

PORTLAND CONTINUUM OF CARE

Wednesday, March 18, 2015

MEETING MINUTES

Present:

Aaron Geyer	City of Portland, Health & Human Services Department, Social Services Division, Home to Stay
Jeff Tardif	City of Portland, Health & Human Services Department, Social Services Division, Family Shelter
Angela Havlin	City of Portland, Health & Human Services Department, Social Services Division, Oxford Street Shelter
Amy Grommes-Pulaski	City of Portland, Community Development Department
Cindy Namer	MaineHousing
Megan Spencer	MaineHousing
Vickey Rand	CHOM
Cullen Ryan	CHOM
Norm Maze	Shalom House
Ginny Dill	Shalom House
Jon Bradley	Preble Street
Pat McKenzie	The Opportunity Alliance
Chet Barnes	SAMHS
Anne Gass	ABG Consulting

I. Introductions

Aaron welcomed everyone and brief introductions were made.

II. Consolidated Assessment

Anne discussed the Coordinated Assessment timeline and current draft document. She asked for any additional changes.

Chet suggested that, because HUD requires we follow the definition of Chronically Homeless and Long-Term Stayers and the priorities listed in the appendix, the terms need to be correctly used and not interchanged. If Portland has truly ended Chronic Homeless, and is solely focusing on Long-term stayers, this needs to be acknowledged and applauded. Meanwhile, HUD may see the lack of the use of the term Chronic, and may “ding” the coordinated assessment plan. The committee agreed to use the “Chronically Homeless/Long-Term Stayer” in order to meet HUD requirements.

Chet further asked about the statement that “PATH does not leverage vouchers.” Cullen stated this language has existed since the first draft. Jon agreed, stating it surrounded matching funds and should be removed. Additionally, discussion surrounded the specific use of BRAP for young adults, where it should be used as an example, not a definitive.

Jon motioned that this should be passed with the agreed-upon corrections. Amy seconded, unanimously approved.

III. Betterment Fund

Aaron stated that he, Ginny, Vickey, Cindy, and Megan will be meeting after ESAC to create a job description and post it to bid. Anne reviewed the focus of the grant and what the job description should entail. Cindy reviewed the need for the position and original reason for applying for it.

IV. ESG Funding

Amy discussed the 5-year and 1-year planning processes, and passed around the budget and performance standards (see attached). She reviewed the performance standards and outcomes, and how they plan on monitoring the plan monthly. Once it is passed by the committee, it will move forward into the consolidated plan.

It was clarified that any housing is considered permanent housing and that these are goals we are working towards anyway. It was verified that the data is pulled from HMIS, written into a narrative, and placed into IDIS. Chet asked about the timeline for this data from start to finish; Jeff and Angela stated this happens rather quickly at their shelters.

Jon motioned to accept the budget and standards, Ginny seconded, unanimously approved.

V. 2015 CoC Application Update - GIW

Aaron handed out the final HUD GIW (see attached). He stated that any corrections should be sent to him, so he may contact Lynn.

VI. Shelter Consolidation Update

Jon addressed the GA issue surrounding the City and State: The City will meet the State standards, excluding the Asylee issue (due to the court case). This includes monthly GA eligibility determination for all shelter clients, only being reimbursed for those eligible for GA and not operational costs. This will cost the City approximately \$820,000. He pointed out that this is a reluctant, but necessary, change, in order for the City to be reimbursed.

Jon discussed the need to consolidate services, as originally approached by the previous City Manager. He went on to give a background of the preliminary discussions surrounding the topic, as well as the “what-if” scenarios of the multi-service systems in place across the country. The public talks surrounding this topic occurred sooner than originally planned, so it has now moved faster than anticipated. There is now a taskforce that will meet for eight (8) months to discuss whether to open a scattered-site shelter system, including “boutique” shelters focusing on specific populations, or a larger single shelter.

Pat stated she would be interested in seeing models serving the populations served. Jon referred to Orange County models and the sources they used.

VII. HMIS Funding Proposal

Cindy distributed the HMIS funding proposal and discussed the scenarios, including the use of ESG funding. Chet asked whether the CoC could apply for another HMIS grant. Cindy and Megan clarified that it is not feasible, as HUD is cut the funding for HMIS altogether.

Pat stated that TOA is currently paying for licenses they don’t need. Cindy clarified that regardless of whether they cut the number of licenses, MSHA still needs to recoup \$26,639 (\$12,000 can be used by ESG, bringing it to \$14,639) for administrative costs. Discussion surrounded how to pay for this through various grants and the limitations surrounding grant agreements on how to use funding.

