 2021. A reasonable estimate of costs resulting from the Committee's work and independent investigation of the Portland Police Department could be expected to be in the \$50,000 range.

Adding all of these costs (\$100,000 + \$38,500 + \$50,000) would add \$0.03 to the mill rate.

Resolve 1-20/21

Amended to add language from Councilor Thibodeau (No. 1 in packet) for a third-party to receive complaints concerning the June 1 into 2 protests: 9-0 on 7/13/2020

Amended to add language from Councilor Ray (No. 2 in packet with additions) narrowing the focus and speeding up the timeline for the report: 7-2 (Mavodones, Snyder) on 7/13/2020

Amended to add language from Councilor Ali (No. 3 in packet with additions) for an independent review of the June 1 into 2 protests (final two "be it further ordered" paragraphs, and additional "whereas" paragraphs: 9-0 on 7/13/2020

Passage as amended: 8-1 (NM) on 7/13/2020

KATE SNYDER (MAYOR)
BELINDA S. RAY (1)
SPENCER R. THIBODEAU (2)
TAE Y. CHONG (3)
JUSTIN COSTA (4)

CITY OF PORTLAND
IN THE CITY COUNCIL

KIMBERLY COOK (5)
JILL C. DUSON (A/L)
PIOUS ALI (A/L)
NICHOLAS M. MAVODONES, JR (A/L)

**RESOLUTION ESTABLISHING A RACIAL EQUITY STEERING COMMITTEE TO
DEVELOP RECOMMENDATIONS IN RESPONSE TO SYSTEMIC INEQUITIES**

WHEREAS, during its years as both a part of the state of Massachusetts and before that as a colonial territory of Great Britain, and continuing in the first 45 years of statehood, the State of Maine was governed by rules that allowed slavery, and it had residents who were slave owners, slave traders and slaves; and

WHEREAS, the practice of slavery does violence to the dignity of the human beings made into property, and that violence continues to haunt American society to this day; and

WHEREAS, almost all of the 400 years of Black America's experience was under slavery and Jim Crow laws, both of which allowed preferential opportunity to some while at the same time subjected Blacks and people of color to hardship and disadvantage in all areas of life; and

WHEREAS, during the Civil War, Maine sent its soldiers to fight with the Union against the Confederacy and their courage and sacrifice helped make possible an end to the practice of slavery in the United States; and

WHEREAS, on June 19, 1865, Black slaves in the City of Galveston, Texas, finally learned that the Civil War had been won and they were free and slaves no more; and

WHEREAS, June 19th has been recognized around the country as "Juneteenth," in honor of this historic day and all that it promises all of us as free citizens of the United States; and

WHEREAS, the tragic murder of George Floyd on May 25th, 2020 by the Police in Minneapolis Minnesota created outrage that resulted in Americans from all walks of life across the country protesting police brutality and systematic racism; and

WHEREAS, residents of Portland from diverse backgrounds came together to organize many marches and rallies to protest George Floyd's murder, police brutalities, systematic racism, and call for change; and

WHEREAS, these protests and rallies in Portland were organized and led mostly by young black women and femmes from different groups and attended by cross-generational residents of Portland and across Maine; and

WHEREAS, during two such protests on June 1 and 2 tensions ran high between the police and protesters that led to people throwing water bottles at police officers and 23 protesters were arrested for failing to disperse;

WHEREAS, the protesters used the words, Black Lives Matter, to confront invasive and persistent racial injustice, and they made demands that police forces around the country cease to allow the chokehold and cease to confront Black suspects with escalated violence; and

WHEREAS, the citizens of Portland are rightly outraged by the devaluation of Black lives and humanity; and

WHEREAS, these recent events have illuminated that certain public policies have created inequities and wide disparities of well-being and opportunity among the Black community within Portland, the State of Maine and the United States ; and

WHEREAS, the enormous consequence of systemic racism in our society is that opportunities for employment, housing, health care, safety, wealth, and education have been denied or diminished for Black people and other persons of color; and

WHEREAS, the World Health Organization defines "public health" as "the art and science of preventing disease, prolonging life and promoting health through the organized efforts of society" and those efforts "aim to provide conditions under which people can... be healthy, improve their health and well-being, or prevent the deterioration of their health; and

WHEREAS, the United States Office of Disease Prevention recognizes that discrimination negatively impacts health outcomes; and

WHEREAS, the Portland City Council believes that the time is *now* to declare systemic racism a public health crisis in our community; and

WHEREAS, racial disparities and resulting socioeconomic conditions have contributed to a public health crisis among Black people that has been recently highlighted by the

disproportionate number of Covid-19 cases in Maine among Black people, and People of Color; and

WHEREAS, available data shows that Black people in Maine are arrested and incarcerated at a much higher rate than others; and

