

POLICE CITIZEN REVIEW SUBCOMMITTEE

July 14, 2021

Meeting Held Remotely Via Zoom

Members present: Emily West, Chair; Kaylin Kerina; Rev. Lewis; Anne Hardcastle; Tim Smith; Reggie Parson, Vice Chair; Sarai Manyiel

Staff present: Anne Torregrossa

6:08 Call to order via Zoom.

Motion to accept minutes of June 9, 2021. Seconded. Roll call vote 7-0.

Rev. Lewis gave a summary of information collected in effort to better define objectives of timely, fair, thorough, and objective. Specifically with respect to timeliness, he and Mr. Parson reviewed deidentified data on IA reviews as well as updated SOP. Rev. Lewis explained that there have been some updates to the SOP and procedures recently at the PD.

The PCRS discussed and made proposed edits to the drafted review criteria form. The Subcommittee also discussed that this would be a working draft, subject to change as it gets used in evaluating cases.

Chair West stated that due to technical issues she is not able to share the additional survey summary that she had prepared but would do so at the next meeting.

Ms. Kerina stated that she had not completed the latest version of the annual report but would have that prepared for the next meeting.

The PCRS discussed the best method to provide feedback on the annual report and review criteria form. It was agreed that they might provide feedback directly to the drafter of the document or provide it at the next meeting.

The PCRS will not meet in August. The workplan is as follows:

September:

- Final review and adoption of review criteria worksheet
- Review draft Annual Report
- Executive session to review IA case

October:

- Review additional survey results summary

7:45 Motion to adjourn. Second. Roll call vote 7-0.