City of Portland, Maine
Joint City / School Finance Committee Meeting
Thursday, May 4th, 2017
5:30PM – City Council Chambers

1. Finance Committee Meeting Agenda Packet

   Documents:

   5-4-17 FC AGENDA PACKET AND ADDITIONAL BACK-UP MATERIALS.PDF

2. Finance Committee Meeting Agenda Back-Up (1)

   Documents:

   LIST OF FEDERAL GRANT EXPENDITURES FOR YEAR END 6-30-2016.PDF

3. Finance Committee Meeting Agenda Back-Up (2)

   Documents:

   INFO REQUEST - SALARY RESEARCH FOR MAYOR POSITION.PDF

City of Portland, Maine
Joint City / School Finance Committee Meeting
Thursday, May 4th, 2017
5:30PM – City Council Chambers

AGENDA

1. **Introductions**

2. **FY18 Budget Discussion**
   a. **City Budget – Presentation of Follow Up Items Requested**
   b. **School Budget Update**
   c. **Other Discussion Items / Questions**

3. **PUBLIC HEARING – FY18 School Budget and FY18 City Budget**

4. **Action on FY18 School Board Recommended Budget**

5. **Action on FY18 City Budget Items**

6. **Future Meeting Dates**

   a. **City Council Workshop 5/8 – 5:30PM – School Budget, 6:30PM City Budget**
   b. **City Council - 5/15 – 5:00PM – Second Reading and Vote on City & School Budget**
   c. **School Budget Referendum Date – TUESDAY JUNE 13TH**

May 1, 2017

Mayor Strimling and Members of the City Council,

As you are all aware we had to make some very difficult budget cuts to meet the City Council's stated goal of a 2.5% tax rate increase. If my recommended budget had been identical to what was requested by our Departments, the tax rate increase would have been 7.8%. During my budget review we reduced the proposed tax burden by nearly $4.3M and unfortunately many items which we felt were very important to the City had to be cut. We have mentioned many of these during our Department by Department review at Finance Committee and have received several requests from Council to provide additional details and costs on a few of the most vital items. Additional materials on each item are available if necessary. These will be presented at Finance Committee on May 4th along with other follow up memos which have been requested.

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Waterfront Manager - Parks, Recreation & Facilities Department - $68,600
This position was requested by our Parks, Recreation and Facilities Department due to the significant increase in activity on the City waterfront over the past several years. In previous budget cycles the City had a dedicated Waterfront Division which was cut and consolidated in 2008. Since that time there have been sharp increases in cruise ship activity (140,000+ passengers expected in FY18), significant additional development along our waterfront and a large increase in waterfront concerts / events. In addition providing day to day oversight on the maintenance and operations of our City waterfront this position would also be dedicated to unlocking the potential of some of our waterfront assets including Ocean Gateway, the Portland Ocean Terminal and coordinating with Casco Bay Lines on their continued growth. The position would require familiarity with marine law and would assist in negotiation and maintenance of waterfront contracts. The position would also be tasked with liaising with the applicable federal federal and state government entities that oversee marine and transportation venues. This position would also be responsible for identification of potential grant funding opportunities from all sources to help the City meet our increasing capital needs for waterfront infrastructure. This position would directly address the City Council Common Goal 2017 of "Eastern waterfront public infrastructure investment / increase utilization of the terminal."

Risk Manager - $70,000
We had hoped to include a Risk Manager position in the budget. Currently, the workers' compensation program is administered in Human Resources and the liability/insurance program is administered in Legal. We believe a City-wide Risk Manager would add significantly to potential cost savings. I see this as a critical position to be filled in the near future.

City Archives project - $75,000 per year (2 year contract)
The City has cabinets, closets, vaults, attics, microfiche, and offsite storage of older City documents. Some of these documents need to be preserved, some could be converted to electronic records and in many cases we could dispose of them. The City has a proposal from the Maine Historical society to catalogue the material and determine how it should be handled. The cost would be approximately $150,000 over two years.

Microfiche Digitization Project - Permitting and Inspections - $75,000
There are approximately 50,000 microfiche cards currently holding up to 60 images each. The current process is very inefficient. Microfiche are deteriorating. Sleeves are falling apart due to normal wear and tear and use by the public. Individual photos are falling out of the sleeves and getting lost. Currently scanning one image from a microfiche card can take at least 5 minutes from start to finish (machine setup, scan, save, etc.) and images must be scanned individually. Multiple images on the same card can be done faster, but still requires scanning and saving each image individually. Because this is a time-intensive process, we currently do not print microfiche images for customers, unless we receive a FOAA (Freedom of Access Act) request. Customers can take a photo of the image on the microfiche machine, but these are often not clear enough to be legible. Reviewing files on microfiche for regular review of zoning permit applications typically consumes at least 5 hours per week for each of the two zoning staff. Permit Techs receive 10 to 15 in-person requests per day to view microfiche, which typically take 5 to 20 minutes, depending on the number of properties, number of microfiche cards and potential follow-up questions. Miscellaneous hard copies of permit files, drawing rolls and microfiche are stored in the attic and will need to be digitized as well. It is estimated that the most advanced scanning machine on the market could Cost estimate includes rental of the required machine and estimated staffing.

Public Health - Research and Evaluation Program Manager - $66,378
One of the primary goals of the Public Health Division is to become a repository of, technical expert in, and thought leader for evidence based public health policy and practice. To do this we need to have a strong Research & Evaluation Program (REP) within our Public Health Division. With Portland deeply in an opioid crisis the need for a REP is even more crucial. One of the REP's core functions will be to provide practitioners, policy makers, and consumers with current health data and analysis. Substance use, substance prevention, and overdose prevention would be a focus. The REP would also perform a comparison a "gap analysis" of current Public Health needs in the City compared to existing programs, would work to develop new programs and policies as necessary, and would work to find sources of grant funding for targeted areas. Note: Our new Director of Public Health was hired after the development of the FY18 HHS budget so this particular position request was not received until after the City Manager's budget had already been recommended.

Electric Vehicles (2) - $12,500 per vehicle
Increasing electric vehicle ("EV") use has been a discussed goal of the Energy and Sustainability Committee. During initial FY18 budget discussions and FY18 Capital Improvement Plan ("CIP") discussions it was anticipated that three electric vehicle ("EV") requests would be included in the FY18 operating budget. At only $12,500 per vehicle an EV is slightly smaller than the threshold for inclusion in the CIP. However, due to budget constraints only one electric vehicle has been included in the FY18 budget. These EV requests were

intended to be “pooled use” vehicles, part of the City Manager’s initiative to move away from individually assigned vehicles in an effort to reduce the size of the City fleet overall.

Districting Crew Maintenance Worker – Public Works - $43,500 each
Currently Public Works has a Districting Division. Each City District currently has a crew of five maintenance workers performing a variety of maintenance and repairs tasks in each district. These crews also assist with winter operations and spring cleanup. In the FY18 budget, one additional maintenance worker was requested for each district for a total of five new positions. Due to budget constraints, the FY18 City Manager Recommended Budget only includes one additional maintenance worker total who will serve as a floater between all crews to cover as necessary.

Code Enforcement Officer - Permitting and Inspections - $53,186
Our adopted state code (Maine Uniform Building and Energy Code) sets the required minimum level of energy efficiency for newly created or renovated residential and commercial construction. The current group of Code Enforcement Officers are operating at maximum capacity by inspecting seven sites per 7.5 hour work day. Fully enforcing the energy code requires at least two additional inspections per site. Our current capacity is fully occupied with meeting core building safety standards. The request for an additional building inspector is in response the continued rapid growth in building development, weatherization, and energy use. The added position will support our building inspectors so they can strengthen our energy inspection program. For example, field staff will be able to increase construction site visits to focus on detailed compliance checks. These compliance checks verify air sealing, ventilation, adding insulation and home weatherization to help our residents save money.

Deputy Director – Parks, Recreation & Facilities Department - $90,129
Although Parks, Recreation and Facilities is now our largest City Department there is currently no Department Deputy Director. This Department has grown significantly in size over the past decade due to increased activity along the waterfront, increased activity levels in our Recreation Division, and a significant increase in friends/constituent groups who submit requests/ideas to the City. Although each of the largest divisions within the Department has a Division Director, there is no management level oversight of the Department as a whole with the exception of the Department Head. Previously, the Parks & Recreation Department, without Public Assemblies or Public Buildings, had a Deputy Director.

Labor Negotiations Contract Consultant - $20,000
Currently the City relies only on internal staff during our labor negotiations. There are national resources the City could utilize to assist with negotiations. It would be beneficial to have outside experts review the existing contracts, the City’s lack of a consistent negotiating strategy, and suggest potential changes in advance of reaching the bargaining table. Improvements in our negotiations are an important goal for the City moving forward.

EMS Support Lieutenant - Fire Department - $65,000
Several years ago the Fire Department had an EMS Support Position (one on each platoon) that was a Lieutenant Paramedic working in a fly car. This position was an extremely important support position for our EMS system and for the members that make it happen. These positions

were cut years back during some tough budget years. The Lieutenants that remained (2) ended up working day schedule administration jobs, thus not really giving much support. It takes four positions to fill out this program (one for each platoon), we have moved the two original Lieutenants back into those positions. With only two of the four positions we have been creative in their scheduling so that for now they are working certain days on each platoon. In the FY18 budget the other two Lieutenant positions were requested but only one was funded. The Lieutenants respond on emergent calls both fire and EMS, manage our Quality Assurance/Quality Assurance program for each platoon and assist the Captain of EMS Operations with the demands of continual state required EMS training.

Portland Public Schools
Learning to Succeed

Building on School Strengths
to Cultivate a High Performing System

FY2018 Board of Education Recommended Budget

April 24, 2017

Portland Public Schools
FY2018 Board of Education Recommended Budget
April 24, 2017

Table of Contents

Portland Public Schools

Learning to Succeed

Vision

All learners will be fully prepared and succeed in a diverse and ever-changing world.

Mission

The Portland Public Schools are responsible for ensuring a challenging, relevant, and joyful education that empowers every learner to make a difference in the world. We build relationships among families, educators, and the community to promote the healthy development and academic achievement of every learner.

Goals

Goal 1 – Achievement - All PPS students will be <u>prepared</u> for college and career and <u>empowered</u> to pursue a productive postsecondary path.

Goal 2 – Whole Student - All PPS students will develop the skills, habits, and mindsets they need to engage in and contribute to our diverse city and ever-changing world.