VIII. HUD Technical Assistance with ABT

Aaron stated there was not a lot of interest in rescheduling the conference call. Cindy stated that the reason for the call (HMIS) has been taken care of, so it may not be needed.

IX. Mainstream Resources Committee Update

Aaron discussed the next Mainstream Resources training on April 16th from 10:30 am -12:00 pm. (See attached)

X. Other Business

None addressed.

Next Meeting:
April 15, 2015
10:30 AM – 12:00 PM
REFUGEE SERVICES CONFERENCE AREA
190 Lancaster Street

Please contact:
Aaron Geyer
City of Portland
Health and Human Services Department
Social Services Division
at 482-5131 or
aeg@portlandmaine.gov
if you have any questions

History: Emergency Shelter Grant 2008-2011/ Emergency Solutions Grant 2011-2015

Program	ESG Budgeted Funding Amount by Fiscal Year 2008-2015							
	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15
Operations: Homeless Health	\$37,627	\$37,527	\$37,732	\$37,582	\$37,582	\$37,582	\$28,993	\$35,391
Essential Services: Family Shelter	\$28,220	\$28,146	\$28,145	\$28,187	\$28,327	\$28,327	\$21,853	\$26,675
Homeless Prevention: Family Shelter	\$28,220	\$28,145	\$28,146	\$28,187	\$28,326	\$28,326	\$21,853	\$26,675
Homeless Prevention: Oxford Street	N/A	N/A	N/A	N/A	\$9,060	\$12,242	\$8,972	\$10,952
Rapid Rehousing: Oxford Street	N/A	N/A	N/A	N/A	\$36,238	\$48,966	\$35,888	\$43,807
Adminstration and HMIS	N/A	N/A	N/A	N/A	\$7,709	\$12,603	\$5,600	\$6,838
<i>Total (Actual)</i>	<i>\$94,067</i>	<i>\$93,818</i>	<i>\$94,023</i>	<i>\$93,956</i>	<i>\$147,242</i>	<i>\$168,046</i>	<i>\$123,159</i>	<i>\$150,338</i>
<i>Admin/HMIS cap</i>					<i>\$11,043</i>	<i>\$12,603</i>	<i>\$9,237</i>	<i>\$11,275</i>

Proposal: Emergency Solutions Grant 2016-2020

[illegible]

Emergency Solutions Grant: Performance Standards and Outcomes

The goal of the City of Portland's ESG program is to provide rapid re housing services to individuals staying at the shelter and to provide prevention services to individuals facing homelessness in the community. In 2015 the projected annual goal for Oxford Street Shelter is to serve 125 people who are literally homeless and 10 people who are at risk of homelessness. Likewise, for the Family Shelter the goal is to serve 75 families who are literally homeless and 25 families who are at risk of homelessness. Additionally, we will have no more than 10% recidivism. Below are some of the additional goals that will ensure the 135 clients at Oxford Street and 100 families at the Family Shelter will have success in housing.

- 100% of enrolled clients will be assessed for barriers to stable housing and will be provided with an overview of mainstream resources.
- 100% of enrolled clients will have an individual housing stability plan.
- 90% of homeless assistance clients will be placed into permanent housing during program enrollment.
- 100% of clients will receive at least one follow up service after placed into housing.
- 100% of clients placed in housing in the state of Maine will receive more than one follow up service.
- 50% of enrolled clients will be enrolled in the first 60 days after shelter intake/update.
- 50% of enrolled clients will be housed within one month of enrollment.
- 90% will be enrolled in the program for less than 3 months after housing placement or enrollment in prevention services.

We will monitor the programs progress at least once a month and review housing stability plans for all enrolled clients at least monthly.

