

**APPROVED MINUTES
POLICE CITIZEN REVIEW SUBCOMMITTEE**

**April 13, 2022
Meeting Held Remotely Via Zoom**

Members present: Emily West, Chair; Rev. Lewis; Anne Hardcastle; Tim Smith; Jean-Raymond Desruisseaux (Gino)

Members absent: Reggie Parson, Vice Chair; Kaylin Kerina

Staff present: Jen Thompson; Tracy Boyd

6:05 Call to order.

Motion to adopt minutes of March 9, 2022. Second. Roll call votes 4-0.

Chair West re-introduced Acting Corporation Counsel Jen Thompson and newest PCRS member Jean-Raymond Desruisseaux (Gino). The group also introduced themselves.

Chair West talked about the order of the agenda and that the group was going to begin with an Executive Session, and then move onto next steps coming out of Executive Session to consider what was discussed in the public forum and if there is time, discuss goals and timeline for 2022, and allow for public comment.

6:10 Motion to go into Executive Session pursuant to 1 M.R.S. 405(6)(E) to consult with its attorney regarding its legal rights and duties under the City's Police Citizen Review Subcommittee Ordinance, including its review of policy as outlined in Section 2-76(a)(1). Second. Roll call votes 5-0.

6:12 Executive Session.

7:12 Out of Executive Session. (Mr. Desruisseaux left ES at 6:41.)

Chair West suggested continuing to talk with counsel on future policy changes, followed by the opportunity for public comment.

Discussion of goals and timelines for 2022. Mr. Smith suggested that each member choose the goal they want to work on. Chair West agreed. Rev. Lewis suggested the group be mindful of the potential changes coming from the Charter Commission and suggested balancing aspirations with a level moderation because of uncertainty of what the group may look like in the future. He further stated to keep the goals tangible and doable with the objective that they be completed within the calendar year. Chair West

agreed.

Chair West asked for any public comment. No public comment was given.

For next month's meeting Jen will work on a draft policy or approach for Category U and 1 complaints and a final draft. After that a public hearing will be needed on the proposal, followed by a decision by the group to adopt the policy if it is determined that the policy captures the duties of subcommittee under the ordinance. There may be a need for an Executive Session. Chair West said that there are five IA cases in the queue and she will follow up on those with Major Martin. The decision was made to hold off on reviewing Cat. U and 1 cases, however, if there is another category 2, it will be added to the agenda for review.

Rev. Lewis spoke about timelines and doing timely reviews, and asked if there is a case that jeopardizes their duty of timely review. He asked how long the cases have been in the queue? He went on to suggest that they dedicate time to review two cases at the next meeting.

Ms. Hardcastle suggested when Chair West reaches out to IA for case information that she also ask for any supporting internal information, such as a checklist, that IA might be using to determine Cat. U and 1 cases as that information might help inform how the group approaches these categories.

7:19 Motion to adjourn; Second; Roll Call Vote 4-0.