

PORTLAND FISH PIER AUTHORITY
BOARD OF DIRECTORS
July 11, 2022, 3:00 PM

Via ZOOM

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Class A Director: Member of the Portland City Council - Tae Chong, Vice President

Class B Director: Representing the Fishing Industry - Meredith Mendelson, Department of Marine Resources, President

Class C Director: Representing the Commissioner of the Maine DOT - Matthew Burns, Treasurer

Ex-Officio Director: Representing the City Manager - Brendan O'Connell, Finance Director

Ex-Officio Director: President of the Board of Directors of the Portland Fish Exchange - Rob Odlin

PUBLIC COMMENT: To submit written public comment on an Agenda item, email edd@portlandmaine.gov. Submissions must be received by 12:00 pm the day before the Board meeting to guarantee their inclusion in the Agenda packet. All submissions must include the commenter's name and legal address. To help ensure your comment is submitted for the correct item, please include the Agenda item number (see below).

1. Approval of May 16 and May 31, 2022, draft meeting Minutes.

- a. See attached draft Minutes.

Action Item - Public Comment

2. Update on infrastructure and program funding through CARES Act funding - Bill Needelman, Waterfront Coordinator; Meredith Mendelson, Maine DMR Deputy Commissioner

3. Financial Update - Statement produced by Tonya Mitchell, Senior Adm. Officer II/Finance Department; presented by Bill Needelman, Waterfront Coordinator

- a. See attached statement.

4. Facilities update - Kathy Alves, Facilities Director; Phil DiPierro, Project Manager

- a. Facilities Project Reports
- b. Public Restroom Installation Along Commercial Street

5. Portland Fish Exchange Update - Rob Odlin, PFE President; Bert Jongerden, Interim PFE General Manager; Bill Needelman, Waterfront Coordinator

- a. PFE Monthly Landings Report, July 2022
- b. PFE General Manager's Status Report, Request for \$80,000 in Financial Assistance
- c. PFE Past Rent Forgiveness Request for \$30,908.30
- d. Update on Request for Interest Process Seeking Alternative Management

Action Item - Public Comment

6. Marine Trade Center Lease Amendments - Update on Status - Bill Needelman, Waterfront Coordinator

7. Lot 12 and Lot 12A Property Line Survey - Bill Needelman, Waterfront Coordinator

- a. Bristol Seafood requests a survey to be completed to place lot line pins in the ground between Lot 12 and Lot 12A to enable a physical understanding of the boundaries on the PFP.

Owen Haskell has provided Bristol with an estimate of \$400 with work to be completed in approximately four weeks.

With the Board's agreement, staff will use the Engineering line item in the current budget to fund this request. No action required.

8. Adjournment