



City of Portland Pesticide Management Advisory Committee

Tuesday, June 7, 2022 at 6:30 PM

To submit written public comment on an agenda item, email insert email address here. Submissions must be received by 12:00 pm the day before the committee/board name meeting to guarantee their inclusion in the agenda packet. All submissions must include the commenter's name and legal address. To help ensure your comment is submitted for the correct item, please include the name of the agenda item (see below).

REMOTE ACCESS INFORMATION:

The City Manager Search Subcommittee will conduct this meeting remotely via Zoom pursuant to the Remote Meeting Policy adopted by the Portland City Council. Allow your computer to install the free Zoom app to get the best meeting experience. If you are not able to attend live either in person or via Zoom, a recording will be available in the [Agenda Center](#) following the meeting.

For public comment via Zoom, you will need to use the "raise your hand" feature. To raise your hand via the telephone, please hit *9. You will be unmuted by the host when it is time for public comment.

Please click the link below to join the webinar:

<https://portlandmaine-gov.zoom.us/j/89181822626?pwd=S0IxMDJUMjRnKzJmZDlkR3RlOFk4Zz09>

Passcode: 445062

Or One tap mobile :

US: +13126266799,,89181822626#,,, *445062# or +19292056099,,89181822626#,,, *445062#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 891 8182 2626

Passcode: 445062

International numbers available: <https://portlandmaine-gov.zoom.us/j/89181822626?pwd=S0IxMDJUMjRnKzJmZDlkR3RlOFk4Zz09>

1. Review and Approve Minutes from May 3rd
 - a. May 3rd Draft Minutes
2. Status of Pesticide Ordinance Converting to Land Care Ordinance
3. Status of Sustainability Website Updates
 - a. Website Edits
4. Lessons Learned from BTM Check
 - a. SOP template example

City of Portland

5. Business License Update - Review potential licenses and sources
6. Violation Tracking Status
7. Fix City website in looking at past meetings for PMAC - Not in drop down list.
 - a. Example screenshot
8. Set Next Meeting Date

CITY OF PORTLAND, MAINE
Pesticide Management Advisory Committee
May 3, 2022
Start time: 6:00PM

Draft Minutes May 3, 2022

Attendance: Troy Moon, Jesse O'Brien, Avery Yale Kamila, Karen Snyder, Priscilla Skerry, Erin Ferrell

April 5th Minutes:

Minutes approved unanimously.

Update on Overhaul of PMAC to LMAC

Aiming for presenting the fertilizer ordinance to the committee in June. The tree ordinance would likely be separate from the fertilizer ordinance.

Update on PMAC Webpage Edits

Website edits will likely take place in the next few weeks. The website edit log will be a working document.

Scheduling Roundtables

Jesse attended the South Portland LMAC meeting where Julie recommended holding a meeting with other communities. Reporting at the BPC level is not accessible. BPC will not attend roundtable. PMAC recommends holding roundtable with PMAC's, LMAC's, conservation committees, etc to share knowledge and ideas. Troy will reach out to Julie in South Portland to start putting this together.

Hands-on lawncare event will be planned for the weekend after labor day.

Update on PFA laws being enacted

There are multiple laws proposed to regulate PFAs. One passed and two are pending.

100 Resilient Yards Update

South Portland will be moving forward with launching 100 Resilient Yards early next year. Portland will launch 100 Resilient Yards once the Sustainability Office has more capacity and funding opportunities. Karen is staying engaged with the process and will keep the PMAC updated.

Compliance Status

Avery located another company and is educating them on the ordinance and reporting requirements. Licensing applicators in Portland is going to be considered by Corporation Council.

No Mow May

No Mow May initiative is a good example of a low cost educational program. PMAC will continue looking for similar opportunities.

Set Next Meeting Date

June 7th at 6:30pm.

The example sign does NOT include a line for the pesticide. Can we just remove this immediately until we can get an accurate example sign up there?

<http://portlandmaine.gov/DocumentCenter/View/23524/Pesticide-Application-Warning-Sign>

Current	Suggested Edit	Page Link/Location of Edit	Website Edit Status
<i>The City Council passed a pesticide ordinance designed to protect public health and the environment by reducing chemical inputs used for maintaining landscapes. <u>Get more information on the new pesticide use guidelines. Pesticide Applicator Reports are due February 1.</u></i>	<i>On January 1, 2019, the City Council passed a pesticide ordinance designed to protect public health and the environment by reducing chemical inputs used for maintaining landscapes. <u>Get more information on the new pesticide use guidelines. Pesticide Applicator Reports are due February 1st of every year.</u></i>	Sustainability Office Portland, ME (portlandmaine.gov)	
Small changes can make a big impact. 5 THINGS YOU CAN DO 4. Maintain a Bay Friendly yard. Learn more from Friends of Casco Bay.	<i>Shouldn't # 4 say. How to maintain a Bay friendly (pesticide free) yard. NOte: there is no specific reference regarding removing pesticides</i>	Sustainability Office Portland, ME (portlandmaine.gov)	