Goal 3 – Equity - PPS is vigilant in supporting each and every student's particular path to achieving high standards, rooting out systemic or ongoing inequities.

Goal 4 – People - PPS attracts, supports and retains talented and diverse people who use their strengths to achieve our shared goals.

Portland Public Schools
Learning to Succeed

Administration
Xavier Botana, Superintendent
Jeanne Crocker, Asst. Superintendent for School Mgmt.
Craig Worth, Executive Director of Operations
Sharon Pray, Interim Chief Academic Officer
Alicia Gardiner, Executive Director of Budget & Finance
Deb Mullis, Interim Director of Student Support Services
Barbara Stoddard, Director of Human Resources
Grace Valenzuela, Director of Multilingual and Multicultural

353 Cumberland Avenue, Portland, Maine 04101
(207) 874-8100

April 24, 2017

Mayor Strimling
Members of the Portland City Council,

On behalf of the Portland Board of Education and in accordance with City Charter, I am presenting our recommended FY2018 budget for Portland Public Schools. This budget is fiscally responsible, consistent with the council's policy guidance. The FY18 expenditure budget increase is $1.4 million, or 1.4 %. Taxes to fund this budget require a tax rate increase of $.28 cents per $1,000 of assessed property value, or 2.75%.

Portland Public Schools was estimated to lose over $2 million in State funding based on the Governor's Proposed changes to the school funding formula. With our limited options for revenue generation, a loss of this magnitude directly impacts the amount of tax dollars needed to support our current education programming and services. Our Superintendent proposed a budget that included a 3.3% expenditure increase with a corresponding 6.5% tax rate increase. Through the hard work of our Finance Committee and staff, were able to reduce the amount of tax revenue required to support this budget by reducing expenditures by $2M and increasing anticipated state revenue by $1M. Based on feedback from state legislators and other districts and discussions with the Council's Finance Committee, we believe that the Governor's proposed budget will change through the legislative process and we feel confident in using the estimated revenue calculated using the current school funding formula.

This revenue assumption takes into account our enrollment decline of 109 students from FY16 to FY17, a 1.2% enrollment reduction in kindergarten through eighth grade and a 2.4% reduction in grades nine through twelve. It is important to understand that in a district the size of Portland, with over 6,700 students, the impact of an annual drop in students is spread across multiple schools and classes. However, this budget does include reductions in staffing, based on current enrollment at the elementary and high school levels. Overall this budget reduces staffing by 23.2 positions, of which 9 are in central office and remainder are in schools.

As a direct service delivery organization our personnel costs comprise the largest portion of our expenditure budget at 80%. Our salary and benefits costs are up $2.1M in this budget; that means that the other 20% of the FY2018 proposed budget is down over $700k from FY2017. We settled the Portland Educators Association (PEA) contract during FY17 and continue to work with our Educational Technicians, Administrators, and Support Staff bargaining groups. Our proposed budget anticipates settling those contracts with terms that are fair to our hard working employees, and also are fair to our taxpayers.

In order to reduce our tax impact, the superintendent removed proposed investments in the district's new comprehensive plan. This included the elimination of locally funding mentoring programs such as Make-It-Happen, the elimination of a Director of Social-Emotional learning to oversee a district-wide strategy on social emotional learning as well as the removal of a New Arrivals Center, native language literacy development for elementary age students, and a

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reduction in math content coaching. We are all disappointed by these - and other - reductions but remain committed to ensuring we can accomplish our goals over the long-term.

This budget incorporates creative and innovative thinking of our school principals and district leaders who were brought in early in the budget process to discuss ways to fund new programs and requests with existing resources. We have the Budget Toolkit posted on our web site as a communication tool as we value the input from our parents, staff, and community members to help Portland Public Schools reflect the expectations our residents and students.

On behalf of the Board of Education, I would like to express our sincere appreciation for the continued support from the City Council, and we look forward to discussing this budget with you in more detail.

Respectfully submitted,

Anna Trevorrow

Anna Trevorrow, Chair
Portland Board of Public Education

Portland Public Schools
FY2018 Summary Revenue Budget
General, Adult Ed, and Food Services Funds
Board of Education Recommendation
April 24, 2017

		FY17 Budget	FY18 Supt Recommended	FY18 Fin Comm Recommended	FY18 Board of Education Recommended	$ +/(-)	% +/-
Local Revenue (non-tax)	General	$ 2,470,651	$ 2,614,857	$ 2,614,857	$ 2,614,857		
	Adult Ed	205,000	190,000	190,000	190,000		
	Food Services	453,244	426,006	426,006	426,006		
	Total Local Revenue	**3,128,895**	**3,230,863**	**3,230,863**	**3,230,863**	**$ 101,968**	**3.3%**
State Revenue	EPS	13,481,328	11,401,332	12,401,332	12,401,332		
	Debt Service Reimb	1,725,393	1,686,134	1,686,134	1,686,134		
	Other	375,600	370,350	370,350	370,350		
	Adult Ed	453,680	431,864	431,864	431,864		
	Food Services	28,016	33,848	33,848	33,848		
	Total State Revenue	**16,064,017**	**13,923,528**	**14,923,528**	**14,923,528**	**(1,140,489)**	**-7.1%**
Federal Revenue	General	589,406	540,000	540,000	540,000		
	Food Services	2,739,190	2,803,926	2,803,926	2,803,926		
	Total Federal Revenue	**3,328,596**	**3,343,926**	**3,343,926**	**3,343,926**	**15,330**	**0.5%**
Total Non-tax Revenue		**$ 22,521,508**	**$ 20,498,317**	**$ 21,498,317**	**$ 21,498,317**	**$ (1,023,191)**	**-4.5%**
Use of Fund Balance	General	500,000	500,000	500,000	500,000		
	Food Services	250,000	250,000	250,000	250,000		
Property Taxes	General Education	79,013,267	84,355,987	81,256,771	81,456,771		
	Adult Education	1,149,033	1,300,113	1,297,914	1,297,914		
	Food Services	169,076	137,121	33,236	33,236		
	Total Property Tax	**80,331,376**	**85,793,221**	**82,587,921**	**82,787,921**	**2,456,545**	**3.1%**
Total Revenue		**$ 103,602,884**	**$ 107,041,538**	**$ 104,836,238**	**$ 105,036,238**	**$ 1,433,354**	**1.4%**

Portland Public Schools
FY2018 Detail Revenue Budget
General, Adult Ed, and Food Services Funds
Board of Education Recommendation
April 24, 2017

		FY17 Budget	FY18 Supt Recommended	FY18 Fin Comm Recommended	FY18 Board of Education Recommended	$ +/(-)	% +/-
GENERAL FUND							
LOCAL REVENUE							
1211	REQUIRED LOCAL SHARE (tax levy)	$ 63,109,880	$ 64,261,317	$ 64,261,317	$ 64,261,317	$ 1,151,437	1.8%
1212	LOCAL ONLY DEBT SERVICE (tax levy)	572,216	496,746	496,746	496,746	(75,470)	-13.2%
1213	ADDITIONAL LOCAL FUNDS (tax levy)	15,331,171	19,597,924	16,498,708	16,698,708	1,367,537	8.9%
1322	TUITION PUBLIC K-8	140,000	84,000	84,000	84,000	(56,000)	-40.0%
1324	TUITION PUBLIC 9-12	90,000	121,000	121,000	121,000	31,000	34.4%
1328	TUITION CTE OTHER UNITS	175,000	195,000	195,000	195,000	20,000	11.4%
1363	SUMMER SCH TUITION 9-12	17,000	15,000	15,000	15,000	(2,000)	-11.8%
1380	PATHS PART I & II ASSESSMENT	1,818,151	1,974,357	1,974,357	1,974,357	156,206	8.6%
1440	TRANSPORT - OTHER ORG (e.g. PTO, Boosters)	125,000	125,000	125,000	125,000	-	0.0%
1510	INTEREST ON INVESTMENTS	3,000	3,000	3,000	3,000	-	0.0%
1712	ADMISSIONS 9-12	35,000	30,000	30,000	30,000	(5,000)	-14.3%
1910	BUILDING RENTALS	55,000	60,000	60,000	60,000	5,000	9.1%
1960	MISC LOCAL REVENUE	12,000	7,000	7,000	7,000	(5,000)	-41.7%
1991	MISC SALES & REFUNDS	500	500	500	500	-	0.0%
	TOTAL LOCAL	81,483,918	86,970,844	83,871,628	84,071,628	2,587,710	3.2%
STATE REVENUE							
3111	STATE SHARE EPS (State Subsidy)	13,481,328	11,401,332	12,401,332	12,401,332	(1,079,996)	-8.0%
	STATE REIMBURSED DEBT SERVICE	1,725,393	1,686,134	1,686,134	1,686,134	(39,259)	-2.3%
3120	STATE AGENCY CLIENT	300,000	300,000	300,000	300,000	-	0.0%
3150	NAT'L BOARD - TEACHING SALARY SUPLMNT	75,600	70,350	70,350	70,350	(5,250)	-6.9%
	TOTAL STATE	15,582,321	13,457,816	14,457,816	14,457,816	(1,124,505)	-7.2%
FEDERAL REVENUE							
1981	REFUND PRIOR YR EXP K-8 (E-RATE)	33,990	-	-	-	(33,990)	-100.0%
1982	REFUND PRIOR YR EXP 9-12 (E-RATE)	15,416	-	-	-	(15,416)	-100.0%
4585	MAINECARE MEDICAID REIMB	500,000	500,000	500,000	500,000	-	0.0%
4810	FEDERAL IMPACT AID	40,000	40,000	40,000	40,000	-	0.0%
	TOTAL FEDERAL	589,406	540,000	540,000	540,000	(49,406)	-8.4%
TOTAL GENERAL FUND		97,655,645	100,968,660	98,869,444	99,069,444	1,413,799	1.4%
5000	USE OF FUND BALANCE	500,000	500,000	500,000	500,000	-	0.0%
TOTAL GENERAL FUND REVENUE AND FUND BALANCE		**$ 98,155,645**	**$ 101,468,660**	**$ 99,369,444**	**$ 99,569,444**	**$ 1,413,799**	1.4%

Portland Public Schools
FY2018 Detail Revenue Budget
General, Adult Ed, and Food Services Funds
Board of Education Recommendation
April 24, 2017

