



**CITY COUNCIL WORKSHOP
MEETING TO BE HELD REMOTELY**

May 17, 2021

4:00 PM

Virtual meetings are allowed using emergency legislation approved by LD 2167; 1 M.R.S. §403A, that authorizes cities and towns to conduct meetings online. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be uploaded to portlandmaine.gov/livestream the next day. For public comment, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

ZOOM INFORMATION:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85176144145?pwd=OVRVNkJGbJgvcnNEQmIwankxUk1JQT09>

Passcode: 157598

Or One tap mobile :

US: +19292056099,,85176144145#,,,,*157598# or +13017158592,,85176144145#,,,,*157598#

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Webinar ID: 851 7614 4145

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AGENDA ITEMS:

June 8, 2021 Election



CITY OF PORTLAND

City Clerk

Katherine Jones

To: Mayor Snyder and Members of the City Council

FROM: Katherine Jones, City Clerk

DATE: 05-12-2021

RE: June 8, 2021 Election

Dear Mayor Snyder and City Council for the June 8, 2021 Election we have the following in place and ready to go.

On-Line absentee request forms are available on the City Clerk's website. Voters can request and absentee ballot anytime, the voter fills out the request application and hits submit, it then sends it to the City Clerks email. Where we print it and process it.

We have in place a contract with IVS (States uses this site for their voters with disabilities, they were able to work out a contract for the municipalities to use this company for our municipal election. Specifically, when the State is not having an election). The State was able to negotiate a fee for the municipalities at the cost of \$100.00 per ballot style. This will cost the City \$500.00, \$100.00 for each district. I had reached out to Democracy Live and the cost would have been \$11,550.00 I am thankful that the State was able to work this out with for the municipalities to use when the State is not having an election.

In person Absentee voting: We are opened M-F 9:00 to 4:30 for in person absentee voting. Voting is currently taking place in Merrill Auditorium Lobby.

The External Ballot box is up and being used.

We will be open on Thursday June 3, 2021 until 7:00 PM for after hours for absentee voting.

The last day to in person absentee vote is Friday June 4, 2021. After this time, a voter will need to have an unexpected absence or be an Island Voter and or a voter with disabilities to be able to vote absentee. There is a special circumstance application.

We will be conducting in person absentee voting at the normal two Islands, Great Diamond Island and Cliff Island. Bill Patenaude has been sworn in as an Assistant City Clerk, for election purposes only and trained to conduct the in person absentee voting for the Clerk's Office.

All Polling Places will be open and we have them all staffed. I have been working with the Superintendent regarding the three schools we use for elections. We will be deep cleaning the three schools on election night, just like we did in November so they will be ready for the school children the next day.

Election night, we have a contract with ES&S to conduct the ranking. As we discussed at another Workshop, the At large seats will be ranked using a Multi Pass Ranked Choice Voting. We will determine the 1st winner using Ranked Choice Voting once that winner receives a majority, they will be declared a winner. That winner will be removed from the tabulation, they will then run another ranking on the remaining candidates, once this candidate receives the majority (50% plus 1) they will be declared and this winner will be removed from the tabulation. This will be done in the same manner, once we have a winner with 50% plus 1, we will declare the second winner, that name will then be removed and the process will continue until we have 4 winning candidates.

The guidelines from the CDC will be used for this election, 6 ft social distances, wiping down booths, giving out free pens, allowing the required capacity in the room. The Capacity may allow more people in the building, however the booths where the voters vote will only allow 2 per voters per booth. Normally we have 4, but because of the 6-foot social distancing. We have to block two booths.

We will be processing the absentee ballots 7 days before the election. This information has been posted on the election notice.

Because there is no State Election, we will not be able to use the tracking site.

We should be able to have the election results by the end of the night on election night.