



PORTLAND DEVELOPMENT CORPORATION
Board Meeting

DATE: Thursday, October 21, 2021

TIME: 4:00 PM

LOCATION: VIA Zoom

Due to the existence of an emergency or urgent issue, the PDC will conduct this meeting by remote methods/technology at the Zoom link provided below, in accordance with the requirements of 1 M.R.S. section 403-B and the PDC's Remote Participation Policy.

AGENDA

1. Zoom Public Meeting Information
 - a. Please click the link below to join the webinar:
<https://us06web.zoom.us/j/98802823963?pwd=dE5ZellvcnBZSHFyZDE4V1JLQVhJUT09>
Passcode: 253544
Or One tap mobile :
US: +16465588656,,98802823963# or +13017158592,,98802823963#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 720 707 2699 or +1 253 215 8782 or +1 346 248 7799
Webinar ID: 988 0282 3963
International numbers available: <https://us06web.zoom.us/j/98802823963?pwd=dE5ZellvcnBZSHFyZDE4V1JLQVhJUT09>
2. President's Comments
3. Review and vote to accept Minutes of September 23, 2021 Board meeting.
 - a. See attached draft meeting Minutes.
4. Review and vote on new loan request from Healthworx, LLC, 949 Brighton Avenue.

- a. See confidential Memorandum from Nelle Hanig.
Note: Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119—A, the Board may go into executive session to discuss proprietary information of the loan applicant.
- 5. Treasurer's Report - September 30, 2021
 - a. See attached:
 - Monthly Administrative Budget Report
 - Cash Management Report
 - Schedule of Loans Receivable
 - Listing of COVID-19 Loan/Grant Program Applications Approved
 - Confidential Delinquency Report - **Note:** Pursuant to 1 M.R.S.A. 405(6)(F) and 5 M.R.S.A. 13119—A, the Board may go into executive session to discuss/monitor any of the loans listed on the Report.
- 6. Annual Meeting of Board
 - a. Election of Officers - President, Treasurer, Secretary
 - b. Review of Annual Report for FYE2021 and vote to forward it to the City Council as a communication.
 - c. Any other business that may come before the Board.
- 7. Next Regular Meeting Date: November 18, 2021