		FY17 Budget	FY18 Supt Recommended	FY18 Fin Comm Recommended	FY18 Board of Education Recommended	$ +/(-)	% +/-
ADULT EDUCATION							
AE LOCAL REVENUE							
1214	LOCAL FUNDS (tax levy)	$ 1,149,033	$ 1,300,113	$ 1,297,914	$ 1,297,914	$ 148,881	13.0%
1317	TUITION-INDIV-ENRICHMT	115,000	100,000	100,000	100,000	(15,000)	-13.0%
1319	TUITION-INDIV-VOC	65,000	60,000	60,000	60,000	(5,000)	-7.7%
1359	TUITION-OTHER-ACADEMIC	25,000	30,000	30,000	30,000	5,000	20.0%
	TOTAL LOCAL	1,354,033	1,490,113	1,487,914	1,487,914	133,881	9.9%
AE STATE REVENUE							
3240	STATE SUBSIDY	453,680	431,864	431,864	431,864	(21,816)	-4.8%
	TOTAL STATE	453,680	431,864	431,864	431,864	(21,816)	-4.8%
TOTAL ADULT EDUCATION REVENUE		**$ 1,807,713**	**$ 1,921,977**	**$ 1,919,778**	**$ 1,919,778**	**$ 112,065**	6.2%
FOOD SERVICE							
FS LOCAL REVENUE							
1215	LOCAL FUNDS (tax levy)	169,076	137,121	33,236	33,236	(135,840)	-80.3%
1611	DAILY SALES - LUNCH	257,244	249,769	249,769	249,769	(7,475)	-2.9%
1620	DAILY SALES NON REIM	180,000	160,237	160,237	160,237	(19,763)	-11.0%
1630	SPECIAL FUNCTIONS	10,000	10,000	10,000	10,000	-	0.0%
1910	BUILDING RENTALS	6,000	6,000	6,000	6,000	-	0.0%
	TOTAL LOCAL	622,320	563,127	459,242	459,242	(163,078)	-26.2%
FS STATE REVENUE							
3250	STATE REIMBURSEMENT	28,016	33,848	33,848	33,848	5,832	20.8%
	TOTAL STATE	28,016	33,848	33,848	33,848	5,832	20.8%
FS FEDERAL REVENUE							
4370	AFTER SCHL SNACK	46,000	47,884	47,884	47,884	1,884	4.1%
4380	SUMMER FOOD PROG	30,434	54,130	54,130	54,130	23,696	77.9%
4550	PERFORMNC-BASED LUNCH	35,842	34,682	34,682	34,682	(1,160)	-3.2%
4551	REIMB LUNCH - REGULAR	185,182	184,971	184,971	184,971	(211)	-0.1%
4552	REIMB LUNCH - REDUCED	50,399	57,918	57,918	57,918	7,519	14.9%
4553	REIMB LUNCH - FREE	1,313,979	1,333,486	1,333,486	1,333,486	19,507	1.5%
4554	REIMB BREAKFAST	813,704	832,469	832,469	832,469	18,765	2.3%
4558	PAYMTS IN LIEU OF COMM	190,000	180,636	180,636	180,636	(9,364)	-4.9%
4559	FRESH FRUITS AND VEGGIES	73,650	77,750	77,750	77,750	4,100	5.6%
	TOTAL FEDERAL	2,739,190	2,803,926	2,803,926	2,803,926	64,736	2.4%
5000	USE OF FUND BALANCE	250,000	250,000	250,000	250,000	-	0.0%
TOTAL FOOD SERVICE REVENUE		**$ 3,639,526**	**$ 3,650,901**	**$ 3,547,016**	**$ 3,547,016**	**$ (92,510)**	**-2.5%**
TOTAL REVENUE AND OTHER FUNDING SOURCES		**$ 103,602,884**	**$ 107,041,538**	**$ 104,836,238**	**$ 105,036,238**	**$ 1,433,354**	**1.4%**

Portland Public Schools
FY2018 Summary Expenditure Budget*
General, Adult Ed, and Food Services Funds
Board of Education Recommendation
April 24, 2017

		FY17 Budget	FY18 Superintendent Recommended	FY18 Finance Committee Recommended	FY18 Board of Education Recommended	$ +/(-)	% +/-
Wages	Regular	$ 61,194,466	$ 62,721,845	$ 61,882,456	$ 61,882,456		
	Temp/Sub/Tutor/OT	1,670,319	1,917,454	1,912,454	1,912,454		
	Add pay/Stipends/Sick payout	2,241,021	2,395,453	2,282,547	2,282,547		
	Total Wages	65,105,806	67,034,752	66,077,457	66,077,457	$ 971,651	1.5%
Benefits	Health	11,751,447	12,748,642	12,661,822	12,661,822		
	Pension--Teacher	1,738,459	1,919,648	1,898,443	1,898,443		
	Pension--all other	1,092,072	1,341,146	1,316,961	1,316,961		
	Workers Comp	737,664	711,200	711,200	711,200		
	Medicare	895,573	933,585	919,811	919,829		
	All other	838,618	689,568	686,927	686,909		
	Total Benefits	17,053,833	18,343,789	18,195,164	18,195,164	1,141,331	6.7%
Contract Services	Professional & Technical Svcs	1,228,233	1,404,462	1,155,202	1,355,202		
	Employee Training/Dev	350,573	373,145	369,905	369,905		
	SPED Contracted Svcs	306,800	231,242	231,242	231,242		
	Student Transportation	235,448	361,269	361,269	361,269		
	Homeless Student Transportation	34,000	68,000	68,000	68,000		
	SPED Student Transportation	80,000	90,000	90,000	90,000		
	SPED Tuition	836,613	686,613	686,613	686,613		
	Legal Services	180,000	140,000	140,000	140,000		
	Utilities	2,328,124	2,368,229	2,304,338	2,304,338		
	Repair & Maintenance	2,830,111	2,987,930	2,822,567	2,822,567		
	Rentals & Leases	352,755	374,644	374,644	374,644		
	Liability Insurance	379,479	358,250	358,250	358,250		
	Other Services	640,884	668,302	661,165	661,165		
	Total Contract Services	9,783,020	10,112,086	9,623,195	9,823,195	40,175	0.4%
Supplies	Education Supplies	1,257,439	1,112,006	962,547	962,547		
	Tech Related Supplies	163,129	144,946	136,906	136,906		
	General Supplies	401,550	399,572	371,017	371,017		
	Custodial Supplies	228,000	236,767	236,767	236,767		
	Software Licenses	419,897	621,928	614,017	614,017		
	Gasoline	161,888	141,211	140,681	140,681		
	Food/Non-food supplies	1,743,050	1,683,599	1,613,599	1,613,599		
	Total Supplies	4,374,953	4,340,029	4,075,534	4,075,534	(299,419)	-6.8%
Other Costs	Field Trip Transportation	304,595	322,571	322,571	322,571		
	Miscellaneous	380,538	412,862	396,868	396,868		
	Capital	71,864	423,892	93,892	93,892		
	Total Other Costs	756,997	1,159,325	813,331	813,331	56,334	7.4%
Debt Service	Bond DS	6,473,107	6,012,572	6,012,572	6,012,572		
	Loans/Leases	55,168	38,985	38,985	38,985		
	Total Debt Service	6,528,275	6,051,557	6,051,557	6,051,557	(476,718)	-7.3%
Total Expenditures		**$ 103,602,884**	**$ 107,041,538**	**$ 104,836,238**	**$ 105,036,238**	**$ 1,433,354**	**1.4%**

** Categories listed are combined for presentation and not all by MEDMS coding*

Portland Public Schools
FY2018 Detail Expenditure Budget
Board of Education Recommendation
April 24, 2017

		FY17 Budget	FY18 Superintendent Recommended	FY18 Finance Committee Recommended	FY18 Board of Education Recommended	$ +/(-)	% +/-
SALARIES & BENEFITS							
Regular Salaries							
1010	PROFESSIONAL SALARY	$ 41,999,059	$ 42,803,320	$ 42,514,548	$ 42,514,548	$ 515,489	1.2%
1020	INSTRUCTIONAL AIDE/ASST	4,641,290	4,914,121	4,775,510	4,775,510	134,220	2.9%
1040	ADMINISTRATOR	5,616,709	5,918,258	5,517,575	5,517,575	(99,134)	-1.8%
1180	REGULAR SUPPORT STAFF	8,937,408	9,086,146	9,074,823	9,074,823	137,415	1.5%
	Total Regular Salaries	61,194,466	62,721,845	61,882,456	61,882,456	687,990	1.1%
Temporary Salaries							
1200	TEMPORARY SALARY	653,736	825,250	820,250	820,250	166,514	25.5%
1210	TUTOR	59,100	68,593	68,593	68,593	9,493	16.1%
1230	SUBSTITUTE	813,733	895,111	895,111	895,111	81,378	10.0%
1310	TEACHER ADDITIONAL PAY	69,700	81,380	80,538	80,538	10,838	15.5%
1380	REGULAR SUPPORT OVERTIME	143,750	128,500	128,500	128,500	(15,250)	-10.6%
1500/10/60	STIPEND/DIFFERENTIAL	1,541,321	1,650,073	1,538,009	1,538,009	(3,312)	-0.2%
1501	STIPEND-RETIREMENT SICK	615,000	640,000	640,000	640,000	25,000	4.1%
1590	STIPEND/OTHER	15,000	24,000	24,000	24,000	9,000	60.0%
	Total Temporary Salaries	3,911,340	4,312,907	4,195,001	4,195,001	283,661	7.3%
	Total Salaries	**65,105,806**	**67,034,752**	**66,077,457**	**66,077,457**	**971,651**	**1.5%**
Benefits							
2000-2299	FLEX BENEFITS, LTD, MEDICARE	13,085,638	14,056,795	13,953,560	13,953,560	867,922	6.6%
2030	UNEMPLOYMENT COMPENSATION	200,000	100,000	100,000	100,000	(100,000)	-50.0%
2300-2380	RETIREMENT - MEPERS & ICMA	2,830,531	3,260,794	3,215,404	3,215,404	384,873	13.6%
2500-2580	TUITION REIMBURSEMENT	175,000	175,000	175,000	175,000	-	0.0%
2700	WORKER'S COMP	737,664	711,200	711,200	711,200	(26,464)	-3.6%
2900	LIFE INSURANCE - MEPERS PLD	25,000	40,000	40,000	40,000	15,000	60.0%
	Total Benefits	**17,053,833**	**18,343,789**	**18,195,164**	**18,195,164**	**1,141,331**	**6.7%**
	TOTAL SALARIES & BENEFITS	**82,159,639**	**85,378,541**	**84,272,621**	**84,272,621**	**2,112,982**	**2.6%**
CONTRACTED SERVICES							
3000	PURCHASED PROF & TECH SVC	2,177,954	2,351,124	2,032,700	2,232,700	54,746	2.5%
3200	CONTRACTUAL PRE-K	191,281	209,810	159,810	159,810	(31,471)	-16.5%
3300	EMPLOYEE TRAIN & DEV SVCS	350,573	373,145	369,905	369,905	19,332	5.5%
3400	OTHER PROFESIONNAL SVCS	40,000	33,000	33,000	33,000	(7,000)	-17.5%
3401	SECURITY	127,329	126,036	126,036	126,036	(1,293)	-1.0%
3402	ALARMS	4,500	4,050	4,050	4,050	(450)	-10.0%
3420	ARCHITECT/ENGINEER - NSA	20,000	20,000	20,000	20,000	-	0.0%
3430	ADULT ED CONTRACTED SVCS	10,175	10,175	10,175	10,175	-	0.0%
3440	SPEC ED CONTRACTED SVCS	306,800	231,242	231,242	231,242	(75,558)	-24.6%
3450	LEGAL SERVICES	180,000	140,000	140,000	140,000	(40,000)	-22.2%
4110	WATER	48,000	45,626	43,696	43,696	(4,304)	-9.0%
4120	SEWER	99,185	115,027	106,215	106,215	7,030	7.1%
4125	STORM WATER	125,098	126,366	120,272	120,272	(4,826)	-3.9%
4300	REPAIR AND MAINT SVCS	415,778	493,763	470,673	470,673	54,895	13.2%
4301	HVAC MAINTENANCE	520,000	517,756	517,756	517,756	(2,244)	-0.4%
4302	MOWING/PLOWING/FIELDMAINT	422,785	482,709	464,600	464,600	41,815	9.9%
4304	VEHICLE & EQUIPMT REPAIR	18,000	14,000	14,000	14,000	(4,000)	-22.2%
4305	WASTE DISPOSAL SERVICES	103,917	114,144	114,144	114,144	10,227	9.8%

