



Commission Members:

Chair Michael Mertaugh, Vice Chair Jaime Parker, Amy Segal, Jon Kachmar, Marie Gray, Zack Anchors, Maya Lena, Beth Rabbitt, Stephen Bentsen, Michael Catania and Mayor Kate Snyder.

City of Portland
Parks Commission Agenda
September 2, 2021
5:00 PM

Due to the existence of an emergency or urgent issue, the Parks Commission will conduct this meeting by remote methods/technology at the Zoom link provided below, in accordance with the requirements of 1 M.R.S. section 403-B and the Parks Commission's Remote Participation Policy.

Please use the link below to join the webinar:

<https://zoom.us/j/91710859101?pwd=MUVLWTVFRG5jUFNxSHIEcTFISk8wZz09>

Passcode: P3pperm1nt

Or Telephone:

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 917 1085 9101

Passcode: 480730

The Mission of the Portland Parks Commission is to advocate for the enhancement and stewardship of our parks and open spaces. Review and propose projects that impact parks and open spaces and recommend action. Foster collaboration among park users and the City. Promotes public access and enjoyment. Advocate for public and private funding for parks and open spaces. Enjoy Portland for Life.

- I. General Citizen Comment Period
- II. Agenda Items
 - a. Acceptance of Meeting Minutes: August 5th 2021 -**Action Item**
 - b. New Business
 - i. Friends Groups CIP Priorities Summary
 - ii. Commission discussion on CIP Priorities
 - iii. Vote on CIP projects - **Action Item**
 - iv. Tree Planting Update
 - v. Committees Update
 - c. Communications
 - i. Parks Report
 - ii. American Rescue Plan Act - City Workshop - 5pm 9/13/2021 - **Action Item**

City of Portland Commissions are not required to take public comment under FOAA and our Ordinance is silent regarding the duties of the Commission. The Commission has the discretion to not allow or allow public comment during its meetings, including the authority to limit the duration of comments. Since the Commission makes recommendations to the City Council, public comment is available at that level.

iii. Portland Common Harbor Meeting #2 - 5pm 9/22/2021- **Action Item**

III. Adjournment



Commission Members: Chair Michael Mertaugh, Amy Segal, Jon Kachmar, Marie Gray, Zack Anchors, Maya Lena, Beth Rabbitt, Stephen Bentsen and Michael Catania. **Staff Members:** Ethan Hipple, Alex Marshall and Samara Ray.

City of Portland
Parks Commission Minutes
August 5, 2021
5:00 PM

Due to the existence of an emergency or urgent issue the Parks Commission conducted this meeting by remote methods/technology using ZOOM, in accordance with the requirements of 1 M.R.S. section 403-B and the Parks Commission's Remote Participation Policy.

I. General Citizen Comment Period

Anne Pringle wanted the Parks Commission to weigh in on American Rescue Funds for CIP and parks maintenance, she feels it should be used for Master Plans. Casey McCormack with Friends of Capisic Pond wanted to check in about stocking Capisic Pond with fish as right now there are many carp there and they are invasive, he would like to have some natural fish there. Ethan invited Casey to communicate further with the Department about stocking the ponds.

II. Agenda Items

a. Acceptance of Meeting Minutes: June 3rd 2021 ACTION ITEM

Marie made a motion to approve, Jon seconded. The Commission voted in favor of the minutes and they were approved.

b. Acceptance of Emergency Hearing Minutes: July 30th 2021- The minutes from this meeting were accepted and shared with Commissioners who were not present at the Emergency Hearing.

c. New Business

i. Welcome New Commissioners and Seat Updates

A welcome to the three new Commissioners Beth Rabbit, Michael Catania and Stephen Bentson. August 13th deadline for the application for the 2 vacant Parks Commission seats.

ii. Parks Capital Improvement Priority Projects -Friends Groups Presentations and Public Comment

Members of the public shared their CIP priorities:

- Carol Schiller and Victoria Kinney- Friends of Longfellow Park in the Oakdale neighborhood. Asking to fund and install electricity and lighting added to the 10 year CIP to make the park safer after dusk. Estimated Cost \$25,000, time frame as soon as possible.
- Anne Pringle-Friends of Deering Oaks. FO Deering Oaks top priority is the pond wall reconstruction, estimated to cost 5 years ago was 1.5 million. It is on the CIP for FY23 and FY24 but only totalling 1 million. Anne wondered if the previous price estimate will still be accurate.

