



City of Portland
Departments Committee Meeting Minutes
September 20, 2021 at 6:00 PM

1. Call to Order

- Acting Chair Lizanecz opens the meeting. Introductions.

2. Election of Officers

- Barowitz nominates Lizanecz for Chair, Barowitz for Vice Chair, and Houston for Secretary. Houston seconds
 - Commissioners Lizanecz, Barowitz, and Houston vote yes. Motion passes unanimously.

3. Determination of Workflow, Meeting Lengths, and other Logistical Measures

- Commissioner Barowitz adds City Clerk's office and Corporation Counsel to list of potential items for the committee to address.
- Commissioner Barowitz explains the process for determining which topics are of higher priority, which will help determine workflow for the committee.
- For the benefit of the public, Commissioner Barowitz explains the concepts of an Office of Community and Civic Engagement and a Public Advocate.
- After discussion, the committee comes to the agreement that priorities may shift after the committee's first public hearing.

Length of Meetings

- Chair Lizanecz and Commissioner Houston agree that the committee will aim for 2 hour meetings but the committee will give topics being discussed the amount of time that they deserve.

Timeline

- Chair Lizanecz proposes discussing issues individually. Commissioner Houston would like to have a portion of the next meeting to be dedicated to being a public hearing.
- Commissioner Barowitz proposes the next committee meeting to be dedicated to discussing the Police Review Board and allow for public comment afterwards. Houston in agreement.
- Commissioner Barowitz will reach out to Mike Sauschuck for availability for next meeting's workshop. Chair Lizanecz will reach out to Brendan McQuade, professor at USM, Maria Testa, and another expert about availability for next meeting's workshop.
- Barowitz motions to approve the work plan. Houston seconds. Lizanecz, Barowitz, and Houston vote in favor. Motion passes unanimously.



- Chair Lizanecz will check with city officials about paying guests.

Other Business

- No new business.

6. Adjourn

- Houston motions to adjourn, Barowitz seconds the motion. Lizanecz, Houston, and, Barowitz vote in favor. Motion passes unanimously.