Portland Public Schools
FY2018 Detail Expenditure Budget
Board of Education Recommendation
April 24, 2017

		FY17 Budget	FY18 Superintendent Recommended	FY18 Finance Committee Recommended	FY18 Board of Education Recommended	$ +/(-)	% +/-
4306	RECYCLING SERVICES	39,300	39,000	34,000	34,000	(5,300)	-13.5%
4307	HAZ WASTE DISPOSAL SVCS	2,000	4,000	4,000	4,000	2,000	100.0%
4308	PEST MGMT SERVICES	15,500	16,000	16,000	16,000	500	3.2%
4400	RENTALS	352,755	374,644	374,644	374,644	21,889	6.2%
4420	EQUIPMT&VEHICLE LEASE	13,000	-	-	-	(13,000)	-100.0%
4450	LEASES-NOT DOE APPROVED	37,985	34,802	34,802	34,802	(3,183)	-8.4%
5000	OTHER PURCHASED SERVICES	5,000	1,200	1,200	1,200	(3,800)	-76.0%
5100	STUDENT TRANSPORT SVCS	250	250	250	250	-	0.0%
5140	STUDENT TRANS PURCH-PRIV	349,448	519,269	519,269	519,269	169,821	48.6%
5200	INSURANCE-GEN LIABILITY	379,479	358,250	358,250	358,250	(21,229)	-5.6%
5310	POSTAGE	71,400	70,469	69,470	69,470	(1,930)	-2.7%
5320	PHONE	105,599	96,609	96,609	96,609	(8,990)	-8.5%
5330	INTERNET CONNECTIVITY	47,380	47,400	47,400	47,400	20	0.0%
5340	EBOOKS &ONLINE SUBSCRPTNS	22,530	93,055	92,163	92,163	69,633	309.1%
5400	ADVERTISING	71,200	54,700	54,700	54,700	(16,500)	-23.2%
5510	PRINTING/BINDING	53,282	43,823	42,112	42,112	(11,170)	-21.0%
5520	PHOTOCOPYING	169,113	169,525	169,525	169,525	412	0.2%
5610	TUITION TO IN-STATE SAU	150,000	-	-	-	(150,000)	-100.0%
5630	TUITION TO PRIVATE SOURCE	686,613	686,613	686,613	686,613	-	0.0%
5650	TUITION TO POST-SECONDARY	10,000	10,000	10,000	10,000	-	0.0%
5800	STAFF TRAVEL	187,834	182,005	178,470	178,470	(9,364)	-5.0%
5830	ADULT ED TRAVEL-STATE MTG	100	100	100	100	-	0.0%
	TOTAL CONTRACTED SERVICES	**7,931,143**	**8,209,687**	**7,767,851**	**7,967,851**	**36,708**	0.5%
SUPPLIES							
6000	GENERAL SUPPLIES	401,550	399,572	371,017	371,017	(30,533)	-7.6%
6040	CUSTODIAL SUPPLIES	228,000	236,767	236,767	236,767	8,767	3.8%
6100	INSTRUCTIONAL SUPPLIES	636,543	632,917	599,891	599,891	(36,652)	-5.8%
6210	NATURAL GAS	923,418	839,590	801,550	801,550	(121,868)	-13.2%
6220	ELECTRICITY	838,917	949,365	949,365	949,365	110,448	13.2%
6230	BOTTLED GAS	15,344	14,510	14,510	14,510	(834)	-5.4%
6240	OIL	125,183	133,736	124,721	124,721	(462)	-0.4%
6260	GASOLINE	161,888	141,211	140,681	140,681	(21,207)	-13.1%
6300	FOOD	1,600,000	1,551,181	1,501,181	1,501,181	(98,819)	-6.2%
6310	NON-FOOD SUPPLIES	143,050	132,418	112,418	112,418	(30,632)	-21.4%
6400	BOOKS/PERIODICALS	600,596	460,439	345,684	345,684	(254,912)	-42.4%
6500	TECH-RELATED SUPPLIES	163,129	144,946	136,906	136,906	(26,223)	-16.1%
6501	SOFTWARE LICENSES	419,897	621,928	614,017	614,017	194,120	46.2%
6600	AUDIOVISUAL SUPPLIES	20,300	18,650	16,972	16,972	(3,328)	-16.4%
	TOTAL SUPPLIES	**6,277,815**	**6,277,230**	**5,965,680**	**5,965,680**	**(312,135)**	-5.0%

Portland Public Schools
FY2018 Detail Expenditure Budget
Board of Education Recommendation
April 24, 2017

		FY17 Budget	FY18 Superintendent Recommended	FY18 Finance Committee Recommended	FY18 Board of Education Recommended	$ +/(-)	% +/-
MISCELLANEOUS							
8100	DUES AND FEES	149,438	157,551	154,572	154,572	5,134	3.4%
8110	BANK FEES	5,100	4,000	4,000	4,000	(1,100)	-21.6%
8120	MAINE STATE BILLING FEES	44,000	45,796	45,796	45,796	1,796	4.1%
8140	SCHOOL BOARD CONFERENCE FEES	1,000	1,000	1,000	1,000	-	0.0%
8500	FIELD TRIP TRANSPORTATION	304,595	322,571	322,571	322,571	17,976	5.9%
8900	MISC EXPENDITURES	6,000	7,000	6,500	6,500	500	8.3%
9000	OTHER ITEMS	175,000	197,515	185,000	185,000	10,000	5.7%
	TOTAL MISCELLANEOUS	**685,133**	**735,433**	**719,439**	**719,439**	**34,306**	5.0%
DEBT SERVICE							
8310/20-1	DEBT SERVICE - OTHER	5,257,575	5,433,957	5,433,957	5,433,957	176,382	3.4%
8310/20-2	DEBT SERVICE - BUSES	114,056	106,876	106,876	106,876	(7,180)	-6.3%
8310/20-3	DEBT SERVICE - TECHNOLOGY	1,101,476	471,739	471,739	471,739	(629,737)	-57.2%
8310/20-5	BUS/VAN LEASE/PURCHASE	4,183	4,183	4,183	4,183	-	0.0%
	TOTAL DEBT SERVICE	**6,477,290**	**6,016,755**	**6,016,755**	**6,016,755**	**(460,535)**	-7.1%
CAPITAL EQUIPMENT							
7300	EQUIPMENT (OVER $10,000)	29,600	25,892	25,892	25,892	(3,708)	-12.5%
7340	TECH-RELATED EQUIP > $10,000	-	345,000	15,000	15,000	15,000	100.0%
7341	TECH-RELATED EQUIP < $10,000	42,264	53,000	53,000	53,000	10,736	25.4%
	TOTAL CAPITAL EQUIPMENT	**71,864**	**423,892**	**93,892**	**93,892**	**22,028**	30.7%
TOTAL EXPENDITURES		**$ 103,602,884**	**$ 107,041,538**	**$ 104,836,238**	**$ 105,036,238**	**$ 1,433,354**	**1.4%**

Portland Public Schools
Board of Education Recommendation
FY2018 Expenditures by State Budget Categories
April 24, 2017

	State Budget Category	FY17 Budget	FY18 Superintendent Recommended	FY18 Finance Committee Recommended	FY18 Board of Education Recommended	$ +/(-)	% +/-
1.	Regular Instruction	$ 41,596,711	$ 43,175,230	$ 42,351,147	$ 42,351,147	$ 754,436	1.8%
2.	Special Education Instruction	14,098,292	14,370,056	14,415,192	14,415,192	316,900	2.2%
3.	CTE (vocational) Instruction	3,088,233	3,104,302	3,096,706	3,096,706	8,473	0.3%
4.	Other Instruction	2,230,595	2,350,735	2,306,519	2,306,519	75,924	3.4%
5.	Student & Staff Support	10,064,837	10,321,791	9,594,269	9,594,269	(470,568)	-4.7%
6.	System Administration	4,458,462	4,396,334	4,169,629	4,169,629	(288,833)	-6.5%
7.	School Administration	5,233,863	5,426,747	5,400,415	5,400,415	166,552	3.2%
8.	Transportation & Buses	2,815,558	3,231,404	3,209,764	3,209,764	394,206	14.0%
9.	Facilities Maintenance	10,473,481	10,918,253	10,703,633	10,703,633	230,152	2.2%
10.	Debt Service	3,955,815	4,023,031	4,023,031	4,023,031	67,216	1.7%
11.	All Other Expenditures	139,798	150,777	99,139	299,139	159,341	114.0%
	Total General Fund	**$ 98,155,645**	**$ 101,468,660**	**$ 99,369,444**	**$ 99,569,444**	**$ 1,413,799**	**1.4%**
	Adult Education	1,807,713	1,921,977	1,919,778	1,919,778	112,065	6.2%
	Food Service	3,639,526	3,650,901	3,547,016	3,547,016	(92,510)	-2.5%
	Total	**$ 103,602,884**	**$ 107,041,538**	**$ 104,836,238**	**$ 105,036,238**	**$ 1,433,354**	**1.4%**