Sub-Section	Field Office:	Boston	Sub-Section	Collaborative Applicant	Portland CoC
	CoC Number:	ME-502		Is the CA the same as in	Yes
	CoC Name:	Portland CoC		CoC's Annual Renewal	\$3,028,451

FY 2015 Grant Inventory

SECTION 1 - APPLICANT AND PROJECT INFORMATION								SECTION 2 - CUR						
								Sub-Section 2.1 - Current BLI Amounts						
No	Applicant Name	Project Name	Grant Number	Grant Term (Years)	Expiration Date (mm/dd/yyyy)	Former Project under the SHP or S+C Program or Project under the CoC Program?	Project Component (select from drop-down)	Capital Costs (Acquisition, Rehabilitation, New Construction)	Leasing	Rental Assistance	Supportive Services	Operating Costs	HMIS	Admin Costs
1	Avesta Housing Development Cor	Logan Place	ME0041L1T021407	1		CoC	PH	\$0	\$0	\$0	\$292,624	\$0	\$0	\$17,494
2	Avesta Housing Development Cor	Florence House	ME0094L1T021403	1		CoC	SH	\$0	\$0	\$0	\$0	\$34,321	\$0	\$2,402
3	Preble Street	Residential Support Program	ME0100L1T021300	2		CoC	PH	\$0	\$0	\$0	\$741,208	\$130,526	\$6,000	\$61,442
4	State of Maine	Portland 6 Chronic-14	ME0033L1T021402	1		CoC	PH	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5	State of Maine	Portland 13-14	ME0036L1T021407	1		CoC	PH	\$0	\$0	\$1,955,172	\$0	\$0	\$0	\$120,680
6	State of Maine	Portland 7-14	ME0059L1T021401	1		CoC	PH	\$0	\$0	\$20,856	\$0	\$0	\$0	\$1,376
7	State of Maine	Portland 5-14	ME0093L1T021403	1		CoC	PH	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8	State of Maine, Department of H	Portland 7	ME0059C1T020900	5		S+C	TRA	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9	The Opportunity Alliance (former	22 Park Avenue Rapid Re-Ho	ME0099L1T021401	1		CoC	PH	\$0	\$0	\$0	\$26,640	\$19,187	\$0	\$2,000
10	State of Maine	Portland 8	ME0074C1T021000	5		S+C	TRA	\$0	\$0	\$102,720	\$0	\$0	\$0	\$8,218
11	State of Maine	Portland 5-14	ME0093L1T021403	1	10/22/2016	CoC	PH	\$0	\$0	\$41,616	\$0	\$0	\$0	\$2,629
12	State of Maine	Portland 6 Chronic-14	ME0033L1T021402	1	10/21/2016	CoC	PH	\$0	\$0	\$0	\$0	\$0	\$0	\$0

SECTION 1 - APPLICANT RENT BUDGET LINE ITEMS (BLIs) AND UNITS														SECTION 2 - RENTAL ASSISTANCE							
Sub-Section 2.2 - Former S+C and Rental Assistance Unit Configuration											Section 2.3 - Current Grant Characterization			Sub-Section 3.1 - Rental Assistance							
Project Name	SRO Units	0 BR Units	1 BR Units	2 BR Units	3 BR Units	4 BR Units	5 BR Units	6+ BR Units	Total Units	Total Budget Awarded	Renewing from Leasing to Rental Assistance? (select from drop-down)	Is this a 2009 Grant? (select from drop-down)	Is this a rental assistance project that requested Actual Rent or FMR amounts in FY2014?	Leasing	Rental Assistance	Supportive Services	Operating costs	HMIS	SRO Units	0 BR Units	1 BR Units
Logan Place	0	0	0	0	0	0	0	0	0	\$310,118	N/A	No	N/A	\$0	\$0	\$292,624	\$0	\$0	0	0	0
Florence House	0	0	0	0	0	0	0	0	0	\$36,723	N/A	No	N/A	\$0	\$0	\$0	\$34,321	\$0	0	0	0
Residential Support Program	0	0	0	0	0	0	0	0	0	\$939,176	N/A	No	N/A	\$0	\$0	\$370,604	\$65,263	\$3,000	0	0	0
Portland 6 Chronic-14	0	2	0	0	0	0	0	0	2	\$0	N/A	No	FMR	\$0	\$0	\$0	\$0	\$0	0	2	0
Portland 13-14	0	9	120	26	17	0	0	0	172	\$2,075,852	N/A	No	FMR	\$0	\$1,955,172	\$0	\$0	\$0	0	9	120
Portland 7-14	0	0	2	0	0	0	0	0	2	\$22,232	N/A	No	FMR	\$0	\$20,856	\$0	\$0	\$0	0	0	2
Portland 5-14	1	2	0	0	0	0	0	0	3	\$0	N/A	No	FMR	\$0	\$0	\$0	\$0	\$0	1	2	0
Portland 7	0	0	2	0	0	0	0	0	2	\$0	N/A	No	FMR	\$0	\$0	\$0	\$0	\$0	0	0	2
22 Park Avenue Rapid Re-Ho	0	0	2	0	0	0	0	0	2	\$47,827	N/A	No	N/A	\$0	\$0	\$26,640	\$19,174	\$0	0	0	0
Portland 8	0	0	2	0	0	0	0	0	2	\$110,938	N/A	No	FMR	\$0	\$20,544	\$0	\$0	\$0	0	0	2
Portland 5-14	1	4	0	0	0	0	0	0	5	\$44,245	N/A	No	FMR	\$0	\$41,616	\$0	\$0	\$0	1	4	0
Portland 6 Chronic-14	0	0	0	0	0	0	0	0	0	\$0	N/A	No	FMR	\$0	\$0	\$0	\$0	\$0	0	0	0