WHEREAS, there are documented racial disparities in school discipline; and

WHEREAS, we cannot continue to ignore the widening gap locally and nationally of the trust between people who work in government and the people in the community they serve; and

WHEREAS, closing this gap requires that we address the underlying inequities that continue to divide our community along racial, social and economic lines, and work to build pathways for healing; and

WHEREAS, we recognize that we are at the beginning of a new nationwide and community conversation regarding race and the system that has been in place since 1615 which has created disequity and disadvantage; and

WHEREAS, all citizens of Portland deserve justice, fair treatment, and recognition of their valuable contributions to the community; and

WHEREAS, the City Council desires to provide an alternative path for residents to report concerns or complaints related to policing during the protest on June 1, 2020 in Portland, Maine; and

WHEREAS, engaging the community is in the best interests of the City Council since such engagement will help the healing process to commence, and will help the Council develop policies and budgets that support and serve all Portland citizens;

NOW, THEREFORE, BE IT RESOLVED, that Mayor Snyder and members of the Portland City Council hereby establish a Racial Equity Steering Committee to examine City systems, policies, and procedures and make recommendations to address and respond to systemic racism; and

BE IT FURTHER RESOLVED, that the Racial Equity Steering Committee will be charged with: reviewing the City's approach to public safety, including but not limited to:

1. an examination of the ever expanding role we, as a City, have asked the police to play in our community — ranging from responding to noise complaints, traffic violations, and violent crime to conducting wellness checks and responding to behavioral health calls and drug overdoses — and whether we have provided them with the appropriate resources to accomplish this work;

2. the way in which the City interacts with area agencies, organizations, and non-profits in the name of public safety and how these partnerships can best work to enhance public safety in the City; and
3. recommending changes, as necessary, to various policies, structures, and procedures related to public safety that may disproportionately impact Black people and other persons of color with the specific aim of improving community relations, establishing mutual trust and respect, and rooting out and ending systemic racism; and

BE IT FURTHER RESOLVED, that in addition to the Racial Equity Steering Committee, the Mayor, with input from the City Council, will appoint a working group of not more than three members to select a neutral convener to begin the planning for, and execution of a series of Community Conversations designed to illuminate issues of systemic racism in Portland, and engage community members in a robust dialogue to educate, inform, and foster positive change. These Community Conversations will inform the work and recommendations of the Racial Equity Steering Committee, and will be convened and facilitated by a neutral party in collaboration with local groups, organizations, and individuals, and be supported with funding from the City; and

BE IT FURTHER RESOLVED, that the Racial Equity Steering Committee will consist of no fewer than 9 members and no more than 13 members, all of which will be appointed by the Mayor, with input from the City Council, and shall include a range of stakeholders from the Portland community who are doing racial equity work, such as representatives from the City Council, Portland Public Schools, public safety, housing, healthcare, employment, education, homelessness, the faith community, youth, and community organizers; and

BE IT FURTHER RESOLVED, that the Racial Equity Steering Committee will elect leadership from among its membership, either a Chair or Co-Chairs, who will develop meeting agendas, and who will work closely with an independent facilitator paid for by the City of Portland, and a member of City staff assigned by the City Manager; and

BE IT FURTHER RESOLVED, that the Racial Equity Steering Committee will meet over the course of five (5) months, from September 2020 until January 2021, and will submit their final written report and recommendations to the City Council regarding the ways in which city government should address and respond to institutional racism and structural inequities. The final report shall be submitted to the City Council in the form of a communication on or before January 22, 2021; and

BE IT FURTHER RESOLVED, that while the Council has charged the Racial Equity Steering Committee to initially focus on the realm of public safety, it is the intention of the Council to comprehensively examine other City systems, policies, and structures as we seek to eradicate institutional racism and bias across all facets of our

municipal government, either through a continuation of the work of the Racial Equity Steering Committee after it completes the work of its first charge, the appointment of additional task forces or steering committees, the hiring of consultants or City staff, or other appropriate means; and

BE IT FURTHER RESOLVED, that the City Council hereby requests that the Portland Public Art Committee, which is responsible for administering the Public Art Program collection, and reviewing potential gifts of art to the city's collection according to the Guidelines for the Public Art Ordinance, engage in a public process in order to determine the best way(s) in which to respond to community offers of public art in support of racial equity either through a mural, banner or other form of public art within the City of Portland; and

