Portland Continuum of Care
Wednesday, October 07, 2015
Meeting Minutes

Aaron Geyer		City of Portland, Health & Human Services Dept., Social Services Division
Jeff Tardif		City of Portland, Health & Human Services Dept., Social Services Division
Vickey Rand		Community Housing of Maine
Cullen Ryan		Community Housing of Maine
Norm Maze		Shalom House
Ginny Dill		Shalom House
Paula Paladino		Maine State Housing Authority
Wendi DuBois		The Opportunity Alliance
Joe Everett		The Opportunity Alliance
Jon Bradley		Preble Street
Tom Ptacek		Preble Street
Chet Barnes		SAMHS
Joni Boissonneault		Portland Housing Authority
Marianne Sensale-Guerin		Milestone

I. Introductions

Jon welcomed everyone and brief introductions were made.

II. Order of Priorities

Members discussed the HUD Notice Notice: CPD-14-012: Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status. Currently the PCoC has the Avesta Projects, managed by Preble Street, Logan Place and Florence House as well as some of the SPC beds dedicated to persons experiencing CH. In addition the SPC projects prioritize non-dedicated beds for CH first. Members reviewed the order in the notice and reinforced that these projects also comply with the recordkeeping requirements therein.

Motion that the PCoC adopt the orders of priority in all PCoC PSH Funded projects as described in Notice CPD 14-012:
Cullen motioned, Aaron seconded, unanimous agreement, no objections. Motion passed

III. CoC Board:

The combining of the Maine and Portland CoC Boards was discussed. Jon expressed his concern surrounding the ideal that local control and decisions would be taken away. Paula explained other models throughout the country, and how local CoCs combine for one joint CoC Board elsewhere. Cullen stated the local control would not be lost, and after the initial CoC Board is set and functions are reviewed, it can always be adjusted. Chet agreed, stating that local control will still occur at each CoC, but the joint board will address common issues. Paula has sent the board guidelines to the Leadership Group. If the group agrees to the terms, it should be voted on at the next CoC meetings.

Motion to accept the terms Paula has drafted for the board:
Cullen motioned, Jon seconded, unanimous agreement, no objections. Motion passed.

IV. Ranking and Prioritization:

Jon offered to draft the monitoring/ranking criteria tool to be posted to the CoC website for projects to review. Once this is drafted, he will send it to the group electronically for feedback so it can move forward more quickly. After it is agreed-upon, someone will be tasked with creating a scoring tool based on the criteria. Vickey offered to send Jon the criteria set by the Maine CoC as a reference. Krista will check minutes to see if a criteria tool was previously voted on.

There was discussion surrounding the scoring and ranking system, and the devastation it could cause to the community if larger projects are not funded. Chet stated that ranking is supposed to be objective, but there needs to be a subjective element explained to the ranking committee during their training. Vickey suggested "other sources of funding" be an element in the criteria, so as to show the vulnerability of a program.

V. Goals for Next Meeting:

For the next meeting, the group would like to focus on:

- Monitoring procedures
- Ranking documents
- Tier 1 and Tier 2 implications
- Board
- Coordinated entry
- Scoring new projects
- Reevaluate meetings and timeline (by 11:30 am)

VI. Homework:

Paula asked that everyone read Section 1 (first 16 pages) of the NOFA and to be prepared to work on the application on the 14th.

Next Meeting:
October 14, 2015
9:00 am – 12:00 pm
Refugee Services Conference Area
190 Lancaster Street
Portland, ME 04101