

PORTLAND CONTINUUM OF CARE

Wednesday, January 15, 2014

MEETING MINUTES

Present:

Bob Duranleau	City of Portland, Health & Human Services Department, Social Services Division
Jeff Tardif	City of Portland, Health & Human Services Department, Social Services Division, Family Shelter
Tammy Butner	City of Portland, Health & Human Services Department, Social Services Division, Family Shelter
Aaron Geyer	City of Portland, Health & Human Services Department, Social Services Division, Home to Stay
Ginny Dill	Shalom House
Maria Tripp	Milestone Foundation
Bob Dodge	LearningWorks
Chet Barnes	DHHS- SAMH
Dawn Pickles	Opportunity Alliance
John Bradley	Preble Street
Pat McKenzie	Opportunity Alliance

I. Introductions

Bob welcomed everyone and brief introductions were made.

II. Project Rankings

Bob reviewed the Priority Committee's priority rankings of CoC projects. He informed everyone that all rankings and meeting minutes will be posted on the City's website. Bob reminded everyone that all points are vital in this application, so he is combing the application over to ensure all points available are touched upon.

Bob also discussed the last-minute instructions for Question 3A of the application (see attached). He stated that he will go back over the numbers to ensure they are accurate, based on HUD's guidance.

III. Project Leveraging

Bob notified everyone that the CoC is short approx \$990,000 in leveraging commitments, so the Continuum will not receive the additional 5points. Jon asked if everyone else leveraged 100%, Bob discussed in detail the leveraging for each agency and why it won't be met. Chet discussed the details of leveraging and match difficulties that may occur at the state level. He offered to meet with state officials to increase the Portland 13-13 Shelter Plus Care application to \$1Million in leveraging.

Jon Bradley will approach Avesta Housing Development again to ask for leveraging support for Logan Place and Florence House, since none has been offered for these programs. Maria also agreed to look at offering letters of leveraging from the Milestone Foundation; she and Jon will work together on these letters.

Upon Pat's request, Bob offered to send out a list to everyone of what HUD will allow for leveraging. Pat stated that Opportunity Alliance could offer leveraging to various programs to include crisis services.

IV. HMIS Governance Charter

Jeff discussed the updates to the HMIS Governance Charter and how the changes from the legal department were all agreed to by the HMIS Committee all of the updates by the legal department and new recusal statement. Jon moved to approve the HMIS Governance Charter at 11:02am, Chet seconded, approved unanimously.

V. CoC Governance Charter

Bob passed out copies of and discussed the governance charter. He asked everyone to look it over for a vote at the next meeting (1/22). Specific sections were added, as referred to in the HUD Consolidated Application. Bob thanked Krista for her help in drafting the document.

VI. Consolidated Application (Sections 1&2)

Bob distributed copies of the sections and asked the committee to review for the next meeting. He asked that everyone look over the questions to come to the meeting prepared with answers.

VII. Other Business

Aaron reminded everyone of the SSI Training after ESAC on 1/16 at 10:30.

Pat informed the group that Opportunity Alliance is attempting to create a behavioral health home, with the focus on the homeless population. They are still trying to work with the FQs and will be reaching out to CoC agencies to build a caseload.

Next Meeting:
January 22, 2014
9:00 AM – 12:00 PM
REFUGEE SERVICES CONFERENCE AREA
190 Lancaster Street

Please Contact Robert Duranleau, City of Portland, Health and Human Services Department, Social Services Division at 482-5124, or rmd@portlandmaine.gov if you have any questions.