- Jack Kyle- Portland Skatepark Expansion Committee. He would like to make this project a reality as soon as possible.. The next phase of expansion is expected to cost \$375,000. Presently 205,000 is still needed to complete the funding. They have met their fundraising goal of \$100,000, and there is \$70,000 in CIP Funds that have already been allocated to this Project. This project needs a total of \$205,000 to reach full funding.
- Frank and Sharon Reilly - Friends of Lincoln Park. They are very happy about finishing phase one. They are approaching phase 2: granite piers and wrought iron fence. They would like this restoration completed, they would like some of the allocations of money to be moved up the timeline. The longer they wait the more the fence continues to deteriorate and the prices to maintain keep going up.
- Casey McCormack- Friends of Capisic Pond. He wanted to thank the Parks Department and the Parks Commission for the recent improvements to Capisic Pond. Requested two new items on the CIP: infographics about park history and a curb cut on Capisic street for ADA access. Alex said that infographics would most likely not be CIP funded, this could come out of operating budget or private funding. Casey brought up the work he and others are doing to collect the seeds of phragmites to deal with overgrowth of them in Capisic. The Commission thanked him for the work to keep them from spreading.
- Paul Drinan - Friends of Fort Gorges. They submitted 5 project funding requests. One is for an existing project for the Preservation plan- the top priority of this project is cribbing in the casemates facing Peaks Island. The second request is for a new project; a rebuild of the granite wharf at the Fort, the ME army national guard is now involved, most materials are onsite but a back fill would have to be brought in. Items 3, 4 and 5 are placeholders. Composting toilets is item # 3 and there is a great need for this. Ethan explained that the wharf project is a priority of the Department.
- Matt Hyde- Friends of Western Prom. They submitted their top 5 priorities: #1 Vista Clearing, upper slope revegetation- introducing new vegetation, #2 Signage improvements. #3 reintroduction of Gazebo or Bandstand, #4 Lower park infrastructure improvements.

iii. Parks Capital Improvement Plan Overview with Parks Director

Alex summarized the Parks CIP plan overview: he went through the 10 year plan document and shared Parks Priorities and how money was earmarked for each project.

iv. Follow up questions from Commissioners

Beth asked how we prioritize the projects? Alex answered that a lot of that is determined by aging infrastructure. They also take into consideration input from Friends Groups and the Parks Commission. The Department also posts the Project Selection Criteria on the Parks CIP Plan timeline that is found on the Master Plans and Projects website.

d. Communications/Updates

i. Parks Report

Alex gave a summary of the Parks Report, highlights include the Forestry Department planting of 201 trees this year, cleaning up of PATHS and the brown tail moth treatment success.

ii. Sub Committee Updates

No subcommittees have met. The Commission will discuss sub committee appointments at the September Parks Commission meeting.

III. Adjournment

Matt made a motion to adjourn, Marie made a second, the rest of the Commission voted in favor. The meeting adjourned at 6:36pm.