Portland Public Schools
Finance Committee Recommendation
FY2018 Cost Center Summary - Expenditure
April 24, 2017

	Cost Center	FY17 Budget	FY18 Proposed Budget	$ +/(-)	% +/-
Elementary	Cliff Island	$ 138,740	$ 160,177	$ 21,437	15.5%
	East End	3,784,661	3,966,225	181,564	4.8%
	Hall	3,858,504	4,117,504	259,000	6.7%
	Longfellow	2,649,863	2,834,501	184,638	7.0%
	Lyseth	4,207,742	4,359,169	151,427	3.6%
	Ocean Avenue	4,348,362	4,236,769	(111,593)	-2.6%
	Peaks Island	713,042	726,736	13,694	1.9%
	Presumpscot	2,598,842	2,562,589	(36,253)	-1.4%
	Reiche	3,673,307	4,039,795	366,488	10.0%
	Riverton	4,938,220	5,404,494	466,274	9.4%
Middle	King	5,305,532	5,739,115	433,583	8.2%
	Lincoln	5,454,657	5,521,087	66,430	1.2%
	Moore	5,527,244	5,879,599	352,355	6.4%
High	Portland	8,154,156	8,129,986	(24,170)	-0.3%
	Deering	8,603,060	9,151,139	548,079	6.4%
	Casco Bay	2,997,141	3,091,372	94,231	3.1%
	PATHS	3,088,233	3,096,706	8,473	0.3%
Other	Special Education	3,058,422	2,116,139	(942,283)	-30.8%
	Summer School	-	2,103	2,103	100.0%
	Bayside Learning Community	1,345,746	1,303,656	(42,090)	-3.1%
	Communications Office	139,798	99,139	(40,659)	-29.1%
	School Board	447,016	429,873	(17,143)	-3.8%
	Superintendent	671,796	673,086	1,290	0.2%
	Assistant Superintendent	151,320	155,484	4,164	2.8%
	Finance & Debt Service	5,300,076	4,977,422	(322,654)	-6.1%
	Human Resources	881,405	1,105,595	224,190	25.4%
	District-wide benefits	962,664	851,200	(111,464)	-11.6%
	Facilities Department	6,524,832	6,433,149	(91,683)	-1.4%
	IT Department	2,581,932	2,191,925	(390,007)	-15.1%
	Multi-Lingual	1,094,953	1,013,110	(81,843)	-7.5%
	Department of Academics	2,130,756	1,790,836	(339,920)	-16.0%
	Health Services	8,065	-	(8,065)	-100.0%
	Transportation Services	2,815,558	3,409,764	594,206	21.1%
	Total General Fund	**$ 98,155,645**	**$ 99,569,444**	**$ 1,413,799**	**1.4%**
	Adult Education	1,807,713	1,919,778	112,065	6.2%
	Food Service	3,639,526	3,547,016	(92,510)	-2.5%
	Total	**$ 103,602,884**	**$ 105,036,238**	**$ 1,433,354**	**1.4%**

Note: Beginning in FY17, costs of school specific Special Services, Health Services, Summer School, Multi-Lingual and other imbedded programs are allocated to school cost centers and utility costs were consolidated from location cost centers to Facilities.

TAX RATE COMPUTATION--FY2018
Board of Education Recommendation

		General Fund		Food Service		Adult Ed		TOTAL
Total Expenditures	$	99,569,444	$	3,547,016	$	1,919,778	$	105,036,238
Less: General Revenue		(3,525,207)		(3,263,780)		(621,864)		(7,410,851)
State EPS		(12,401,332)						(12,401,332)
State reimbursed Debt Svc		(1,686,134)						(1,686,134)
Use of Fund Balance per Policy DA		(500,000)		(250,000)		-		(750,000)
Tax Levy	$	81,456,771	$	33,236	$	1,297,914	$	82,787,921
Valuation		*7,800,000,000*						
Tax Rate:								
FY18	$	10.44	$	0.00	$	0.17	$	10.61
FY17	$	10.16	$	0.02	$	0.15	$	10.33
$ Increase	*$*	*0.28*	*$*	*(0.02)*	*$*	*0.02*	*$*	*0.28*
% Increase		*2.8%*		*-78.7%*		*10.9%*		*2.7%*

FY18 Budget
Comparative Tax Levy Summary
Board of Education Recommendation
April 24, 2017

	FY16	FY17	FY18	$ +/(-)	% +/-
Food Service					
Expenditures	$ 3,792,636	$ 3,639,526	$ 3,547,016	$ (92,510)	-2.5%
Revenue	(3,320,907)	(3,470,450)	(3,513,780)	(43,330)	1.2%
Tax Levy	471,729	169,076	33,236	(135,840)	-80.3%
Adult Ed					
Expenditures	1,752,513	1,807,713	1,919,778	112,065	6.2%
Revenue	(688,680)	(658,680)	(621,864)	36,816	-5.6%
Tax Levy	1,063,833	1,149,033	1,297,914	148,881	13.0%
General Fund					
Expenditures	97,231,508	98,155,645	99,569,444	1,413,799	1.4%
Revenue	(20,693,859)	(19,142,378)	(18,112,673)	1,029,705	-5.4%
Tax Levy	76,537,649	79,013,267	81,456,771	2,443,504	3.1%
Total					
Expenditures	102,776,657	103,602,884	105,036,238	1,433,354	1.4%
Revenue	(24,703,446)	(23,271,508)	(22,248,317)	1,023,191	-4.4%
Tax Levy	$ 78,073,211	$ 80,331,376	$ 82,787,921	$ 2,456,545	3.1%

Portland Public Schools
FY2018 Budget
FY17 to FY18 Comparative Staffing--Locally Funded

Location	Student Enrollment* 10/1/2015	Student Enrollment* 10/1/2016	Teachers FY17	Teachers FY18	Ed Techs FY17	Ed Techs FY18	Principals FY17	Principals FY18	Support Staff (BASE) FY17	Support Staff (BASE) FY18	Admin & Support (Non-union) FY17	Admin & Support (Non-union) FY18	Total FY17	Total FY18	Difference
Cliff Island Elementary	4	5	1.20	1.20	0.50	1.00	-	-	0.25	0.25	-	-	1.95	2.45	0.50
East End Community	405	400	34.05	33.55	10.29	10.29	2.00	2.00	6.00	6.00	0.18	0.18	52.52	52.02	-0.50
Hall Elementary	395	425	35.85	35.85	8.50	9.50	2.00	2.00	5.25	5.25	0.18	0.18	51.78	52.78	1.00
Longfellow Elementary	337	315	26.00	27.00	5.48	4.48	1.50	1.50	4.00	4.00	0.18	0.18	37.16	37.16	-
Lyseth Elementary	504	471	38.73	38.73	7.50	7.50	2.00	2.00	5.75	5.75	0.18	0.18	54.16	54.16	-
Ocean Avenue Elem.	416	405	37.83	37.00	14.62	15.29	2.00	2.00	6.00	6.00	0.18	0.18	60.63	60.47	-0.16
Peaks Island Elem.	40	38	7.10	6.60	1.00	1.00	-	-	2.50	2.50	0.18	0.18	10.78	10.28	-0.50
Presumpscot Elem.	268	252	26.69	24.85	5.36	5.02	1.00	1.00	3.50	3.50	0.18	0.18	36.73	34.55	-2.18
Reiche Elementary	427	434	35.95	37.45	10.00	10.00	-	-	6.75	6.75	0.18	0.18	52.88	54.38	1.50
Riverton Elementary	468	457	43.64	43.81	24.33	24.00	2.00	2.00	8.00	8.00	0.18	0.18	78.15	77.99	-0.16
King Middle School	517	517	51.35	51.35	11.00	10.00	2.00	2.00	7.75	7.75	0.18	0.18	72.28	71.28	-1.00
Lincoln Middle School	485	499	50.96	51.21	8.28	6.78	2.00	2.00	9.25	9.25	0.18	0.18	70.67	69.42	-1.25
Moore Middle School	480	501	52.13	51.88	15.50	14.00	2.00	2.00	8.50	8.50	0.18	0.18	78.31	76.56	-1.75
Casco Bay High	389	378	31.65	31.90	1.20	1.20	1.00	1.00	2.00	2.00	0.19	0.19	36.04	36.29	0.25
Deering High School	901	908	76.33	76.33	15.87	15.87	4.00	4.00	13.88	13.88	1.20	1.20	111.28	111.28	-
Portland High School	793	734	66.80	63.30	8.10	7.60	4.00	4.00	13.50	13.50	1.20	1.20	93.60	89.60	-4.00
PATHS	0	0	20.50	19.50	6.00	6.00	1.00	1.00	10.50	10.50	0.18	0.18	38.18	37.18	-1.00
Bayside Learning Ctr	0	0	11.05	11.05	11.99	11.99	-	-	2.25	2.25	1.18	1.18	26.47	26.47	-
Special Services	0	0	9.50	7.50	3.29	3.29	-	-	-	-	2.00	2.00	14.79	12.79	-2.00
Communications Office	0	0	-	-	-	-	-	-	1.00	0.60	0.80	0.50	1.80	1.10	-0.70
Superintendent Office	0	0	-	-	-	-	-	-	-	-	7.00	5.00	7.00	5.00	-2.00
Finance	0	0	-	-	-	-	-	-	2.00	2.00	5.80	5.00	7.80	7.00	-0.80
Human Resources	0	0	-	-	-	-	-	-	-	-	11.00	10.00	11.00	10.00	-1.00
Information Technology	0	0	-	-	-	-	-	-	5.00	5.00	6.75	5.75	11.75	10.75	-1.00
Facilities	0	0	-	-	-	-	-	-	7.00	7.00	2.00	3.00	9.00	10.00	1.00
Multilingual	0	0	3.58	3.58	-	-	-	-	3.00	3.00	6.70	6.70	13.28	13.28	-
Depart. of Academics	0	0	4.80	3.30	-	-	-	-	-	-	3.00	3.00	7.80	6.30	-1.50
Transportation	0	0	-	-	-	-	-	-	33.88	33.88	3.00	3.00	36.88	36.88	-
Adult Ed	0	0	8.78	8.78	-	-	1.00	1.00	3.88	3.88	2.00	2.00	15.66	15.66	-
Food Service	0	0	-	-	-	-	-	-	37.34	37.34	1.00	1.00	38.34	38.34	-
Total	**6829**	**6739**	**674.47**	**665.72**	**168.81**	**164.81**	**29.50**	**29.50**	**208.73**	**208.33**	**57.16**	**53.06**	**1,138.67**	**1,121.42**	
FY18 Change		**-90**		**-8.75**		**-4.00**		**0.00**		**-0.40**		**-4.10**		**-17.25**	

*Oct 2015 enrollment is updated from that listed in FY17 budget to reflect state certified attending enrollment which was not available at the time.
Similarly, October 2016 enrollment listed is not yet state certified.

