



City of Portland City Manager Search Subcommittee Meeting

November 23, 2021 at 8:00 AM via Zoom

1. ZOOM INFORMATION:

- a. This meeting will take place remotely using Zoom.

Virtual meetings are allowed using emergency legislation approved by LD 2167; 1 M.R.S. §403A, that authorizes cities and towns to conduct meetings online. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be uploaded to portlandmaine.gov/livestream the next day.

For public comment, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87445602855?pwd=aWZLY3NLWWVDK3dlaEpBZG0xemUzd09>

Passcode: 909152

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2. Call to order
3. Approve minutes from last meeting
 - a. Minutes from November 9, 2021 Meeting
4. Review of City Procurement Policy
 - a. [City Procurement Policy](#)
5. RFP Process Selection
 - a. Discuss choice of custom RFP vs tailoring an existing RFP

b. Vote on choice between custom RFP vs tailoring an existing RFP - Public Comment Will Be Taken

6. Timeline for RFP Process

7. Other Business

8. Adjournment