Related Documents	New Section for Annual Filing Documents for Commercial Pesticide Applicators. They can either: 1) Use BPC form (Can't find website link any longer) 2) Fill out hard copy form (can't find link on website any longer) 3) Fill out Annual report in spreadsheet template form.. https://docs.google.com/spreadsheets/d/11B2R8XIFXk0E_biPFjCUD7zvyO4HBeJ/edit?usp=sharing&ouid=115071420186211369128&rtpof=true&sd=true	Pesticide Use Ordinance Portland, ME (portlandmaine.gov)	
	<i>When trying to get back to the Sustainability Office website level, the web page times out.</i>	Pesticide Use Ordinance Portland, ME (portlandmaine.gov)	
Are there restrictions on allowed pesticides? Yes. ALL pesticides are prohibited within 75 feet of a water body or wetland within the City	ALL pesticides are prohibited within 250 feet of a water body or wetland within the state per State of Maine Shoreland Zoning Act. Source: Mandatory Shoreland Zoning Act (Issue Profile), Land & Water Quality, Maine Department of Environmental Protection	http://portlandmaine.gov/DocumentCenter/View/23525/Pesticide-Use-Ordinance-FAQ	
	add "target pest" to this list?	http://portlandmaine.gov/2564/Commercial-Applicator-Report	
	Insert new sign example		
	PFAS section	https://www.ecocenter.org/healthy-stuff/reports/sludge-garden Maine sludge	

		map: https://maine.maps.arcgis.com/apps/webappviewer/index.html?id=468a9f7ddcd54309bc1ae8ba173965c7	
	Need to update contact info	https://portlandmaine.gov/DocumentCenter/View/23731/Pesticide-Use-Ordinance-Waiver-Application	
	Add link to OneClimate land care info	https://www.oneclimatefuture.org/initiatives/organic-lawncare/	
	Make the info and links on the PMAC page and the Pesticide Use Ordinance more consistent	http://portlandmaine.gov/2284/Pesticide-Management-Advisory-Committee http://portlandmaine.gov/2168/Pesticide-Use-Ordinance	
https://docs.google.com/forms/d/e/1FAIpQLScorAyo0ifRFF6bYOKvvg3Ka2MvKAg4nBt_NxN37EihW8hHZw/viewform	Needs to list "target pest"		
	Add 2021 annual report	https://civicclerk.blob.core.windows.net/stream/PORTLANDME/a	

		1a236a6-1d56-49a5-bbb9-14b555be3d15.pdf?sv=2015-12-11&sr=b&sig=tif8wjGHBc9GicJ5jVGtMDnZrWLWdnd8gMR54nls7cE%3D&st=2022-04-20T15%3A36%3A51Z&se=2023-04-20T15%3A41%3A51Z&sp=r&rsc=cc=no-cac&rsct=application%2Fpdf	
Membership	Could you add to Avery and my PMAC description... Citizen representative who is certified in organic landcare practices by NOFA	Pesticide Management Advisory Committee Portland, ME (portlandmaine.gov)	
Agendas & Minutes	When you click on Agenda and try to find past PMAC meetings, PMAC does NOT show up in the drop down to select.	Pesticide Management Advisory Committee Portland, ME (portlandmaine.gov)	
Related Documets	1) Documents is spelled wrong. 2) Missing 2020 and 2021 Pesticide Applicator Summary Report	Pesticide Management Advisory Committee Portland, ME (portlandmaine.gov)	
Cheverus Waiver Request Documents	1) Shouldn't this be just Waiver Request Documents instead? 2) List the other Waiver Request Documents submitted because it looks like that Cheverus is being	Pesticide Management Advisory Committee Portland, ME (portlandmaine.gov)	

	singled out.		
Under Related Documents	Could we add a sub-topic called "Library of Useful Resource and Article Links" of the following? BTM Pesticides Fertilizers PFAs Plastics Pollinators Trees	Please get the topic and documents from below link. https://drive.google.com/drive/folders/1gUfnDQ2bnzOx1IE_CAIJKnXhBDfMdxdw?usp=sharing	
Related Documents	New Section for Annual Filing Documents for Commercial Pesticide Applicators. They can either: 1) Use BPC form (Can't find website link any longer) 2) Fill out hard copy form (can't find link on website any longer) 3) Fill out Annual report in spreadsheet template form.. https://docs.google.com/spreadsheets/d/11B2R8XIFXk0E_biPFjCUD7zvyO4HBeJ/edit?usp=sharing&oid=115071420186211369128&rtpof=true&sd=true	Pesticide Use Ordinance Portland, ME (portlandmaine.gov)	



XXXXXX Department
XXXXXX
Division/Function

SOP #

Revision #

Implementation Date

Page #

1 of xx

Last Reviewed/Update
Date

SOP Owner

Approval

Standard Operating Procedure

1. Purpose

Describe the process for <official name of SOP>.

Describe relevant background information.

2. Scope

Identify the intended audience and /or activities where the SOP may be relevant.

3. Prerequisites

Outline information required before proceeding with the listed procedure; for example, worksheets, documents, IFAS reports, etc.

4. Responsibilities

Identify the personnel that have a primary role in the SOP and describe how their responsibilities relate to this SOP. If necessary, include contact information.

5. Procedure

Provide the steps required to perform this procedure (who, what, when, where, why, how). Include a process flowchart.



Masks Required When Visiting City Hall Due to High Community Level of COVID
Read On...

Select Language

Sustainability & Transportation Committee Meeting	6/8/2022 5:00 PM	
Land Bank Commission	6/8/2022 5:00 PM	
Police Citizen Review Committee	6/8/2022 6:00 PM	
Charter Commission Meeting	6/8/2022 6:00 PM	Download

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Most Recent Events		Category
Name	Date/Time	
Planning Board Meeting	5/10/2022 4:30 PM	Legislative/Nominating
Remote Zoning Board of Appeals	5/5/2022 6:00 PM	Parks Commission
Parks Commission	5/5/2022 5:00 PM	Peaks Island
Remote Finance Committee Meeting	5/5/2022 5:00 PM	Planning Board
City Council Workshop: Council Training #2 (Executive Session)	5/4/2022 5:00 PM	Police Citizen Review Committee
Historic Preservation Meeting (1st Wednesday of the Month)	5/4/2022 5:00 PM	Portland Development Corporation
		Portland Disability Advisory Committee