Portland Parks Capital Improvements: Projects Over \$25,000

Note: FY 2023 Projects approved in March of 2022

<i>DRAFT, as of 9/02/2021</i>												Notes
Annual Total	District	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
		\$2,394,000	\$3,500,000	\$4,000,000	\$2,545,000	\$2,918,280	\$3,305,000	\$11,855,000	\$1,329,000	\$1,625,000	\$1,275,000	
Athletic Facilities												
Deering High School Field Upgrades	5			\$275,000			\$200,000					
Deering Oaks Baseball Lights	2			\$250,000								
Deering Oaks Infield Upgrades and Irrigation	2		\$90,000									
Deering Oaks Volleyball Court Replacement	2									\$75,000		
Fitzpatrick Paving and ADA Improvements	2			\$235,000								
Fitzpatrick Stadium Entrance Upgrade	2								\$75,000			
Fitzpatrick to Expo Team Entrance Landscape Upgrades	2								\$100,000			
Fitzpatrick Track Resurfacing	2				\$100,000					\$100,000		
Fox St Irrigation Replacement	1				\$50,000							
Ludlow Baseball Field Upgrades	5					\$500,000						
Memorial Stadium Concession Stand	5					\$250,000						
Payson B Softball Drainage and Irrigation	4		\$110,000									
Riverton Softball Lighting Replacement	5						\$255,000					
Synthetic Turf Field: location TBD	???		\$1,250,000									
Cemeteries												
Evergreen Driveway Drainage and Paving--To be funded by Water Resources	5											Public Works requesting \$ for Stormwater portion
Evergreen Repaving Roads	5				\$125,000		\$125,000					
Evergreen Tree Planting	5											
Road Reconstruction (Evergreen and Forest City)	5		\$100,000									
Wilde Chapel Masonry	5					\$500,000	\$500,000					
Community Gardens												
Various Fence Repairs/Additions (3-4 Gardens (CDBG potential)	Various				\$30,000			\$30,000				Possible CDBG?
Various Shed Replacements	Various					\$25,000			\$25,000			Possible CDBG?
Courts--Tennis, Basketball, Futsal												
Court Resurfacing: Various Tennis/Pickleball & Basketball	Various	\$50,000										
Deering Oaks Tennis Court Lights--Add	2								\$350,000			
Dougherty Field Basketball Pavilion***	3			\$150,000								Libbytown NA may be interested in fundraising
Deering Oaks Tennis and Basketball Court Resurface	2						\$75,000					
Eastern Prom Tennis and Basketball Court Resurface	1									\$50,000		
Islands: Great Diamond Island Tennis and Basketball Reconstruction	1	\$75,000										
Longfellow Basketball Drainage	5				\$175,000							
Longfellow Basketball Resurface	5				\$75,000							
Payson Additional Basketball Court***	4						\$100,000					
Payson Tennis--Add Tennis Court lights	4			\$200,000								
Payson Tennis and Basketball Court Resurface	4								\$29,000			
Riverton Tennis Court Reconstruction	5									\$300,000		
Valley Street Basketball Reconstruction	2			\$65,000								Possibly MMC Funded
Park Infrastructure												
Baxter Boulevard Safety Enhancements --Stairs and Railings	4		\$150,000									
Bramhall Square Reconstruction*** \$250K budget, \$100K from Maine Medical, \$150 from Public Works CIP	2											
Fencing Replacement: City-wide	various	\$50,000		\$50,000		\$50,000		\$50,000		\$50,000		
City-Wide: Park Walkway ADA Paving, various locations	various		\$200,000	\$200,000		\$200,000		\$200,000		\$200,000		
Congress Square Park Design and Construction	1	Budgeted in Planning and DPW CIP										
Deering Oaks Bandstand Replacement	2							\$400,000				