BE IT FURTHER RESOLVED, that Mayor Snyder and the City Council, request that the City Manager appoint a neutral third-party, with input from the City Council and to be paid for by the City, to (i) compile written concerns or complaints from individuals and (ii) conduct interviews/conversations with individuals who would like to submit testimony and/or complaints, both (i) and (ii) as a result of their participation in the events associated with the June 1 into June 2, 2020 protest in Portland, Maine. The period for individuals to submit complaints and for the neutral third-party to conduct interviews shall be for a period of three (3) weeks and shall be well publicized. The neutral third-party shall submit a confidential work product, consisting of a compiling of the complaints and concerns, to the Portland Police Chief to be investigated further, if applicable. The purpose of the neutral third-party will be to provide individuals, particularly those not comfortable going through traditional channels, the opportunity to share their perspectives and interactions with the various policing parties during the June 1st into June 2nd protest; and

BE IT FURTHER RESOLVED, that the Mayor and City Council, do hereby request that the City Manager appoint an independent third-party to conduct a thorough review of the June 1st into June 2nd protests including the City's response plan for protests and large demonstrations, addressing policing actions of all responding law enforcement agencies and make a full report of the same to the City Council; and

BE IT FURTHER RESOLVED, that the Mayor and the Council are in no way indicting the Portland Police Department, but the purpose of this resolve is to establish a full picture of events and response to the unprecedented protests, to learn from these events, build trust, and be transparent with the communities affected and our community at large.

Potential Adds/Addbacks to budget:

Sustainability Associate.....	\$30,580
Charter Commission Special Election	\$36,998
School Crosswalks 2x per year	\$23,000
Heritage Tree Ordinance Costs	
Tree Inspector	\$23,000
Vehicle (one-time cost)	\$15,000
Computer, Office Supplies	\$3,000
Cultivating Community	\$20,000
Snow Removal Equipment	\$25,868
Maintenance Worker/Groundskeeper	\$57,055
Stipends for Racial Equity Steering Committee	
13 members @ \$600	\$7,800
Funding for Community Conversations.....	\$7,500
Porta Potty Rentals & Monitoring	\$45,660
(2) Handicap Units, Clean 6x/week for 9 months	
(6) Standard Units, Clean 6x/week for 9 months	
Includes \$31,200 for monitoring	
(40 hours/week @ \$15/hour)	
TOTAL FOR ALL.....	\$295,461
MINUS YELLOW	\$252,461
MINUS YELLOW & BLUE	\$234,461
MINUS YELLOW, BLUE & GREEN	\$208,593

Potential places to find \$\$

Council Budget	\$12,000
(remove \$8,000 from travel + \$4,000 from food)	
Parking .25-cent increase	\$224,910
METRO Reimbursement.....	\$262,613 (already reflected in budget)
TOTAL	\$236,910

NOTE: We can add up to \$80,000 to proposed budget and only add 1-cent to mil rate, which would keep the mil rate exactly where it is right now. The 1-cent decrease to the mil rate would save \$3 on a property assessed at \$300,000.

Councilor Ray Proposed Budget Amendment

Add to budget the following items at a cost of \$252,461 (all from previous list except YELLOW items):

Sustainability Associate.....	\$30,580
Charter Commission Special Election	\$36,998
Heritage Tree Ordinance Costs	
Tree Inspector	\$23,000
Vehicle (one-time cost)	\$15,000
Computer, Office Supplies	\$3,000
Snow Removal Equipment	\$25,868
Maintenance Worker/Groundskeeper	\$57,055
Stipends for Racial Equity Steering Committee	
13 members @ \$600	\$7,800
Funding for Community Conversations.....	\$7,500
Porta Potty Rentals & Monitoring	\$45,660
(2) Handicap Units, Clean 6x/week for 9 months	
(6) Standard Units, Clean 6x/week for 9 months	
Includes \$31,200 for monitoring	
(40 hours/week @ \$15/hour)	

Offset these items by \$236,910 generated by:

- raising parking meter rate by 25-cents (see attached Amendment) for revenue of \$224,910
- removing \$12,000 from Council budget (reducing travel and food line items by \$8,000 + \$4,000 respectively)

This brings the cost of the above budget additions to \$15,551, which will have no impact on the mil rate.

NOTE: This leaves an additional \$64,449 that could be added to the budget with no resulting tax increase from FY20 to FY21. So...school crosswalks @ \$23,000 could also be added back if the committee so desires. Or another Parks/Rec/Facilities Management Position could be reinstated.

**AMENDMENT TO CITY CODE CHAPTER 28
TRAFFIC AND MOTOR VEHICLES
SPONSORED BY COUNCILOR RAY
RE: CHANGE TO PARKING METER RATES**

Sec. 28-86. Parking meter rates.

The rate for parking at a meter in the city shall be ~~one-dollar and seventy-five cents (\$1.75)~~ per hour as follows: two (2) minutes for the first nickel (\$0.05); three (3) minutes for a dime (\$0.10); and ~~nine (9)~~ eight (8) minutes for a quarter. The City Manager may charge a convenience fee in addition to the parking meter rates.