SECTION 1 - APPLICANT ON 3 - REQUESTED BUDGET LINE ITEMS (BLIs) AND UNITS FOR FY 2015 COMPETITION															
Requested BLI Amounts and Units Configuration												Sub-Section 3.2 - Requested Grant Characteristics			
Project Name	2 BR Units	3 BR Units	4 BR Units	5 BR Units	6+ BR Units	Total Units	Subtotal (does not include Admin)	Are you requesting Admin Costs that exceed FY2014 award?	Admin Costs Requested	Calculated Admin Costs Allowed	Total ARA	Is the project Leasing a structure?	Housing Assistance Type (select from drop-down)	Was a lease provided to the FO for units, structures? (select from drop-down)	Has the project been included in a HUD approved consolidation? (select from drop-down) (if yes, explain why in Comments)
Logan Place	0	0	0	0	0	0	\$292,624	No		\$17,494	\$310,118				
Florence House	0	0	0	0	0	0	\$34,321	No		\$2,402	\$36,723				
Residential Support Program	0	0	0	0	0	0	\$438,867	No		\$30,721	\$469,588				
Portland 6 Chronic-14	0	0	0	0	0	2	\$0	No		\$0	\$0				
Portland 13-14	26	17	0	0	0	172	\$1,955,172	No		\$120,680	\$2,075,852				
Portland 7-14	0	0	0	0	0	2	\$20,856	No		\$1,376	\$22,232				
Portland 5-14	0	0	0	0	0	3	\$0	No		\$0	\$0				
Portland 7	0	0	0	0	0	2	\$0	No		\$0	\$0				
22 Park Avenue Rapid Re-H	0	0	0	0	0	0	\$45,814	No	\$2,000	\$2,000	\$47,814				
Portland 8	0	0	0	0	0	2	\$20,544	No	\$1,335	\$1,335	\$21,879			N/A	No
Portland 5-14	0	0	0	0	0	5	\$41,616	No	\$2,629	\$2,629	\$44,245	No	Rental Assistance-	No	Yes
Portland 6 Chronic-14	0	0	0	0	0	0	\$0	No	\$0	\$0	\$0	No	Rental Assistance-	No	Yes

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SECTION 1 - APPLICANT		SECTION 4 - COMMENTS	
Project Name	Project Applicant/ CoC Comments	Field Office Comments	Desk Officer Comments
Logan Place			
Florence House			
Residential Support Program			Grant has been adjusted in section 3 for a year renewal, so all of the BLIs were divided by 2
Portland 6 Chronic-14	Please remove row and use Portland 5 entry at the bottom of the list		grant zeroed out
Portland 13-14			
Portland 7-14			
Portland 5-14	Please remove row and use Portland 5 entry at the bottom of the list		grant zeroed out
Portland 7	Grant already renewed as Portland 7-14. Please remove the Portland 7 entry.		grant zeroed out
22 Park Avenue Rapid Re-Ho			
Portland 8	Portland 8 has been added to the GIW due to it ending as a 5 year grant in 2016. We are requesting a 1yr renewal for this grant.		
Portland 5-14	Portland 6 will be consolidated into Portland 5-14 in FY14 competition to be renewed as		
Portland 6 Chronic-14	Portland 6 will be consolidated into Portland 5-14 in FY14 competition to be renewed as		

Did you know April is Fair Housing month?

Portland Continuum of Care

Presents an overview of Fair Housing Law

Thursday, April 16th 10:30 AM to 12 PM

190 Lancaster St. City of Portland Refugee Services Conference Area.

Guest will be Patricia Ender, Pine Tree Legal

*If interested in attending please RSVP to Matt Pryor, City of Portland
Support Services at 482-5141 or mpryor@portlandmaine.gov*