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Deering Oaks Pond Plaza and Dock	2				\$100,000							Potential Kickstart with 2021 Deering Oaks ADA Walkways
Deering Oaks Pond Wall and Pond-side Plaza Reconstruction	2		\$500,000	\$500,000								
Deering Oaks Ravine Wading Pool Rehab	2			\$475,000								
Deering Oaks Restroom: Brick and Mortar Building	2	\$400,000										
Deering Oaks Rose Circle Entrance--Convert to Brick	2							\$50,000				
Deering Oaks ADA Sidewalks and Curbing--Farmers Market Rd. (State to Deering)	2							\$300,000				
Deering Oaks ADA Sidewalks and Curbing--Tennis Court Rd (State to Deering) (ADA)	2	\$300,000										
East End Recreational Boat Ramp Reconstruction	1		\$300,000									
Eastern Prom Cleeves Monument ADA Plaza and Walkways	1	\$92,000										To be coordinated with Public Art restoration of fence and monument
Eastern Prom Cutter Street/Parking Reno--Public Works	1											
Fort Gorges Preservation Plan (Structural Stabilization)	1	\$100,000		\$200,000								\$541K total, Up to \$250K Match with Friends of FT Gorges
Fort Gorges Wharf Reconstruction	1			\$100,000								
Fort Gorges Composting Toilets	1								\$100,000			Privately Raised Funds
Fort Gorges Parapet	1									\$250,000		Privately Raised Funds
Fort Gorges Sea Level Rise Intervention	1										\$250,000	Privately Raised Funds
Fort Sumner Trail Lighting--to be paid for by Friends Group	1											
Fort Sumner Reconstruction	1										\$450,000	
Harborview Concrete Stair and Plaza: Resurfacing with Granite	2							\$25,000				
Harborview Stairs from Circle Trail Intersection to Commercial St	2				\$50,000							
Lincoln Park Fence--Franklin St	1						\$300,000					
Lincoln Park Fence--Pearl and Federal St	1	\$150,000	\$150,000	\$150,000	\$250,000							
Lincoln Park Walkway Lights	1					\$250,000						
Ludlow Pond Drainage	5						\$150,000					
Martins Point Access Improvements	4			\$150,000								\$150K LWCF match
Payson Park Bollard Replacement (Replace wood with granite)	4	\$50,000										
Payson Park Ice Skating Rink Lighting	4				\$40,000							
Payson Park Master Plan Update	4					\$30,000						
Payson Park Parking	4				\$250,000							
Picnic Pavilion: Deering Oaks and Payson Park	various			\$150,000		\$150,000						
Quarry Run Dog Park Expansion and Renovation (Invasives Removal, Trail resurfacing, fence replacement)	4		\$100,000									
Riverton Trolley Park Rehabilitation and Recreation Improvement Plan (To be matched with private funds and LWCF grant)	5	\$125,000		\$75,000								Parks Conservancy and LWCF 2021
Western Prom Artistic Play Area	2								\$150,000			
Western Prom Bandstand, Toboggan Run Improvements	2					\$150,000						
Western Prom Roadway Tree Allee	2										\$300,000	
Western Prom "NEW" Sidewalk along Western Cemetery	2						\$250,000					
Western Prom Upper Park Walkway Reconstruction	2				\$250,000	\$250,000	\$250,000	\$250,000				
Western Prom Valley Street Stone Retaining Wall Repair/Rebuild	2	\$50,000										
Western Prom Vista Clearing and Plantings	2		\$50,000		\$50,000		\$50,000			\$50,000		
Western Prom Walkway Lighting	2								\$150,000			
Western Prom Walkway Reconstruction, Phase II***	2							\$150,000				Possibly funded through MMC?
Playgrounds, Skateparks, and Fitness Courses												
Clark Street Playground (& Tyng/Tate Slides)	2	\$75,000										
Deering Oaks Playground	2									\$250,000		
Dougherty Skate Park Expansion (\$375 total budget, \$100K private funding in-hand + \$70K CIP funding in-hand)	3	\$205,000										\$340K Total, \$100k of private fundraising
East End School Playground	1								\$250,000			
Harborview Fitness Course***	2				\$30,000							
Longfellow Playground	5	\$150,000			\$200,000							
Peaks Island Playground	1										\$175,000	
Peaks Island Skate Park	1					\$75,000						