A Brief Explanation and a Few Key Details

I do not propose this increase lightly, as I understand there are lean years ahead, and having the flexibility to raise parking rates in the future may offer some relief. However, given how low our on-street parking rates are in comparison to area garages (including our own) and a similar business district in Portsmouth, NH, I believe it makes sense to raise the on-street parking rate by 25-cents now.

Even at an hourly rate of \$2.00/hr, the City of Portland will still be lower than Portsmouth, NH and far below local garage rates, including those garages owned and operated by the city. We believe this significant difference gives plenty of room for future rate increases to the on-street parking rate if necessary.

- Current Meter Rate in Portland = \$1.75/hr
- Current Meter Rate in Portsmouth, NH = \$2.00/hr in high occupancy zone, which is most of downtown area. This rate goes to \$5.00/hr for the 4th hour and beyond.
- The Parking Division survey from September 2020 shows that the majority of hourly rates in garages and lots are \$5/hr and up. I've highlighted a few below.

Hourly Garage/Lot Rates in Portland

Spring Street Garage	\$3/hr
Free St (lot across from CIA)	\$4.50/hr
Temple Street	\$5/hr
Gateway Garage	\$5 for one hour; \$12 for two hours, etc.
Casco Bay Garage	\$5/hr
Public Mkt Garage	\$5/hr
Ocean Gateway	\$5/hr
Custom House Square	\$5/hr
DiMillo's	\$6/hr
Fisherman's Wharf	\$7/hr

- **Raising the current rate of \$1.75/hr to \$2.00/hr would generate an estimated \$224,910 in revenue during the remaining 9 months of FY21.**

To: Councilor Mavodones and members of the Finance Committee
From: Councilor Thibodeau and members of the Sustainability and Transportation Committee
Date: August 31, 2020
Re: Restoration of the Sustainability Associate Position

On Wednesday, August 26 the Sustainability and Transportation Committee discussed the proposed elimination of the Sustainability Associate position in the City Manager's recommended budget. While we realize this year's budget presents unprecedented challenges we believe this half time position should be restored.

During the past several years the City Council has adopted aggressive goals to combat climate change. In 2017, we pledged that the City will operate on 100% renewable energy by 2040. In 2018, the Council pledged to reduce community wide greenhouse gas emissions 80% by 2050. Last fall, the City Council declared a climate emergency and vowed to reduce greenhouse gas emissions as much as possible by 2030. The Climate Action Plan we instructed staff to develop to meet these goals is almost complete. It is important that we have staff capacity to begin implementing it immediately.

The City Council has also adopted several sustainability related ordinances that require staff resources to implement and maintain:

Pesticide Ordinance -- The City adopted a comprehensive ban on synthetic pesticides on both public and private property. It requires staff to educate the public and professional applicators about the ordinance, receive annual reports from applicators, to provide information about organic land care practices, and follow up with residents or landscapers that may be out of compliance. Sustainability Office staff also support the Pesticide Management Advisory Committee (PMAC) that was appointed by the City Council to provide recommendations to staff and the Council about implementing the ordinance.

Energy Benchmarking -- The City adopted an energy benchmarking and disclosure ordinance that requires the owners of properties with 20,000 square feet or more of floor space to calculate the amount of energy their building consumes annually and report it to the Sustainability Office. Approximately 800 properties are subject to the ordinance. Staff must educate the building owners about the ordinance and assist them with the preparation of their reports. The ordinance also requires the City to complete benchmarking reports for City buildings. Fully implementing this ordinance requires staff to work closely with Central Maine Power and the Maine PUC to create a more reliable and user-friendly data reporting platform so our business owners can more easily access their energy information. All these steps require significant staff effort.

Ban on polystyrene foam and plastic straws -- The City has been a leader in the State of Maine in efforts to reduce the use of single use plastic items. We were the first city in Maine to adopt a plastic bag ordinance and the first city to ban the distribution of plastic straws. Our straw ordinance completely bans the use of plastic straws beginning on January 1, 2021. Staff will

need to conduct extensive education and outreach to make sure our businesses are ready to comply and to prepare the public for this change.

Ongoing education and outreach -- It is important that Portland residents stay informed about the City's sustainability and climate efforts. Our staff have been successful as demonstrated by the outstanding public response to the One Climate Future climate action planning process. Our team received input from literally thousands of residents through surveys, in person meetings, and online meetings. Throughout this process they have built a strong presence on social media and use it effectively to spread awareness.

For these reasons, Councilor Dusen, Councilor Ray, and I recommend the Sustainability Associate position be restored so we can continue to fulfill our commitments to the climate and the environment.

Sincerely,

Spencer Thibodeau
District 2 Councilor
Chair, Sustainability and Transportation Committee