Portland Public Schools
FY2018 Budget
FY17 to FY18 Comparative Staffing--Grant Funded

	Title IA		Title IIA		Title IIIA		Local Entitlement		All Other		Total	
	FY17	FY18	FY17	FY18	FY17	FY18	FY17		FY17	FY18	FY17	FY18
Cliff Island Elementary	-	-	-	-	-	-	-	-	-	-	-	-
East End Community	5.5	5.5	-	-	-	-	2.0	1.0	-	-	7.5	6.5
Hall Elementary	-	1.0	0.5	-	-	-	1.8	1.8	-	-	2.3	2.8
Longfellow Elementary	-	-	0.5	0.5	-	-	2.0	2.0	-	-	2.5	2.5
Lyseth Elementary	-	1.0	0.5	-	-	-	2.3	1.8	-	-	2.8	2.8
Ocean Avenue Elem.	-	1.0	1.0	0.5	-	-	5.3	4.3	-	-	6.3	5.8
Peaks Island Elem.	-	-	-	-	-	-	0.2	1.0	-	0.5	0.2	1.5
Presumpscot Elem.	4.7	4.7	-	-	-	-	1.8	1.0	-	-	6.4	5.7
Reiche Elementary	5.4	5.4	-	-	-	-	1.9	1.8	-	-	7.3	7.2
Riverton Elementary	6.8	6.8	-	-	-	-	3.7	2.7	-	-	10.5	9.5
Levey Day School	0.1	0.1	-	-	-	-	-	-	-	-	0.1	0.1
St Brigid	0.2	0.3	-	-	-	-	-	-	-	-	0.2	0.3
King Middle School	2.0	-	0.5	1.0	-	-	2.0	1.0	-	-	4.5	2.0
Lincoln Middle School	-	-	0.5	1.0	-	-	3.8	3.0	-	-	4.3	4.0
Moore Middle School	2.0	-	0.5	1.0	-	-	2.0	2.6	-	-	4.5	3.6
Casco Bay High	-	-	-	-	-	-	1.0	1.0	-	-	1.0	1.0
Deering High School	-	-	-	-	-	-	2.9	1.9	-	-	2.9	1.9
Portland High School	-	-	-	-	-	-	-		-	-	-	-
PATHS	-	-	-	-	-	-	-		1.0	1.0	1.0	1.0
Bayside Learning Ctr	-	-	-	-	-	-	-		-	-	-	-
Special Services	-	-	-	-	-	-	7.2	8.1	-	0.2	7.2	8.3
Communications Office	-	-	-	-	-	-	-		-	-	-	-
Superintendent Office	-	-	-	-	-	-	-		-	-	-	-
Finance	-	-	-	-	-	-	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-	-	0.8	-	0.8	-
Facilities	-	-	-	-	-		-	-	-	-	-	-
Multilingual	-	-	-	-	3.9	3.6	-	-	1.0	-	4.9	3.6
Depart. of Academics	3.0	1.7	0.2	1.1	-	-	-	-	0.8	-	4.0	2.8
Transportation	-	-	-		-	-	-	-	-	-	-	-
Adult Ed	-	-	-	-	-	-	-	-	5.6	7.1	5.6	7.1
Food Service	-	-	-	-	-	-	-	-	0.5	-	0.5	-
Total	**29.6**	**27.4**	**4.2**	**5.1**	**3.9**	**3.6**	**39.9**	**34.9**	**9.7**	**8.8**	**87.2**	**79.8**
FY18 Change		**-2.2**		**0.9**		**-0.3**		**-5.0**		**-0.9**		**-7.4**

Portland Public Schools
FY2017 Staffing Changes During Fiscal Year--Locally Funded
Board of Education Recommendation
April 24, 2017

FY2017 Positions at Beginning of the Year	**1,138.67** **		
Approved during FY17:			
Director of Student Life Teacher	0.50	Casco Bay	Teacher
Wellness/PE Teacher	0.25	Casco Bay	Teacher
Ed Tech	0.50	Cliff Island	Ed Tech
Social Worker	1.00	East End/Reiche	Teacher
Staff Accountant	(0.80)	Finance	Admin
Ed Tech Pre-K	1.00	Hall	Ed Tech
Pre-K Teacher	1.00	Hall	Teacher
Network Director Engineer	1.00	Information Technology	Admin
IT Tech	(1.00)	Information Technology	Admin
Librarian	0.50	Lincoln/Moore	Teacher
Ed Tech Librarian	(1.00)	Lincoln/Moore	Ed Tech
Ed Tech	1.00	Ocean Avenue	Ed Tech
Librarian	0.50	Ocean/Riverton/Presumpscot	Teacher
Ed Tech Librarian	(1.00)	Ocean/Riverton/Presumpscot	Ed Tech
Ed Tech	0.50	Portland High	Ed Tech
Teacher	1.00	Reiche	Teacher
Custodial Supervisor	1.00	District	Admin
	5.95		
FY17 Current Staffing	**1,144.62**		

** *The total positions at the beginning of the year did not equal the total positions as approved in the FY2017 budget. Upon further review, we have determined that the budgeted salaries is correct but the positions as reported were not. This has been corrected as noted above.*

Portland Public Schools
FY2018 Staffing Changes Proposed--Locally Funded
Board of Education Recommendation
April 24, 2017

FY17 Current Staffing	**1,144.62**		
Proposed in FY18:			
Pre-K Coordinator	(0.50)	Academics (across district)	Teacher
K-5 Math Specialist	(1.00)	Academics (across district)	Teacher
ELL Teacher	(0.50)	Casco Bay High	Teacher
Communications Coordinator	(0.30)	Communications Office	Admin
TV3 Manager	(0.40)	Communications Office	Admin
Director of Data	1.00	Department of Academics	Admin
Executive Assistant	(1.00)	Department of Academics	Admin
Teacher	(1.00)	East End Community	Teacher
Teacher	(1.00)	Hall Elementary	Teacher
Payroll Analyst	(1.00)	Human Resources	Admin
Web Manager	(1.00)	Information Technology	Admin
MLTI Coordinator	(1.00)	King Middle	Ed Tech
MLTI Coordinator	(1.00)	Lincoln Middle	Ed Tech
Teacher	1.00	Longfellow Elementary	Teacher
Ed Tech	(1.00)	Longfellow Elementary	Ed Tech
Literacy Teacher	(0.50)	Moore Middle	Teacher
MLTI Coordinator	(1.00)	Moore Middle	Ed Tech
Teacher	(1.00)	Ocean Avenue Elem	Teacher
CTE Teacher	(1.00)	PATHS	Teacher
Teacher	(0.50)	Peaks Island Elementary	Teacher
Math Teacher	(0.50)	Portland High	Teacher
Math Teacher	(0.50)	Portland High	Teacher
PE Teacher	(0.50)	Portland High	Teacher
Ed Tech	(1.00)	Portland High	Ed Tech
Literacy Teacher	(1.00)	Portland High	Teacher
World Languages Teacher	(1.00)	Portland High	Teacher
Teacher	(1.00)	Presumpscot Elementary	Teacher
Teacher	(1.00)	Presumpscot Elementary	Teacher
Team Leader	(1.00)	SPED	Teacher
Team Leader	(1.00)	SPED	Teacher
Director of Community Engagement	1.00	Superintendent's Office	Admin
Academic Coordinator	(1.00)	Superintendent's Office	Admin
Coord Family & Community	(1.00)	Superintendent's Office	Admin
Director of Operations	(1.00)	Superintendent's Office	Admin
	(23.20)		
FY18 Staffing	**1,121.42**		
FY2017 Authorized Positions (Budget)	**1,138.67** **		
FTE Change	(17.25)		

** *The total positions at the beginning of the year did not equal the total positions as approved in the FY2017 budget. Upon further review, we have determined that the budgeted salaries is correct but the positions as reported were not. This has been corrected as noted above.*

Portland Public Schools

Certified October 1st Attending Enrollment~

Cost Center	ELEMENTARY SCHOOLS	2011	2012	2013	2014	2015	2016
010	Cliff Island	4	4	4	4	4	5
030	East End	441	414	415	425	405	400
040	Hall	449	439	450	421	395	425
050	Longfellow	392	385	365	340	337	315
060	Lyseth	501	524	517	499	504	471
065	Ocean Ave	427	451	442	421	416	405
070	Peaks Island	64	63	53	52	40	38
080	Presumpscot	272	281	281	299	268	252
090	Reiche	329	360	366	404	427	434
100	Riverton	400	423	454	470	468	457
	Total Elementary	**3,279**	**3,344**	**3,347**	**3,335**	**3,264**	**3,202**
	MIDDLE SCHOOLS						
110	King	540	532	535	502	517	517
120	Lincoln	470	469	479	488	485	499
130	Moore	509	476	488	495	480	501
	Total Middle School	**1,519**	**1,477**	**1,502**	**1,485**	**1,482**	**1,517**
	HIGH SCHOOLS						
310	Portland	931	916	871	862	793	734
340	Deering	948	938	923	937	901	908
340	Casco Bay	276	280	335	368	389	378
	Total High School	**2,155**	**2,134**	**2,129**	**2,167**	**2,083**	**2,020**
	TOTAL SCHOOL ENROLLMENT	**6,953**	**6,955**	**6,978**	**6,987**	**6,829**	**6,739**
	Change	-44	2	23	9	-158	-90
	Percent change	-0.6%	0.0%	0.3%	0.1%	-2.3%	-1.3%
	Subsidy (EPS) counts	***6,870***	***6,919***	***6,951***	***6,962***	***6,789***	***6,740***

Notes:

Only Portland resident PATHS students are included above, and are counted at their home school.
Bayside Learning Community students are also counted at their home school.
Counts reflect attending enrollment as certified by the Maine Department of Education.