Portland Parks Capital Improvements: Projects Over \$25,000							DRAFT, as of 9/02/2021						
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Annual Total	District	\$2,394,000	\$3,500,000	\$4,000,000	\$2,545,000	\$2,918,280	\$3,305,000	\$11,855,000	\$1,329,000	\$1,625,000	\$1,275,000		
Peppermint Park--East Bayside Playground	1						\$200,000						can be moved neighborhood to neighborhood, one month at a time, spring--fall
Portable Pumptrack: moveable neighborhood skatepark	various				\$75,000								
Presumpscot Playground	4							\$200,000					
Reiche Playground (applying for LWCF grant to Match)	2		\$300,000										LWCF Match?
Stone Street Playground--Upgrade and Splashpad Erosion Issues	1				\$200,000								
Stroudwater Playground	3								\$100,000				
Tate Tyng Playground	2												
Taylor Street Playground	2									\$100,000			
University Park Playground (NEW)				\$200,000									
Will's Playground (Eastern Prom)	1						\$450,000						
Trails													
Back Cove Guard Rail	4			\$100,000									
Back Cove Trail Reconstruction and Stone Dust Resurfacing	4,3,1	\$50,000				\$75,000				\$100,000			
Back Cove Re-pave Tukey's Bridge Approach	4			\$50,000									
Bayside Trail Resurfacing--by Public Works	1,2												
Eastern Promenade Sidewalk Resurfacing--by Public Works	1												
Fore River Parkway Trail Resurfacing--by Public Works	2												
Payson Park Cross-Park Trail (Front St to Baseball Parking lot)	4			\$50,000									
Recreation Facilities													
Community Center									\$10,000,000				
Reiche Pool Filter					???								
Riverton Filter Replacement		\$115,000											
Ice Arena													
Foundation Leak Fix		\$112,000											
Ice Bear Resurfacer				\$275,000									
Redesign (Office to Locker Room)					\$345,000								
Sprinkler Upgrade						\$53,280							
Ice Arena Improvements			\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
Golf Course													
Course Improvements			\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
South Course Renovation (Bunkers)		\$125,000											
Public Assemblies													
Merrill Display Monitor					\$50,000								
Merrill Exterior Doors		\$120,000											
Merrill Loading Dock								\$100,000					
Merrill Marquee								\$200,000					
Merrill Orchestra Pit Lift						\$260,000							
Merrill Seating Replacement			\$100,000										
FY 2022 Projects Requested by Friends or Neighborhood Groups, but NOT Included in 10 Year CIP plan													
Longfellow Park - Longfellow Park Landscape Plan & Installation Work													Landscaping work can be acomplished with operating funds. Lights and playrounds are not supported by staff.
Evergreen- Friends of Evergreen-Tree planting in historical area (trees do not qualify as CIP eligible. They can be included in operating budget.													Tree plantings cannot be part of CIP spending



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Parks, Recreation & Facilities Department
Ethan Hipple, Director

CITY OF PORTLAND
Parks, Recreation & Facilities Department
Alex Marshall, Parks Director

Memorandum

TO: Parks Commission and Land Bank Commission

FROM: Alex Marshall, Parks Director, Parks, Recreation and Facilities Department

SUBJECT: Parks Division Update

DATE: September 2021

Parks Division Staffing

- Vacancy: Athletic Facilities Steward
- Vacancy: Parks Maintainer

Outdoor Recreation Legacy Partnership (ORLP) Program Grant

The city is partnering with Trust For Public Land to apply for an ORLP grant to secure funds to purchase 16 acres of land in the North Deering Neighborhood that would be preserved as open space. 8 acres are what is known as Haverty Baseball Field and 8 acres are a wetland/wooded area where trails would be developed. If the city is successful with this purchase we would be increasing our percentage of residents within a 10 minute walk to a park.

