



City of Portland Pesticide Management Advisory Committee

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1. Welcome and check in
2. Review and approve minutes from November 2, 2021
 - a. Minutes from November 2, 2021
3. Review letter to applicators
 - a. Draft letter
4. Discuss committee objectives for the year
 - a. PMAC Objectives for the Year
5. Adjournment

CITY OF PORTLAND, MAINE
Pesticide Management Advisory Committee

Draft Minutes November 2, 2021

Members Present: Troy Moon, Jesse O'Brien, Karen Snyder, Avery Yale Kamila, Carol Laboissonnier, and Priscilla Skerry

Meeting called to order.

April and September Minutes

Correct dates added to April minutes and correct Jeff Tarling's name.

Avery motions to approve the April and September minutes. Carol seconds the motion. Minutes unanimously approved, 5-0.

Staff Updates

Presented by Troy Moon

Troy says brown tail moth treatment was successful. Over at Payson park there is an area of moths and there will likely need more treatment next year. Fox field has been going well and we will need continued support in order to do more projects like Fox field. The City pays about \$500 per month to maintain the current compost drop sites in Portland. There is no compost yet but there should be some available to the community gardens in the spring.

Avery says \$250k allocated to tree equity after the Canopy Equity presentation by Parks and Rec and Forestry section and Sustainability Office. Carol wants to note the success of tree planting is dependent on watering and fertilizing. Jesse echoes Carol and explains the lifespan for a street tree is 8-10 years. Troy points out the importance of better tree wells. The annual report comes out in April. Is there any data collection that needs to be done? The ordinance states collecting data for waivers or for outreach.

Signage Requirements

Have talked about people being in violation for not putting the product on the sign. There have been calls for clarity about how it needs to be on the sign. May want to recommend an amendment for the product and the purpose be listed on the front of the sign. Avery is reluctant to open the ordinance to amendments. The term "conspicuous" is clear enough to most people.

The product needs to be written on the front of the sign. The front of the sign has the notice that something has been applied and should also say what was applied but there is not a lot of room on the front of the sign. There is the possibility of making custom signs.

Jesse suggests having a zoom meeting with applicators and request they put the information on the front of the sign. There should be some communication to make things clear. During the proposed meeting, the committee could review the ordinance and why it is important.

It would be helpful to work on new educational material for the proposed presentation and meeting. Training materials could be added to the website for easy access. The Committee should set a date during the January meeting.

Election of Officers

The committee is electing a Chair and a representative to the waiver committee. Avery nominates Karen as Chair. Carol recommends continuing with Jesse as Chair due to his experience. Priscilla recommends Karen to become Chair. The Committee is missing a member currently. The committee voted and Karen was voted to become the Chair.

Karen nominates Avery to be the representative to the Waiver committee. Carol seconds the nomination of Avery. Avery accepts.

Next Steps

Troy recommends the next meeting in January. Troy will share the materials with the committee. The committee needs to put the report together for the council before the next meeting. The city clerk will be having open nominations again soon for the Applicator position. They just need to be a licensed commercial applicator.

The next meeting will be January 4th at 6:00-7:30pm.

Meeting adjourned.

This letter serves as a reminder of the annual deadline of **Feb 1, 2022** to report 2021 pesticide usage to the City of Portland required under the Pesticide Ordinance.

The Portland Pesticide Use Ordinance requires that all Maine Licensed Applicators file an annual report with detailed information on each application performed within the City of Portland ([Pesticide Use Ordinance](#), Pg 11, Section 34-8). Find more information on the ordinance and FAQ at the [Portland Pesticide Use Ordinance webpage](#).

Commercial Applicator Report Required Information:

- Target site
- Pesticide brand name
- EPA registration number
- Total undiluted formulation (in pounds or gallons)
- Total area treated as listed and as amended on the Commercial Applicator Annual Summary Report required by the Maine Board of Pesticides

Portland's Commercial Applicator Report follows the same format and requires the same information as the Maine State Board of Pesticide Control's Annual Applicator Report. To create efficiency and reduce the amount of work required for commercial applicators, applicators may send us the same report they complete for the Maine State Board of Pesticide Control to the City of Portland, but with information on **only applications performed in Portland**.

Use this link to complete the Portland Commercial Applicator Annual Report online.

If you prefer to mail your completed report, please mail to:

Sustainability Office

389 Congress St

Portland, ME 04101

If you have any questions, please contact Erin Ferrell, 207-874-8663 or eferrell@portlandmaine.gov.

OBJECTIVES for the YEAR

1. Develop standardized annual education events for public and commercial applicators regarding pesticides and fertilizers.
2. Revising Pesticide Ordinance to Landcare Mgmt including Fertilizer Ordinance and trees.

COMMUNICATION EFFORTS

1. Standardize and Improve Annual Pesticide Report to City Councilors.
 - Can annual report format be more effective?
 - Incorporate Portland Fix-It pesticide reports and resolutions.
 - Incorporate and ensure greater City transparency to pesticides applied even if exempt.
For example:
 - Ensure Parks & Recs files an applicator report for Hadlock field.
 - Ensure Parks & Recs provides feedback as to what was applied in front of ice arena.
2. Improve City Transparency on Sustainability regarding Pesticides and Fertilizer
 - Enhance City website for Sustainability regarding pesticides.
 - Document the best way to find pesticides and EPA #s.
 - Create a database of commercial pesticide applicators in Portland

EDUCATIONAL EFFORTS

1. Review letter to applicators reminding them of the reporting deadline (and signage requirements).
2. Discuss educational events/ projects for applicators
 - Can we implement required but easy annual training/refresher course for commercial pesticide applicators.
3. Develop educational platforms for PMAC board members
 - Implement Lessons Learned Roundtable with other Municipalities to learn what worked and what didn't
4. Discuss educational events/promotions/projects for public.
 - 100 Resilient Yard project