~ Data provided by Maine Department of Education at http://maine.gov/doe/data/student/enrollment.html

Human Resources Department
Gina M. Tapp, SPHR
Director

MEMORANDUM

TO: Finance Committee
FROM: Gina Tapp, Director of Human Resources
DATE: April 20, 2017
RE: Non-union Personnel COLA Increase for FY18

Each year, budgets permitting, the City of Portland increases the wages and salaries on non-union employees by an amount generally comparable to the amount given to employees covered by collective bargaining agreements. This year, we have been successful in finalizing negotiations on several of our collective bargaining agreements, while a few remain in negotiations. The chart below shows the COLA increases that have been negotiated and approved in our collective bargaining agreements for FY18, and those that are not set yet.

UNION	COLA	EFFECTIVE DATE
CEBA	2%	7/2/17
Communications	2%	7/2/17
AFSCME Labor & Trades	Unknown - negotiating	7/2/17
Police Superior Officers BA	Unknown - negotiating	1/1/17
Pro-Tech	2%	7/2/17
AFSCME Supervisors	Unknown - negotiating	7/2/17
Police	Unknown - negotiating	1/1/17
Fire	2% (same as highest negotiated with other unions)	1/1/17

The FY18 budget has been proposed with a 2% COLA effective 7/2/17 for non-union personnel.

Several points to consider that will impact non-union personnel as well as union personnel during FY18:

*Employee medical insurance premiums are expected to increase by just 1%, however for the first time, we are implementing a 15% employee cost share for employee only medical coverage, with the opportunity to earn up to 15% incentive/reduction in employee only premium by participating in the new Wellness Program activities.

*Year 2 of the Value Based Insurance Design plan deductibles increase from $200/$400 to $400/$800 effective 1/1/18.

Thank you for your consideration.

FY18 MLGHRA BUDGETED COLA SURVEY		
3/28/2017		
Municipality	**Non-Union**	**Police**
Auburn		
Bath	2%	2%
Biddeford	2%	2%
Brunswick		
Cape Elizabeth		
Cumberland	2%	in neg.
Cumberland County	2% 1/1/18	in neg.
Falmouth	3%	
Freeport	2%	2.13%
Gorham		
Kennebunk	1.50%	1.50%
Lewiston		
Portland	2%	in neg.
Saco		
Scarborough	2%	2.50%
South Portland	2%	2%
Topsham	2.50%	2.50%
Westbrook	2%	
Yarmouth		
York	1%	in neg.

CITY OF PORTLAND, MAINE
Schedule of Expenditures of Federal Awards
For year ended June 30, 2016

Federal Awards	ARRA	City Grant number	Federal CFDA number	Pass-through/ grantor number	Federal Expenditures	CFDA/ Cluster Totals	Passed Through to Subrecipients
U.S. Department of Housing and Urban Development:							
Direct Programs:							
Community Development Block Grants		NONE	14.218	NONE	$ 1,867,216		849,059
ESG:							
ESG FS Essential Services		GR1612	14.234	NONE	28,327		-
ESG-Homeless Prevention		GR1534	14.234	NONE	32		-
ESG FS Homeless Prevention		GR1613	14.234	NONE	52,369		-
ESG Admin & HMIS		GR1611	14.234	NONE	12,138		-
City ESG-OSS HPSS FY15		GR1533	14.234	NONE	48,953		-
Total ESG						141,819	
HUD Continuum of Care 2011-Job Training Fund		GR1362	14.235	NONE	5,500		-
HOME Program		NONE	14.239	NONE	1,383,071		-
Pass-through Maine State Housing Authority:							
MSHA - HUD Housing Counselor		GR1615	14.169	NONE	17,179		-
MSHA ESG:							
MSHA ESG Funds - Oxford Street Shelter		GR1543	14.231	NONE	88,702		-
MSHA ESG Funds - Home to Stay-Family Shelter		GR1546	14.231	NONE	63,506		-
MSHA ESG Funds - Home to Stay-Oxford Street Shelter		GR1547	14.231	NONE	69,664		-
MSHA-ESG-Family Shelter		GR1549	14.231	NONE	31,854		-
MSHA ESG Funds - Oxford Street Shelter		GR1638	14.231	NONE	90,148		-
MSHA ESG Funds - Family Shelter		GR1639	14.231	NONE	52,546		-
MSHA ESG Operating Funds - Oxford		GR1661	14.231	NONE	63,295		-
MSHA ESG Operating Funds - Family		GR1662	14.231	NONE	34,273		-
Total MSHA ESG						493,988	
Total U.S. Department of Housing and Urban Development					$ 3,908,773		849,059

Federal Awards	ARRA	City Grant number	Federal CFDA number	Pass-through/ grantor number	Federal Expenditures	CFDA/ Cluster Totals	Passed Through to Subrecipients
U.S. Department of Transportation:							
Direct Program:							
Airport Improvement Program		NONE	20.106	NONE	5,232,363		-
Pass-through Bureau of Highway Safety:							
National Priority Safety Programs:							
2015 OUI Enforcement		GR1552	20.616	ID15-047	1,723		-
2016 OUI Enforcement		GR1632	20.616	ID16-012	1,109		-
2016 Seatbelt Enforcement		GR1658	20.616	OP16-023	2,099		-
Total National Priority Safety Programs						4,931	
State and Community Highway Safety:							
HCB Tween & Pre-Driver Education		GR1651	20.600	NONE	2,386		-
HP Tween & Pre-Driver Education		GR1652	20.600	NONE	3,037		-
2016 Speed Enforcement		GR1653	20.600	NONE	2,570		-
Total State and Community Highway Safety						7,993	
Total U.S. Department of Transportation					5,245,287		-
U.S. Department of the Interior:							
Pass-through Maine Historic Preservation:							
Historic Preservation Fund Grants-In-Aid:							
Mechanics Hall Window Restoration		GR1512	15.904	NONE	8,063		-
Tate House Drainage/Climate Improvements		GR1630	15.904	NONE	10,208		-
CLG Historical Preservation		GR1629	15.904	NONE	25,000		-
Total Historic Preservation Fund Grants-In-Aid						43,271	
Total U.S. Department of the Interior					43,271		-
U.S. Department of Treasury:							
Pass-through the Finance Authority of Maine:							
State Small Business Credit Initiative		NONE	21.014	NONE	99,776		-
Total U.S. Department of Treasury					99,776		-

CITY OF PORTLAND, MAINE
Schedule of Expenditures of Federal Awards, Continued

Federal Awards	ARRA	City Grant number	Federal CFDA number	Pass-through/ grantor number	Federal Expenditures	CFDA/ Cluster Totals	Passed Through to Subrecipients
U.S. Department of Agriculture:							
Pass-through Maine Department of Education:							
Child Nutrition Cluster:							
School Breakfast Program		NONE	10.553	013-3014	827,299		-
School Lunch Program		NONE	10.555	013-3024	1,610,519		-
Summer Food		NONE	10.559	013-3018	30,434		-
Total Child Nutrition Cluster						2,468,252	
After School Program		NONE	10.558	013-3020	54,099		-
Cash in Lieu of Commodities		NONE	10.565	NONE	188,372		-
Fresh Fruit and Vegetables Program		NONE	10.582	013-3028	79,327		-
Pass-through the Maine Department of Health & Human Services,							
Pass-through the University of New England:							
Supplemental Nutrition Assistance Program:							
HCB SNAP ED		GR1524	10.561	UNE 290032-77	24,813		-
HP SNAP ED		GR1523	10.561	UNE 290032-77	133,345		66,822
HCB SNAP ED		GR1625	10.561	UNE 290032-1M	44,876		-
HP SNAP ED		GR1624	10.561	UNE 290032-1M	282,414		152,581
Total Supplemental Nutrition Assistance Program						485,448	
Total U.S. Department of Agriculture					3,275,498		219,403
U.S. Department of Labor:							
Pass-through Coastal Counties Workforce, Inc.:							
PREP-CCWI		GR1617	17.270	PY15-CCWI-PTLD	1,670		-
Total U.S. Department of Labor					1,670		-
Federal Highway Administration:							
Pass-through Maine Department of Transportation:							
Highway Planning and Construction:							
Somerset/Elm-Hanover Reconstruction		GR1322	20.205	HPP-1762(800)x	12,526		-
Somerset/Hanover/Forest Reconstruction		GR1323	20.205	HPP-1762(810)x	2,713		-
Franklin St. Corridor Feasibility Study Phase II		GR1345	20.205	STP-1521	49,661		-
Bayside Trail Design		GR1646	20.205	STP-1846(900)	140		-
Bayside Trail Phase II		GR1616	20.205	NONE	882		-
Total Highway Planning and Construction						65,922	
Total Federal Highway Administration					65,922		-