Piano in The Park

You may remember Piano's being in Squares a few years back? With the help of our Department Designer and Playgrounds Crew, we started up the Piano in the Park Program this summer. The idea is that we drop a piano in a park unannounced on Friday mornings and then post some clues online for people to find its location and post pictures of videos playing it over the weekend. This year's inaugural location was the bridge above the ravine in Deering Oaks and WOW, what a turnout and reaction. We followed that by visiting the Western Prom, Amethyst Park, Fessenden Park and the Back Cove Trail on consecutive weekends. Look out for it this weekend for it's last Park visit of 2021.

Portland Youth Corps 2021 Wrap Up

Year 1 of the Portland Youth Corps wrapped up in the middle of August. What a summer it was for the two groups of teens and our leaders. They did anything from invasive removal, trail building/repair, weeding, spreading woodchips and much more. It was a wonderful experience for the kids and we can't wait to get the wheels rolling again for next year and improve the program. Our AmeriCorps Leader, Meghan Lory, was an absolute Rockstar in developing the youth corps and we couldn't have accomplished it all without the help of our Lead Ranger Tim Stephenson and fellow Youth Corps Leader/Park Ranger Mike Vincent.

Park Projects and Department Updates

Staff are working on the following Park Improvement projects:

- Dougherty Field Playground: We are conducting a geotech analysis for stormwater control. Once complete we will finalize the stormwater design and create the site work bid documents.



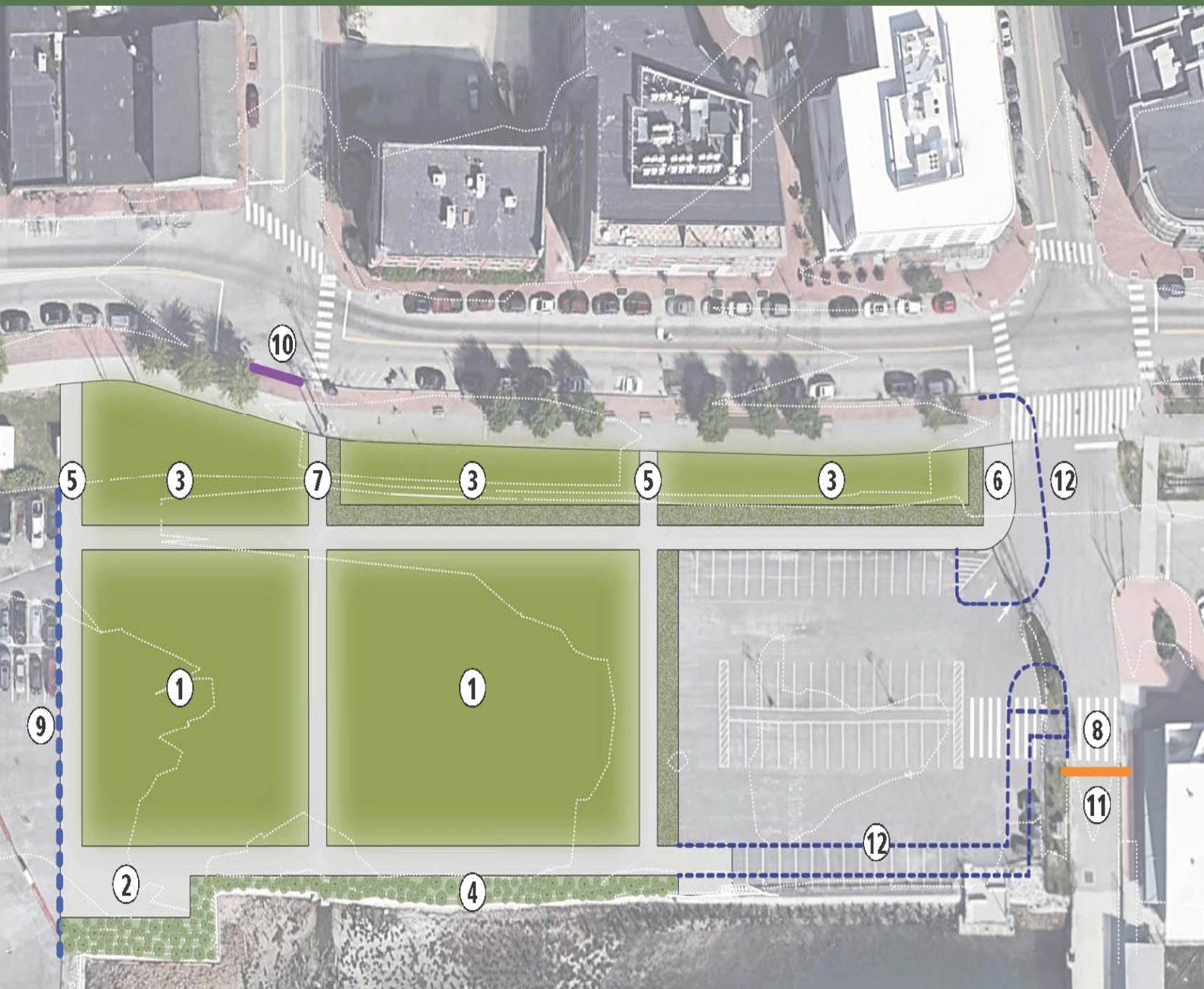
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Parks, Recreation & Facilities Department
Ethan Hipple, Director

