



City of Portland Remote Rental Housing Advisory Committee

Monday, September 27, 2021

1. ZOOM MEETING INSTRUCTIONS

- a. The Rental Housing Advisory Committee will hold a remote meeting on Monday, September 27, 2021 at 5:30 p.m. This meeting will take place remotely using Zoom. Virtual meetings are allowed using emergency legislation approved by LD 2167; 1 M.R.S. §403B, that authorizes cities and towns to conduct meetings online.

Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be uploaded to portlandmaine.gov/livestream the next day.

Join Zoom Meeting by clicking on the link below
<https://us02web.zoom.us/j/89119607268>

For public comment you will need to use the “raise your hand” feature. To “raise your hand” via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Webinar Meeting ID:
[Webinar ID: 891 1960 7268](https://us02web.zoom.us/j/89119607268)

One tap mobile:
US: +
Telephone:
US: +

2. Review and Approval of the Minutes of the August 30, 2021 meeting
 - a. Draft Minutes, August 30, 2021
3. Nomination and Election of Rental Housing Advisory Committee co-chairs
4. Review and suggest updates to City of Portland's page on Tenant & Landlord Resources:
<https://www.portlandmaine.gov/2604/Tenant-Landlord-Resources>
5. Update on Rent Board activities and ordinance
6. Public Comment

- a. Members of the public will be given an opportunity to address the Committee. Any person wishing to address the Committee shall give their name and address, and, if applicable, organization represented, and restrict comments to three (3) minutes.

NOTE: The Rental Housing Advisory Committee is not a grievance committee or complaint forum for landlord-tenant issues or dispute resolution. The duties of the Committee are: (1) to provide the Housing and Economic Development Committee with recommendations or proposals for improvements, modifications, or changes regarding landlord and tenant policy issues; and (2) to identify educational opportunities, seminars, and materials that would be useful to landlords and tenants.

7. Other Business

**Rental Housing Advisory Committee
Minutes of Special Remote Meeting held on August 30, 2021**

Committee attendance: Meredith Cook, Nora Graves, Wendy Harmon, Jeremy Lock, Chris Marot, and Regan Sweeney.

Staff attendance: Mary Davis, Victoria Volent, and Anne Torregrossa

Item 1: Review and Approval of the Minutes of the May 24, 2021 Meeting

On motion made by Regan Sweeney, seconded by Nora Graves, the Committee voted (4-0) to accept the minutes as published. (Jeremy Lock and Chris Marot abstained)

Item 2: Review and Approval of the Minutes of the July 26, 2021 Meeting

On motion made by Regan Sweeney, seconded by Chris Marot, the Committee voted unanimously (6-0) to accept the minutes as published.

Item 3: Review and Approval of the Minutes of the August 23, 2021 Meeting

On motion made by Regan Sweeney, seconded by Nora Graves, the Committee voted (5-0) to accept the minutes as published. (Wendy Harmon abstained)

Item 4: Review and Adoption of the Remote Participation Policy of the Rental Housing Advisory Committee

Anne Torregrossa explained the remote participation policy of the Rental Housing Advisory Committee pursuant to 1 M.R.S. section 403- B and the need to adopt the policy. Public comment is required (however no member of the public was present) as is a vote by the Committee. Regan Sweeney asked for comments from the Committee, seeing no one, on a motion by Regan Sweeney, seconded by Chris Marot, the Committee voted unanimously (6-0) to adopt the Remote Participation Policy of the Rental Housing Advisory Committee.

Item 5: Public Comment

The meeting was opened to public comment, seeing no member of the public present, public comment was concluded.

Item 6: Other Business

The Committee proposed to undertake the nomination and election of RHAC co-chairs at the next meeting scheduled for September 27, 2021.

The meeting was adjourned at 5:46 PM.

Respectfully submitted by Victoria Volent