



In attendance: Commission Members: Chair Pat Bailey, Vice Chair Steve Morgenstein, Kara Wooldrik, Jennifer Fox, Jon Kachmar, Simon Rucker, and Andrew Butcher. City Staff: Doug Roncarati, Ethan Hipple and Mike Murray.

City of Portland
Land Bank Commission Minutes

October 14, 2020, 5:00 PM

On Wednesday, October 14, 2020, at 5:00 pm, the Portland Land Bank Commission conducted a virtual meeting using emergency legislation approved by LD 2167; 1 M.R.S. §403A, that authorizes cities and towns to conduct meetings online. This meeting was conducted remotely using Zoom.

I. Citizen Comment Period

No comments

II. Agenda Items

i. Acceptance of Meeting Minutes

Simon motioned to accept the meeting minutes of August and September. Jon seconded. Motion passed unanimously.

ii. New Business

a. Vote to Change Meeting Time

Andrew motioned to change Land Bank Commission meetings back to 5:00 pm on the second Wednesday of the month. Simon seconded. The motion passed unanimously.

iii. Communications/Updates

Andrew announced that his 3 year term has concluded and he is not able to continue serving on the commission past the end of the year. Kara suggested creating a list of qualifications to help with the process of filling vacancies.

a. Secretary Report

No report

b. Treasurer Report

The most recent report is from August which included an expenditure for the commercial appraisal of the Rand Rd property. The commission requested that the chair and treasurer be notified and asked for approval by email as project expenses arise in the future.

c. Parks Commission Report

No report

d. Parks Division Report

Mike Murray will be taking over for Ethan as the Parks, Recreation, and Facilities department representative on the Commission.

iv. High Priority Parcels

a. Riverton Trolley Park

Some concerns were raised as to whether this property is worth pursuing at this time, but the commissioners came to a consensus that Jon should continue with the due diligence process. Jon is reaching out to Greg Mitchell to get guidance from the city as to whether this property is suitable for economic development/affordable housing purposes.

b. PATHS Adjacent Property: 349D6

Pat shared that she had a conversation with the owner and he was not interested in selling at less than market value.

c. Rand Road

The purchase contract is being revised to add language stating that the property will be preserved as open space. Kara raised concerns regarding a recently discovered access road used by CMP to complete maintenance work on their utility poles. The access road seems to cross land owned by the state, city, and possibly Portland Trails. Pat plans to reach out to Avangrid about the lack of notification.