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Parks, Recreation & Facilities Department
Alex Marshall, Parks Director

Playground equipment has been purchased.

- Park Walkway improvements: Deering Oaks bid documents are being finalized
- Fitzpatrick Drainage Improvements: Drawings are complete. An RFP is ready to be advertised in the Fall to seek bids for Spring 2022 construction
- Talbot School Basketball Court Reconstruction: This project is on hold due to the high bid climate. Revision of construction plans will commence before going out to bid again.
- Lyseth Playground: This project is in the design phase now that groups have been offered the opportunity to weigh in.
- Skate Park Expansion Phase II: Preliminary RFP for design development is being finalized and will be advertised when funding is in hand.
- Stroudwater Bridge: City Parks and Planning staff are working with Portland Trails and the Stroudwater Preserve Development Team to develop the plan for installation of the bridge that sits on the side of Westbrook Street before the I-95 bridge.
- Preble Street Field & Stormwater Project: Final design and landscaping plans are being finalized. 2022 is looking to be the summer where we get the elevated natural turf field back.
- Riverton Preserve: Recreation improvement plans are in progress and will consist primarily of a trail network with other improvements. This project is intended to fulfill LWCF conversion requirements, and final approval of the improvement plan rests with the state and National Park Service, which has a public engagement process.
- Riverton Trolley Park: The LWCF grant has been submitted. City Council gave their approval for the City to proceed with the grant application. Project budget will be an estimated total of \$500,000 (\$250,000 PPC/Private/City and \$250,000 LWCF)
- Public Toilets: CBDG funds have been approved to place 3 pilot bathrooms within CBDG eligible locations. These units will resemble a portable toilet in size but will have certain safety features and be aesthetically pleasing

PORTLAND HARBOR COMMON MEETING #2



Join the Parks, Recreation and Facilities Department and the Planning & Urban Development Department to hear updates and provide your input on the new greenspace planned for Portland's eastern waterfront.

WEDNESDAY, SEPT 22ND, 2021 5PM

ZOOM LINK: [https://us06web.zoom.us/j/81916399655?](https://us06web.zoom.us/j/81916399655?pwd=M0Evek5LNTNlcmNJYWVDU3hrZENGUT09)

[pwd=M0Evek5LNTNlcmNJYWVDU3hrZENGUT09](https://us06web.zoom.us/j/81916399655?pwd=M0Evek5LNTNlcmNJYWVDU3hrZENGUT09)

Page 10
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