Federal Awards	ARRA	City Grant number	Federal CFDA number	Pass-through/ grantor number	Federal Expenditures	CFDA/ Cluster Totals	Passed Through to Subrecipients
U.S. Department of Education:							
Pass-through the Maine Department of Education:							
Adult Basic Education:							
Adult Basic Education		NONE	84.002	013-6296	99,170		-
Adult Education Special Project		NONE	84.002	013-6299	58,802		-
Total Adult Basic Education						157,972	
Title 1A:							
Title 1A, Disadvantaged		NONE	84.010	013-3107	2,574,756		-
Title 1A, Program Improvement		NONE	84.010	013-3106	22,362		-
Total Title 1A						2,597,118	
School Improvement Grant	Yes	NONE	84.388	013-3105	16,614		-
Special Education Cluster (IDEA):							
Special Ed Local Entitlement Title VA EHA		NONE	84.027	013-3046	2,124,570		-
Preschool Local Entitlement		NONE	84.173	013-6247	22,861		-
Total Special Education Cluster (IDEA)						2,147,431	
Vocational Education Title II		NONE	84.048	013-3030	196,148		-
Stewart B. McKinney Act		NONE	84.196	013-3104	63,640		-
Title IIA - Teacher Quality		NONE	84.367	013-3042	442,419		-
English Language Acquisition Grant		NONE	84.365	013-3115	208,279		-
Total U.S. Department of Education					5,829,621		-
Federal Department of Homeland Security:							
Direct Program:							
Port Security Grant:							
FY13 Port Security Grant		GR1513	97.056	EMW-2013-PU-00227	94,913		-
FY15 Port Security Grant		GR1619	97.056	EMW-2015-PU-00456	47,270		-
Total Port Security Grant						142,183	
TSA Bomb Dogs		GR1139	97.072	NONE	58,544		-
Pass-through Maine Emergency Management Association:							
Munjoy Hill Generator		GR1378	97.039	FEMA-4108-DR-ME	64,955		-
Homeland Security:							
Homeland Security FY13		GR1444	97.067	EMW-2013-SS-0008	66,415		-
Homeland Security FY14		GR1526	97.067	EMW-2014-SS-00061	179,942		-
Homeland Security FY15		GR1635	97.067	EMW-2015-SS-00038	116,237		-
Total Homeland Security						362,594	
Pass-through Cumberland County:							
United Way - EFSP		GR1614	97.024	NONE	7,500		-
Pass-through Town of Scarborough Fire Department:							
Community Paramedicine		GR1525	97.044	NONE	7,660		-
Total Federal Department of Homeland Security					643,436		-

Federal Awards	ARRA	City Grant number	Federal CFDA number	Pass-through/ grantor number	Federal Expenditures	CFDA/ Cluster Totals	Passed Through to Subrecipients
U.S. Department of Health & Human Services:							
Direct Program:							
Health Care Homeless		GR1351	93.224	NONE	10,443		-
Services to Torture Survivors		GR1539	93.604	NONE	104,990		66,735
HIV Early Intervention Services:							
Ryan White		GR1634	93.918	NONE	192,530		-
Ryan White		GR1538	93.918	NONE	202,423		-
Ryan White Capacity Development		GR1528	93.918	NONE	19,931		-
Total HIV Early Intervention Services						414,884	
Refugee and Entrant Assistance Discretionary Grants:							
Pass-through the Maine Department of Education:							
Refugee Resettlement		NONE	93.576	OMA-14-004	58,631		-
Pass-through the Maine Department of Health & Human Services:							
Targeted Assistance		GR1545	93.576	OMA-15-3008	53,526		23,416
Targeted Assistance		GR1654	93.576	OMA-16-3008	77,075		1,583
Total Refugee and Entrant Assistance Discretionary Grants						189,232	
Pass-through Catholic Charities of Maine:							
Block Grant		GR1535	93.566	NONE	22,326		-
Pass-through the Maine Department of Health & Human Services:							
CRI		GR1606	93.074	CDC-16-468	130,395		-
Sodium Reduction in Communities:							
Sodium Reduction		GR1530	93.082	CDC-15-1047	66,268		42,454
Sodium Reduction		GR1620	93.082	CDC-16-1047	74,680		36,642
Total Sodium Reduction in Communities						140,948	
Substance Abuse and Mental Health Services Projects:							
Partnership for Success HP		GR1521	93.243	OSA-15-417	33,064		14,211
Partnership for Success HCB		GR1522	93.243	OSA-15-417	2,735		-
Partnership for Success HP		GR16F1	93.243	OSA-16-417	87,729		57,182
Partnership for Success HCB		GR16F2	93.243	OSA-16-417	27,909		-
Suicide Prevention SBHC		GR1510	93.243	CDC-15-3046A	3,495		-
Suicide Prevention		GR1631	93.243	CDC-16-3046	731		-
Total Substance Abuse and Mental Health Services Projects						155,663	
Subtotal U.S. Department of Health & Human Services					1,168,881		242,223

CITY OF PORTLAND, MAINE

Schedule of Expenditures of Federal Awards, Continued

Federal Awards	ARRA	City Grant number	Federal CFDA number	Pass-through/ grantor number	Federal Expenditures	CFDA/ Cluster Totals	Passed Through to Subrecipients
U.S. Department of Health & Human Services, continued:							
Pass-through the Maine Department of Health & Human Services, continued:							
National State Based Tobacco Control Programs:							
Smoke-Free Environments		GR1555	93.305	CDC-15-899	187,872		-
Smoke-Free Environments		GR1647	93.305	CDC-16-899	45,055		-
Total National State Based Tobacco Control Programs						232,927	
Community Health Worker Pilot (CHW)		GR1511	93.624	CDC-15-1021	152,010		10,315
HIV Prevention Activities:							
FFS Clinical		GR15C1	93.940	CDC-15-1142	84,797		-
FFS Clinical		GR16C1	93.940	CDC-16-1142	73,261		-
Disease Intervention		GR15C2	93.940	CDC-15-1142	44,852		-
Disease Intervention		GR16C2	93.940	CDC-16-1142	39,188		-
Outreach Coordination		GR15C3	93.940	CDC-15-1142	24,794		-
Outreach Coordination		GR16C3	93.940	CDC-16-1142	20,475		-
Total HIV Prevention Activities						287,367	
Block Grants for Prevention and Treatment of Substance Abuse:							
HP SA Expansion		GR16E2	93.959	OSA-16-157	20,000		-
HCB SA Expansion		GR1505	93.959	OSA 15-168	185		-
HCB SA Expansion		GR1605	93.959	OSA-16-168	20,000		-
HP OSA		GR15A3	93.959	CDC-15-1186	220		-
HP OSA		GR16A3	93.959	CDC-16-1186	32,825		32,354
HCB OSA		GR15B3	93.959	CDC-15-1186	429		-
HCB OSA		GR16B3	93.959	CDC-16-1186	16,351		12,633
Total Block Grants for Prevention and Treatment of Substance Abuse						90,010	
School Based Health Centers		GR1516	93.994	CDC-15-022	266,462		-
Pass-through University of New England:							
UNE Project Channels		GR1353	93.359	UNE 71745	75		-
Total U.S. Department of Health & Human Services					2,197,732		297,525
Total Federal Awards					**$ 24,260,005**		**1,740,174**

Portland, Maine Yes. Life's good here.

Human Resources Department
Gina M. Tapp, SPHR
Director

TO: Finance Committee Members
FROM: Gina Tapp, Director of Human Resources
DATE: May 4, 2017
RE: Salary Research for Position of Mayor

Per your recent request, I have attempted to pull together salary information that will give you the information you need to help determine whether or not to increase the salary level of Mayor Ethan Strimling. As you know, the City of Portland has a very unique government structure with both a full-time, employed Mayor in addition to a full-time, employed City Manager. Both Anita LaChance, Deputy City Manager and Brendan O'Connell, Finance Director have also provided information.

Normally, when I pull salary survey information I am able to find other "comparables", which means that I can find other positions which perform a similar type and level of work. As you saw from my prior memos that included recommendations for salary increases for the Council appointed positions of City Manager, Corporation Counsel, and City Clerk, I was able to provide comparable positions with salaries that were in most cases significantly higher than what we were paying at the City of Portland. Because we were able to provide the data to substantiate the need for pay increases, you approved the adjustments in pay.

In this situation, I am honestly not able to find adequate "comparables" that are as clear as my previous examples. What I have attempted to do is provide you with an array of the various compensation levels of Mayors throughout Maine, New Hampshire and Connecticut which will at least give you a picture of how others are paid, in various municipal government organizational structures. Since the City of Portland Mayor does not serve as the individual who is responsible for the day to day operations of the City as the City Manager is, it is not really helpful to compare our Mayor's salary with the salary of Mayor's who actually do run their municipalities, as the levels of responsibilities and duties performed are significantly different.

An additional point for you to consider is that the Special Assistant to the Mayor, Jason Shedlock, is budgeted with a salary of $69,076 in FY18. It is possible in the near future that with annual COLAs and annual increases, the Special Assistant's salary will move above the salary of the Mayor. The Special Assistant is paid on the same pay grade as other professional staff who support the work of the City Manager, which is currently pay grade 9 ($56,686.76 - $75,972.00). As you know, we are currently working with Gallagher Benefit Services, Inc. on a non-union pay study, which may result in some adjustments to non-union positions, however it is too early at this point to make any predictions about where the Special Assistant to the Mayor position may end up. I'm bringing it to you attention simply for your awareness.

As to the question of whether or not other Mayors are provided with vehicle allowances, I have surveyed the members of the Maine Local Government Human Resources Association this week, and of all who responded, no other municipality in Maine is providing a vehicle allowance to their Mayor, however most provide mileage reimbursement for all City-related travel.

If you have any questions, or would like additional information, please let me know.

Mayor Salary Survey May 2017						
Community	**Population ***	**Median Household Income***	**Salary****		**% of Median**	**Form of Government/Duties**
Portland, ME	**66,881**	**46,280**	**$73,281**	***	**158%**	**Elected, Non-Executive**
West Hartford, CT	63,268	86,569	-			Elected, Non-Executive
Meriden, CT	59,988	54,588	n/a	****		Elected, Non-Executive
Concord NH	42,620	56,093	$2,000		4%	Elected, Non-Executive
Lewiston, ME	36,202	37,500	$9,360		25%	Elected, Non-Executive
Auburn, ME	22,871	46,760	$4,000		9%	Elected, Non-Executive
Saco, ME	19,078	53,715	$3,600		7%	Elected, Non-Executive
* Source: US Census Bureau, Population estimates July 1, 2015 (V2015)						
** Source: Municipality Website						
*** FY18 Proposed						
****$68,388 budgeted for Mayor and 12 city councilors						
Other Maine Communities:						
Bangor, ME	32,391	35,674	$2,500		7%	Selected by City Council
South Portland, ME	25,556	54,598	$3,000		5%	Selected by City Council
Biddeford, ME	21,282	46,940	$10,000		21%	Executive
Westbrook, ME	17,978	44,588	$6,500		15%	Executive

TO: Nick Mavodones, Chair and Members of the Finance Committee

FROM: Anita LaChance, Deputy City Manager

SUBJECT: City Council Budget

DATE: May 4, 2017

Chair Mavodones asked that I identify allowances added to the City Council budget at the request of Mayor Strimling. In the postage line item, there is an allowance of $500 per City Councilor for constituent outreach, for a total of $4,000. Also included is $50 per month cell phone reimbursement for City Councilors at a cost of $4,800.