

PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS
February 28, 2022, 3:00 PM

This meeting will take place remotely using Zoom.

This meeting will be held remotely pursuant to the Remote Meeting Policy adopted by the Portland Fish Pier Authority Board of Directors and as authorized under 1 M.R.S. 403-B because of the existence of an emergency or urgent issue that requires the Committee to meet by remote methods. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live, a recording will be available following the meeting.

For public comment, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Class A Director: Member of the Portland City Council/Councilor Tae Chong
Class B Director: Representing the fishing industry/Meredith Mendelson, Department of Marine Resources, Vice President
Class C Director: Representing the Commissioner of the Maine DOT/Matthew Burns, Treasurer
Ex-Officio Director: Representing the City Manager/Brendan O'Connell, Finance Director
Ex-Officio Director: President of the Board of Directors of the Portland Fish Exchange/Ellen Sanborn, Vice President

1. Zoom Public Meeting Information

- a. Please click the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/86374328348?pwd=VE41UUIkc3hDMjFZemVDNXJJKzF0QT09>

Passcode: 950641

Or One tap mobile :

US: +13126266799,,86374328348# or +19292056099,,86374328348#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or
+1 669 900 6833 or +1 253 215 8782

Webinar ID: 863 7432 8348

International numbers available: <https://portlandmaine-gov.zoom.us/j/86374328348>

2. Approval of December 13, 2021, meeting Minutes.

- a. Draft Minutes attached.

Action Item - Public Comment

3. Potential Infrastructure and Program Funding through CARES Act Funding - Bill Needelman, Waterfront Coordinator, Jodie York, PFX GM, Meredith Mendelson, Maine DMR Deputy Commissioner

4. **Financial update - Statement produced by Tonya Mitchell, Senior Admin Officer II, Finance Department. Presented by Bill Needelman.**
 - a. See attached financial update.
5. **Facilities update - Staff Kathy Alves, Facilities Director, and Phil DiPierro, Project Manager**
 - a. See attached update.
6. **Portland Fish Exchange Update - Ellen Sanborn, PFEX President, Jodie York, GM**
 - a. See attached update.
 - b. Financial Support Request
Action Item - Public Comment
7. **Strategic Planning - Postponed until April 11, 2022**
8. **Home Port Berthing Update - Bill Needelman. Staff is reviewing and updating monthly berthing agreements to ensure insurance coverage and to clarify vacancy turnover procedures.**
9. **Election of Officers - All - With the departure of former Portland Fish Pier President, Nick Mavodones, the Board will need to nominate and elect a new President of the Board.**
 - a. **Action Item - Public Comment**
10. **Marine Trade Center Lease Amendments - Greg Davidson, Marine Trade Center Associates**
 - a. Based on direction from the Board during Executive Session at the December 13, 2021, meeting, staff met with representatives of the Marine Trade Center Associates (MTC) to finalize terms for potential lease amendments for Lot 2 of the Portland Fish Pier. At the February meeting, the Board will be asked to review a term sheet generated by the MTC. If the terms are generally consistent with the Board's expectations, the item will return to the Board at a later meeting for public hearing and potential vote.

NOTE: Consistent with Executive Session statute 1 M.R.S.A. 405(6)(C) and (E), the Board may go into executive session to discuss Agenda Item 10 (Marine Trade Center Lease Amendments).
Action Item if going into Executive Session - Public Comment
11. **Adjournment.**