

Board of Directors Annual Meeting

Wednesday, November 1, 2017

3:00 - 4:00pm

84 Free Street

AGENDA

Welcome and President's Comments

1. Consent Agenda

a. October minutes (attached)

b. Financial Update (attached)

ACTION: Vote to accept Consent Agenda

2. Governance

a. Nomination of board member to Creative Portland Board of Directors

ACTION: Vote on board member nomination

b. Annual Election of Officers

ACTION: Vote on 2018 slate of nominees

3. Executive Director's Report

2018 Meeting Dates

January 3, 2018

March 7, 2018

May 2, 2018

June 27, 2018

Creative Portland Board Minutes

October 3rd, 2017

Creative Portland Office

84 Free Street

Board in Attendance: Sondra Bogdonoff, Tim Honey, Carol Walker Aten, David Brenerman, Dee Dee Germaine, Emily Isaacson, Patrick Costin, Peter Bass, Kate Anker, Raffi Der Simonian, Ezekiel Callanan, Gerard Salvo, Randy Ferrell, Pat May

Board Absent: Briana Volk, Daniel Minter, Mufalo Chitam, Greg Mitchell, Kim Cook

Audience: n/a

Staff in Attendance: Dinah Minot, Emily Southard, Casey Skovran (accountant)

Meeting called to order at: 3:32pm

Welcome & President's Comments

Welcome of new board members and introductions. Explanation of the re-introduction of the consent agenda.

Motion to Accept Consent Agenda

First: Mr. Costin, Second: Mr. Bass

Vote: Unanimous

Motion to Reappoint Board members Dee Dee Germaine & Peter Bass

First: Mr. Callanan, Second: Mr. Costin

Vote: unanimous

Motion to set date of the Creative Portland Annual Meeting as December 6th, 2017

First: Mr. Callanan, Second: Mr. Brenerman

Discussion:

Bylaws dictate that the annual meeting be held in November, but the city clerk approved holding it in December, as has been done for the past few years. CP does not intend to amend the bylaws on this issue in the immediate future.

Vote: Unanimous

Motion to set date of the Annual Meeting of the Corporator to Nov 20th, 2017

First: Mr. Costin, Second: Mr. Ferrell

Vote: unanimous

Sustainability Committee Recommendations

Explanation of committee's formation and process that arrived at the provided recommendations regarding Creative Portland's mission and purpose, geographic reach, communications and technology infrastructure, revenue sources, staffing, and board development.

Motion to accept the Sustainability Committee's research (black text only)

First: Mr. Costin, Second: Mr. Bass

Vote: Unanimous

Other Business

- Discussion of moving the December board meeting to November and holding a half-day board retreat
- Challenge of Change 3.0: October 28th from 9am-12pm at Hannaford Hall. CP partnership with the University of Southern Maine, the Portland Regional Chamber of Commerce, and Portland Society for Architecture.
- Cultural Planning Update: work of the committee
- Creative Portland Gallery Art Exhibition: opening October 19th from 5:30-7:30pm
- Discussion of role of Creative Portland in finding space for community organizations

Adjourned at 5:00pm

Minutes respectfully submitted by Emily Southard